

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, APRIL 20, 2021

20-073

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others as much as possible.

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[21-062](#)

A. Regular Assembly Meeting: 03/16/21

B. Joint Assembly/School Board Meeting: 03/23/21

Attachments: [031621 - SIGNED - Assembly Regular Meeting Minutes](#)
[032321 - SIGNED - Joint Assembly.School Board Meeting Minut](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[21-064](#)

1. Lazy Mountain Community Council: 01/14/21
2. North Lakes Community Council: 02/25/21
3. Planning Commission: 02/01/21, 3/15/21, Resolution Nos. 21-03, 21-04, 21-06
4. Platting Board: 01/21/21, 02/04/21, 02/18/21
5. Talkeetna Community Council: 03/01/21
6. Tanaina Community Council: 03/23/21
7. Susitna Community Council: 03/04/21

Attachments: [Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 21-073](#)

Informing The Assembly That The Community Development Department Intends To Apply For A Grant From Mat-Su Trails & Parks Foundation For Settlers Bay Coastal Park.

Attachments: [2021-IM-073](#)

[IM 21-075](#)

Informing The Assembly Of A Grant Amendment From The Alaska State Department Of Commerce, Community, And Economic Development That Will Be Presented To The Borough Manager For Signature.

Attachments: [2021-IM-075](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 21-024](#)

An Ordinance Accepting And Appropriating \$4,434.48 In Interest Income To Fund 475, Project No. 47532, Federal Cares Relief Act (COVID-19).

RS 21-023: A Resolution Approving The Scope Of Work And Budget For Interest Income Generated From The Federal Cares Relief Act (COVID-19), Fund 475, Project No. 47532

Attachments: [2021-OR-024](#)
[2021-RS-023](#)
[2021-IM-052](#)

[OR 21-030](#) An Ordinance Reappropriating \$137,000 From The Fiscal Year 2021 Information Technology Department Operating Budget Fund 100, To The Govern Project No. 20316, Fund 480, For The Completion Of The Govern System Upgrade To Openforms 6.1.
RS 21-026: A Resolution Approving The Scope Of Work And Budget For The Govern System Upgrade To Openforms 6.1 Project No. 20316-4205.

Attachments: [2021-OR-030](#)
[2021-RS-026](#)
[2021-IM-058](#)

[OR 21-031](#) An Ordinance Accepting And Appropriating \$28,042.17 From The Alaska State Division Of Forestry Volunteer Fire Assistance Grant Program; And Appropriating \$2,804.23 In Matching Funds To Project Nos. 20144, 20151, 20150, 20145, 20255, And 20146, Fund 405, For Firefighter And Firefighting Equipment, Supplies, And Clothing.
RS 21-027: A Resolution Approving The Scopes Of Work And Budgets For The Alaska State Division Of Forestry Volunteer Fire Assistance Grants And Matching Funds For The Fire Service Areas Of Butte, Project No. 20144; West Lakes, Project No. 20151; Caswell, Project No. 20150; Talkeenta, Project No. 20145; Sutton, Project No. 20255; And Willow, Project No. 20146; Fund 405.

Attachments: [2021-OR-031](#)
[2021-RS-027](#)
[2021-IM-059](#)

[OR 21-032](#) An Ordinance Reappropriating \$22,797 From Fund 475, Project No. 20398, Human Services Community Matching Grant Fiscal Year 2021 To Fund 480, Project No. 45002, Census.
RS 21-025: A Resolution Amending The Scope Of Work And Budgets For Project No. 20398 Human Services Community Matching Grant Fiscal Year 2021; Project No. 47520-4200-4205 Zoning Code Update; And Project No. 45002 Census; And Extending Time Of Completion On Funding To June 30, 2025.

Attachments: [2021-OR-032](#)
[2021-RS-025](#)
[2021-IM-057](#)

[OR 21-033](#) An Ordinance Accepting And Appropriating \$100,000 From The Alaska State Department Of Transportation And Public Facilities To Fund 480 Project 47038 Regional Transportation Organization For The Performance Of Premetropolitan Planning Organization Planning Efforts.
RS 21-029: A Resolution Approving The Amendment Of Addendum A & B, The Scope Of Work, Budget, And Schedule To Continue The Premetropolitan Planning Organization Planning Activities.

