

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JUNE 2, 2020

20-076

Ways you can participate in the Assembly meeting:

IN PERSON. Should you wish to be in person, please adhere to the 6-foot distance between yourself and others. It is highly recommended that you bring your own mask to wear.

IN WRITING. You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY · Call 1-833-949-2500. You will be able to hear the meeting while you wait for your turn to testify. You will know when it is your turn to testify when you hear a chime.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org;
- Live stream video at Matanuska.Legistar.Com/Calendar; or
- Facebook Live at Facebook.com/MatSuBorough.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Check Book Online Update**
- 4. CARES Act Funding Relief for Businesses**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

- [20-069](#)
- 1.Planning Commission: 03/02/2020, Resolution No. 20-11
 2. Tanaina Community Council: 02/21/2020, 02/25/2020, 03/10/2020, 04/14/2020, 04/28/2020
 3. Trapper Creek Community Council: 02/20/2020

Attachments: [06/02/20 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 20-108](#) Reporting The Conclusion Of Contract For Bid 18-136P With Diversified Construction, Inc., For The Design/Build Of EMS Station 11-9, Project No. 45286, For A Final Contract Amount Of \$1,375,000.

Attachments: [IM 20-108](#)

[IM 20-109](#) Reporting The Conclusion Of Contract For Bid 18-117B With Wolverine Supply, Inc., For The Su Valley High School Siding Replacement, Project No. 40167, For A Final Contract Amount Of \$424,606.65.

Attachments: [IM 20-109](#)

[IM 20-110](#) Reporting The Conclusion Of Contract For Bid 18-064P With FE Contracting, Inc. For The Construction Manager/General Contractor For Station 6-2, Project No. 10183 For The Final Contract Amount Of \$11,315,281.17.

Attachments: [IM 20-110](#)

[IM 20-115](#) Reporting Of Conclusion Of Contract For Proposal No. 18-088P, To Diversified Construction, Inc. For Big Lake Iron Dog Trail Bridges Design Build For The Final Contract Amount Of \$760,701.00.

Attachments: [IM 20-115](#)

[IM 20-117](#) Informing A Memorandum Of Agreement Between The Matanuska-Susitna Borough And The Alaska Department Of Natural Resources Agreeing To Reimburse The State With Grant Funds And Local Matching Funds For The Settlers Bay Coastal Park Interpretive Plan And Panels Project In The Amount Of \$31,959.

Attachments: [IM 20-117](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. ALL PUBLIC HEARING TESTIMONY AND AUDIENCE PARTICIPATION (Three minutes per person)

C. LEGISLATION SUBJECT TO TESTIMONY UNDER ITEM B. (Three Minutes Per Person.)

[OR 20-045](#) An Ordinance Providing For The Sale Of Certain Borough-Wide Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2013 And Prior, And Special Assessment For 2014 And Prior, And Not Needed For Public Purpose.

Attachments: [OR 20-045](#)
[2020-IM-092](#)

[OR 20-047](#) An Ordinance Approving An Acceptance And Appropriation Of \$10,127.91 Of Revenues From Fiscal Year 2020 Public Donations And Reappropriating \$4,118 Of Donations From Project 45276 To Project No. 10176, For Kennel Replacements And Enhancements To The Cat Kennel Area At The Animal Care And Regulation Facility.
RS 20-045: A Resolution Setting The Scope Of Work And Amending The Budgets For Projects 45276, Fund 435, And 10176, Fund 480, For The Replacement Of The Cat Kennels And Enhancements To The Cat Kennel Area Project.

Attachments: [OR 20-047](#)
[RS 20-045](#)
[IM 20-094](#)

[OR 20-048](#) An Ordinance Accepting And Appropriating \$61,180 In Federal Funds From The Federal Highway Administration Through The Alaska Department Of Natural Resources For The Eska Strip Mine Trail, Project No. 15015, Fund 440, To Improve Eska Strip Mine Trail.
RS 20-046: A Resolution Approving The Scope Of Work And Budget For The Eska Strip Mine Trail, Project No. 15015, Fund 440.

Attachments: [OR 20-048](#)
[RS 20-046](#)
[IM 20-095](#)

[OR 20-050](#) An Ordinance Approving a Reappropriation Of \$25,000 From The Fiscal Year 2020 Community Development Department Operating Budget 100-170-124, To Fund 440, Project No. 10157.
RS 20-048: A Resolution Approving The Scope Of Work And Budget For The Purchase And Installation Of Video Surveillance Equipment At The Brett Memorial Ice Arena.

