MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos

BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS
350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING **6:00 PM** **TUESDAY, NOVEMBER 17, 2020**

20-073 Ways you can participate in the Assembly meeting:
IN PERSON:
· Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others.
· As of November 4, 2020, masks are currently required to be worn over your nose and mouth while you are indoors in any Borough facility, unless you have a medical or mental health condition making wearing a face covering contrary to your health and safety.
IN WRITING: You can submit written comments to leg.com@matsugov.us
TELEPHONIC TESTIMONY:
· Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
· You will be automatically muted and able to listen to the meeting.
· When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
· When it is your turn to testify you will hear "Your line has been unmuted."
· State your name for the record, spell your last name, and provide your testimony.
Those who wish to observe the meeting may do so in one of the following ways:
· Live stream audio at Radiofreepalmer.org; or
· Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

3. State of Alaska

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

3. CARES Act Funds Update

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

20-159 1. Big Lake RSA Board of Supervisors: 03/12/20, Resolution No. 20-01
2. Chase Community Council: 07/15/20
3. Greater Talkeetna RSA Board of Supervisors: 08/13/20
4. Knik-Fairview Community Council: 08/19/20
5. Louise/Susitna/Tyone Community Association: 07/18/20 (x2)
6. Local Road Service Area Advisory Board: 08/20/20
7. Meadow Lakes Community Council: 09/09/20, 10/14/20
8. Meadow Lakes RSA Board of Supervisors: 02/06/20, 06/26/20
9. MSB Fish and Wildlife Commission: 09/17/20, Resolution No. 20-04
10. North Lakes Community Council: 05/28/20
11. Parks, Recreation, and Trails Advisory Board: 08/24/20
12. Planning Commission: 09/21/20, Resolution Nos. 20-035, 20-036
13. Platting Board: 08/06/20, 08/20/20, 09/03/20
14. Port Commission: 09/21/20
15. South Colony RSA Board of Supervisors: Resolution No. 20-01
16. Sutton Community Council: 04/29/20, 05/27/20, 06/24/20, 07/29/20, 08/26/20
17. Tanaina Community Council: 09/22/20
18. Talkeetna Sewer and Water Advisory Board: 02/05/20, 03/04/20, 07/01/20
19. Trapper Creek Community Council: 09/17/20
20. West Lakes FSA Board of Supervisors: 08/10/20, 09/14/20

Attachments: 11/17/20 - Citizen and Other Correspondence

G. INFORMATIONAL MEMORANDUMS

IM 20-187 Reporting Of Conclusion Of Contract For Bid No. 19-079B To Tutka, LLC. For Caswell Lakes Road At Caswell Creek Fish Passage Improvements.

Attachments: 2020-IM-187

IM 20-198 Informing The Assembly That An Amendment For The 2018 State Homeland Security Program Grant Will Be Presented To The Acting Borough Manager For Signature.

Attachments: 2020-IM-198

IM 20-200 Reporting Of Conclusion Of Contract For Bid No. 20-098B To Northern Asphalt Construction Inc. For Canter Circle.

Attachments: 2020-IM-200

IM 20-201 Informing The Assembly Of A Memorandum Of Agreement With The Willow Area Community Organization For The Community Assistance Program To Be Presented To The Acting Borough Manager For Signature.

Attachments: 2020-IM-201

IM 20-205 Informing The Assembly Of The Acting Borough Manager Issuing A Port Mackenzie Development Permit To Colaska, Inc. For The Installation Of A Temporary Silo And Truck Scale On Borough-Owned Lands Located Within Borough Tax Parcel ID Nos. 7170000T001 And 5909000T001-A (MSB007573).

Attachments: 2020-IM-205

IM 20-206 Reporting Of Conclusion Of Contract For Bid No. 20-088B To K&H Civil Constructors LLC. For Carillon Drive Improvements.

Attachments: 2020-IM-206

IM 20-207 Reporting Of Conclusion Of Contract For Contract No. 20-089B To Western Construction & Equipment LLC. For Mark Drive Project.

Attachments: 2020-IM-207

IM 20-208 Informing The Assembly Of Administrative Changes To The Community Assistance Program Effective January 1, 2021.

