

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR  
Vern Halter

BOROUGH CLERK  
Lonnie R. McKechnie, CMC

BOROUGH MANAGER  
Michael Brown

BOROUGH ATTORNEY  
Nicholas Spiropoulos



BOROUGH ASSEMBLY  
Tim Hale, District 1  
Stephanie Nowers, District 2  
George McKee, District 3  
Robert Yundt, District 4  
Mokie Tew, District 5  
Jesse Sumner, District 6  
Tam Boeve, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, OCTOBER 5, 2021

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### 20-073

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others as much as possible.

IN WRITING: You can submit written comments to [leg.com@matsugov.us](mailto:leg.com@matsugov.us)

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.

- You will be automatically muted and able to listen to the meeting.

- When the Mayor announces audience participation or a public hearing you would like to speak to, press \*3; you will hear "Your hand has been raised.

- When it is your turn to testify you will hear "Your line has been unmuted."

- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at [Radiofreepalmer.org](http://Radiofreepalmer.org); or

- Live stream video at [Matanuska.Legistar.Com/Calendar](http://Matanuska.Legistar.Com/Calendar).

- Live stream through Facebook at [www.facebook.com/MatSuBorough](http://www.facebook.com/MatSuBorough)

## I. CALL TO ORDER

**II. ROLL CALL**

**III. APPROVAL OF AGENDA**

**IV. PLEDGE OF ALLEGIANCE**

**V. MINUTES OF PRECEDING MEETINGS**

[21-194](#) A. Regular Assembly Meeting: 09/21/21

**Attachments:** [09/21/21 - SIGNED - Assembly Regular Meeting Minutes](#)

**VI. REPORTS/CORRESPONDENCE**

**A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

**B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

**C. MANAGER COMMENTS**

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Alaska State Department of Health and Social Services COVID-19 Update**

**D. ATTORNEY COMMENTS**

**E. CLERK COMMENTS**

**F. CITIZEN AND OTHER CORRESPONDENCE**

[21-196](#)

1. Agriculture Advisory Board: 03/17/21
2. Animal Care and Regulation Board: 06/03/20, AC&R 21-01 Final Decision
3. Big Lake Community Council: 06/08/21, 07/13/21, 08/10/21
4. Local Road Service Area Advisory Board: 08/19/21, Resolution No. 21-03
5. Talkeetna Community Council: 04/05/21, 05/03/21, 06/07/21, 08/02/21
6. Talkeetna FSA Board of Supervisors: 12/09/20, 04/14/21
7. West Lakes FSA Board of Supervisors: 08/09/21

**Attachments:** [10/05/21 - Citizen and Other Correspondence](#)

## G. INFORMATIONAL MEMORANDUMS

[IM 21-201](#) Informing The Assembly Of A Grant Amendment From The Alaska State Department Of Fish And Game For The Big Lake Area Fish Passage Improvement Project That Will Be Presented To The Borough Manager For Signature.

**Attachments:** [2021-IM-201](#)

[IM 21-204](#) Notification Of Certification Of 2021 Regular Real Property, Personal Property, Oil And Gas Properties, Exempted Properties, And Board Of Equalization Actions.

**Attachments:** [2021-IM-204](#)

[IM 21-206](#) Reporting The Conclusion Of Contract Bid 17-082P With Architects Alaska For The Palmer And Wasilla Pool Improvement Designs Project.

**Attachments:** [2021-IM-206](#)

## VII. SPECIAL ORDERS

### A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

### B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 21-085](#) An Ordinance Amending MSB 17.67.030, Exemptions, Under Chapter 17.67 Tall Structures Including Telecommunication Facilities, Wind Energy Conversion Systems, And Other Tall Structures.

**Sponsors:** Boeve

**Attachments:** [2021-OR-085](#)  
[2021-IM-165](#)

[OR 21-092](#) An Ordinance Amending MSB 23.20, Forest Management, Affecting Timber Salvage Sales On Borough Land By Adopting Broader Terms To Address Forest Health And Facilitate The Removal Of Damaged Timber; And Repealing MSB 28.60.070, Traffic Safety Plan; And MSB 28.60.080 Timber Transport Permit.

**Attachments:** [2021-OR-092](#)  
[2021-IM-181](#)  
[10/05/21 - Boeve Possible Amendment](#)

[OR 21-099](#) An Ordinance Accepting And Appropriating \$314,042 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant Program; And Requesting A Reappropriation Of \$303,542 From The Emergency Management Fiscal Year 2022 Operating Budget; And \$10,500 From The Emergency Services Administration Fiscal Year 2022 Operating Budget For Emergency Management Wages And Benefits.

RS 21-097: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$314,042 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant For Emergency Management Wages And Benefits.

