

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
George Hays, Acting

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Robert Yundt, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, DECEMBER 1, 2020

20-073

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others.
- As of November 4, 2020, masks are currently required to be worn over your nose and mouth while you are indoors in any Borough facility, unless you have a medical or mental health condition making wearing a face covering contrary to your health and safety.

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**
- 4. Mat-Su Convention and Visitors Bureau**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

20-164

1. Agriculture Advisory Board: 12/11/19
2. Board of Adjustment and Appeals: 09/09/20, BOAA 20-03 Final Decision
3. Butte FSA Board of Supervisors: 09/03/20
4. Caswell Lakes RSA Board of Supervisors: 08/05/20
5. Central Mat-Su FSA Board of Supervisors: 10/12/20
6. Fairview RSA Board of Supervisors: 08/13/20
7. Historical Preservation Commission: 07/23/20, 09/10/20, Resolution No. 20-04
8. Knik RSA Board of Supervisors: Resolution 20-01
9. Platting Board: 09/17/20
10. Susitna Community Council: 10/01/20
11. Sutton Community Council: 09/20/20
12. Tanaina Community Council: 10/27/20
13. West Lakes FSA Board of Supervisors: 10/12/20

Attachments: [12/01/20 - Minutes for Packet](#)

G. INFORMATIONAL MEMORANDUMS

IM 20-211

Informing The Assembly Of The Intent Of Administration To Update The Land Management Division Policy And Procedures Manual To Allow Private Property Owners To Clear Trees On Adjacent Borough Land To Reduce Fire Danger And Remove Hazard Trees.

Attachments: [IM 20-211](#)

IM 20-235

Informing The Assembly Of The Intent Of Administration To Hire A Seasonal Crew Of Sawyers To Cut Down Hazard Trees On Borough-Owned Land.

Attachments: [IM 20-235](#)

IM 20-238

Informing The Assembly Of A Utility Reimbursable Services Agreement With The Alaska Railroad Corporation For The Abby Boulevard Railroad Crossing Major Repair And Upgrade Project To Be Presented To The Borough Manager For Signature.

Attachments: [IM 20-238](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 20-094](#) An Ordinance Accepting And Appropriating \$100,000 From The Mat-Su Health Foundation To Fund 480, Project No. 20396, Community Transit, For The Borough's Centralized Mobility Management Software Project.

RS 20-101: A Resolution Approving The Scope Of Work And Budget And Authorizing The Borough Manager To Enter Into A Grant Agreement For The Borough's Centralized Mobility Management Software Project.

Attachments: [OR 20-094](#)

[RS 20-101](#)

[IM 20-195](#)

[OR 20-095](#) An Ordinance Accepting And Appropriating Additional Disaster Relief Funds For The 2018 Cook Inlet Earthquake, Borough-Wide Emergency Protective Measures.

RS 20-102: A Resolution Approving The Amended Budget For Additional Disaster Relief Funds From The 2018 Cook Inlet Earthquake Disaster, Borough-Wide Emergency Protective Measures.

Attachments: [OR 20-095](#)

[RS 20-102](#)

[IM 20-196](#)

[OR 20-096](#) An Ordinance Accepting And Appropriating Fiscal Year 2021 Community Assistance Program Funds In The Amount Of \$299,991 To Fund 475, Project No. 47033.

RS 20-104: A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2021 Community Assistance Program, Project No. 47033.

Attachments: [OR 20-096](#)

[RS 20-104](#)

[IM 20-199](#)

[OR 20-100](#) An Ordinance Amending MSB 4.70.040(A) Meetings; Organization, To Change The Frequency Of Scheduled Wastewater And Septage Advisory Board Meetings From Monthly To Quarterly.

Sponsors: Halter

Attachments: [OR 20-100](#)
[IM 20-214](#)

[OR 20-101](#) An Ordinance Reappropriating \$25,000 From Project No. 25020-2402; And \$40,542.05 From Project No. 25035-2407, To Project No. 25001, Fund 420, To Allow For The Purchase Of A Waste Container Roll-Off Trailer Pup.
RS 20-106: A Resolution Approving The Scope Of Work And Budget For The Purchase Of A Waste Container Roll-Off Trailer Pup.

Attachments: [OR 20-101](#)
[RS 20-106](#)
[IM 20-215](#)

[OR 20-102](#) An Ordinance Of The Assembly Amending MSB 24.15.080, Euthanasia, In Order To Bring Borough Code Into Alignment With State Law.

Attachments: [OR 20-102](#)
[IM 20-217](#)

[OR 20-103](#) An Ordinance Appropriating \$591,290 From The Areawide Fund Balance Fund 100.272.000, To Fund 410, Project No. 35000, For Bridge And Railroad Crossing Major Maintenance And Repair; And The Dust Control Program (50 Percent Road Service Area Construction and 50 Percent Dust Control).

Attachments: [OR 20-103](#)
[IM 20-218](#)

[OR 20-104](#) An Ordinance Reappropriating \$1,000,000 From The Land Management Permanent Fund 203.262.400; Reappropriating \$165,000 From Jonesville Public Use Area Grant Match Fund 480, Project No. 47031; And Accepting And Appropriating \$70,600 Of Program Income To Fund 435, Project No. 10022, Mat-Su Convention And Visitors Center Bureau Gateway Center Project.

Attachments: [OR 20-104](#)
[IM 20-221](#)

[OR 20-105](#) An Ordinance Repealing MSB 2.45 Capital Projects Department; And Amending MSB 2.44 Public Works Department.

Sponsors: Halter, Leonard and Sumner

Attachments: [OR 20-105](#)
[IM 20-222](#)

[OR 20-106](#) An Ordinance Amending MSB 3.15.030, Required Exemptions, Changing The Requirement Of Qualified Disabled Veterans To File A Disability Status Report Annually.

