

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR  
Vern Halter

BOROUGH CLERK  
Lonnie R. McKechnie, CMC

BOROUGH MANAGER  
Michael Brown

BOROUGH ATTORNEY  
Nicholas Spiropoulos



BOROUGH ASSEMBLY  
Tim Hale, District 1  
Stephanie Nowers, District 2  
George McKee, District 3  
Robert Yundt, District 4  
Mokie Tew, District 5  
Jesse Sumner, District 6  
Tam Boeve, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, FEBRUARY 2, 2021

### 20-073

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others.
- As of November 4, 2020, masks are currently required to be worn over your nose and mouth while you are indoors in any Borough facility, unless you have a medical or mental health condition making wearing a face covering contrary to your health and safety.

IN WRITING: You can submit written comments to  
[leg.com@matsugov.us](mailto:leg.com@matsugov.us)

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press \*3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at [Radiofreepalmer.org](http://Radiofreepalmer.org); or
- Live stream video at [Matanuska.Legistar.Com/Calendar](http://Matanuska.Legistar.Com/Calendar).

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF AGENDA**

**IV. PLEDGE OF ALLEGIANCE**

**V. MINUTES OF PRECEDING MEETINGS**

[21-026](#) A. Regular Assembly Meeting: 01/05/21

**Attachments:** [010521 - SIGNED - Assembly Regular Meeting Minutes](#)

**VI. REPORTS/CORRESPONDENCE**

**A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

**B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

**C. MANAGER COMMENTS**

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

[21-029](#) Presentations Under Manager's Report

**Attachments:** [02/02/21 - Property Appraisal Report](#)

**D. ATTORNEY COMMENTS**

[21-038](#) Attorney Comments

**Attachments:** [02/02/21 - Presentation Regarding the Alaska Constitution](#)

## **E. CLERK COMMENTS**

## **F. CITIZEN AND OTHER CORRESPONDENCE**

### [21-023](#)

1. Butte FSA Board of Supervisors: 11/05/20
2. Central Mat-Su FSA Board of Supervisors: 11/09/20
3. Greater Butte RSA Board of Supervisors: 10/08/20
4. Greater Palmer Consolidated FSA Board of Supervisors: 09/23/20
5. Local Emergency Planning Committee: 07/15/20
6. MSB Fish and Wildlife Commission: 10/15/20, 11/19/20
7. Louise/Susitna/Tyone Community Association: 10/10/20
8. Meadow Lakes RSA Board of Supervisors: 10/20/20
9. Planning Commission: 12/21/20, Resolution Nos. 20-47, 20-48
10. Platting Board: 11/19/20, 12/03/20
11. South Colony RSA Board of Supervisors: 10/21/20, 01/08/21
12. Susitna Community Council: 12/03/20
13. Trapper Creek Community Council: 10/15/20

**Attachments:** [02/02/21 - Citizen and Other Correspondence](#)

## **G. INFORMATIONAL MEMORANDUMS**

### [IM 21-022](#)

Reporting Of Conclusion Of Contract For Bid No. 20-95B With Tutka, LLC. For Marble Way At Cottonwood Creek Fish Passage.

**Attachments:** [2021-IM-022](#)

### [IM 21-024](#)

Informing The Assembly Of Agreements And Amendments For The Community Assistance Program That Are To Be Presented To The Borough Manager For Signature.

**Attachments:** [2021-IM-024](#)

### [IM 21-025](#)

Informing The Assembly Of A Grant Agreement With The Matanuska-Susitna Borough School District To Provide Funds To Assist In The Talkeetna Elementary School Community Enrichment Program.

**Attachments:** [2021-IM-025](#)

### [IM 21-026](#)

Informing The Assembly Of Grant Amendments From The Alaska State Department Of Military And Veterans' Affairs That Are To Be Presented To The Borough Manager For Signature.

**Attachments:** [2021-IM-026](#)

[IM 21-027](#) Advising the Assembly That The Solid Waste Division Does Not Intend To Issue The Annual Disposal Coupon In Fiscal Year 2021 Due To The Expense.

**Attachments:** [2021-IM-027](#)

## **VII. SPECIAL ORDERS**

### **A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

### **B. PUBLIC HEARINGS (Three Minutes Per Person.)**

[OR 20-046](#) An Ordinance Repealing The Manager Plan Of Government And Submitting The Proposal To The Qualified Voters At The November 3, 2020, Regular Borough Election.

**Sponsors:** Sumner and Leonard

**Attachments:** [2020-OR-046](#)  
[2020-IM-093](#)  
[02/02/20 - Sumner Possible Amendment](#)

[OR 20-061](#) An Ordinance Proposing A Reclassification Of The Matanuska-Susitna Borough From A Second Class Borough To A First Class Borough And Submitting The Proposal To The Qualified Voters At The November 3, 2020 Regular Borough Election.

**Sponsors:** Halter and Leonard

**Attachments:** [2020-OR-061](#)  
[2020-IM-126](#)

[OR 21-007](#) An Ordinance Adopting MSB 15.24.030(H), The Matanuska-Susitna Borough Hazard Mitigation Plan Update.