**Attachments:** [2021-OR-099](#)  
[2021-RS-097](#)  
[2021-IM-192](#)

## **C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)**

## **D. CONSENT AGENDA**

### **1. RESOLUTIONS**

[RS 21-101-R](#) A Resolution Approving A Change To The Fiscal Year 2022 Schedule Of Rates And Fees For Central Landfill And All Transfer Sites To Add A Special Level Pickup Truck Rate Of \$10.

**Sponsors:** Tew

**Attachments:** [RS 21-101](#)  
[IM 21-198](#)  
[10/19/21 - Sumner Reconsideration](#)

[RS 21-102](#) A Resolution Approving A Loan From The Fire Service Area Revolving Loan Fund In The Amount Of \$489,000 To The Talkeetna Fire Service Area For The Purchase Of A Pumper Tender And Related Equipment.

**Attachments:** [2021-RS-102](#)  
[2021-IM-202](#)

[RS 21-103](#) A Resolution Authorizing Participation In Settlement Agreements Related To The Nationwide Opioid Litigation.

**Attachments:** [2021-RS-103](#)  
[2021-IM-203](#)

[RS 21-105](#) A Resolution In Support Of Continuous Highway Lighting Along The Knik-Goose Bay Road Corridor From The Intersection Of The Parks Highway To Settlers Bay Drive.

**Attachments:** [2021-RS-105](#)  
[2021-IM-207](#)

## 2. ACTION MEMORANDUMS

[AM 21-099](#) Award Of Bid No. 22-049C To GCSIT In The Contract Amount Of \$149,528 To Purchase EMC PowerStore Storage Array.

**Attachments:** [2021-AM-099](#)

[AM 21-101](#) Approval Of Contract Extension To Contract No. 20-056P With ECI/Hyer, Inc. To Design The Willow Library Replacement And Community Center Upgrades To October 31, 2021.

**Attachments:** [2021-AM-101](#)

[AM 21-102](#) Approval Of Contract Extension To Contract No. 21-162B With BINW To Supply And Install Furniture, Fixtures, and Equipment At Willow Library To November 30, 2021.

**Attachments:** [2021-AM-102](#)

[AM 21-104](#) Approval Of A Change Order 1 To Contract No. 19-109P With Hatcher Pass Survey And Platting To Extend The Completion Time To December 31, 2022.

**Attachments:** [2021-AM-104](#)

[AM 21-105](#) Award of Bid No. 22-040B to Valley General Construction, LLC. In the contract amount of \$616,621 For Muskrat Street, Fox Avenue, Mink Street, Musk Ox Street, and Marten Avenue Road Improvements.

**Attachments:** [2021-AM-105](#)

## VIII. UNFINISHED BUSINESS

## IX. VETO

## X. NEW BUSINESS

### A. INTRODUCTIONS (For Public Hearing 10/19/21, Assembly Chambers)

[OR 21-100](#) An Ordinance Approving The Sale Of Borough-Owned Land Identified As Lot 927, Caswell Lakes Subdivision, To Adjacent Property Owner Brad McCourt On Behalf Of McCourt Family Trust, Pursuant To MSB 23.10.230, Agreements By Application.

**Attachments:** [OR 21-100](#)  
[IM 21-199](#)

[OR 21-101](#) An Ordinance Accepting And Appropriating COVID-19 Disaster Relief Funds Of \$17,918.34 From The Federal Emergency Management Agency.  
RS 21-104: A Resolution Approving The Amended Budget For COVID-19 Disaster Relief Funds.

**Attachments:** [OR 21-101](#)  
[RS 21-104](#)  
[IM 21-205](#)

[OR 21-102](#) An Ordinance Reappropriating \$33,600 From The Cash Performance Areawide Bond Fund Account To The Chanlyut Circle Upgrade Project.  
RS 21-106: A Resolution Amending The Scope Of Work And Budget For The MSB Facility Access Improvements Project, Chanlyut Circle Upgrade.

**Attachments:** [OR 21-102](#)  
[RS 21-106](#)  
[IM 21-208](#)

[OR 21-104](#) An Ordinance Authorizing The Issuance Of Areawide General Obligation Bonds, In One Or More Series, To Finance The Construction, Additions, Improvements, Betterments, Repair, Reconstruction, Or Acquisition Of Public Roads And Facilities Related Thereto In The Matanuska-Susitna Borough, Together With All Necessary Equipment And Transportation Facilities, And The Acquisition Of Lands Or Rights In Lands In Connection Therewith, And To Refund Certain Outstanding General Obligation Bonds Of The Borough; Fixing Certain Details Of Such Bonds; And Authorizing Their Sale.

**Attachments:** [OR 21-104](#)  
[IM 21-210](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[21-198](#) Mayoral Requests for Confirmation

**Attachments:** [10/05/21 - Vacancy Report](#)

## **C. OTHER NEW BUSINESS**

## **D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

## **XI. RECONSIDERATION**

## **XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

## **XIII. EXECUTIVE SESSION**

## **XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**