

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, APRIL 7, 2020

[20-076](#)

Ways you can participate in the Assembly meeting:

IN PERSON. Should you wish to be in person, please adhere to the 6-foot distance between yourself and others. It is highly recommended that you bring your own mask to wear.

IN WRITING. You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY · Call 1-833-949-2500. You will be able to hear the meeting while you wait for your turn to testify. You will know when it is your turn to testify when you hear a chime. Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org;
- Live stream video at Matanuska.Legistar.Com/Calendar; or
- Facebook Live at Facebook.com/MatSuBorough.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[20-043](#)

A. Regular Meeting Minutes: 02/18/20

B. Regular Meeting Minutes: 03/03/20

Attachments: [02/18/20 - SIGNED - Assembly Minutes](#)
[03/03/20 - SIGNED - Assembly Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

20-046

1. Aviation Advisory Board: 10/09/19, 01/22/20
2. Library Board: 11/16/19
3. Local Road Service Area Advisory Board: 01/16/20
4. MSB Fish and Wildlife Commission: 01/16/20, Resolution No. 20-01
5. Parks, Recreation, and Trails Advisory Board: 12/09/19
6. Planning Commission: 02/03/20, Resolution No. 20-10
7. Platting Board: 01/16/20, Resolution No. 20-004
8. Transportation Advisory Board: 12/05/19
9. Wastewater and Septage Advisory Board: 12/12/19
10. North Lakes Community Council: 01/30/20
11. Tanaina Community Council: 06/07/19, 06/27/19, 07/23/19, 08/20/19, 09/17/19, 10/15/19, 11/19/19, 01/28/20, 02/21/20
12. Trapper Creek Community Council: 01/16/20

Attachments: [04/07/20 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

IM 20-063

Informing The Assembly Of A Grant Agreement Between The Borough And The Mat-Su Trails And Parks Foundation In The Amount Of \$34,847.84 For Improvements At Fish Creek (Jay Nolfi) Park In Big Lake.

Attachments: [2020-IM-063](#)

IM 20-069

Informing The Assembly Of An Agreement Between The Borough And The Willow Library Association Committing Grant Funds And Local Donations To The Willow Library Project In The Amount Of \$1,838,384.

Attachments: [2020-IM-069](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. ALL PUBLIC HEARING TESTIMONY AND AUDIENCE PARTICIPATION (Three Minutes Per Person.)

C. LEGISLATION SUBJECT TO TESTIMONY UNDER ITEM B

[OR 20-023](#) An Ordinance Accepting And Appropriating \$1,748,000.00 In Grant Funds From The Mat-Su Health Foundation, Through The Willow Library Association, To Fund 435, Project No. 10186; And Accept And Appropriate \$90,384 Of Community Donations To Fund 435, Project No. 10186, For The New Willow Library And Community Center Upgrades.

RS 20-016: A Resolution Approving The Scope Of Work And Budget For The New Willow Library And Community Center Upgrades.

Sponsors: Boeve

Attachments: [2020-OR-023](#)
[2020-RS-016](#)
[2020-IM-043](#)

[OR 20-026](#) An Ordinance Amending MSB 5.25.142, Greater Palmer Consolidated Fire Service Area No. 132, And MSB 5.25.022 South Colony Road Service Area No. 16, For The Purpose Of Altering Existing Service Area Boundaries Located In The Hatcher Pass Government Peak Recreation Area Within Sections 22, 23 And 29, Township 19 North, Range 1 East, Seward Meridian, Alaska.
RS 20-021: A Resolution Finding That The Alteration Of The Service Area Boundaries For The Greater Palmer Consolidated Fire Service Area No. 132 And The South Colony Road Service Area No. 16 For Properties Located Within The Government Peak Recreation Area Serves The Public Interest Without The Placement Of The Question On The Ballot.

Sponsors: Sumner

Attachments: [2020-OR-026](#)
[2020-RS-021](#)
[2020-IM-049](#)

[OR 20-027](#) An Ordinance Confirming The Land Classification As Reserved Use For Borough-Owned Land Identified As Tax Parcel 18N02E33A015 Is For Purpose Of Connectivity And Academy Charter School Expansion.

Attachments: [2020-OR-027](#)
[2020-IM-050](#)

[OR 20-028](#) An Ordinance Accepting And Appropriating \$1,354.84 In Fiscal Year 2020 Project Income And \$10,654.16 In Anticipated Fiscal Year 2020 Project Income For The Hazard Mitigation Grant Program, Project No 20395.

RS 20-022: A Resolution Approving The Scope Of Work And Budget, For The Hazard Mitigation Grant Program, Project No 20395.

Attachments: [2020-OR-028](#)
[2020-RS-022](#)
[2020-IM-051](#)

[RS 20-023](#) A Resolution Directing The Manager To Provide A Proposal And Budget To The Assembly To Post The Borough's Checkbook Online.

Sponsors: Hale

Attachments: [2020-RS-023](#)
[2020-IM-054](#)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 20-024](#) A Resolution Requesting The State Of Alaska Provide Necessary Funding To The Alaska Wing Civil Air Patrol At A Minimum Of \$184,300 To Provide Support For Utility Costs, Insurance Premiums, And Emergency Roof Repair.