Attachments: [2021-OR-033](#)
[2021-RS-029](#)
[2021-IM-061](#)

[OR 21-034](#) An Ordinance Approving A Reappropriation Of \$120,000 From The Fiscal Year 2021 Planning Services Division Operating Budget 100-130-130, To Fund 440, Project No. 20203; Fund 480, Project No. 47021; And Fund 480, Project No. 47052.
RS 21-030: A Resolution Approving The Scope Of Work And Budget For The Historic Preservation Plan Phase II, Project No. 20203; Board Of Fisheries Proposal, Project No. 47021; And Air Quality Public Outreach, Education, And Incentives, Project No. 47052.

Attachments: [2021-OR-034](#)
[2021-RS-030](#)
[2021-IM-062](#)

[OR 21-035](#) An Ordinance Adopting MSB 2.85.015, Trailhead Parking Regulations, To Establish A Provision For The Regulation Of The Payment Of Fees At Trailheads Within The Borough And Providing For Penalties For Failure To Pay Parking Fees.
OR 21-036: An Ordinance Amending MSB 1.45.100, Schedule Of Fines For Infractions; Adding Fines For New Code Infractions.

Attachments: [2021-OR-035](#)
[2021-OR-036](#)
[2021-IM-063](#)

[OR 21-037](#) An Ordinance Accepting And Appropriating 2017 Series A Parks And Recreation Bond Interest Income, Fund 440, Project No. 15053 Roof Replacement - Brett Memorial And Wasilla Pool.
RS 21-035: A Resolution Approving The Scope Of Work And Budget For Project No. 15053 Roof Replacement - Brett Memorial And Wasilla Pool; And Amending The Budget For Project No. 15041 Palmer And Wasilla Pool Improvements.

Attachments: [OR 21-037](#)
[RS 21-035](#)
[IM 21-068](#)

[OR 21-038](#) An Ordinance Accepting And Appropriating \$500,000 In Property Insurance Proceeds From XL America; And Appropriating \$947,893 From The Unassigned Areawide Fund Balance To Fund 445, Project No. 55025 For Reimbursement Of Emergency Expenditures Related To The 2018 Cyber Attack.
RS 21-036: A Resolution Approving The Scope Of Work And Budget To Reimburse Emergency Expenses To Remediate Systems Damaged By The 2018 Cyber Attack.

Attachments: [2021-OR-038](#)
[2021-RS-036](#)
[2021-IM-069](#)

[OR 21-039](#) An Ordinance Approving The Termination Of Leases And Release Between The Matanuska-Susitna Borough And NPI.

Attachments: [2021-OR-039](#)
[2021-IM-070](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 21-037](#) A Resolution Establishing The Minimum Level Of Funding For The Matanuska-Susitna Borough School District From Local Sources For The Fiscal Year Ending June 30, 2022.

Attachments: [RS 21-037](#)
[IM 21-071](#)

[RS 21-038](#) A Resolution Seeking Approval To Begin The Process Of A Less Than Fair Market Value Sale Of Borough-Owned Property To The Alaska Scholastic Clay Target Program For The Purposes Of A Shooting Range.

Attachments: [RS 21-038](#)
[IM 21-072](#)

[RS 21-039](#) A Resolution Amending The Scope Of Work Of Project No. 30043, Fund 410, South Big Lake Road Realignment To Include The Realignment And Upgrade Of The Burma Road/Purinton Parkway Corridor.

Attachments: [RS 21-039](#)
[IM 21-074](#)

[RS 21-040](#) A Resolution Amending The Scope Of Work And Budget For Project No. 47513, Temporary Records Technicians And Project No. 47520, Sub-Budget 4200-4202 Flood Outreach And Mitigation - Fiscal Year 2018 And Extending The Date Of Completion Through June 30, 2024.

Attachments: [RS 21-040](#)
[IM 21-076](#)

2. ACTION MEMORANDUMS

[AM 21-030](#) Award Of Bid No. 21-128B To Orion Construction, Inc. In The Contract Amount Of \$1,659,400 For Central Mat-Su Emergency Services Training Complex Improvements.

Attachments: [2021-AM-030](#)

[AM 21-031](#) Request To Vacate A Majority Of The 60-Foot Wide Public Use Easement Recorded At Reception No. 2004-032118-0, Located Within Southeast ¼ Northwest ¼ Section 18, Township 17 North, Range 1 West, Seward Meridian, Alaska, Lying South And East Of South Clapp Street And West Of South Mack Drive.

