

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, DECEMBER 21, 2021

20-073

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others as much as possible.

IN WRITING: You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.
- Live stream through Facebook at www.facebook.com/MatSuBorough

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[21-224](#)

A. Special Assembly Meeting: 12/07/21

B. Regular Assembly Meeting: 12/07/21

Attachments: [12/21/21 - SIGNED - Assembly Special Meeting Minutes](#)
[12/21/21 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[21-226](#)

1. Bogard RSA Board of Supervisors: Resolution No. 21-01
2. Glacier View Community Council: 05/27/21, 09/30/21, 10/28/21, 11/18/21
3. Greater Butte RSA Board of Supervisors: Resolution No. 21-01
4. Greater Palmer FSA Board of Supervisors: 03/23/21
5. Library Board: 02/20/21, 03/20/21, 04/17/21, 05/15/21, 08/21/21, 09/18/21
6. North Lake Community Council: 10/28/21
7. Planning Commission: 11/15/21, Resolution No. 21-30, 21-31
8. Platting Board: 08/19/21, 09/02/21
9. Tanaina Community Council: 11/23/21
10. Willow Area Community Organization: 08/04/21, 10/06/21, 11/03/21

Attachments: [12/21/21 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 21-246](#)

Informing The Assembly Of Right-Of-Way Acquisition Of Borough-Owned Land For A Utility Easement Valued At \$1,000 By The State Of Alaska Department Of Transportation And Public Facilities, For Seward-Meridian Parkway Reconstruction Phase II.

Attachments: [2021-IM-246](#)

[IM 21-257](#)

Reporting The Conclusion Of Contract For Bid 21-017B With Granite Construction Co., For A Final Contract Amount Of \$405,944.98 For The Phillips-Dean-Melton Improvements Project.

Attachments: [2021-IM-257](#)

[IM 21-258](#)

Reporting The Conclusion Of Contract For Bid 21-013B With Valley General Construction, LLC., For A Final Contract Amount Of \$550,814 For The West Silver Drive-North Sasbo Bluff Loop Upgrades Project.

Attachments: [2021-IM-258](#)

[IM 21-259](#)

Reporting The Conclusion Of Contract For Bid 22-005B With Northern Asphalt Construction, Inc., For A Final Contract Amount Of \$482,531.58 For The 2021 Road Paving Project.

Attachments: [2021-IM-259](#)

[IM 21-260](#) Reporting The Conclusion Of Contract For Bid 21-137B With Valley General Construction, LLC., For A Final Contract Amount Of \$207,174.96 For The Holland Avenue Improvements Project.

Attachments: [2021-IM-260](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 21-115](#) An Ordinance Approving A Less Than Fair Market Value Sale Of Borough Land Identified As Parcel 1, Being The Southeast 1/4 Southwest 1/4 Of Section 2, Township 17 North, Range 2 West, Seward Meridian, Alaska, In The Amount Of Zero Dollars To The Meadow Lakes Community Council, Inc. For Purpose Of Public Recreation.

Attachments: [2021-OR-115](#)
[2021-IM-239](#)

[OR 21-116](#) An Ordinance Accepting And Appropriating Additional Disaster Relief Funds For The Port Mackenzie Facilities From Damages Sustained During The 2018 Cook Inlet Earthquake.
RS 21-129: A Resolution Amending The Budget For Additional Disaster Relief Funds For Port Mackenzie Facilities From Damages Sustained In The 2018 Cook Inlet Earthquake.

Attachments: [2021-OR-116](#)
[2021-RS-129](#)
[2021-IM-245](#)

[OR 21-117](#) An Ordinance Amending MSB 3.15.240 To Lower The Penalty For The First 30 Days Of Delinquent Real Property Taxes From Five Percent To One Percent.

Sponsors: Hale, Nowers and Sumner

Attachments: [2021-OR-117](#)
[2021-IM-247](#)

[OR 21-118](#) An Ordinance Adopting The Jonesville Public Use Area Management Plan; And Amending MSB 15.24.030, Comprehensive Plan And Purposes.