Attachments: 2020-IM-208

IM 20-210 Reporting Of Conclusion Of Contract For Bid No. 20-112B To Northern Asphalt Construction Inc. For Earthquake Repairs PW 50, 68, 76 Project.

Attachments: 2020-IM-210

IM 20-212 Reporting Of Conclusion Of Contract For Bid No. 20-040B To Western Construction & Equipment, LLC. For Carmel Road Paving.

Attachments: 2020-IM-212

IM 20-213 Informing The Assembly Of The Intent To Convey Real Property With A Fair Market Value Less Than $25,000 For The Purpose Of Limiting Borough Liability Across, Over, And Under A Private Access Easement Granted By The Borough In Accordance With MSB 23.10.110 (MSB007482).

Attachments: 2020-IM-213

IM 20-216 Informing The Assembly Of The Borough's Intent To Enter Into A Temporary Land Use Permit For A Five-Year Term With The University Of Alaska For An Existing Seismic Recording System Located On Borough-Owned Land, Known As Lot 3A, Glacier View School Site, Plat No. 76-102, Palmer Recording District, Seward Meridian, Alaska (MSB007591).

Attachments: 2020-IM-216

IM 20-223 Reporting Of Conclusion Of Contract For Bid No. 21-049B To Western Construction And Equipment, LLC. For Sutton Traffic Calming.

Attachments: 2020-IM-223

IM 20-224 Reporting Of Conclusion Of Contract For Bid No. 20-104B To Valley General Construction, LLC. For South Midway Streets Improvements.

Attachments: 2020-IM-224

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

OR 20-025 An Ordinance Adopting MSB 17.68, Outdoor Shooting Facilities, In Order To Establish Standards For Commercial, Educational, And Nonprofit Outdoor Shooting Facilities.

Attachments: 2020-OR-025
2020-IM-047
Planning Commission Resolution 20-12
Planning Commission Resolution 20-33
11/17/20 - Hale Possible Amendment
12/01/20 - OR 20-025 McKee Reconsideration

OR 20-088 An Ordinance Annexing Five Properties Located On South Back Home Drive Into The Greater Butte Road Service Area No. 26, Without The Placement Of The Question On The Ballot And Finding That It Serves The Public Interest.
RS 20-088: A Resolution Finding The Annexation Of Five Properties Located On South Back Home Drive Into The Greater Butte Road Service Area No. 26 Serves The Public Interest.

Attachments: 2020-OR-088
2020-RS-088
2020-IM-173

OR 20-091 An Ordinance Accepting And Appropriating $189,076 From The United States Fish And Wildlife Service To Fund 410, Project No. 30114, For The Replacement Of Up To Two Culverts As Part Of The Fish Passage Improvement 2025 Project, Project No. 30114
RS 20-094: A Resolution Approving The Scope Of Work And Budget For The Replacement Of Up To Two Culverts For Fish Passage Improvements 2025 Project, Project No. 30114.

Attachments: 2020-OR-091
2020-RS-094
2020-IM-183

OR 20-092 An Ordinance Accepting And Appropriating $417,889.19 In Grant Funds From The Alaska State Department Of Commerce, Community, And Economic Development, Division Of Community And Regional Affairs, Through The Willow Library Association, To Fund 435, Project No. 10186, The New Willow Library And Community Center Upgrades.
RS 20-097: A Resolution Approving The Scope Of Work And Budget For The New Willow Library And Community Center Upgrades Project, Fund 435, Project No. 10186.

Attachments: 2020-OR-092
2020-RS-097
2020-IM-188

OR 20-093 An Ordinance Accepting And Appropriating $2,400,000 From The Alaska State Department Of Transportation And Public Facilities. RS 20-098: A Resolution Approving The Amended Budgets, Amended Scope Of Work, Transfer Of Funds In The Amount Of $191,181.25 From Collector Road Access To Machetanz Elementary (Also Known As Trunk Road Extension South), Fund 430; Roads And Bridges Capital Projects, Project No. 35402, To Felton Street Extension Project, Fund 430; Roads And Bridges Capital Projects, Project No. 35401; And Authorize The Manager To Enter Into A Transfer Of Responsibilities Agreement With The Alaska State Department Of Transportation And Public Facilities To Complete The Felton Street Extension Project, Project No. 35401.

