

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, SEPTEMBER 21, 2021

20-073

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others as much as possible.

IN WRITING: You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.

- You will be automatically muted and able to listen to the meeting.

- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised.

- When it is your turn to testify you will hear "Your line has been unmuted."

- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or

- Live stream video at Matanuska.Legistar.Com/Calendar.

- Live stream through Facebook at www.facebook.com/MatSuBorough

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[21-183](#) A. Regular Meeting Minutes: 09/07/21

Attachments: [090721 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[21-186](#)

1. Butte FSA Board of Supervisors: 01/12/21, 04/15/21
2. Butte Community Council: 08/11/21
3. Platting Board: 07/01/21, 07/15/21
4. Tanaina Community Council: 08/24/21

Attachments: [09/21/21 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 21-194](#)

Informing The Assembly Of The Manager Renewing The Commercial Use Permit With Colaska, Inc. For The Use Of Borough-Owned Land And Improvements Within The Port Mackenzie Special Use District, Located Within Section 22, Township 14 North, Range 4 West, Seward Meridian, Alaska, For A Term Of Not More Than 18 Months.

Attachments: [2021-IM-194](#)

[IM 21-200](#)

Informing The Assembly Of The Managers Signature On Five Grant Applications For Submission To The Alaska State Division Of Libraries, Archives, And Museums Easy American Rescue Plan Act Grants For Libraries Grant Program.

Attachments: [2021-IM-200](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 21-090](#)

An Ordinance Amending The Bid Protest And Appeal Procedure By Adopting Amendments To MSB 3.08.342, Bid Protest And Appeal Procedures.

Attachments: [2021-OR-090](#)
[2021-IM-177](#)

[OR 21-091](#) An Ordinance Amending Portions Of MSB 3.28 To Change The Threshold For Contiguous Local Improvement Districts From 70 Percent To 60 Percent.

Sponsors: Sumner

Attachments: [2021-OR-091](#)
[2021-IM-178](#)

[OR 21-093](#) An Ordinance Accepting And Appropriating \$299,991 In Fiscal Year 2022 Community Assistance Program Funding.
RS 21-092: A Resolution Approving The Scope Of Work And Budget For The Community Assistance Program And Authorizing The Manager To Enter Into Agreements With 19 Unincorporated Communities Within The Borough.

Attachments: [2021-OR-093](#)
[2021-RS-092](#)
[2021-IM-182](#)

[OR 21-094](#) An Ordinance Accepting And Appropriating Additional Funds In The Amount Of \$429,076 For The Borough Fish Passage 2025 Grant, Revision No. 1, To Design And Construct Fish Passage Culvert Replacements; And Use Matching Funds Of \$122,980 From The Fiscal Year 2020 Fish Passage Project; And \$117,020 From The Grant Match For Fish Passage Projects, Fiscal Year 2021.
RS 21-094: A Resolution Approving The Scope Of Work And Budget For The Borough Fish Passage 2025 Project To Design And Construct Fish Passage Culvert Replacements.

Attachments: [2021-OR-094](#)
[2021-RS-094](#)
[2021-IM-184](#)

[OR 21-098](#) An Ordinance Approving A One-Year Extension For The Management Agreement Between The Borough And The Chickaloon Village Traditional Council As The Operator On Behalf Of The Borough For The Moose Creek Campground (Mile Post 54.5 North Glenn Hwy) On State-Owned Land.

Attachments: [2021-IM-188](#)
[2021-OR-098](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 21-098](#) A Resolution Amending The Scope Of Work For The Anticipated Project Income During Fiscal Year 2022 For The Rail Extension From Port Mackenzie To The Mainline Adding Payment Of Wages And Benefits For An After-Hours Initial Responder To Emergencies Occurring At Port Mackenzie Rail Extension Rental Properties.

Attachments: [2021-RS-098](#)
[2021-IM-195](#)

[RS 21-099](#) A Resolution Amending The Scope Of Work For Fiscal Year 2018 Road Right-Of-Way Acquisition Project To Include The Purchase, Maintenance, And/Or Repair Of Structures That The Borough Puts Into Place To Secure The Parcels For The Project.

Attachments: [2021-RS-099](#)
[2021-IM-196](#)

2. ACTION MEMORANDUMS

[AM 21-087](#) Request To Vacate The Existing 30-Foot Wide Grant Of Easement For Public Roadway, Recorded At Book 17, Page 35, On The Northern Boundary Of Parcel No. 4, MSB Waiver 71-78, In The Southeast 1/4, Northwest 1/4, Section 22, Township 18 North, Range 2 West, To Be Replaced By A 60-Foot Wide Street, Providing Access To The Subdivision And To Subdivisions To The West. An Additional 60-Foot Wide Right-Of-Way Commencing At North Pittman Road East To The Northeast Corner Of The Parcel Will Provide Access To The Parcel To The East, Located Within Section 22, Township 18 North, Range 2 West, Seward Meridian, Alaska, Lying South Of The Little Susitna River And East And West Of North Pittman Road.