**Attachments:** [2021-OR-007](#)  
[2021-IM-011](#)

[OR 21-011](#) An Ordinance Accepting And Appropriating Additional Disaster Relief Funds For Colony High School Of \$49,728.09 For Damages Sustained During The 2018 Cook Inlet Earthquake, Project No. 55026.

RS 21-008: A Resolution Amending The Budget For Additional Disaster Relief Funds Of \$49,728.09 For Colony High School For Damages Sustained In The 2018 Cook Inlet Earthquake.

**Attachments:** [2021-OR-011](#)  
[2021-RS-008](#)  
[2021-IM-018](#)

[OR 21-014](#) An Ordinance Reappropriating \$30,000 From Project No. 47506, To Capital Project Fund 435, Project No. 10063, To Remodel The Ambulance Billing Office.

RS 21-009: A Resolution Approving Scope Of Work And Budget For The Remodel Of The Ambulance Billing Office.

**Attachments:** [2021-OR-014](#)  
[2021-RS-009](#)  
[2021-IM-021](#)

## **C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)**

## **D. CONSENT AGENDA**

### **1. RESOLUTIONS**

[RS 21-012](#) A Resolution To Approve Submittal Of A Bid To Host The 2024 Arctic Winter Games In The Matanuska-Susitna Borough.

**Attachments:** [2021-RS-012](#)  
[2021-IM-031](#)  
[Arctic Winter Games Bid Package](#)  
[02/02/21 - Arctic Winter Games Presentation](#)

### **2. ACTION MEMORANDUMS**

[AM 21-001](#) Destruction Of Ballots From The November 3, 2020, Regular Borough Election.

**Attachments:** [2021-AM-001](#)

[AM 21-006](#) Award Of Bid No. 21-108B To Western Construction & Equipment, LLC. In The Contract Amount Of \$168,996 For South Joanne Drive Improvements.

**Attachments:** [2021-AM-006](#)

[AM 21-007](#) Award Of Bid No. 21-109B To Granite Construction Company In The Contract Amount Of \$519,650 For Sunset Drive Improvements.

**Attachments:** [2021-AM-007](#)

[AM 21-008](#) Award Of Bid No. 21-110B To Northern Asphalt Construction, Inc. In The Contract Amount Of \$373,361.50 For Marble Way Improvements.

**Attachments:** [2021-AM-008](#)

[AM 21-009](#) Award Of Bid No. 21-113B To Pruhs Construction Company, LLC. In The Contract Amount Of \$436,952.50 For Central Midway Streets Improvements.

**Attachments:** [2021-AM-009](#)

[AM 21-010](#) Award Of Bid No. 21-123B To Western Construction & Equipment, LLC. In The Contract Amount Of \$534,487.58 For Michigan Street And Lakeshore Circle Improvements.

**Attachments:** [2021-AM-010](#)

## **VIII. UNFINISHED BUSINESS**

## **IX. VETO**

## **X. NEW BUSINESS**

### **A. INTRODUCTIONS (For Public Hearing 02/16/21, Assembly Chambers)**

[OR 21-012](#) An Ordinance Annexing Parcels That Are In The Process Of Being Subdivided From The Greater Palmer Consolidated Fire Service Area Into The Central Mat-Su Fire Service Area, To Adhere To The Provisions Found In MSB 43.15.049(E), Final Plat; General Provisions; And Making The Boundary Changes To MSB 5.25.142(A) And 5.25.140(A).

**Sponsors:** Sumner

**Attachments:** [OR 21-012](#)  
[IM 21-019](#)  
[FSA Board of Supervisor Comments](#)

[OR 21-015](#) An Ordinance Adopting The Five-Year Timber Harvest Schedule (MSB007621 2021-2025) Per MSB 23.20.090.

**Attachments:** [OR 21-015](#)  
[IM 21-028](#)

[OR 21-016](#) An Ordinance To Accept And Appropriate COVID-19 Disaster Relief Funds Of \$118,483.05 From The Federal Emergency Management Agency; And \$39,494.34 From The Alaska State Division Of Homeland Security And Emergency Management, To Fund 445, Project No. 55029.  
RS 21-011: A Resolution Approving The Scope Of Work And Budget For COVID-19 Disaster Relief Funds, Project No. 55029.

**Attachments:** [OR 21-016](#)  
[RS 21-011](#)  
[IM 21-029](#)

[OR 21-017](#) An Ordinance Amending MSB 17.60, Conditional Uses, To Change The Applicability And Standards For Cultivation Facilities And Address On-Site Consumption Of Marijuana.

**Sponsors:** Sumner

**Attachments:** [OR 21-017](#)  
[IM 21-030](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[21-025](#) Mayoral Requests for Confirmation

**Attachments:** [02/02/21 - Vacancy Report](#)

**C. OTHER NEW BUSINESS**

**D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

**XI. RECONSIDERATION**

**XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

**XIII. EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**