

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
George Hays, Acting

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JULY 14, 2020

20-073

Ways you can participate in the Assembly meeting:

IN PERSON: Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others; Masks are not required but are encouraged.

IN WRITING: You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

20-102

- A. Regular Assembly Meeting: 05/19/20
- B. Special Assembly Meeting: 05/26/20
- C. Special Assembly Meeting: 05/28/20
- D. Special Assembly Meeting: 06/02/20
- E. Regular Assembly Meeting: 06/02/20
- F. Special Assembly Meeting: 06/05/20
- G. Special Assembly Meeting: 06/16/20

Attachments: [SIGNED - Assembly Regular Meeting Minutes](#)
[SIGNED - Assembly Budget Public Hearing Meeting Minutes](#)
[SIGNED - Assembly Budget Public Hearing Minutes](#)
[SIGNED - Assembly Regular Meeting Minutes](#)
[SIGNED - Assembly Special Meeting Minutes](#)
[SIGNED - Assembly Special Meeting Minutes](#)
[SIGNED - Assembly Special Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities
2. Matanuska-Susitna Borough School District
3. State of Alaska

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[20-101](#)

1. Animal Care and Regulation Board: Final Order
2. Board of Adjustment And Appeals: 01/27/20, Final Decision
3. Board of Ethics: 06/12/20
4. Butte FSA Board of Supervisors: 02/13/20
5. Chase Community Council: 02/13/20
6. Enhanced 911 Advisory Board: 02/11/20
7. Greater Talkeetna RSA Board of Supervisors: 01/29/20
8. Greater Willow RSA Board of Supervisors: 01/14/20
9. Local Road Service Area Advisory: 02/20/20, Resolution No. 20-01
10. Meadow Lakes Community Council: 01/08/20, 02/12/20, 03/11/20, 04/08/20, 04/28/20
11. North Lakes Community Council: 02/27/20, Resolution No. 20-01
12. Office of Administrative Hearings: Final Order
13. Planning Commission: 05/18/20, Resolution No. 20-08, 20-09, 20-13, 20-16, 20-17
14. Platting Board: 02/20/20, 03/05/20
15. Port Commission: 02/24/20
16. Susitna Community Council: 03/05/20
17. Tanaina Community Council: 06/09/20, 06/23/20
18. Transportation Advisory Board: 01/24/20
19. Trapper Creek Community Council: 04/16/20, 05/21/20
20. West Lakes Board of Supervisors: 03/09/20

Attachments: [Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 20-133](#)

To Inform The Assembly Of A \$10,000 Payment To The Butte Community Council For Cleanup Of The “Compound”.

Attachments: [IM 20-133](#)

[IM 20-134](#) Informing The Assembly Of An Amendment For The 2012 Flood Disaster Grant To Be Presented To The Borough Manager For Signature.

Attachments: [IM 20-134](#)

[IM 20-135](#) Informing The Assembly Of An Agreement For The Community Assistance Program That Will Be Presented To The Borough Manager For Signature.

Attachments: [IM 20-135](#)

[IM 20-138](#) Informing The Assembly Of An Agreements For The Community Assistance Program That Will Be Presented To The Borough Manager For Signature.

Attachments: [IM 20-138](#)

[IM 20-141](#) Reporting The Findings And Recommendations Of The Road Maintenance Contract Qualification Panel.

Attachments: [IM 20-141](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 20-046](#) An Ordinance Repealing The Manager Plan Of Government And Submitting The Proposal To The Qualified Voters At The November 3, 2020, Regular Borough Election.

Sponsors: Sumner and Leonard

Attachments: [OR 20-046](#)
[IM 20-093](#)
[Sumner - OR 20-046 Possible Amendment](#)

[OR 20-061](#) An Ordinance Proposing A Reclassification Of The Matanuska-Susitna Borough From A Second Class Borough To A First Class Borough And Submitting The Proposal To The Qualified Voters At The November 3, 2020 Regular Borough Election.

Sponsors: Halter and Leonard

Attachments: [OR 20-061](#)
[IM 20-126](#)

[OR 20-062](#) An Ordinance Authorizing The Manager To Enter Into A Less Than Fair Market Value Lease Of Borough-Owned Real Property With Hatcher Alpine Xperience, LLC. For The Skeetawk Ski Area At Hatcher Pass In The Government Peak Recreation Area, Northern Sub-Unit.

Sponsors: Sumner and Hale

Attachments: [2020-OR-062](#)
[2020-IM-128](#)

1. Hatcher Alpine Experience Presentation re Skeetawk Ski Area at Hatcher Pass

[OR 20-064](#) An Ordinance Approving The Sale Of Replatted Borough-Owned Lots In Windsong Subdivision For Offering Through Borough Land Sales In Accordance With Title 23 And Adopted Land And Resource Management Policy And Procedures; And Classification Of Said Lots As Residential.

Attachments: [2020-OR-064](#)
[2020-IM-130](#)

[OR 20-066](#) An Ordinance Appropriating \$100,000 From Talkeetna Flood Control Service Area No. 7 Fund Balance, Fund 290 To Fund 490, For The Talkeetna Revetment Repair Project, Project 75004.
RS: 20-065: A Resolution Establishing The Scope Of Work And Budget For The Talkeetna Revetment Repair Project, Project No. 75004.

