

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JUNE 7, 2022

[20-073](#)

Ways you can submit comment, participate telephonically, or observe the Assembly meeting:

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear “Joining conference” when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear “Your hand has been raised.”
- When it is your turn to testify you will hear “Your line has been unmuted.”
- State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- <https://matanuska.legistar.com/Calendar.aspx>
- <https://www.facebook.com/MatSuBorough>
- Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[22-088](#)

- A. Assembly Regular Meeting Minutes: 04/19/22
- B. Assembly Special Meeting Minutes: 04/26/22
- C. Assembly Special Meeting Minutes: 04/28/22
- D. Assembly Special Meeting Minutes: 05/02/22
- E. Assembly Regular Meeting Minutes: 05/03/22
- F. Assembly Special Meeting Minutes: 05/04/22
- G. Assembly Special Meeting Minutes: 05/10/22
- H. Assembly Special Meeting Minutes: 05/12/22

Attachments: [041922 - SIGNED - Assembly Regular Meeting Minutes](#)
[042622 - SIGNED - Assembly Budget Public Hearing Minutes](#)
[042822 - SIGNED - Assembly Budget Public Hearing Minutes](#)
[050222 - SIGNED - Assembly Budget Public Hearing Minutes](#)
[050322 - SIGNED - Assembly Regular Meeting Minutes](#)
[050422 - SIGNED - Assembly Budget Deliberations Minutes](#)
[051022 - SIGNED - Assembly Budget Deliberations](#)
[051222 - SIGNED - Assembly Special Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**
- 4. Tanaina Community Council**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[22-106](#)

1. Animal Care and Regulation Board: 09/23/21, AC&R 22-01 Final Decision
2. Big Lake Community Council: 03/08/22
3. Big Lake RSA Board of Supervisors: 04/13/22, Resolution Nos. 22-01, 22-02
4. Central Mat-Su FSA Board of Supervisors: 03/14/22
5. Chickaloon Community Council: 01/12/21, 02/09/22
6. Greater Palmer Consolidated FSA Board of Supervisors: 01/05/22
7. Greater Talkeetna RSA Board of Supervisors: 04/14/22
8. Local Emergency Planning Committee: 01/19/22
9. Local Road Service Area Advisory Board: 04/21/22, Resolution No. 22-03
10. Meadow Lakes Community Council: 02/09/22, 03/09/22
11. MSB Fish and Wildlife Commission: 03/17/22, 04/21/22, Resolution Nos. 22-02, 22-03
12. Planning Commission: 05/02/22, Resolution Nos. 22-08, 22-10, 22-11, 22-17
13. Susitna Community Council: 04/07/22
14. Talkeetna Sewer and Water Advisory Board: 10/06/21, 12/01/21
15. Tanaina Community Council: 04/26/22, Resolution No. 22-01
16. West Lakes FSA Board of Supervisors: 03/14/22, 04/11/22

Attachments: [06/07/22 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 22-131](#)

Reporting The Conclusion Of Contract For Bid 21-066B With Consolidated Contracting & Engineering LLC. For A Final Contract Amount Of \$430,854.57 For The Solid Waste Division Fire Upgrades Project.

Attachments: [2022-IM-131](#)

[IM 22-141](#) Informing The Assembly Of The Manager Signature On And Submittal Of The Required Application Forms For The Receipt Of A \$385,000 Federal Earmark From The United States Forest Service For The Mat-Su Beetle Kill Fire Reduction Initiative.

Attachments: [2022-IM-141](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 22-032](#) An Ordinance Confirming The Assessment Roll For The North Suzanna Street Natural Gas Local Improvement District No. 625 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
OR 22-033: An Ordinance Providing For The Financing Not To Exceed \$35,000 Principal Amount Of Special Assessment Internal Service Funds For The North Suzanna Street Natural Gas Local Improvement District No. 625, And Fixing Details Of Said Financing.

Attachments: [2022-OR-032](#)
[2022-OR-033](#)
[2022-IM-072](#)

[OR 22-034](#) An Ordinance Confirming The Assessment Roll For The 2501 South Ridgecrest Road Natural Gas Local Improvement District No. 636 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
OR 22-035: An Ordinance Providing For The Financing Not To Exceed \$9,000 Principal Amount Of Special Assessment Internal Service Funds For The 2501 South Ridgecrest Road Natural Gas Local Improvement District No. 636, And Fixing Details Of Said Financing.

