

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
George Hays, Acting

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, SEPTEMBER 1, 2020

20-073

Ways you can participate in the Assembly meeting:

IN PERSON: Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others; Masks are not required but are encouraged.

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[20-114](#)

A. Assembly Regular Meeting: 08/04/20

B. Assembly Regular Meeting: 08/18/20

Attachments: [080420 - SIGNED - Assembly Regular meeting Minutes](#)
[081820 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[20-116](#)

1. Enhanced 911 Advisory Board: 06/09/20
2. Greater Talkeetna RSA Board of Supervisors: 07/09/20
3. Knik-Fairview Community Council: 01/15/20, 02/05/20, 06/17/20, 07/15/20, 08/05/20, Resolution No. 20-01
4. Local Emergency Planning Committee: 01/15/20
5. Planning Commission: 08/03/20, Resolution Nos. 20-027, 20-28
6. Platting Board: 06/18/20
7. Susitna Community Council: 07/02/20
8. Trapper Creek RSA Board of Supervisors: 02/12/20
9. West Lakes FSA Board of Supervisors: 07/13/20

Attachments: [09/01/20 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 20-167](#)

Informing The Assembly Of A Grant Amendment To Be Presented To The Acting Borough Manager For Signature For Closure Of The 2019 Emergency Management Performance Grant.

Attachments: [2020-IM-167](#)

[IM 20-170](#)

Informing The Assembly That Two Grant Amendments And One Memorandum Of Agreement For The Community Assistance Program Will Be Presented To The Acting Borough Manager For Signature.

Attachments: [2020-IM-170](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 20-016](#)

An Ordinance Adopting MSB 11.12, Driveway Standards, In Order To Ensure Driveways Within Borough Rights-Of-Way Minimize Negative Impact To Drainage, Maintenance, And Safety Of The Traveling Public.

Attachments: [2020-OR-016](#)

[2020-IM-025](#)

[OR 20-016 - Possible Amendment](#)

[OR 20-081](#)

An Ordinance Accepting And Appropriating \$754,435 From The Alaska State Department Of Military And Veterans Affairs, Division Of Homeland Security And Emergency Management, Public Assistance Grant Program, For Reimbursement Of Cost Share Paid By The Borough To The Alaska State Department Of Transportation For Repairs To Earthquake Damaged Roads And Bridges.

RS 20-081: A Resolution Authorizing The Manager To Sign A Grant Agreement With The Alaska State Department Of Military And Veterans Affairs, Division Of Homeland Security And Emergency Management, Public Assistance Grant Program, For Reimbursement To Fund 445, 2018 Cook Inlet Earthquake Repairs Project, Project No. 55027, For Cost Share Of Federal Highway Administration Funded Earthquake Repairs.

Attachments: [2020-OR-081](#)
[2020-RS-081](#)
[2020-IM-159](#)

[OR 20-082](#)

An Ordinance Approving A Supplemental Appropriation Of \$100,000 From The Unrestricted Net Assets In The Solid Waste Enterprise Fund, Fund 510, To Budget Fund 510.150.401 426.900, To Support Operations To Chip, Grind, Or Burn Dead Slash From Beetle Killed Trees Disposed Of By Mat-Su Borough Residents.

RS 20-082: A Resolution Approving The Scope Of Work And Budget For A Supplemental Appropriation Of \$100,000 From The Unrestricted Net Assets In The Solid Waste Enterprise Fund, Fund 510, To Budget Fund 510.150.401 426.900, To Support Operations To Chip, Grind, Or Burn Dead Slash From Beetle Killed Trees Disposed Of By Mat-Su Borough Residents.

Sponsors: Boeve

Attachments: [2020-OR-082](#)
[2020-RS-082](#)
[2020-IM-160](#)

[OR 20-083](#) An Ordinance Approving An Appropriation Of \$550,000 From The West Lakes Fire Service Area Fund Balance, Fund 249, To Project No. 45244, Fund 405, To Purchase An Apparatus And Related Equipment.

RS 20-083: A Resolution Approving The Scope Of Work And Budget For Project No. 45244, Fund 405, To Purchase An Apparatus And Related Equipment.

Attachments: [2020-OR-083](#)
[2020-RS-083](#)
[2020-IM-162](#)

[OR 20-084](#) An Ordinance Waiving The Provision Of MSB 43.20.020(B), To Replace A Series Of Culverts Within A Fish-Bearing Drainage Along Trapline Drive.