Sponsors: Nowers

Attachments: [OR 20-106](#)
[IM 20-226](#)

[OR 20-107](#) An Ordinance Accepting And Appropriating \$56,500 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program To Fund 425, Project No. 45158, For Training And Equipment.

RS 20-111: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant Project No. 45158, Fund 425, For Training And Equipment.

Attachments: [OR 20-107](#)
[RS 20-111](#)
[IM 20-228](#)

[OR 20-108](#) An Ordinance Accepting And Appropriating A \$19,000 Grant From The Mat-Su Trails And Parks Foundation Association For The Design Of The Extension Of The East Nelson Road Pedestrian/Bike Path, Phase II Project, Fund 430, Project No. 35468.

RS 20-112: A Resolution Approving The Amended Budget For The Extension Of The East Nelson Road Pedestrian/Bike Path Phase II Project, Fund 430, Project No. 35468.

Attachments: [OR 20-108](#)
[RS 20-112](#)
[IM 20-229](#)

[OR 20-109](#) An Ordinance Accepting And Appropriating Donations In The Amount Of \$10,000 To Fund 435, Project No. 10186, For The New Willow Library Project.
RS 20-113: A Resolution Approving The Scope Of Work And Budget For The New Willow Library Project, Fund 435, Project No. 10186.

Attachments: [OR 20-109](#)
[RS 20-113](#)
[IM 20-230](#)

[OR 20-110](#) An Ordinance Reappropriating \$250,000 From The Alaska Liquid Natural Gas Project Reserve Fund 100.260.460 To Fund 480, Project No. 47533, For The 2024 Arctic Winter Games.
RS 20-114: A Resolution Approving The Scope Of Work And Budget For The 2024 Arctic Winter Games Project.

Attachments: [OR 20-110](#)
[RS 20-114](#)
[IM 20-231](#)

[OR 20-111](#) An Ordinance Accepting And Appropriating \$7,225 Of Revenues From Fiscal Year 2021 General Fixed Asset Sales Into Project No. 10151, Fund 435; Amending The Scope Of Work From Fiscal Year 2019 Project No. 10176-1906, Fund 435, Sidewalk Repair; Reappropriating \$146,065.80 From Project No. 45168, Fund 480, Into Project No. 10151, Fund 435, For An Animal Care Facility Kennel Restoration And Remodel Project To Ensure Animal Care Best Practices And Improve Safety For Staff And Volunteers.
RS 20-115: A Resolution Approving The Scope Of Work And Amending The Budget For Project No. 10151, Fund 435, For A Facility Kennel Restoration And Remodel Project To Ensure Animal Care Best Practices And Improve Safety For Employees And Volunteers.

Attachments: [OR 20-111](#)
[RS 20-115](#)
[IM 20-232](#)

[OR 20-112](#) An Ordinance Accepting and Appropriating Additional Funds Of \$375,792 From The Alaska State Department Of Military And Veterans Affairs For Emergency Federal Highway Administration Road Repairs Caused By The 2018 Cook Inlet Earthquake Disaster, Project No. 55027.
RS 20-117: A Resolution Approving The Amended Scope Of Work And Budget For Emergency Road Repairs Caused By The 2018 Cook Inlet Earthquake, Project No. 55027.

Attachments: [OR 20-112](#)
[RS 20-117](#)
[IM 20-233](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 20-118](#) A Resolution Establishing Dates Certain For Payment, Delinquency, Protest, And Appeal Of 2021 Regular Assessment And Tax Rolls, Business Inventory Filing, And For The Commencement Of Hearings Before The Board Of Equalization.

Attachments: [RS 20-118](#)
[IM 20-236](#)

[RS 20-119](#) A Resolution Approving The Scope Of Work And Budget For Abby Boulevard Railroad Crossing Major Repair And Upgrade Project, Project No. 30037.

Attachments: [RS 20-119](#)
[IM 20-237](#)

2. ACTION MEMORANDUMS

[AM 20-120](#) Approval Of Period Of Performance Extension To Contract No. 19-005P For The Management Of Mitigation Acquisition Program To Extend The Completion Date To July 31, 2021.

Attachments: [AM 20-120](#)

[AM 20-134](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Attachments: [AM 20-134](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 12/15/20, Assembly Chambers)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[20-165](#) Mayoral Requests for Confirmation

Attachments: [12/01/20 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

[OR 20-025](#) An Ordinance Adopting MSB 17.68, Outdoor Shooting Facilities, In Order To Establish Standards For Commercial, Educational, And Nonprofit Outdoor Shooting Facilities.

Attachments: [OR 20-025](#)
[IM 20-047](#)
[12/01/20 - OR 20-025 McKee Reconsideration](#)
[Planning Commission Resolution 20-12](#)
[Planning Commission Resolution 20-33](#)
[11/17/20 - Hale Possible Amendment](#)

[AM 20-123](#) Approval Of Change Order Three To Contract No. 20-001P With Bezek, Durst, Seiser, Inc. In The Amount Of \$558,848 To Change The Scope Of Work To Allow Design, Repair, And Reconstruction Of The Houston Middle School Gymnasium Wing Project No. 55026.

Attachments: [AM 20-123](#)
[12/01/20 - AM 20-123 McKee Reconsideration](#)

[AM 20-125](#) Authorizing The Acting Borough Manager To Apply For A Grant And Loan Through The United State Department of Agriculture Rural Development Program, For The Proposed Septage Treatment Facility Fund 420, Project No. 25054.

Attachments: [AM 20-125](#)
[12/01/20 - AM 20-125 Sumner Reconsideration](#)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.