Attachments: [2022-OR-034](#)
[2022-OR-035](#)
[2022-IM-073](#)

[OR 22-064](#) An Ordinance Accepting And Appropriating \$18,910.75 From The Alaska State Division Of Forestry Volunteer Fire Assistance Grant Program, And Appropriating \$1,891.08 In Matching Funds For Firefighter And Firefighting Equipment, Supplies, And Clothing.
RS 22-053: A Resolution Approving The Scopes Of Work And Budgets For The Alaska State Division Of Forestry Volunteer Fire Assistance Grants And Matching Funds For The Fire Service Areas Of West Lakes, Caswell, Talkeetna, And Willow.

Attachments: [2022-OR-064](#)
[2022-RS-053](#)
[2022-IM-121](#)

[OR 22-065](#) An Ordinance Accepting And Appropriating COVID-19 Disaster Relief Funds Of \$23,037.75 From The Federal Emergency Management Agency.
RS 22-054: A Resolution Approving The Amended Budget For COVID-19 Disaster Relief Funds.

Attachments: [2022-OR-065](#)
[2022-RS-054](#)
[2022-IM-122](#)

[OR 22-066](#) An Ordinance Reappropriating \$25,000 From The Finance Department Fiscal Year 2022 Operating Budget To The Gateway Visitor Center Project For A Cultural Resource Survey On The Future Site Of The Gateway Visitor Center.
RS 22-055: A Resolution Approving The Scope Of Work And Budget For A Cultural Resource Survey On The Future Site Of The Gateway Visitor Center.

Attachments: [2022-OR-066](#)
[2022-RS-055](#)
[2022-IM-123](#)

[OR 22-067](#) An Ordinance Reappropriating \$500,000 From Fiscal Year 2020 State And Federal Transportation Grant Match To Transportation System Road Paving Projects For Caswell Lakes Road, Bendapole Road, And Passthebait Avenue.

RS 22-057: A Resolution Approving The Scope Of Work And Budget For The Road Paving Projects For Caswell Lakes Road, Bendapole Road, And Passthebait Avenue.

Attachments: [2022-OR-067](#)
[2022-RS-057](#)
[2022-IM-125](#)

[OR 22-070](#) An Ordinance Amending MSB 25.35.080, Counting Absentee Ballots, To Adopt Policies For The Canvass Board For Absentee Ballots For The Subsequent Death Of A Voter, If The Ballot Was Properly Cast.

Attachments: [2022-OR-070](#)
[2022-IM-128](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 22-058](#) A Resolution Amending The Scopes Of Work For The Borough-Wide Comprehensive Plan Update And The Stormwater Management Plan.

Attachments: [2022-RS-058](#)
[2022-IM-132](#)

[RS 22-060](#) A Resolution Amending The Scope Of Work And Budget For Four Parks, Trails, And Recreation Projects.

Attachments: [2022-RS-060](#)
[2022-IM-140](#)

[RS 22-063](#) A Resolution Providing A One-Time Waiver Of Landfill Fees For Up To Four Dumpsters For The Big Lake Area And Removal Of Up To Thirty Junk Vehicles For Fiscal Year 2023.

Sponsors: Tew

Attachments: [2022-RS-063](#)
[2022-IM-144](#)

2. ACTION MEMORANDUMS

[AM 22-044](#) Requesting Approval To Extend The Period Of Performance Under Contract No. 20-118P With HDL Engineering Consultants, LLC. In An Amount Not To Exceed \$100,000, To June 30, 2023, For Geotechnical Services In Fiscal Year 2023.

Attachments: [2022-AM-044](#)

[AM 22-055](#) Approval Of Contract Extension For Contract No. 20-093P Content Manager Electronic Records Implementation To Extend The Completion Time To June 30, 2023.

Attachments: [2022-AM-055](#)

[AM 22-056](#) Award Of Bid No. 22-140B To Specialized Pavement Marking, LLC. In The Contract Amount Of \$143,986 To Perform 2022 Road Striping.