Attachments: [OR 20-050](#)
[RS 20-048](#)
[IM 20-101](#)

[OR 20-051](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$7,000 From The International Association Of Fire Chiefs “Ready, Set, Go” Grant Program, To Project No. 20399, Fund 405, For A Wildfire Mitigation Defensible Space Demonstration.
RS 20-049: A Resolution Approving The Scope Of Work And Budget For The International Association Of Fire Chiefs “Ready, Set, Go” Grant Program, To Project No. 20399, Fund 405, For A Wildfire Mitigation Defensible Space Demonstration.

Attachments: [OR 20-051](#)
[RS 20-049](#)
[IM 20-102](#)

[RS 20-053](#) A Resolution Directing The Clerk To Move Forward With A By-Mail Election Process For The November 3, 2020, Regular Election Only.

Sponsors: Mayfield and Boeve

Attachments: [RS 20-053](#)
[IM 20-107](#)
[06/02/20 - Election Costs and Changes Memo](#)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 20-058](#) A Resolution Amending The Scope Of Work For The Security Program Project, Fund 47043-1801, Lenel Door Security System Upgrade To Be Used For Meeting Room Enhancements And Migration Of Microsoft Exchange Email System To Microsoft Office 365 Cloud-Hybrid System.

Attachments: [RS 20-058](#)
[IM 20-116](#)

[RS 20-060](#) A Resolution Accepting Coronavirus Relief Funds In The Amount Of \$38,032,471.79 For Necessary Expenditures Incurred Due To The Public Health Emergency With Respect To The Coronavirus Disease 2019 (Covid-19), From The Alaska Department Of Commerce, Community And Economic Development.

Attachments: [RS 20-060](#)
[IM 20-119](#)

2. ACTION MEMORANDUMS

[AM 20-030](#) Extension Of Contract No. 04-098 To North Star Group In The Amount Not To Exceed \$75,000 For Federal Lobbyist Services.

Attachments: [AM 20-030](#)

[AM 20-032](#) Award Of Proposal No. 20-053P To Alaska Quality Builders In The Contract Amount Of \$342,512.89 For Design Build For The Willow Log Cabin Rehabilitation Project.

Attachments: [AM 20-032](#)

[AM 20-033](#) Authorization To Renew A 3-Year License Agreement With Environmental Systems Research Institute, Inc. In The Amount Of \$198,900 For Geographic Information Systems Software.

Attachments: [AM 20-033](#)

[AM 20-035](#) Authorization To Renew A 1-Year License Agreement For Govern Software In The Amount Of \$103,322.57, Supporting Borough Operations Including Assessments, Collections And Permits.

Attachments: [AM 20-035](#)

VIII. UNFINISHED BUSINESS

IX. VETO

A. MOTION TO OVERRIDE ANY POSSIBLE MAYORAL VETO ON FISCAL YEAR 2021 BUDGET ITEMS

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 06/16/20, Assembly Chambers)

[OR 20-049](#) An Ordinance Reappropriating \$22,299 From Fund 475, Project Account 20392 To Fund 440, Project 20203, Historic Preservation Plan - Phase II; And \$50,557 From Project Accounts 20392, 20393, And 20397, Fund 475; To Fund 480, Projects 47520, Borough Wide Comprehensive Plan And 47514, Stormwater Management Plan; And Moving \$49,073 From Project 47047, Housing Analysis, And \$40,370 From Project 45177, Transportation Row Corridor Project, Fund 480 To Project No. 47520, Borough Wide Comprehensive Plan Update And Extending All Project And Sub-Project Completion Dates To June 30, 2023.

RS 20-047: A Resolution Approving The Scopes Of Work And Budgets For Project Nos. 20203, Historic Preservation Plan - Phase II, 45179 Public Facilities Study, 47021 Board Of Fisheries, 47052 Public Outreach, Education & Incentives, 47514 Stormwater Management Plan, And 47520 Borough Wide Comprehensive Plan Update; And Extending All Project And Subproject Completion Dates To June 30, 2023.

Attachments: [OR 20-049](#)
[RS 20-047](#)
[IM 20-099](#)

[OR 20-052](#) An Ordinance Extending The Time Limit For Completion Of Borough Capital Projects.

Attachments: [OR 20-052](#)
[IM 20-104](#)

[OR 20-054](#) An Ordinance Approving An Acceptance And Appropriation Of \$10,127.91 Of Revenues From Fiscal Year 2020 Public Donations Into Project 10151, Fund 435, And Re-Appropriating \$25,000 Of Funds From The Fiscal Year 2020 Animal Care And Regulation Operating Budget, Fund 200, Into Project 10151, Fund 435, To Improve The Animal Care Facility And Enhance The Quality Of Care For Shelter Dogs.

