

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
George Hays, Acting

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, AUGUST 4, 2020

20-073

Ways you can participate in the Assembly meeting:

IN PERSON: Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others; Masks are not required but are encouraged.

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[20-103](#)

A. Regular Assembly Meeting: 06/16/20

B. Special Assembly Meeting: 06/30/20

C. Special Assembly Meeting: 07/07/20

D. Regular Assembly Meeting: 07/14/20

Attachments: [SIGNED - Assembly Regular Meeting Minutes](#)
[SIGNED - Assembly Special Meeting Minutes](#)
[SIGNED - Assembly Special Meeting Minutes](#)
[SIGNED - Assembly Regular meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

3. NPI Port Lease - Assembly Guidance

4. Update on Landfill Development Plan and Landfill Gas Collection Project

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[20-104](#)

1. Chase Community Council: 04/08/20
2. Greater Butte RSA Board of Supervisors: 01/09/20
3. Greater Talkeetna RSA Board of Supervisors: 06/11/20
4. Local Road Service Area Advisory Board: 06/18/20, Resolution No. 20-02 and 20-03
5. Planning Commission: 06/08/20, 06/15/20, Resolution No. 20-19 and 20-20
6. Platting Board: 05/13/20, 06/04/20, Resolution No. 20-03
7. Port Commission: 06/15/20
8. Susitna Community Council: 06/04/20
9. West Lakes FSA Board of Supervisors: 06/08/20

Attachments: [Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 20-150](#)

Informing The Assembly Of Grant Amendments For The 2018 Cook Inlet Earthquake To Be Presented To The Acting Borough Manager For Signature.

Attachments: [IM 20-150](#)

[IM 20-151](#)

Informing The Assembly Of A Cooperation Agreement That Will Be Presented To The Borough Manager For Signature, For The Matanuska-Susitna Borough And The Knik Tribal Council To Work Together On The Update To The Borough Historic Preservation Plan.

Attachments: [IM 20-151](#)

[IM 20-153](#)

Informing The Assembly Of A Grant Agreement Between The Matanuska-Susitna Borough And The Mat-Su Trails And Parks Foundation In The Amount Of \$5,500 For Improvements On The West Butte Trail.

Attachments: [IM 20-153](#)

[IM 20-154](#) Informing The Assembly Of An Agreement Between The Matanuska-Susitna Borough And Susitna Organics, LLC To Allow Susitna Organics To Collect And Transport Organic Lawn And Yard Litter As Well As Pick Up Wood Chips From The Central Landfill And Big Lake Transfer Station.

Attachments: [IM 20-154](#)

[IM 20-156](#) Informing The Assembly Of Waiver For Award Of Contract And Conclusion Of That Contract To Western Construction For Emergency Repairs To The Talkeetna Revetment.

Attachments: [IM 20-156](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 20-067](#) An Ordinance Accepting And Appropriating 2018 Cook Inlet Earthquake Disaster Relief Monies In The Amount Of \$2,430.71 From The Federal Emergency Management Agency And \$810.24 From The Alaska State Division Of Homeland Security And Emergency Management, To Fund 445, Project No. 55026.
RS 20-067: A Resolution Approving The Scope Of Work And Budget For A Portion Of The 2018 Cook Inlet Earthquake Disaster Relief Monies, Project No. 55026.

Attachments: [2020-OR-067](#)
[2020-RS-067](#)
[2020-IM-136](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 20-072](#) A Resolution Amending The Scope Of Work For The Jonesville Public Use Area Project, Fund 480, Project No. 47031.

Sponsors: Hale and Mayfield

Attachments: [2020-RS-072](#)
[2020-IM-144](#)

2. ACTION MEMORANDUMS

[AM 20-058](#) Approval Of Contract Nos. 21-047C And 21-048C To Alaska IT Group And Resource Data, Inc., In The Amount Of \$441,000 For The Continuation Of Govern To OpenForms Upgrade Project.

Attachments: [AM 20-058](#)

[AM 20-066](#) Authorization To Purchase From Yukon Equipment, Inc. In The Amount Of \$148,306.01 A Loader Backhoe For The Talkeetna Water And Sewer Service Area.

Attachments: [AM 20-066](#)

[AM 20-068](#) Authorization To Purchase Sodium Chloride From Bering Marine Corporation For The Amount Of \$497,490.