Attachments: [2022-AM-056](#)

[AM 22-057](#) Award Of Bid No. 22-141B To Western Construction And Equipment, LLC. In The Contract Amount Of \$319,290 To Improve Aurora Hills Drive And Hickory Street.

Attachments: [2022-AM-057](#)

[AM 22-058](#) Approval Of Election Officials For The July 12, 2022, Special Borough Election.

Attachments: [2022-AM-058](#)

[AM 22-059](#) Award Of Bid No. 22-117B To McKenna Brothers Paving, Inc. In The Annual Contract Amount Not To Exceed \$331,198.47, To Perform Greater Butte Road Service Area No. 26 Annual Road Maintenance.

Attachments: [2022-AM-059](#)

[AM 22-060](#) Award Of Bid Number 22-115B To McKenna Brothers Paving, Inc. In The Annual Contract Amount Not To Exceed \$630,162.54, To Perform South Colony Road Service Area No. 16 Annual Road Maintenance.

Attachments: [2022-AM-060](#)

[AM 22-061](#) Award Of Bid No. 22-134B To Pruhs Construction Company, LLC. In The Contract Amount Of \$2,692,152.75, To Construct The Felton Street Extension.

Attachments: [2022-AM-061](#)

[AM 22-062](#) Authorizing The Manager To Enter Into An Agreement With The City Of Houston For Annual Receipts Of \$36,000, For Preventative Vehicle Maintenance Through June 30, 2025.

Attachments: [2022-AM-062](#)

[AM 22-063](#) Award Of Proposal No. 22-128P To Thomas Check, M.D., LLC. In The Contract Amount Of \$171,000 Per Year To Perform The Duties As The Emergency Services Medical Director.

Attachments: [2022-AM-063](#)

[AM 22-064](#) Authorizing The Manager To Sign Amendment No. 2 Deobligating \$100,000 In Grant Funding And \$100,000 In Match Funding For The Emergency Management Performance Grant.

Attachments: [2022-AM-064](#)

[AM 22-065](#) Award Of Bid No. 22-142B To Granite Construction In The Amount Of \$342,550 To Construct The Nelson Road Pathway.

Attachments: [2022-AM-065](#)

[AM 22-066](#) Authorize The School District To Award Proposal B22-09 With MCG Explore Design, To Provide Design Services For Mat-Su Central School.

Attachments: [2022-AM-066](#)

[AM 22-067](#) Award Of Bid No. 22-135B To Shannon And Wilson, Inc. In The Contract Amount Of \$221,245 For Water Quality Monitoring Services At Solid Waste Landfills In The Borough.

Attachments: [2022-AM-067](#)

[AM 22-068](#) Award of Bid No. 22-137B to Dirtworks, Inc. In The Contract Amount of \$142,850, For Lucille Street Culvert Improvements.

Attachments: [2022-AM-068](#)

[AM 22-069](#) Award Of Bid No. 22-118B To Ficklin Construction In The Annual Contract Amount Not To Exceed \$274,988 To Perform Alpine Road Service Area No. 31 Annual Road Maintenance.

Attachments: [2022-AM-069](#)

[AM 22-070](#) Approval Of Change Order Authority For Bid 21-015B With Roger Hickel Contracting, Inc. For A Final Completion Date Of June 30, 2022, For The Willow Library Construction Project And Community Center Upgrades.

Attachments: [2022-AM-070](#)

[AM 22-072](#) Award Of Bid Number 22-144B To Ficklin Construction, LLC. In The Contract Amount Of \$184,271 To Improve The Lazy Mountain Trail Head Parking Area.

Attachments: [2022-AM-072](#)

[AM 22-073](#) Award Of Bid Number 22-116B To Ficklin Construction In The Annual Contract Amount Not To Exceed \$123,352.40 To Perform North Colony Road Service Area No. 23 Annual Road Maintenance.

Attachments: [2022-AM-073](#)

[AM 22-074](#) Award Of Bid No. 22-145B To Western Construction And Equipment In The Contract Amount Not To Exceed \$1,780,210 Per Year For The Manufacture Of Sand, Chips, And Fill.