Attachments: [2021-AM-031](#)

[AM 21-032](#) Request To Eliminate Two 15-Foot Wide Platted Utility Easements Within Lots 5A & 10A, Mountain Village Plaza, Plat No. 82-48, Located Within The Southwest ¼ Section 12, Township 17 North, Range 01 West, Seward Meridian, Alaska, Lying Northwest Of The Intersection Of South Mountain Village Circle And East Sun Mountain Avenue.

Attachments: [2021-AM-032](#)

[AM 21-033](#) Award Of Bid No. 21-141B To Ficklin Construction, LLC., In The Contract Amount Of \$273,150 For Cloudy Lake Fish Passage Improvements.

Attachments: [2021-AM-033](#)

[AM 21-034](#) Award of Bid 21-140B to Alaska Demolition, LLC., in the contract amount of \$376,878.00 for the Demolition & Site Remediation for Butte Properties Located in the Matanuska River Erosion Hazard Area.

Attachments: [2021-AM-034](#)

[AM 21-035](#) Approve Utility Relocate Cost Of \$118,643.45 To General Communications Inc. For Central Midway Streets Improvements - Bipond Circle, Hideaway Circle, Upper Court, Glacier Drive, Iceberg Circle, Grantham Road, And Outlet View Drive, Project No. 30036.

Attachments: [2021-AM-035](#)

[AM 21-036](#) Approve Utility Relocate Cost Of \$138,951.10 To Matanuska Telephone Association For Central Midway Streets Improvements - Bipond Circle, Hideaway Circle, Upper Court, Glacier Drive, Iceberg Circle, Grantham Road, And Outlet View Drive, Project No. 30036.

Attachments: [2021-AM-036](#)

[AM 21-037](#) Approval Of An Amendment To Contract No. 17-086P To IMEG Corporation (Formerly Known As Clark Engineering Corporation), In The Amount Of \$106,445 For Additional Permitting And Design Phase Services, For The Septage And Leachate Treatment And Disposal Facility, Project No. 25054.

Attachments: [2021-AM-037](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing April 27, 2021, in Assembly Chambers; April 29, 2021, at Menard Sports Complex; and May 6, 2021, at Su Valley Jr/Sr High School Gym)

[OR 21-021](#) An Ordinance Appropriating Monies From The Central Treasury For The Borough Operating Funds, Enterprise Funds, Education Operating Fund And Capital Funds, Establishing The Rate Of Levy For All Borough Functions For The Fiscal Year Beginning July 1, 2021, And Ending June 30, 2022; And Setting The Surcharge Rate For The Wireline And Wireless Enhanced 911 Systems For The Period Of July 1, 2021, Through June 30, 2022.

Attachments: [OR 21-021](#)

B. INTRODUCTIONS (For Public Hearing 05/04/21 Assembly Chambers)

[OR 21-001](#) An Ordinance Accepting And Appropriating \$4,600,000 In Aspen Insurance Proceeds To School Capital Project Fund 400, Project No. 40204, Rebuild Houston Middle School; Reappropriating \$5,900,000 From Areawide Committed Fund Balance And \$6,000,000 From School District Fund Balance To Capital School Project, Fund 445, To Fund 400, Project No. 40204; Reappropriate \$15,000,000 In XL America Insurance Proceeds, \$1,725,446 In School Bond Construction Interest, And \$890,521 In Unspent School Site Selection Reserves From Emergency Fund 445, Project No. 55026, To Capital School Project Fund 400, Project No. 40204.

RS 21-001: A Resolution Approving Scope Of Work And Budget For The Demolition And Rebuilding Of Houston Middle School.

Attachments: [OR 21-001](#)

[RS 21-001](#)

[IM 21-001](#)

[OR 21-040](#) An Ordinance Amending MSB 2.08.060(A), Compensation For The Mayor.

Sponsors: McKee

Attachments: [OR 21-040](#)

[IM 21-077](#)

[OR 21-041](#) An Ordinance Accepting And Appropriating \$4,330,896.61 From The Alaska State Department Of Health And Social Services, Division Of Public Health, COVID-19 Emergency Operations Center, To Fund 445, Project No. 55029, For Community Driven Strategies That Support COVID-19 Related Activities.
RS 21-041: A Resolution Approving The Scope Of Work And Budget For Community Driven Strategies That Support COVID-19 Related Activities.

Attachments: [OR 21-041](#)
[RS 21-041](#)
[IM 21-078](#)

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[21-063](#) Mayoral Requests for Confirmation

Attachments: [Vacancy Report](#)

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.