Attachments: [2021-OR-118](#)
[2021-IM-250](#)

[OR 21-119](#) An Ordinance Authorizing The Manager To Enter Into The Project Agreement For The Houston Middle School Replacement And Accepting And Appropriating \$9,000,000 From The Alaska State Department Of Education And Early Development For The Houston Middle School Rebuild Project.

RS 21-132: A Resolution Approving The Scope Of Work And Budget For The Construction Of The Houston Middle School Replacement.

Attachments: [2021-OR-119](#)
[2021-RS-132](#)
[2021-IM-252](#)

[RS 21-130](#) A Resolution Approving The Changes Needed To Update The Fiscal Year 2023 Schedule Of Rates And Fees Effective July 1, 2022.

Attachments: [2021-RS-130](#)
[2021-IM-249](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 21-131](#) A Resolution Of The Assembly Authorizing The Borough Manager To Enter Into An Agreement With Webster Wood Service LLC., For The Church Road Timber Salvage Sale.

Attachments: [2021-RS-131](#)
[2021-IM-251](#)

[RS 21-135](#) A Resolution Directing Administration To Establish A Pilot Program And Provide Road Service Area Services Via A Time And Material Contract Structure In Big Lake Road Service Area 21 For The Period Of July 1, 2022, To June 30, 2023.

Sponsors: Tew

Attachments: [RS 21-135](#)
[IM 21-255](#)

2. ACTION MEMORANDUMS

[AM 21-124](#) Destruction OF Ballots From The November 2, 2021, Regular Borough Election.

Attachments: [2021-AM-124](#)

[AM 21-125](#) Approval Of Contract Amendment To Contract No. 21-160P With Kinney Engineering, LLC., To Extend The Contract Completion Date To December 21, 2022, And Add An Additional \$1,082,872.44 To The Contract Amount And Transitioning The Project Funding From Road Service Area 17 To Voter Approved 2021 Transportation Projects.

Attachments: [2021-AM-125](#)

VIII. UNFINISHED BUSINESS

[OR 21-040](#) An Ordinance Amending MSB 2.08.060(A), Compensation For The Mayor.

Sponsors: McKee

Attachments: [OR 21-040](#)
[IM 21-077](#)
[Salaries and Emoluments RS 21-001](#)

[RS 21-134](#) A Resolution In Support Of The Alaska Industrial Development And Export Authority's Effort To Advance Phase 3 Of The West Susitna Access Project Feasibility Study Towards An Application To The Governing Regulatory Agency.

Attachments: [2021-RS-134](#)
[2021-IM-254](#)
[12/07/21 - West Susitna Access Update PPT](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 01/04/22 Assembly Chambers)

[OR 22-004](#) An Ordinance Approving The Timeline Extension For Long-Range Transportation Planning Project Account.

Attachments: [OR 22-004](#)
[IM 22-005](#)

[OR 22-005](#) An Ordinance Approving Land Classifications Of Six Borough-Owned Parcels For Purpose Of Identifying And Guiding Future Use And Development Of Said Parcels.

Attachments: [OR 22-005](#)
[IM 22-006](#)

[OR 22-006](#) An Ordinance Accepting And Appropriating \$68.72 In Interest Income To The Federal Cares Relief Act (COVID 19) Project Fund.
RS 22-001: A Resolution Amending The Scope Of Work And Budget To Account For Interest Income Generated From The Federal Cares Relief Act (COVID 19) Project Fund.

Attachments: [OR 22-006](#)
[RS 22-001](#)
[IM 22-008](#)

[OR 22-007](#) An Ordinance Appropriating \$8,000,000 From Areawide Fund Balance To The Roads And Bridges Capital Projects Fund To Begin Work On Projects Approved By Borough Voters On November 2, 2021.
RS 22-002: A Resolution Approving The Scope Of Work And Budget For Transportation Projects As Directed By The Assembly And Ratified By The Voters On November 2, 2021.

Attachments: [OR 22-007](#)
[RS 22-002](#)
[IM 22-009](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[21-225](#) Mayoral Requests for Confirmation

Attachments: [12/21/21 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To Attorney/Client Privilege.)

A. Potential Litigation Regarding The 2021 State Redistricting Plan

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.