

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
George Hays, Acting

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, SEPTEMBER 15, 2020

20-073

Ways you can participate in the Assembly meeting:

IN PERSON: Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others; Masks are not required but are encouraged.

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[20-134](#)

1. Fairview RSA Board of Supervisors: 02/11/20
2. Local Road Service Area Advisory Board: 07/23/20
3. Parks, Recreation, and Trails Advisory Board: 02/24/20
4. Platting Board: 07/02/20
5. Transportation Advisory Board: 06/05/20
6. Trapper Creek Community Council: 06/18/20

Attachments: [09/15/20 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 20-178](#) Notification Of Certification Of 2020 Regular Real Property, Personal Property, Oil And Gas Properties, Exempted Properties, And Board Of Equalization Actions.

Attachments: [2020-IM-178](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 20-016](#) An Ordinance Adopting MSB 11.12, Driveway Standards, In Order To Ensure Driveways Within Borough Rights-Of-Way Minimize Negative Impact To Drainage, Maintenance, And Safety Of The Traveling Public.

Attachments: [2020-OR-016](#)
[2020-IM-025](#)
[OR 20-016 - Possible Amendment](#)

[OR 20-085](#) An Ordinance Amending MSB 3.60.150(B), Marijuana Sales Tax, To Allow Sales Tax To Be Incorporated Into The Total Price Of Retail Products.

Sponsors: Mayfield

Attachments: [2020-OR-085](#)
[2020-IM-168](#)

[OR 20-086](#) An Ordinance Approving An Appropriation Of \$30,000 From The Sutton Fire Service Area Fund Balance, Fund 253, To Project No. 45051, Fund 405, To Replace A Chassis And Upgrade Equipment On A Sutton Fire Service Area Emergency Response Vehicle.
RS 20-087: A Resolution Approving The Scope Of Work And Budget For Project No. 45051, Fund 405, To Replace A Chassis And Upgrade Equipment On A Sutton Fire Service Area Emergency Response Vehicle.

Attachments: [2020-OR-086](#)
[2020-RS-087](#)
[2020-IM-171](#)

[OR 20-087](#) An Ordinance Appropriating \$5,900,000 From The Matanuska-Susitna Borough School District To Fund 445, Project No. 55026, For Reconstruction And Repairs To Houston Middle School.

Attachments: [2020-OR-087](#)
[2020-IM-172](#)

[OR 20-089](#) An Ordinance To Condemn Houston Middle School As A Fire And Health Hazard.

Attachments: [2020-OR-089](#)
[2020-IM-174](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 20-089](#) A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$754,435 From The Alaska State Department Of Military And Veterans Affairs, Division Of Homeland Security And Emergency Management, Public Assistance Grant Program For Repairs To Portions Of Earthquake Damaged Infrastructure.

Attachments: [2020-RS-089](#)
[2020-IM-175](#)

[RS 20-090](#) A Resolution Amending The Covid-19 Small Business & Nonprofit Relief Grant Program By Modifying The Eligibility Requirements To Specify That The Business License Must Be Current As Of March 31, 2020.

Attachments: [2020-RS-090](#)
[2020-IM-176](#)

2. ACTION MEMORANDUMS

[AM 20-094](#) Award Of Contract No. 21-062C To Hughes Fire Equipment, Inc. In The Contract Amount Of \$327,015 To Purchase A Critical Response Unit For Central Mat-Su Fire Service Area.

Attachments: [2020-AM-094](#)

- [AM 20-101](#) Award Of Contract 21-068C To Reberland Equipment, Inc. In The Contract Amount Of \$709,436 To Purchase A Firovac Rescue Pumper Fire Apparatus For Butte Fire Service Area.
- Attachments:** [2020-AM-101](#)
- [AM 20-102](#) Award Of Contract No. 21-072C To Gaumard In The Contract Amount Of \$104,041.20 To Purchase High Fidelity Simulation Trauma Manikins.
- Attachments:** [2020-AM-102](#)
- [AM 20-103](#) Award Of Bid 21-059B To Western Construction And Equipment In The Contract Amount Of \$610,800 For The Purchase Of Winter Sand And Chips.
- Attachments:** [2020-AM-103](#)
- [AM 20-104](#) Award Of Bid No. 21-029B To McKenna Brothers Paving, Inc. In The Annual Contract Amount Of \$456,466.20 For Caswell Lakes Road Service Area No. 15 Annual Road Maintenance.
- Attachments:** [2020-AM-104](#)
- [AM 20-105](#) Award Of Bid No. 21-030B To Spain Excavating LLC. In The Annual Contract Amount Of \$153,770.64 For Trapper Creek Road Service Area No. 30 Annual Road Maintenance.
- Attachments:** [2020-AM-105](#)
- [AM 20-106](#) Award Of Bid No. 21-055B To Steppers Construction, Inc. In The Annual Contract Amount Of \$101,238 For North Colony Road Service Area No. 23 Annual Road Maintenance.
- Attachments:** [2020-AM-106](#)
- [AM 20-107](#) Award Of Bid No. 21-056B To Steppers Construction, Inc. In The Annual Contract Amount Of \$138,289.50 For Alpine Road Service Area No. 31 Annual Road Maintenance.
- Attachments:** [2020-AM-107](#)
- [AM 20-108](#) Award Of Bid No. 21-049B To Western Construction & Equipment, LLC. In The Contract Amount Of \$106,230 For Sutton Traffic Calming.
- Attachments:** [2020-AM-108](#)

[AM 20-109](#) Award Of Bid No. 21-052B To OT Enterprises LLC. In The Contract Amount Of \$153,019.55 For Sunshine Creek Circle Road Camping/Parking Improvements.

Attachments: [2020-AM-109](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 10/06/20, Assembly Chambers)

[OR 20-090](#) An Ordinance To Accept And Appropriate A \$19,000 Grant From The Mat-Su Trails And Parks Foundation Association, For The Extension Of The East Nelson Road Pedestrian/Bike Path Phase II Project, Fund 430, Project No. 35468.
RS 20-091: A Resolution Approving The Amended Budget For The Extension Of The East Nelson Road Pedestrian/Bike Path Phase II Project, Fund 430, Project No. 35468.

Attachments: [OR 20-090](#)

[RS 20-091](#)

[IM 20-177](#)

B. INTRODUCTIONS (For Public Hearing 11/17/20, Assembly Chambers)

[OR 20-025](#) An Ordinance Adopting MSB 17.68, Outdoor Shooting Facilities, In Order To Establish Standards For Commercial, Educational, And Nonprofit Outdoor Shooting Facilities.

Attachments: [OR 20-025](#)

[IM 20-047](#)

[Planning Commission Resolution 20-12](#)

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. Vacancy Report

[20-136](#) Mayoral Requests for Confirmation

Sponsors: Halter

Attachments: [09/15/20 - Vacancy Report](#)

D. OTHER NEW BUSINESS

1. Recruitment of a New Borough Manager

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

[AM 20-093](#) Approval To Change The Scope Of Work For Contract No. 20-001P With Bezek, Durst, Seiser Inc. For Houston Middle School Design, Repair, And Reconstruction, Project No. 55026 In The Contract Amount Of \$213,728 To Allow Demolition And Reconstruction Of The Houston Middle School Administrative Wing.

Attachments: [2020-AM-093](#)
[09/15/20 - AM 20-093 Reconsideration](#)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.