RS 20-055: A Resolution Setting The Scope Of Work And Amending The Budget For Project 10151, Fund 435, To Improve The Animal Care Facility By Adding An Outside Covered Dog Walk And Remediating The Black Mold Discovered In The Area Of The Dog Kennels.

Attachments: [OR 20-054](#)
[RS 20-055](#)
[IM 20-112](#)

[OR 20-055](#) An Ordinance Accepting And Appropriating \$30,000 From The Alaska State Division Of Forestry Volunteer Fire Assistance Grant Program, And Appropriating \$3,333.32 In Matching Funds To Project Nos. 20150, 20145, 20255, And 20146, All Fund 405, For Firefighter And Firefighting Equipment, Supplies, Clothing, And Communications Equipment.

RS 20-057: A Resolution Approving The Scopes Of Work And Budgets For The Alaska State Division Of Forestry Volunteer Fire Assistance Grants And Matching Funds For The Fire Service Areas Of Caswell Lakes, Project No. 20150, Talkeenta, Project No. 20145, Sutton, Project No. 20255, And Willow, Project No. 20146; All Fund 405.

Attachments: [OR 20-055](#)
[RS 20-057](#)
[IM 20-114](#)

[OR 20-056](#) An Ordinance Approving A Reappropriation Of \$75,000 From Project 47031, Fund 480, Material Site Geotechnical Investigation, To Project 15052, Fund 440, Skeetawk Downhill Ski Area.
RS 20-059: A Resolution Approving The Scope Of Work And Budget For Project No. 15052, Fund 440, Skeetawk Downhill Ski Area, And Approving An Amended Scope Of Work And Amended Budget For Project 47031, Fund 480, Material Site Geotechnical Investigation.

Attachments: [OR 20-056](#)
[RS 20-059](#)
[IM 20-118](#)

[OR 20-057](#) An Ordinance Authorizing The Manager To Enter Into A Lease Of Borough-Owned Real Property Located Within The City Of Houston With Renewable IPP, LLC, To Conduct Detailed Grid Engineering Studies For The Construction And Installation Of A Utility Scale Solar Facility, Tax Parcel No. 17N03W03B001 (MSB007551).
RS 20-061: A Resolution Finding The Rezone Of Borough-Owned Land Located Within The City Of Houston From Public Lands And Institutions To Light Industrial For A Future Utility Scale Solar Facility Is In The Best Interest Of The Public That Provides Economic And Social Benefits For The City Of Houston, Tax Parcel No. 17N03W03B001 (MSB007551).

Attachments: [OR 20-057](#)
[RS 20-061](#)
[IM 20-120](#)

[OR 20-058](#) An Ordinance Approving Land Classifications Of Two Borough-Owned Parcels As Reserved Use For Future Fire Station And School Facilities, And Eight Borough-Owned Parcels For Conveyance Through Borough Land Sales Or Other Allowed Methods Of Disposal In Accordance With Title 23 And Adopted Land & Resource Management Policy And Procedures (MSB007557).

Attachments: [OR 20-058](#)
[IM 20-121](#)

[OR 20-059](#) An Ordinance Reappropriating \$50,000 From The Capital Projects Department, Pre-Design & Engineering Division's Fiscal Year 2020 Operating Budget, Fund 100 To Fund 430, Roads And Bridges Capital Projects.

RS 20-062: A Resolution Approving The Scope Of Work And Budget For The Felton Street Extension, Project 35401.

Attachments: [OR 20-059](#)

[RS 20-062](#)

[IM 20-122](#)

[OR 20-060](#) An Ordinance Appropriating \$30,000 From The Capital Reserve Fund, 200.262.450 To Fund 480, Project No. 47529, Mckinley Fire Cleanup And Metal Salvage.

RS 20-063: A Resolution Setting The Scope Of Work And Budget For The McKinley Fire Cleanup And Metal Salvage.

Attachments: [OR 20-060](#)

[RS 20-063](#)

[IM 20-124](#)

[OR 20-061](#) An Ordinance Proposing A Reclassification Of The Matanuska-Susitna Borough From A Second Class Borough To A First Class Borough And Submitting The Proposal To The Qualified Voters At The November 3, 2020 Regular Borough Election.

Sponsors: Halter and Leonard

Attachments: [OR 20-061](#)

[IM 20-126](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[20-070](#) Mayoral Requests for Confirmation

Sponsors: Halter

Attachments: [06/02/20 - Vacancy Report](#)

C. OTHER NEW BUSINESS

1. RECRUITMENT OF A NEW BOROUGH MANAGER

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.