

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, SEPTEMBER 7, 2021

[20-073](#)

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others as much as possible.

IN WRITING: You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.

- You will be automatically muted and able to listen to the meeting.

- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."

- When it is your turn to testify you will hear "Your line has been unmuted."

- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or

- Live stream video at Matanuska.Legistar.Com/Calendar.

- Live stream through Facebook at www.facebook.com/MatSuBorough

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- [21-175](#)
- A. Regular Assembly Meeting: 08/03/21
 - B. Special Assembly Meeting: 08/10/21
 - C. Regular Assembly Meeting: 08/17/21

Attachments: [080321 - SIGNED - Assembly Regular Meeting Minutes](#)
[081021 - SIGNED - Assembly Special Meeting Minutes](#)
[081721 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities
2. Matanuska-Susitna Borough School District
3. State of Alaska

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[21-178](#)

1. Enhanced 911 Advisory Board: 06/08/21
2. Fairview RSA Board of Supervisors: 05/18/21
3. Greater Talkeetna RSA Board of Supervisors: 07/08/21
4. Local Road Service Area Advisory Board: 06/17/21
5. Meadow Lakes Community Council: 06/09/21, 07/14/21
6. Planning Commission: 08/02/21, Resolution Nos. 21-17, 21-20, 21-21
7. Platting Board: 06/03/21, 06/17/21
8. Port Commission: Resolution No. 21-05
9. South Colony RSA Board of Supervisors: 04/14/21, 06/01/21
10. Susitna Community Council: 07/01/21
11. Tanaina Community Council: 8/10/21
12. Trapper Creek Community Council: 07/15/21
13. West Lakes FSA Board of Supervisors: 07/12/21

Attachments: [09/07/21 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 21-180](#) Reporting The Conclusion Of Contract For Bid No. 21-125B With Capital Office Systems For The Supply And Install Of Furniture, Fixtures, and Equipment At Station 6-1 - Phase II, For The Final Contract Amount Of \$141,765.47.

Attachments: [IM 21-180](#)
[2021-IM-180](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 21-088](#) An Ordinance Accepting And Appropriating \$7,590,192 In Disaster Supplement Funds From The United States Economic Development Administration, For The Installation Of Pile Sleeves On The Deep Draft Dock And A Roll On-Roll Off Cargo Ramp At Port Mackenzie.

RS 21-088: A Resolution Approving The Scope Of Work And Budget For The United States Economic Development Administration, Disaster Supplement Funds.

Attachments: [OR 21-088](#)
[RS 21-088](#)
[IM 21-174](#)
[09/21/21 - McKee Reconsideration](#)

[OR 21-089](#) An Ordinance Accepting And Appropriating \$301,625 From The Alaska State Department Of Health And Social Services, For The Provision Of Critically Needed Essential Health And Social Services.

RS 21-089: A Resolution Approving The Scope Of Work And Budget For The Human Services Community Matching Grant Program.

RS 21-090: A Resolution Allocating Funding To Nonprofit Subgrantees For The Provision Of Critically Needed Essential Health And Social Services.

Attachments: [2021-OR-089](#)
[2021-RS-089](#)
[2021-RS-090](#)
[2021-IM-176](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 21-076](#) A Resolution Establishing That Financing Of Energy Improvement Projects Through Assessments Serves A Valid Public Purpose And Related Matters (Pace Program).

Attachments: [2021-RS-076](#)
[2021-IM-147](#)

[RS 21-091](#) A Resolution Approving A Change To The Fiscal Year 2022 Schedule Of Rates And Fees For Central Landfill And The Transfer Sites To Add A Special Level Pickup Truck Rate Of \$10.

Sponsors: Tew

Attachments: [2021-RS-091](#)
[2021-IM-179](#)

[RS 21-093](#) A Resolution Supporting The Curry Ridge Riders Application For A Recreational Trails Program Grant Through The Alaska State Department Of Natural Resources.

Attachments: [2021-RS-093](#)
[2021-IM-183](#)

[RS 21-095](#) A Resolution Authorizing Submittal Of A State Of Alaska Redistricting Plan To The Alaska State Redistricting Board.

Attachments: [2021-RS-095](#)
[2021-IM-189](#)
[09/07/21 - MSB Redistricting Draft](#)
[09/07/21 - RS 21-095 Possible Amendment](#)
[09/07/21 - State Redistricting PPT](#)

[RS 21-096](#) A Resolution Ratifying The 2022-2024 Proposed Labor Agreement With The Matanuska-Susitna Borough Employee Association; And Authorizing The Manager To Sign And Execute Said Agreement.

