

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MAY 17, 2022

20-073

Ways you can submit comment, participate telephonically, or observe the Assembly meeting:

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear “Joining conference” when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear “Your hand has been raised.”
- When it is your turn to testify you will hear “Your line has been unmuted.”
- State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- <https://matanuska.legistar.com/Calendar.aspx>
- <https://www.facebook.com/MatSuBorough>
- Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[22-100](#)

1. Caswell Lakes RSA Board of Supervisors: 01/05/22
2. Greater Butte RSA Board of Supervisors: 04/14/22
3. Library Board: 02/12/22, 03/12/22
4. Local Road Service Area Advisory Board: 03/17/22
5. Louise/Susitna/Tyone Community Association: 01/15/22
6. Meadow Lakes RSA Board of Supervisors: 11/15/21
7. North Lakes Community Council: 02/24/22, 03/24/22
8. Planning Commission: 04/18/22
9. Platting Board: 02/03/22, 02/17/22, 03/03/22, 03/17/22

Attachments: [05/17/22 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 22-120](#) Informing The Assembly Of The Manager Entering Into An All Cash Purchase Agreement With A Lessee To Purchase By Application The Alaska Division Of Lands, Lease No. 63019, The Fee Simple Estate Of Borough-Owned Land.

Attachments: [2022-IM-120](#)

[IM 22-129](#) Informing The Assembly That The Community Development Department Is Partnering With Great Land Trust On A Potential 187.6 Acre Land Acquisition And Addition To Settlers Bay Coastal Park.

Attachments: [2022-IM-129](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[RS 22-044](#) A Resolution Declaring The Opposition Of The Borough To Any Appropriation Of Funds To Enforce A Federal Statute, Regulation, Rule, Or Order Adopted, Enacted, Or Otherwise That Seeks To Limit A Law-Abiding Citizen's Right To Keep And Bear Arms.

Sponsors: Hale

Attachments: [2022-RS-044](#)
[2022-IM-103](#)

[OR 22-051](#) An Ordinance Adopting MSB 1.10.300, To Require Voter Ratification Of Any Ordinance Regulating The Discharge Of Firearms.

Sponsors: Yundt

Attachments: [OR 22-051](#)
[IM 22-094](#)

[OR 22-053](#) An Ordinance Approving A Land Exchange Between The Borough And Joan B. Dastou Trust B For The Purpose Of Acquisition Of West Papoose Twins Road Right-Of-Way And Land Lying North Of And Adjacent To That Portion Of The Road Located Within Dastou Trust B Land; And Authorizing The Manager To Execute All Necessary Documents To Implement The Land Exchange.

Attachments: [2022-OR-053](#)
[2022-IM-096](#)

[OR 22-054](#) An Ordinance Approving A Time Extension Through 2027 Of The Current Land Classification On Borough-Owned Land Located In Palmer South Of The School District Administration Building To Allow Additional Planning By Palmer Little League For A Potential Indoor Baseball Facility On Said Land.

Attachments: [2022-OR-054](#)
[2022-IM-097](#)

[OR 22-058](#) An Ordinance Extending The Time Limit For Completion Of Expiring Project Funds For One Year.

Attachments: [2022-OR-058](#)
[2022-IM-108](#)

[OR 22-059](#) An Ordinance Accepting And Appropriating COVID-19 Disaster Relief Funds Of \$23,037.75 From The Federal Emergency Management Agency.
RS 22-047: A Resolution Approving The Amended Budget For COVID-19 Disaster Relief Funds.

Attachments: [2022-OR-059](#)
[2022-RS-047](#)
[2022-IM-111](#)

[OR 22-060](#) An Ordinance Appropriating Additional Funds For Planning Department On-Call Positions.
RS 22-048: A Resolution Amending The Scope Of Work And Budget For Project No. 47513, Planning Department On-Call Positions; And Extending The Date Of Completion To June 30, 2025.

Attachments: [2022-OR-060](#)
[2022-RS-048](#)
[2022-IM-112](#)

[OR 22-061](#) An Ordinance Accepting And Appropriating \$329,359.58 For The 2018 November Cook Inlet Earthquake, Port MacKenzie Facilities Repair Project.

RS 22-050: A Resolution Amending The Budget For Project No. 55027, 2018 November Cook Inlet Earthquake, Port MacKenzie Facilities.

Attachments: [2022-OR-061](#)
[2022-RS-050](#)
[2022-IM-115](#)

[OR 22-062](#) An Ordinance Amending MSB 17.05, Essential Service Utilities, To Exclude The Port MacKenzie Special Use District.

Attachments: [2022-OR-062](#)
[2022-IM-117](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 22-052](#) A Resolution Directing The Planning Department To Work With The Planning Commission On Possible Amendments To The Waterbody Setback, Which May Reduce The Setback While Still Protecting Water Quality.

Sponsors: Yundt

Attachments: [2022-RS-052](#)
[2022-IM-119](#)

[RS 22-056](#) A Resolution Approving Unincorporated Communities For Participation In The Fiscal Year 2023 Community Assistance Program.

Attachments: [2022-RS-056](#)
[2022-IM-124](#)

2. ACTION MEMORANDUMS

[AM 22-042](#) Award Of Bid No. 22-148C To True North Emergency Equipment In The Contract Amount Of \$1,375,548 To Purchase A Heavy Rescue Vehicle For The Department Of Emergency Services.

Attachments: [2022-AM-042](#)

[AM 22-043](#) Authorization To Renew The New World ERP Financial Software With Tyler Technologies Covering July 1, 2022, Through June 30, 2023, In The Amount Of \$103,772.14.