Attachments: 2020-OR-093
2020-RS-098
2020-IM-192

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

RS 20-100 A Resolution Authorizing The Filing Of Applications With The Federal Transit Administration, An Operating Administration Of The United States Department Of Transportation, For Federal Transportation Assistance Authorized By 49 U.S.C Chapter 53, And For Any Title 23 United States Code And Other Federal Statutes Administered By The Federal Transit Administration.

Attachments: 2020-RS-100
2020-IM-194

RS 20-103 A Joint Resolution Of The Matanuska-Susitna Borough And The Municipality Of Anchorage In Favor Of The State Of Alaska Fully Funding School Bond Debt Reimbursement.

Attachments: 2020-RS-103
2020-IM-197

RS 20-105 A Resolution Approving State Legislative Priorities For Fiscal Year 2022.

Attachments: 2020-RS-105
2020-IM-209

RS 20-107 A Resolution Amending The Scope Of Work For Project No. 10174 Fund 425, To Further Support Roof Repairs At Station 3-9.

Attachments: 2020-RS-107
2020-IM-219

RS 20-108 A Resolution Amending The Scope Of Work For Capital And Operating Expenditures Utilizing Cares Act Money.

Attachments: 2020-RS-108
2020-IM-220
11/17/20 - Nowers Possible Amendment

RS 20-109 A Resolution Amending The Scope Of Work And Budget For The Matanuska Riverfront Trail Project Fund 440, Project No. 15043.

Attachments: 2020-RS-109
2020-IM-225

RS 20-110 A Resolution Supporting Submittal Of A Bid To Host The 2024 Arctic Winter Games In The Matanuska-Susitna Borough.

Attachments: 2020-RS-110
2020-IM-227

2. ACTION MEMORANDUMS

AM 20-114 Award Of Bid No. 21-078B To Bauer Construction, Inc. In The Contract Amount Of $119,534 For Social Barriers At The Dorothy Swanda Jones Building.

Attachments: 2020-AM-114

AM 20-115 Approval Of Change Order No. Two To Northern Asphalt Construction, Inc. To Extend The Completion Time To November 15, 2021, For Birch Lake Drive, Simms Road, And Spruce Court Improvements.

Attachments: 2020-AM-115

AM 20-116 Award Of Proposal No. 20-107P To Michael Baker International In The Contract Amount Of $323,303 For The Design Of Point Mackenzie Rail Extension Bridge Repairs Required Due To 2018 Cook Inlet Earthquake Damage.

Attachments: 2020-AM-116

AM 20-117 Award Of Bid No. 21-073B To New Horizons Telecom, Inc. In The Contract Amount Of $199,891 For The Design Build Of A Telecommunication Tower For Station 8-2 In Big Lake.

Attachments: 2020-AM-117

AM 20-119 Award Of Bid No. 21-066B To Consolidated Contracting & Engineering, LLC. In The Contract Amount Of $429,444 For Solid Waste Division Fire Suppression Upgrades - Rebid.

Attachments: 2020-AM-119

AM 20-121 Authorizing The Acting Borough Manager To Sign The Enhanced 911 Surcharge Priorities Agreement For Fiscal Year 2021.

Attachments: 2020-AM-121

AM 20-122 Approval Of A Contract Amendment To Contract No. 21-052B With OT Enterprises LLC. Extending The Completion Date To June 30, 2021, For Sunshine Creek Circle Road Camping/Parking Improvements.

Attachments: 2020-AM-122

AM 20-123 Approval Of Change Order Three To Contract No. 20-001P With Bezek, Durst, Seiser, Inc. In The Amount Of $558,848 To Change The Scope Of Work To Allow Design, Repair, And Reconstruction Of The Houston Middle School Gymnasium Wing Project No. 55026.

Attachments: 2020-AM-123
12/01/20 - AM 20-123 McKee Reconsideration

AM 20-125 Authorizing The Acting Borough Manager To Apply For A Grant And Loan Through The United State Department of Agriculture Rural Development Program, For The Proposed Septage Treatment Facility Fund 420, Project No. 25054.

Attachments: 2020-AM-125
12/01/20 - AM 20-125 Sumner Reconsideration

AM 20-126 Award Of Bid No. 21-090B To CYS Enterprises, LLC. In The Contract Amount Of $848,055 For Houston Middle School Demolition.