Sponsors: Boeve

Attachments: [2020-RS-024](#)
[2020-IM-057](#)

[RS 20-025](#) A Resolution Amending The Scope Of Work And Budget For The Fiscal Years 2009, 2010, And 2011 Community Assistance Program, Project No. 47014, To Provide Funding To Upgrade The Lazy Mountain Fire Station 3-3 Parking Lot.

Attachments: [2020-RS-025](#)
[2020-IM-059](#)

[RS 20-026](#) A Resolution Approving Certain Unincorporated Communities For Participation In The Fiscal Year 2021 Community Assistance Program.

Attachments: [2020-RS-026](#)
[2020-IM-060](#)

[RS 20-027](#) A Resolution Amending The Scope Of Work For Project No. 10178, Fund 435, To Further Support Abatement And Remediation Of The Fireweed Building.

Attachments: [2020-RS-027](#)
[2020-IM-061](#)

[RS 20-029](#) A Resolution Extending The Temporary Fee Waiver For Encroachment Permits For Driveways In The Right-Of-Way Prior To September 10, 2012.

Attachments: [2020-RS-029](#)
[2020-IM-067](#)

[RS 20-030](#) A Resolution Temporarily Waiving Review Fees For Liquor License Referrals And Marijuana Related Facilities License Referrals.

Attachments: [2020-RS-030](#)
[2020-IM-068](#)

2. ACTION MEMORANDUMS

[AM 20-015](#) Award Of Bid No. 20-089B To Western Construction & Equipment, LLC. In The Contract Amount Of \$149,264 For Mark Drive Improvements.

Attachments: [2020-AM-015](#)

[AM 20-016](#) Award Of Bid No. 20-095B To Tutka, LLC. In The Contract Amount Of \$610,883.49 For Marble Way Fish Passage.

Attachments: [2020-AM-016](#)

[AM 20-017](#) Award Of Bid No. 20-090B To Ficklin Construction, LLC. In The Contract Amount Of \$219,961.05 For Ridgecrest Road Improvements.

Attachments: [2020-AM-017](#)

[AM 20-018](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Tax Exemptions.

Attachments: [2020-AM-018](#)

[AM 20-019](#) Award Of Proposal No. 20-077P To CRW Engineering Group, LLC. In The Contract Amount Of \$146,070 For The Design Of Improvements At The Central Mat-Su Emergency Services Training Complex.

Attachments: [2020-AM-019](#)
[Sumner Reconsideration Notice](#)

[AM 20-020](#) Authorization For The Manager To Sign The Mat-Su Central Dispatch Data Sharing Agreement By And Between Valley Transit, Sunshine Transit, Chickaloon Transit, Mat-Su Senior Services, The Borough, And The Mat-Su Health Foundation For The Collection And Analysis Of Data From The Mat-Su Central Dispatch Pilot Project For The Mat-Su Public Transit System.

Attachments: [2020-AM-020](#)

[AM 20-021](#) Award Of Bid No. 20-098B To Northern Asphalt Construction, Inc. In The Contract Amount Of \$248,802 For Canter Circle Improvements.

Attachments: [AM 20-021](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 04/21/20 Assembly Chambers)

[OR 20-029](#) An Ordinance To Retain For Public Purpose A Portion Of The Northeast One-Quarter Of The Southwest One-Quarter In Section 11, Township 17 North, Range 2 East, Seward Meridian, Palmer Recording District, Third Judicial District, State Of Alaska And Lot 3, Block 2 Shadowmere Estates Phase I, Plat No. 84-273, Palmer Recording District, Third Judicial District, State Of Alaska, Identified As Borough Tax Parcels 117N02E11C013 And 52874B02L003, Which Were Acquired Through Tax Foreclosure.

Attachments: [2020-OR-029](#)
[2020-IM-055](#)

[OR 20-031](#) An Ordinance Appropriating \$22,000 From The Reserve For Assembly Project Fund 100.262.980, To The City Of Wasilla To Complete The Veteran's Wall Of Honor.

Sponsors: Halter and Mayfield

Attachments: [2020-OR-031](#)
[2020-IM-065](#)

[OR 20-032](#) An Ordinance Approving The Appropriation Of \$68,850 From Project No. 25048-2400-2416, Fund 420; And \$75,000 From Project No. 25048-2400-2417, Fund 420, To Project No. 25048-2400-2414, Fund 420; For An Increased Cost For The Fire Suppression And Ventilation System Repair/Upgrade At The Hazardous Waste Facility/Administrative Office Building At The Central Landfill.
RS 20-028: A Resolution Approving The Amended Scope Of Work To Include All Construction, Equipment , And Required Components To Project No. 25048-2400-2414; And The Amended Budgets For Project Nos. 25048-2400-2414, 25048-2400-2416, And 25048-2400-2417.

Attachments: [2020-OR-032](#)
[2020-RS-028](#)
[2020-IM-066](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[20-045](#) Mayoral Requests for Confirmation

Sponsors: Halter

Attachments: [04/07/20 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The
Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**