Attachments: [2020-OR-084](#)
[2020-IM-164](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

2. ACTION MEMORANDUMS

[AM 20-090](#) Award Of Bid No. 21-039B To Jim Psenak Construction, LLC. In The Contract Amount Of \$135,012.50 For The 2020 Talkeetna Dike Repair.

Attachments: [2020-AM-090](#)

[AM 20-091](#) Request To Vacate An Erroneously Platted 66-Foot Wide Section Line Easement Show On The Plat Of Scott Lake Subdivision, Plat No. 71-88; The Public Use Easement Recorded At Book 434, Page 559; And The Public Use Easement Recorded At Reception No. 2011-007390-0, Located Within The South 1/2 Southeast 1/4 Section 28 And North 1/2 Northeast 1/4 Section 33, Township 18 North, Range 2 West, Seward Meridian, Alaska, Lying North And South Of North Meadow Lakes Loop And West Of North Phillips Drive.

Attachments: [2020-AM-091](#)

[AM 20-093](#) Approval To Change The Scope Of Work For Contract No. 20-001P With Bezek, Durst, Seiser Inc. For Houston Middle School Design, Repair, And Reconstruction, Project No. 55026 In The Contract Amount Of \$213,728 To Allow Demolition And Reconstruction Of The Houston Middle School Administrative Wing.

Attachments: [2020-AM-093](#)
[09/15/20 - AM 20-093 Reconsideration](#)

[AM 20-095](#) Award Of Bid No. 21-013B To Valley General Construction LLC. In The Contract Amount Of \$636,487.40 For West Silver Drive - North Sasbo Bluff Loop Upgrades.

Attachments: [2020-AM-095](#)

[AM 20-096](#) Award of Bid No. 21-031B to Northern Asphalt Construction, Inc. In the contract amount of \$349,426 For Birch Lake Drive, Simms Road, and Spruce Court Improvements.

Attachments: [2020-AM-096](#)

[AM 20-097](#) Award Of Bid No. 21-040B To Western Construction & Equipment, LLC. In The Contract Amount Of \$256,580 For Carmel Road Paving.

Attachments: [2020-AM-097](#)

[AM 20-098](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Attachments: [2020-AM-098](#)

[AM 20-099](#) Award Of Bid No. 21-034B To Diversified Construction, Inc. In The Contract Amount Of \$134,825 For Port Mackenzie Dock Repairs In 2020.

Attachments: [2020-AM-099](#)

[AM 20-100](#) Award Of Bid No. 21-015B To Roger Hickel Contracting, Inc. In The Contract Amount Of \$ 4,955,315 For Willow Library Construction And Community Center Upgrades.

Attachments: [2020-AM-100](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 09/15/20, Assembly Chambers)

[OR 20-085](#) An Ordinance Amending MSB 3.60.150(B), Marijuana Sales Tax, To Allow Sales Tax To Be Incorporated Into The Total Price Of Retail Products.

Sponsors: Mayfield

Attachments: [OR 20-085](#)
[IM 20-168](#)

[OR 20-086](#) An Ordinance Approving An Appropriation Of \$30,000 From The Sutton Fire Service Area Fund Balance, Fund 253, To Project No. 45051, Fund 405, To Replace A Chassis And Upgrade Equipment On A Sutton Fire Service Area Emergency Response Vehicle.
RS 20-087: A Resolution Approving The Scope Of Work And Budget For Project No. 45051, Fund 405, To Replace A Chassis And Upgrade Equipment On A Sutton Fire Service Area Emergency Response Vehicle.

Attachments: [OR 20-086](#)
[RS 20-087](#)
[IM 20-171](#)

[OR 20-087](#) An Ordinance Appropriating \$5,900,000 From The Matanuska-Susitna Borough School District To Fund 445, Project No. 55026, For Reconstruction And Repairs To Houston Middle School.

Attachments: [OR 20-087](#)
[IM 20-172](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. Vacancy Report

[20-118](#) Mayoral Requests for Confirmation

Sponsors: Halter

Attachments: [09/01/20 - Vacancy Report](#)

C. OTHER NEW BUSINESS

1. Recruitment of a New Borough Manager

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.