Attachments: 2020-AM-126

AM 20-127 Award Of Bid No. 21-092B To Scarsella Brothers, Inc. In The Contract Amount Of $541,551.50 For Michelle Drive Improvements.

Attachments: 2020-AM-127

AM 20-128 Award Of Contract 21-102C To Life-Assist In The Contract Amount Of $105,650 To Purchase Automatic Transport Ventilators And Related Accessories For Patients.

Attachments: 2020-AM-128

AM 20-129 Award Of Contract 21-103Q To Seawestern, Inc. In The Contract Amount Of $100,607.10 To Purchase Powered Air Purifying Respirators And Related Accessories For First Responders.

Attachments: 2020-AM-129

AM 20-130 Requesting Approval To Extend Contract No. 19-113B With Orion Construction To July 15, 2021, For The Talkeetna Wastewater Treatment Plan Upgrades Phase I Project.

Attachments: 2020-AM-130

AM 20-131 Award Of Bid No. 21-106C To World Wide Technology, LLC. In The Contract Amount Of $201,237.84 For Cisco Enterprise Agreement.

Attachments: 2020-AM-131

VIII. UNFINISHED BUSINESS

IX. VETO

RS 20-096 A Resolution Approving Fiscal Year 2022 Borough Priorities And Project Funding.

Attachments: 2020-RS-096
2020-IM-185
11/17/20 - Mayoral Veto of RS 20-096

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 12/01/20, Assembly Chambers)

OR 20-094 An Ordinance Accepting And Appropriating $100,000 From The Mat-Su Health Foundation To Fund 480, Project No. 20396, Community Transit, For The Borough's Centralized Mobility Management Software Project.
RS 20-101: A Resolution Approving The Scope Of Work And Budget And Authorizing The Borough Manager To Enter Into A Grant Agreement For The Borough's Centralized Mobility Management Software Project.

Attachments: 2020-OR-094
2020-RS-101
2020-IM-195

OR 20-095 An Ordinance Accepting And Appropriating Additional Disaster Relief Funds For The 2018 Cook Inlet Earthquake, Borough-Wide Emergency Protective Measures.
RS 20-102: A Resolution Approving The Amended Budget For Additional Disaster Relief Funds From The 2018 Cook Inlet Earthquake Disaster, Borough-Wide Emergency Protective Measures.

Attachments: 2020-OR-095
2020-RS-102
2020-IM-196

OR 20-096 An Ordinance Accepting And Appropriating Fiscal Year 2021 Community Assistance Program Funds In The Amount Of $299,991 To Fund 475, Project No. 47033.
RS 20-104: A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2021 Community Assistance Program, Project No. 47033.

Attachments: 2020-OR-096
2020-RS-104
2020-IM-199

OR 20-100 An Ordinance Amending MSB 4.70.040(A) Meetings; Organization, To Change The Frequency Of Scheduled Wastewater And Septage Advisory Board Meetings From Monthly To Quarterly.

Sponsors: Halter

Attachments: 2020-OR-100
2020-IM-214

OR 20-101 An Ordinance Reappropriating $25,000 From Project No. 25020-2402; And $40,542.05 From Project No. 25035-2407, To Project No. 25001, Fund 420, To Allow For The Purchase Of A Waste Container Roll-Off Trailer Pup.
RS 20-106: A Resolution Approving The Scope Of Work And Budget For The Purchase Of A Waste Container Roll-Off Trailer Pup.

Attachments: OR 20-101
RS 20-106
IM 20-215
12/15/20 - Sumner Reconsideration

OR 20-102 An Ordinance Of The Assembly Amending MSB 24.15.080, Euthanasia, In Order To Bring Borough Code Into Alignment With State Law.

Attachments: OR 20-102
IM 20-217

OR 20-103 An Ordinance Appropriating $591,290 From The Areawide Fund Balance Fund 100.272.000, To Fund 410, Project No. 35000, For Bridge And Railroad Crossing Major Maintenance And Repair; And The Dust Control Program (50 Percent Road Service Area Construction and 50 Percent Dust Control).