Attachments: [2022-AM-043](#)

[AM 22-045](#) Award Of Bid Number 22-125B To Dirtworks, Inc. In The Contract Amount Of \$254,912.50 To Improve Lombardo Drive.

Attachments: [2022-AM-045](#)

[AM 22-049](#) Approval Of Contract Extension For Contract No. 22-058P With Electric Power Systems, Inc. For The Old Glenn Phase II Real Estate Acquisition Service Project.

Attachments: [2022-AM-049](#)

[AM 22-050](#) Award Of Proposal No. 22-078P (C) To Stantec Consulting Services, Inc. In The Contract Amount Of \$351,256 To Design Improvements To Cheri Lake Drive, Karen Avenue, And King Arthur Drive.

Attachments: [2022-AM-050](#)

[AM 22-051](#) Award Of Bid No. 22-012B To Tutka, LLC. In The Contract Amount Of \$1,120,590 For Port Mackenzie Earthquake Repairs.

Attachments: [2022-AM-051](#)

[AM 22-052](#) Authorization To Exercise Option Period No. 1 To Contract 16-100P With The City Of Wasilla For E-911 And Dispatch Services For An Anticipated Total 5-Year Cost Of \$7,536,300.

Attachments: [2022-AM-052](#)

[AM 22-053](#) Award Of Bid No. 22-133B To Western Construction & Equipment, LLC. In The Contract Amount Of \$655,235 To Improve South Viking Road, West Arlie Road, And West Lost Valley Road.

Attachments: [2022-AM-053](#)

[AM 22-054](#) Approve Utility Relocation By Matanuska Telephone Association In The Contract Amount Of \$131,672.74 To For Emswiller Drive and Sunday Drive Improvements, Project No. 30042-6600-6677.

Attachments: [2022-AM-054](#)

VIII. UNFINISHED BUSINESS

IX. VETO

A. Motion to Override Any Possible Mayoral Veto on Fiscal Year 2023 Budget Items (Ordinance Serial No. 22-022)

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 06/07/22, Assembly Chambers)

[OR 22-032](#) An Ordinance Confirming The Assessment Roll For The North Suzanna Street Natural Gas Local Improvement District No. 625 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
OR 22-033: An Ordinance Providing For The Financing Not To Exceed \$35,000 Principal Amount Of Special Assessment Internal Service Funds For The North Suzanna Street Natural Gas Local Improvement District No. 625, And Fixing Details Of Said Financing.

Attachments: [OR 22-032](#)
[OR 22-033](#)
[IM 22-072](#)

[OR 22-034](#) An Ordinance Confirming The Assessment Roll For The 2501 South Ridgecrest Road Natural Gas Local Improvement District No. 636 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
OR 22-035: An Ordinance Providing For The Financing Not To Exceed \$9,000 Principal Amount Of Special Assessment Internal Service Funds For The 2501 South Ridgecrest Road Natural Gas Local Improvement District No. 636, And Fixing Details Of Said Financing.

Attachments: [OR 22-034](#)
[OR 22-035](#)
[IM 22-073](#)

[OR 22-064](#) An Ordinance Accepting And Appropriating \$18,910.75 From The Alaska State Division Of Forestry Volunteer Fire Assistance Grant Program, And Appropriating \$1,891.08 In Matching Funds For Firefighter And Firefighting Equipment, Supplies, And Clothing.
RS 22-053: A Resolution Approving The Scopes Of Work And Budgets For The Alaska State Division Of Forestry Volunteer Fire Assistance Grants And Matching Funds For The Fire Service Areas Of West Lakes, Caswell, Talkeetna, And Willow.

Attachments: [OR 22-064](#)
[RS 22-053](#)
[IM 22-121](#)

[OR 22-065](#) An Ordinance Accepting And Appropriating COVID-19 Disaster Relief Funds Of \$23,037.75 From The Federal Emergency Management Agency.
RS 22-054: A Resolution Approving The Amended Budget For COVID-19 Disaster Relief Funds.

Attachments: [OR 22-065](#)
[RS 22-054](#)
[IM 22-122](#)

[OR 22-066](#) An Ordinance Reappropriating \$25,000 From The Finance Department Fiscal Year 2022 Operating Budget To The Gateway Visitor Center Project For A Cultural Resource Survey On The Future Site Of The Gateway Visitor Center.
RS 22-055: A Resolution Approving The Scope Of Work And Budget For A Cultural Resource Survey On The Future Site Of The Gateway Visitor Center.

Attachments: [OR 22-066](#)
[RS 22-055](#)
[IM 22-123](#)

[OR 22-067](#) An Ordinance Reappropriating \$500,000 From Fiscal Year 2020 State And Federal Transportation Grant Match To Transportation System Road Paving Projects For Caswell Lakes Road, Bendapole Road, And Passthebait Avenue.

RS 22-057: A Resolution Approving The Scope Of Work And Budget For The Road Paving Projects For Caswell Lakes Road, Bendapole Road, And Passthebait Avenue.

Attachments: [OR 22-067](#)

[RS 22-057](#)

[IM 22-125](#)

[OR 22-070](#) An Ordinance Amending MSB 25.35.080, Counting Absentee Ballots, To Adopt Policies For The Canvass Board For Absentee Ballots For The Subsequent Death Of A Voter, If The Ballot Was Properly Cast.

Attachments: [OR 22-070](#)

[IM 22-128](#)

B. INTRODUCTIONS (For Public Hearing 06/21/22, Assembly Chambers)

[OR 22-038](#) An Ordinance Creating Moose Park Subdivision II Road Paving Local Improvement District No. 645, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 22-038](#)

[IM 22-080](#)

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[22-102](#) Mayoral Requests for Confirmation

Attachments: [05/17/22 - Vacancy Report](#)

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The
Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**