

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, FEBRUARY 16, 2021

20-073

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others.
- As of November 4, 2020, masks are currently required to be worn over your nose and mouth while you are indoors in any Borough facility, unless you have a medical or mental health condition making wearing a face covering contrary to your health and safety.

IN WRITING: You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- [21-030](#) A. Regular Assembly Meeting: 01/19/21
 B. Special Assembly Meeting: 02/02/21
 C. Regular Assembly Meeting: 02/02/21

Attachments: [011921 - SIGNED - Assembly Regular Meeting Minutes \(2\)](#)
 [020221 - SIGNED - Assembly Special Meeting Minutes \(2\)](#)
 [020221 - SIGNED - Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Mat-Su Health Foundation - Community Health Needs Assessment - Elizabeth Ripley**
- 4. BDO - Comprehensive Annual Financial Report**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

- [21-032](#)
1. Big Lake Community Council: 01/08/21
 2. Caswell Lakes Road Service Area Board of Supervisors: 10/07/20
 3. Chase Community Council: 10/14/20
 4. Gateway Community Council: 08/05/20, 08/26/20, 12/22/20
 5. Local Road Service Area Advisory Board: 11/19/20
 6. Planning Commission: 01/18/21, Resolution no. 21-02

Attachments: [Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 21-032](#) Informing The Assembly Of The Process To Reapportion Assembly Districts Based On 2020 Census Data.

Attachments: [2021-IM-032](#)

[IM 21-035](#) Informing The Assembly Of An Agreement And Amendments For The Community Assistance Program That Are To Be Presented To The Borough Manager For Signature.

Attachments: [2021-IM-035](#)

[IM 21-036](#) Informing The Assembly That The Manager Has Signed An Amendment Of The Coronavirus Relief Fund Grant.

Attachments: [2021-IM-036](#)

[IM 21-038](#) Informing The Assembly Of A Needed Change To The December 15, 2020, Assembly Meeting Minutes.

Attachments: [2021-IM-038](#)

VII. SPECIAL ORDERS

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 21-012](#) An Ordinance Annexing Parcels That Are In The Process Of Being Subdivided From The Greater Palmer Consolidated Fire Service Area Into The Central Mat-Su Fire Service Area, To Adhere To The Provisions Found In MSB 43.15.049(E), Final Plat; General Provisions; And Making The Boundary Changes To MSB 5.25.142(A) And 5.25.140(A).

Sponsors: Sumner

Attachments: [2021-OR-012](#)
[2021-IM-019](#)
[FSA Board of Supervisor Comments](#)

[OR 21-015](#) An Ordinance Adopting The Five-Year Timber Harvest Schedule (MSB007621 2021-2025) Per MSB 23.20.090.

Attachments: [2021-OR-015](#)
[2021-IM-028](#)

[OR 21-016](#) An Ordinance To Accept And Appropriate COVID-19 Disaster Relief Funds Of \$118,483.05 From The Federal Emergency Management Agency; And \$39,494.34 From The Alaska State Division Of Homeland Security And Emergency Management, To Fund 445, Project No. 55029.
RS 21-011: A Resolution Approving The Scope Of Work And Budget For COVID-19 Disaster Relief Funds, Project No. 55029.

Attachments: [2021-OR-016](#)
[2021-RS-011](#)
[2021-IM-029](#)

[OR 21-017](#) An Ordinance Amending MSB 17.60, Conditional Uses, To Change The Applicability And Standards For Cultivation Facilities And Address On-Site Consumption Of Marijuana.

Sponsors: Sumner

Attachments: [2021-OR-017](#)
[2021-IM-030](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 21-017](#) A Resolution In Support Of Changes To State Law To Allow For More Local Control Over Alcohol Beverage Licensing.

Sponsors: Sumner and Yundt

Attachments: [2021-RS-017](#)
[2021-IM-040](#)

2. ACTION MEMORANDUMS

[AM 21-011](#) Authorizing The Borough Manager To Enter Into A Lease Agreement For A Communication Tower Site, Known As Montana Mountain, With The Alaska State Department Of Natural Resources, Division Of Mining Land And Water, For A 10-Year Term With An Option To Renew For An Additional 10-Year Term.

Attachments: [2021-AM-011](#)

[AM 21-012](#) Award Of Bid No. 21-132B To Granite Construction Company In The Contract Amount Of \$152,715 For Grandview Road Improvements.

Attachments: [2021-AM-012](#)

[AM 21-013](#) Vacate The 50-Foot Wide Section Line Easement Along The North Boundary Of Proposed Lot 2, Bug Lake, Property Located Just East Of Mile 111, West Glenn Highway, Within Section 25, Township 20 North, Range 10 East, Seward Meridian.

Attachments: [2021-AM-013](#)

[AM 21-014](#) Vacate A Portion Of A 50-Foot Wide Public Access Easement Upland From And Along The Ordinary High Water Mark Of Horseshoe Lake On Lot 2, US Survey 3519, Reserved By A 2003 Borough Quitclaim Deed; Located In Section 12, Township 17 North, Range 4 West, Seward Meridian.

Attachments: [2021-AM-014](#)

[AM 21-015](#) Authorization To Enter Into A Utility Reimbursable Services Agreement With The Alaska Railroad For The Abby Boulevard Railroad Crossing Major Repair And Upgrade In The Amount Of \$342,263.

Attachments: [2021-AM-015](#)

[AM 21-016](#) Eliminate The 15-Foot Wide Utility Easement Along The South Boundary Of Kellard Family Subdivision And Relocate The Easement Adjoining New Public Right-Of-Ways To Be Dedicated On The Kellard Family Subdivision Plat. Located In Section 6, Township 25 North, Range 4 West, Seward Meridian.

Attachments: [2021-AM-016](#)

VIII. UNFINISHED BUSINESS

[AM 20-124](#) Approval Of The Road Service Area Road Improvement Project List - Summer 2021. (Big Lake RSA No. 21 Is The Only Project List Left For Approval)

Attachments: [2020-AM-124](#)
[AM 20-124 Possible Amendment - Tew](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 03/02/21 Assembly Chambers)

[RS 21-015](#) A Resolution Adopting The Fiscal Year 2021-2022 Capital Improvement Program.

Attachments: [RS 21-015](#)
[IM 21-034](#)
[03/02/21 - Sumner Possible Amendment](#)

[OR 21-018](#) An Ordinance Accepting And Appropriating \$231,191 From The Federal Transit Administration To Fund 480, Project No. 20396, Community Transit, For The Matanuska-Susitna Borough Centralized Mobility Management Software Project.
RS 21-014: A Resolution Approving The Scope Of Work And Budget And Authorizing The Borough Manager To Enter Into A Grant Agreement With The Federal Transit Administration For The Matanuska-Susitna Borough Centralized Mobility Management Software Project.

Attachments: [OR 21-018](#)
[RS 21-014](#)
[IM 21-033](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[21-031](#) Mayoral Requests for Confirmation

Attachments: [Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To Attorney/Client Privilege.

A. NPI Potential Litigation or Resolution

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.