Attachments: [AM 20-068](#)

[AM 20-069](#) Authorizing The Borough Manager To Enter Into An Agreement With Delta Medical LLC For The Contract Period Of July 1, 2020, To June 30, 2021, In The Amount Of \$15,000 For Emergency Medical Services In The Lake Louise Area.

Attachments: [AM 20-069](#)

[AM 20-070](#) Approval Of Change Order No. 1 To Western Construction & Equipment LLC In The Amount Of \$275,190 Adding Additional Quantities And Work As Part Of The 2020 Roads Paving Project.

Attachments: [AM 20-070](#)

[AM 20-071](#) Approval Of Change Order No. 1 To K&H Civil Constructors LLC In The Amount Of \$137,407 Adding Additional Quantities And Work As Part Of The Carillon Drive Improvements.

Attachments: [AM 20-071](#)

[AM 20-073](#) Authorization To Purchase Four Areawide Fleet Vehicles From Kendall Ford For The Amount Of \$114,684.

Attachments: [AM 20-073](#)

[AM 20-074](#) Authorizing The Borough Manager To Enter Into An Agreement With The City Of Houston For Preventative Vehicle Maintenance Through June 30, 2021, In The Amount Of \$30,000.

Attachments: [AM 20-074](#)

[AM 20-075](#) Award Of Proposal No. 20-146P To Kinney Engineering, LLC. In The Contract Amount Of \$131,048 For Official Streets And Highways Plan Update.

Attachments: [AM 20-075](#)

[AM 20-076](#) Authorization To Purchase A 120 Cubic Yard Walking Floor Transfer Trailer From Bob's Services LLC In The Amount Of \$119,465, For Solid Waste.

Attachments: [AM 20-076](#)

[AM 20-077](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Attachments: [AM 20-077](#)

[AM 20-078](#) Approve Utility Relocate Cost Of \$443,423.40 To Matanuska Telephone Association For Silver Drive And Sasbo Bluff Loop.

Attachments: [AM 20-078](#)

[AM 20-079](#) Approval Of Contract Extension Of Contract No. 20-032P to Alaska Quality Builders For The Design Build Willow Log Cabin Rehabilitation, To November 15, 2021.

Attachments: [AM 20-079](#)

[AM 20-080](#) Authorizing The Borough Manager To Enter Into A 10-Year Lease Agreement With The City Of Wasilla For Office Space For Emergency Management Beginning August 1, 2020, And Ending June 30, 2030.

Attachments: [AM 20-080](#)

[AM 20-082](#) Approval of Election Officials For The November 3, 2020, Regular Borough Election.

Attachments: [AM 20-082](#)

VIII. UNFINISHED BUSINESS

IX. VETO

A. Line Item Veto Issued To IM 20-139

[OR 20-069](#) An Ordinance To Appropriate \$23,732,472 In CARES Act Money For Capital And Operating Expenditures To Fund 475, Project No. 47532.
RS 20-069: A Resolution Establishing The Scope Of Work And Budget For Capital And Operating Expenditures Utilizing CARES Act Money.

Attachments: [2020-OR-069](#)
[2020-RS-069](#)
[2020-IM-139](#)

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 8/18/20 Assembly Chambers)

[OR 20-015](#) An Ordinance Amending MSB 43.05.015, Purpose And Scope, To Reference The 2020 Subdivision Construction Manual.

Attachments: [OR 20-015](#)
[IM 20-024](#)

[OR 20-072](#) An Ordinance Accepting And Appropriating \$574,400 In Anticipated Project Income During Fiscal Year 2021 For The Rail Extension Project From Port Mackenzie To The Mainline, Project No. 75001.
RS 20-073: A Resolution Establishing The Scope Of Work And Budget For Anticipated Project Income During Fiscal Year 2021 For The Rail Extension Project From Port Mackenzie To The Mainline.

Attachments: [OR 20-072](#)
[RS 20-073](#)
[IM 20-145](#)

[OR 20-073](#) An Ordinance Accepting And Appropriating \$160,000 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant Program, And Requesting A Reappropriation Of \$149,500 From The Emergency Management Fiscal Year 2021 Operating Budget, And \$10,500 From The Emergency Services Administrative Fiscal Year 2021 Operating Budget To Fund 425, Project No. 45285, For Emergency Management Wages And Benefits.

RS 20-074: A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant, Fund 425, Project No. 45285, For Emergency Management Wages And Benefits.