Attachments: OR 20-103
IM 20-218
12/15/20 - Sumner Reconsideration

OR 20-104 An Ordinance Reappropriating $1,000,000 From The Land Management Permanent Fund 203.262.400; Reappropriating $165,000 From Jonesville Public Use Area Grant Match Fund 480, Project No. 47031; And Accepting And Appropriating $70,600 Of Program Income To Fund 435, Project No. 10022, Mat-Su Convention And Visitors Center Bureau Gateway Center Project.

Attachments: OR 20-104
IM 20-221

OR 20-105 An Ordinance Repealing MSB 2.45 Capital Projects Department; And Amending MSB 2.44 Public Works Department.

Sponsors: Halter, Leonard and Sumner

Attachments: 2020-OR-105
2020-IM-222

OR 20-106 An Ordinance Amending MSB 3.15.030, Required Exemptions, Changing The Requirement Of Qualified Disabled Veterans To File A Disability Status Report Annually.

Sponsors: Nowers

Attachments: 2020-OR-106
2020-IM-226

OR 20-107 An Ordinance Accepting And Appropriating $56,500 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program To Fund 425, Project No. 45158, For Training And Equipment.
RS 20-111: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant Project No. 45158, Fund 425, For Training And Equipment.

Attachments: 2020-OR-107
2020-RS-111
2020-IM-228

OR 20-108 An Ordinance Accepting And Appropriating A $19,000 Grant From The Mat-Su Trails And Parks Foundation Association For The Design Of The Extension Of The East Nelson Road Pedestrian/Bike Path, Phase II Project, Fund 430, Project No. 35468.
RS 20-112: A Resolution Approving The Amended Budget For The Extension Of The East Nelson Road Pedestrian/Bike Path Phase II Project, Fund 430, Project No. 35468.

Attachments: 2020-OR-108
2020-RS-112
2020-IM-229

OR 20-109 An Ordinance Accepting And Appropriating Donations In The Amount Of $10,000 To Fund 435, Project No. 10186, For The New Willow Library Project.
RS 20-113: A Resolution Approving The Scope Of Work And Budget For The New Willow Library Project, Fund 435, Project No. 10186.

Attachments: 2020-OR-109
2020-RS-113
2020-IM-230

OR 20-110 An Ordinance Reappropriating $250,000 From The Alaska Liquid Natural Gas Project Reserve Fund 100.260.460 To Fund 480, Project No. 47533, For The 2024 Arctic Winter Games.
RS 20-114: A Resolution Approving The Scope Of Work And Budget For The 2024 Arctic Winter Games Project.

Attachments: 2020-OR-110
2020-RS-114
2020-IM-231

OR 20-111 An Ordinance Accepting And Appropriating $7,225 Of Revenues From Fiscal Year 2021 General Fixed Asset Sales Into Project No. 10151, Fund 435; Amending The Scope Of Work From Fiscal Year 2019 Project No. 10176-1906, Fund 435, Sidewalk Repair; Reappropriating $146,065.80 From Project No. 45168, Fund 480, Into Project No. 10151, Fund 435, For An Animal Care Facility Kennel Restoration And Remodel Project To Ensure Animal Care Best Practices And Improve Safety For Staff And Volunteers.
RS 20-115: A Resolution Approving The Scope Of Work And Amending The Budget For Project No. 10151, Fund 435, For A Facility Kennel Restoration And Remodel Project To Ensure Animal Care Best Practices And Improve Safety For Employees And Volunteers.

Attachments: OR 20-111
RS 20-115
IM 20-232
12/15/20 - Sumner Reconsideration

OR 20-112 An Ordinance Accepting and Appropriating Additional Funds Of $375,792 From The Alaska State Department Of Military And Veterans Affairs For Emergency Federal Highway Administration Road Repairs Caused By The 2018 Cook Inlet Earthquake Disaster, Project No. 55027.
RS 20-117: A Resolution Approving The Amended Scope Of Work And Budget For Emergency Road Repairs Caused By The 2018 Cook Inlet Earthquake, Project No. 55027.

Attachments: 2020-OR-112
2020-RS-117
2020-IM-233

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. Vacancy Report

20-161 Mayoral Requests for Confirmation

Sponsors: Halter

Attachments: 11/17/20 - Vacancy Report

C. OTHER NEW BUSINESS

1. Recruitment of a New Borough Manager

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.