Attachments: [2021-RS-096](#)
[2021-IM-190](#)

2. ACTION MEMORANDUMS

[AM 21-081](#) Request To Vacate The Existing 60-Foot Radius Cul-De-Sac On North Sun Valley Drive, Created By Margaret's Subdivision, Plat No. 2020-83, To Be Replaced By A 60-Foot Radius Cul-De-Sac Approximately 100-Feet To The North To Provide Frontage For New Lots Created By Base Camp Subdivision; Located Within Section 35, Township 19 North, Range 1 East, Seward Meridian, Alaska, Lying East Of North Palmer Fishhook Road And Directly North Of North Sun Valley Drive.

Attachments: [2021-AM-081](#)

[AM 21-082](#) Approval Of Election Officials For The November 2, 2021, Regular Borough Election.

Attachments: [2021-AM-082](#)

[AM 21-084](#) Authorizing The Borough Manager To Enter Into An Agreement With The Federal Emergency Management Agency Regarding The Use Of Interoperable Systems And The Integrated Public Alert And Warning System Open Platform For Emergency Networks.

Attachments: [2021-AM-084](#)

[AM 21-085](#) Award Of Bid No. 22-022B To Western Construction & Equipment, LLC. In The Contract Amount Of \$114,370 For Hidden Hills Road Repairs.

Attachments: [2021-AM-085](#)

[AM 21-086](#) Award Of Bid No. 22-020B To Northern Gravel & Trucking, LLC. In The Contract Amount Of \$642,772 To Purchase Winter Sand And Chips.

Attachments: [2021-AM-086](#)

[AM 21-088](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Attachments: [AM 21-088](#)
[2021-AM-088](#)

[AM 21-089](#) Approval Of A Contract Amendment To Contract No. 21-168B With Alaska Diversified Contractors, LLC. To Extend The Project Completion Time To Construct The Cell Four Gas Collection System Project, To October 15, 2021.

Attachments: [2021-AM-089](#)

[AM 21-090](#) Approval Of Change Order No. 5 To Contract No. 20-053P With Alaska Quality Builders In The Amount Of \$30,454.78, To Change The Scope Of Work To Allow Design And Construction Of Americans with Disabilities Act Compliant Restroom Facilities; And Add Alaska State Historic Preservation Grant Funds.

Attachments: [2021-AM-090](#)

[AM 21-091](#) Approval Of Contract Amendment To Proposal No. 20-107P With Michael Baker International, Inc. Extending The Project Completion To September 30, 2022, To Design Point Mackenzie Rail Extension Bridge Repairs Project.

Attachments: [AM 21-091](#)

[AM 21-092](#) Request Approval Of A Contract Amendment To Contract No. 21-001B With Northstar Excavation & Asphalt, Inc. To Extend The Final Completion Date For Landfill Gas Collection And Control System Construction.

Attachments: [2021-AM-092](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 09/21/21, Assembly Chambers)

[OR 21-090](#) An Ordinance Amending The Bid Protest And Appeal Procedure By Adopting Amendments To MSB 3.08.342, Bid Protest And Appeal Procedures.

Attachments: [OR 21-090](#)
[IM 21-177](#)

[OR 21-091](#) An Ordinance Amending Portions Of MSB 3.28 To Change The Threshold For Contiguous Local Improvement Districts From 70 Percent To 60 Percent.

Sponsors: Sumner

Attachments: [OR 21-091](#)
[IM 21-178](#)

[OR 21-093](#) An Ordinance Accepting And Appropriating \$299,991 In Fiscal Year 2022 Community Assistance Program Funding.
RS 21-092: A Resolution Approving The Scope Of Work And Budget For The Community Assistance Program And Authorizing The Manager To Enter Into Agreements With 19 Unincorporated Communities Within The Borough.

Attachments: [OR 21-093](#)
[RS 21-092](#)
[IM 21-182](#)

[OR 21-094](#) An Ordinance Accepting And Appropriating Additional Funds In The Amount Of \$429,076 For The Borough Fish Passage 2025 Grant, Revision No. 1, To Design And Construct Fish Passage Culvert Replacements; And Use Matching Funds Of \$122,980 From The Fiscal Year 2020 Fish Passage Project; And \$117,020 From The Grant Match For Fish Passage Projects, Fiscal Year 2021.
RS 21-094: A Resolution Approving The Scope Of Work And Budget For The Borough Fish Passage 2025 Project To Design And Construct Fish Passage Culvert Replacements.

Attachments: [OR 21-094](#)
[RS 21-094](#)
[IM 21-184](#)

[OR 21-098](#) An Ordinance Approving A One-Year Extension For The Management Agreement Between The Borough And The Chickaloon Village Traditional Council As The Operator On Behalf Of The Borough For The Moose Creek Campground (Mile Post 54.5 North Glenn Hwy) On State-Owned Land.

Attachments: [OR 21-098](#)
[IM 21-188](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[21-180](#) Mayoral Requests for Confirmation

Attachments: [09/07/21 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.