Attachments: [2021-AM-087](#)

[AM 21-093](#) Request To Eliminate The Existing 15-Foot Wide Platted Power Line Easement Within Tract 5-2, Springer Subdivision No. 2, Plat No. 67-1, Located Within Section 17, Township 17 North, Range 2 East, Seward Meridian, Lying East Of The South Glenn Highway And Directly North Of East Outer Springer Loop.

Attachments: [2021-AM-093](#)

[AM 21-094](#) Award Of Bid No. 22-044C To Hughes Fire Equipment In The Contract Amount Of \$684,418 To Purchase A Tactical Tender.

Attachments: [2021-AM-094](#)

[AM 21-095](#) Award Of Bid No. 22-035C To Hughes Fire Equipment In The Contract Amount Of \$183,339 To Purchase Replacement Brush 66 Chassis.

Attachments: [2021-AM-095](#)

[AM 21-096](#) Award of Bid No. 22-033B To Western Construction & Equipment, LLC. In The Contract Amount of \$159,240 For Landlocked Avenue Road Repairs.

Attachments: [2021-AM-096](#)

[AM 21-097](#) Approval Of Contract Amendment To Contract No. 21-045C With PND Engineers, Inc. Extending The Project Completion Date To June 30, 2022, For Port Mackenzie Damage Repair And Construction Management Services Project.

Attachments: [2021-AM-097](#)

[AM 21-098](#) Allocating 2024 Arctic Winter Games Project Funding In The Amount Of \$200,000; And Authorizing The Manager To Enter Into An Agreement With The 2024 Arctic Winter Games Host Society.

Attachments: [2021-AM-098](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 10/05/21, Assembly Chambers)

[OR 21-085](#) An Ordinance Amending MSB 17.67.030, Exemptions, Under Chapter 17.67 Tall Structures Including Telecommunication Facilities, Wind Energy Conversion Systems, And Other Tall Structures.

Sponsors: Boeve

Attachments: [OR 21-085](#)
[IM 21-165](#)

[OR 21-092](#) An Ordinance Amending MSB 23.20, Forest Management, Affecting Timber Salvage Sales On Borough Land By Adopting Broader Terms To Address Forest Health And Facilitate The Removal Of Damaged Timber; And Repealing MSB 28.60.070, Traffic Safety Plan; And MSB 28.60.080 Timber Transport Permit.

Attachments: [OR 21-092](#)
[IM 21-181](#)
[10/05/21 - Boeve Possible Amendment](#)

[OR 21-099](#) An Ordinance Accepting And Appropriating \$314,042 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant Program; And Requesting A Reappropriation Of \$303,542 From The Emergency Management Fiscal Year 2022 Operating Budget; And \$10,500 From The Emergency Services Administration Fiscal Year 2022 Operating Budget For Emergency Management Wages And Benefits.

RS 21-097: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$314,042 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant For Emergency Management Wages And Benefits.

Attachments: [OR 21-099](#)
[RS 21-097](#)
[IM 21-192](#)

B. INTRODUCTIONS (For Public Hearing 11/16/21, Assembly Chambers)

[OR 21-095](#) An Ordinance Creating East Dilley Avenue Natural Gas Local Improvement District No. 623, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 21-095](#)
[IM 21-185](#)

[OR 21-096](#) An Ordinance Creating East Grizzly Bear Drive Road Paving Local Improvement District No. 626, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 21-096](#)
[IM 21-186](#)

[OR 21-097](#) An Ordinance Creating Tolson Avenue And Elkins Street Natural Gas Local Improvement District No. 634, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 21-097](#)
[IM 21-187](#)

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[21-188](#) Mayoral Requests for Appointment

Attachments: [09/21/21 - Vacancy Report](#)

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

[OR 21-088](#) An Ordinance Accepting And Appropriating \$7,590,192 In Disaster Supplement Funds From The United States Economic Development Administration, For The Installation Of Pile Sleeves On The Deep Draft Dock And A Roll On-Roll Off Cargo Ramp At Port Mackenzie.
RS 21-088: A Resolution Approving The Scope Of Work And Budget For The United States Economic Development Administration, Disaster Supplement Funds.

Attachments: [2021-OR-088](#)
[2021-RS-088](#)
[2021-IM-174](#)
[09/21/21 - McKee Reconsideration](#)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.