Attachments: [AM 22-074](#)

VIII. UNFINISHED BUSINESS

[OR 22-051](#) An Ordinance Adopting MSB 1.10.300, To Require Voter Ratification Of Any Ordinance Regulating The Discharge Of Firearms.

Sponsors: Yundt

Attachments: [2022-OR-051](#)

[2022-IM-094](#)

[06/07/22 - Sumner WITHDRAWN Amendment](#)

[06/07/22 - OR 22-051 - PASSED - Amendment](#)

IX. VETO

**A. Motion to Override Any Possible Mayoral Veto on Fiscal Year 2023 Budget Items
(Ordinance Serial No. 22-022)**

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 06/21/22, Assembly Chambers)

[OR 22-068](#) An Ordinance Approving The Sale Of Borough-Owned Land Identified As Lot 4 And Lot 5, Block 4, Matanuska Townsite, U.S. Survey 1169, To The Adjacent Property Owner, Kenneth And Myra Olson; And Repealing The Public Purpose Dedication Placed On The Borough Lot.

Attachments: [OR 22-068](#)
[IM 22-126](#)

[OR 22-069](#) An Ordinance Providing For The Sale Of Certain Borough-Wide Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2015 And Prior And Special Assessment For 2016 And Prior; And Not Needed For Public Purpose.

Attachments: [OR 22-069](#)
[IM 22-127](#)

[OR 22-071](#) An Ordinance Approving The Manager Amending The Ground Lease Between The Borough As Lessor And Renewable IPP, LLC. As The Lessee, For A Solar Utility Located Within The City Of Houston On Borough-Owned Land.

Attachments: [OR 22-071](#)
[IM 22-130](#)

[OR 22-072](#) An Ordinance Approving An Appropriation Of \$21,260 From The Talkeetna Fire Service Area Fund Balance, Fund 254, To Purchase Firefighter Turnout Coats And Pants.
RS 22-059: A Resolution Approving The Scope Of Work And Budget For A Project To Purchase Firefighter Turnout Coats And Pants For Talkeetna Fire Service Area.

Attachments: [OR 22-072](#)
[RS 22-059](#)
[IM 22-133](#)

[OR 22-073](#) An Ordinance Establishing A Provision Within Borough Code To Address Abuses Of The 911 Telephone System By Adopting MSB 8.15.010, Abuse Of 911 System; And Amending MSB 1.45.100, Schedule Of Fines For Infractions, To Add Fines For Violation Of MSB 8.15.010.

Attachments: [OR 22-073](#)
[IM 22-134](#)

[OR 22-074](#) An Ordinance Approving Land Classifications Of One Borough-Owned Parcel For The Purpose Of Resource Management And Watershed; And Guiding Future Use And Development Of Said Parcel.

Attachments: [OR 22-074](#)
[IM 22-135](#)

[OR 22-075](#) An Ordinance Accepting And Appropriating \$13,160.27 Of Revenues From Fiscal Year 2022 Public Donations, To The Animal Care And Regulation Operating Budget For Animal Care Supplies.

Attachments: [OR 22-075](#)
[IM 22-136](#)

[OR 22-079](#) An Ordinance Accepting And Appropriating \$10,519,653.50 In American Rescue Plan Corona Virus State And Local Fiscal Recovery Funds From The United States Treasury Department. RS 22-061: A Resolution Approving The Scope Of Work And Budget For The American Rescue Plan Corona Virus State And Local Fiscal Recovery Funds.

Attachments: [OR 22-079](#)
[RS 22-061](#)
[IM 22-142](#)

[OR 22-080](#) An Ordinance Reappropriating \$85,537.19 From Fund 410, Project No. 30038 Caswell Road Service Area No. 15 Fiscal Year 2023 Service Area Appropriation, To Fund 272, Caswell Lakes Fiscal Year 2023 Operating Budget For Road Maintenance Service.
RS 22-062: A Resolution Amending The Budgets For Project No. 300038, Caswell Road Service Area No. 15 Fiscal Year 2023 Service Area Appropriation; And Fund 272, Fiscal Year 2023 Caswell Lakes Road Maintenance Services Operating Budget.

Attachments: [OR 22-080](#)
[RS 22-062](#)
[IM 22-143](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[22-108](#) Mayoral Requests for Confirmation

Attachments: [06/07/22 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.