Attachments: [2020-OR-066](#)
[2020-RS-065](#)
[2020-IM-132](#)

[OR 20-068](#) An Ordinance Reappropriating \$440,681 From Public Works Road Improvements Projects And City Allocation, Fund 430, Project No. 35467 And \$207,700 From Bridge & Railroad Crossing Major Maintenance And Repair, Fund 410, Project No. 35000, To Shirley Towne Bridge Reconstruction, Fund 430, Project No. 35469.
RS 20-068: A Resolution Approving The Scope Of Work And Budget For Shirley Towne Bridge Reconstruction, Project No. 35469.

Attachments: [2020-OR-068](#)
[2020-RS-068](#)
[2020-IM-137](#)

[OR 20-069](#) An Ordinance To Appropriate \$23,732,472 In CARES Act Money For Capital And Operating Expenditures To Fund 475, Project No. 47532.
RS 20-069: A Resolution Establishing The Scope Of Work And Budget For Capital And Operating Expenditures Utilizing CARES Act Money.

Attachments: [OR 20-069](#)
[RS 20-069](#)
[IM 20-139](#)
[VETO](#)

[OR 20-070](#) An Ordinance To Appropriate \$14,000,000 In CARES Act Money For Economic Impact Grants And \$300,000 For The Chambers Of Commerce In The Borough, For A Total Appropriation Of \$14,300,000, To Fund 475, Project No. 47532.
RS 20-070: A Resolution Establishing The Scope Of Work And Budget For Economic Impact And Chambers Of Commerce Grants Utilizing CARES Act Money.

Attachments: [2020-OR-070](#)
[2020-RS-070](#)
[2020-IM-140](#)

1. MSB-CARES Grants Assembly Presentation

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 20-071](#) A Resolution Approving A Loan From The Service Area Revolving Loan Fund, Fund 600, In The Amount Of \$300,000, To The Talkeetna Flood Control Project, Project No. 75004, To Make The Funds Available And Allow For Design, Construction And Related Activities That Will Protect River Banks From Erosion.

Attachments: [RS 20-071](#)
[IM 20-142](#)

2. ACTION MEMORANDUMS

[AM 20-034](#) Award Of Bid No. 20-121B To Crowley Fuels, Inc. In The Estimated Annual Contract Amount Of \$300,000 To Furnish And Deliver Heating Oil And Fuels To Borough Facilities.

Attachments: [AM 20-034](#)

[AM 20-050](#) Accepting Finalization Of The Land Acquisition For Future Relocation Of Palmer Ambulance Station 3-9 As Approved Under Ordinance Serial No. 20-008 (MSB007552).

Attachments: [AM 20-050](#)

[AM 20-051](#) Award Of Proposal No. 20-117P To HDL Engineering Consultants LLC, Lounsbury & Associates Inc., And Stantec Consulting Services Inc. In The Contract Amount Not To Exceed \$500,000 Per Year Per Firm For Engineering Services Term Contract For Public Works.

Attachments: [Reconsideration](#)

[AM 20-052](#) Approval To Amended Contract No. 19-077B To Dirtworks, Inc. To Extend The Project Completion Date To June 30, 2021, For Lake Louise Boat Launch Project No. 15019, Fund 440.

Attachments: [AM 20-052](#)

[AM 20-054](#) Authorization To Approve Utility Relocate Cost Of \$213,597.56 To Matanuska Telephone Association For Alix Drive, Project No. 30040.

Attachments: [AM 20-054](#)

[AM 20-055](#) Authorization To Approve Utility Relocate Cost Of \$175,661.71 To Matanuska Telephone Association For Phillips Drive, Dean Drive, Melton Drive, Project No. 30047.

Attachments: [AM 20-055](#)

[AM 20-057](#) Award Of Bid No. 20-112B To Northern Asphalt Construction, Inc. In The Contract Amount Of \$347,672 For Road Damage Earthquake Repairs.

Attachments: [AM 20-057](#)

[AM 20-062](#) Authorizing The Borough Manager To Enter Into A Material Sale Contract With Quality Asphalt And Paving, Inc. For The Central Landfill Interim Materials District As Described In Ordinance Serial No. 2016-090. (MSB007584).

Attachments: [AM 20-062](#)

[AM 20-063](#) Approval Of Contract Amendment For State Lobbyist Services To Extend The Contract To June 30, 2022, In An Amount Not To Exceed \$80,400.00 Per Year To Harris Consulting.

Attachments: [AM 20-063](#)

[AM 20-064](#) Approval Of Contract 21-023P To Burns And McDonnell Engineering Co., Inc., In The Amount Of \$164,500 For The Central Landfill Gas Collection System For Construction Management Services.

Attachments: [AM 20-064](#)

[AM 20-065](#) Award Of Bid No. 21-001B To Northstar Excavation and Asphalt, Inc. In The Contract Amount Of \$1,911,229 For Landfill Gas Collection & Control System Construction.

Attachments: [AM 20-065](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 08/04/20 Assembly Chambers)

[OR 20-067](#) An Ordinance Accepting And Appropriating 2018 Cook Inlet Earthquake Disaster Relief Monies In The Amount Of \$2,430.71 From The Federal Emergency Management Agency And \$810.24 From The Alaska State Division Of Homeland Security And Emergency Management, To Fund 445, Project No. 55026.
RS 20-067: A Resolution Approving The Scope Of Work And Budget For A Portion Of The 2018 Cook Inlet Earthquake Disaster Relief Monies, Project No. 55026.

Attachments: [OR 20-067](#)
[RS 20-067](#)
[IM 20-136](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

C. OTHER NEW BUSINESS

1. RECRUITMENT OF A NEW BOROUGH MANAGER

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.