

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MARCH 2, 2021

20-073

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others.
- As of November 4, 2020, masks are currently required to be worn over your nose and mouth while you are indoors in any Borough facility, unless you have a medical or mental health condition making wearing a face covering contrary to your health and safety.

IN WRITING: You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear “Joining conference” when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear “Your hand has been raised.”
- When it is your turn to testify you will hear “Your line has been unmuted.”
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[21-050](#) A. Special Assembly Meeting Minutes: 02/16/21

Attachments: [021621 - SIGNED - Assembly Special Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

[21-058](#) Presentations Under Manager's Report

Attachments: [03/02/21 - List of Road Bond Projects](#)
[03/02/21 - Map of Road Bond Projects](#)

3 Comprehensive Annual Financial Report

D. ATTORNEY COMMENTS

[21-068](#) Presentation Under Attorney's Comments

Attachments: [03/02/21 - Attorney PPT Presentation](#)

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

- [21-047](#)
1. Chickaloon Community Council: 01/08/20, 02/12/20, 03/11/20, 05/13/20, 06/10/20, 07/08/20, 08/12/20, 10/14/20, 12/09/20, 01/13/21
 2. Enhanced 911 Advisory Board Minutes: 12/08/20
 3. Greater Willow RSA Board of Supervisors: 11/10/20
 4. Local Road Service Area Advisory Board: 01/21/21
 5. Local Emergency Planning Committee Minutes: 10/21/20
 6. Meadow Lakes Community Council: 11/11/20, 01/13/21
 7. MSB Fish and Wildlife Commission: 12/17/20
 8. Susitna Community Council: 01/07/21
 9. Talkeetna Community Council: 01/04/21
 10. Tanaina Community Council: 02/09/21
 11. Transportation Advisory Board: 10/30/20, Resolution No. 20-04
 12. West Lakes FSA Board of Supervisors: 12/14/20, 01/11/21

Attachments: [03/02/21 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 21-037](#) Inform The Assembly Of The Borough's Intent To Enter Into A Cooperative Management Agreement For A Five-Year Term With The Alaska State Department Of Transportation And Public Facilities On Borough-Owned Land Located On Tract B, Skwentna Airport Survey, For The Shared Use Of A Building Structure (MSB007679).

Attachments: [2021-IM-037](#)

[IM 21-041](#) Informing The Assembly Of A Grant Amendment The Borough Manager Will Be Asked To Sign Relating To Response To The COVID-19 Pandemic.

Attachments: [2021-IM-041](#)

[IM 21-042](#) Informing The Assembly Of An Agreement For The Community Assistance Program That Will Be Presented To The Borough Manager For Signature.

Attachments: [2021-IM-042](#)

[IM 21-044](#) Informing The Assembly Of Grant Amendments From The Alaska State Department Of Military And Veterans' Affairs For The 2018 Cook Inlet Earthquake That Are To Be Presented To The Borough Manager For Signature.

Attachments: [2021-IM-044](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[RS 21-015](#) A Resolution Adopting The Fiscal Year 2021-2022 Capital Improvement Program.

Attachments: [2021-RS-015](#)
[2021-IM-034](#)
[03/02/21 - Sumner Possible Amendment](#)

[OR 21-018](#) An Ordinance Accepting And Appropriating \$231,191 From The Federal Transit Administration To Fund 480, Project No. 20396, Community Transit, For The Matanuska-Susitna Borough Centralized Mobility Management Software Project.
RS 21-014: A Resolution Approving The Scope Of Work And Budget And Authorizing The Borough Manager To Enter Into A Grant Agreement With The Federal Transit Administration For The Matanuska-Susitna Borough Centralized Mobility Management Software Project.

Attachments: [2021-OR-018](#)
[2021-RS-014](#)
[2021-IM-033](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 21-016](#) A Resolution Approving The Changes Needed To Update The Fiscal Year 2022 Schedule Of Rates And Fees Effective July 1, 2021.

Attachments: [2021-RS-016](#)
[2021-IM-039](#)

[RS 21-020](#) A Resolution Amending The Scope Of Work For Capital And Operating Expenditures Utilizing Cares Act Money.

Attachments: [2021-RS-020](#)
[2021-IM-046](#)

2. ACTION MEMORANDUMS

[AM 21-018](#) Award Of Bid No. 21-125B To Capital Office In The Contract Amount Of \$141,765.47 To Supply And Install Furniture, Fixtures, And Equipment At Station 6-1, Phase II.

Attachments: [2021-AM-018](#)

[AM 21-019](#) Authorizing The Manager To Enter Into A Memorandum Of Agreement With Valley Transit For The Centralized Mobility Management Software Project.

Attachments: [2021-AM-019](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 03/16/21, Assembly Chambers)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[21-054](#) Mayoral Requests for Confirmation

Attachments: [03/02/21 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.