Attachments: [OR 20-073](#)

[RS 20-074](#)

[IM 20-146](#)

[OR 20-074](#) An Ordinance Accepting And Appropriating \$294,374 From The State Of Alaska Department Of Health And Social Services To Fund 475, Project No. 20398, For The Human Services Community Matching Grant Programs.

RS 20-075: A Resolution Approving The Scope Of Work And Budget For Participation In The Human Services Community Matching Grant Program.

Attachments: [OR 20-074](#)

[RS 20-075](#)

[IM 20-147](#)

[OR 20-075](#) An Ordinance Accepting And Appropriating \$40,000 From The Alaska State Department Of Health And Social Services Grant Program To Fund 425, Project No. 45284, For Supplies, Furniture, Printing, And Personnel Costs To Allow For The Implementation And Management Of Points Of Dispensing And Medical Countermeasures.

RS 20-076: A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Health And Social Services Grant, Project No. 45284, Fund 425, For Supplies, Furniture, Printing, And Personnel Costs To Allow For The Implementation And Management Of Points Of Dispensing And Medical Countermeasures.

Attachments: [OR 20-075](#)
[RS 20-076](#)
[IM 20-148](#)

[OR 20-076](#) An Ordinance Approving An Appropriation Of \$95,000 From The Central Mat-Su Fire Service Area Fund Balance To Fund 250, Project No. 10140, Fund 405, To Cover The Contingency Percentage Of The Contract For The Repair, Upgrades, And Addition To The Central Mat-Su Fire Station 6-1.

RS 20-077: A Resolution Amending The Budget For Project No. 10140, Fund 405, To Cover The Contingency Percentage Of The Contract For The Repair, Upgrades, And Addition To The Central Mat-Su Fire Station 6-1.

Attachments: [OR 20-076](#)
[RS 20-077](#)
[IM 20-149](#)

[OR 20-077](#) An Ordinance Accepting And Appropriating \$5,500 From The Mat-Su Trails And Parks Foundation, To Fund 440, Project No. 15015, West Butte Trail Project.

RS 20-078: A Resolution Approving The Scope Of Work And Budget For West Butte Trail Project, Fund 440, Project No. 15015.

Attachments: [OR 20-077](#)
[RS 20-078](#)
[IM 20-152](#)

[OR 20-078](#) An Ordinance Approving An Appropriation Of \$625,000 From The West Lakes Fire Service Area Fund Balance, Fund 249, To Project No. 45200, Fund 405, To Purchase And Upgrade A Building For A New West Lakes Fire Station.

RS 20-079: A Resolution Approving The Scope Of Work And Budget For Project No. 45200, Fund 405, To Purchase And Upgrade A Building For A New West Lakes Fire Station.

Attachments: [OR 20-078](#)

[RS 20-079](#)

[IM 20-155](#)

[OR 20-079](#) An Ordinance Appropriating \$10,000 From The Reserve For Assembly Project Fund, 100.262.980 To The Alpine Historical Society For Replacement Of The O'Neil House Roof.

Attachments: [OR 20-079](#)

[IM 20-157](#)

[OR 20-080](#) An Ordinance Approving An Appropriation Of \$99,000 From The Willow Fire Service Area Fund Balance, Fund 258, To Project No. 45287, Fund 405, To Replace The Septic System At Willow Fire Station 12-1.

RS 20-080: A Resolution Approving The Scope Of Work And Budget For Project No. 45287, Fund 405, To Replace The Septic System At Willow Fire Station 12-1.

Attachments: [OR 20-080](#)

[RS 20-080](#)

[IM 20-158](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[20-105](#) Mayoral Requests for Confirmation

Attachments: [Vacancy Report](#)

C. OTHER NEW BUSINESS

1. RECRUITMENT OF A NEW BOROUGH MANAGER

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

[AM 20-051](#) Award Of Proposal No. 20-117P To HDL Engineering Consultants LLC, Lounsbury & Associates Inc., And Stantec Consulting Services Inc. In The Contract Amount Not To Exceed \$500,000 Per Year Per Firm For Engineering Services Term Contract For Public Works.

Attachments: [Reconsideration](#)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

Executive Session (For Matters, Which The Immediate Public Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To The Attorney/Client Privilege.)

A. Union Contract Negotiations

B. Potential Federal Regulatory Commission Litigation

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.