

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MARCH 3, 2020

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[20-038](#)

A. Special Assembly Meeting: 02/15/2020

Attachments: [02/15/20 - SIGNED - Assembly Planning Session Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

3. State of Alaska

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[20-040](#)

1. Butte FSA Board of Supervisors: 12/19/19
2. Central Mat-Su FSA Board of Supervisors: 12/09/19
3. Enhanced 911 Advisory Board: 12/10/19
4. Local Emergency Planning Committee: 10/16/19
5. Meadow Lakes RSA Board of Supervisors: 09/18/19
6. Planning Commission: 01/06/20, Resolution Nos. 20-03, 20-04
7. Platting Board: 12/05/19
8. Talkeetna Sewer and Water Advisory Board: 08/07/19, 09/04/19, 10/02/19, 11/06/19, 12/04/19
9. West Lakes FSA Board of Supervisors: 01/13/20
10. Chase Community Council Board of Directors: 10/16/19
11. Knik-Fairview Community Council: 11/20/19
12. North Lakes Community Council: 10/24/19, 11/21/19
13. Point MacKenzie Community Council: 10/29/19
14. Susitna Community Council: 01/02/20

Attachments: [03/03/20 Citizens and Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

IM 20-052 Agreement Document For The Community Assistance Program To Be Presented To The Borough Manager For Signature.

Attachments: IM 20-052

[IM 20-053](#) Informing The Assembly Of An Application For A Department Of The Army, Corp Of Engineers Permit For The Placement Of An MSB Floating Dock As Part Of The Lake Louise MSB Recreation Site Upgrades.

Attachments: [IM 20-053](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 20-014](#) An Ordinance Amending MSB 3.15, Assessment And Taxation, By Adopting MSB, 3.15.077, Tax Adjustment On Property Affected By Disaster; And Amending MSB 3.15.075, Tax Adjustment On Property Affected By Fire.

Sponsors: Boeve

Attachments: [2020-OR-014](#)
[2020-IM-022](#)

[OR 20-019](#) An Ordinance Appropriating \$541,543.51 To Fund 400 For Issuance Costs From The Proceeds Of The Taxable 2019 Series A School Refunding Bonds; And \$60,171.50 To Fund 430, For Issuance Costs From The Proceeds Of The Taxable 2019 Series B Transportation System Refunding Bonds.

Attachments: [2020-OR-019](#)
[2020-IM-036](#)

[OR 20-021](#) An Ordinance Accepting And Appropriating 2018 Cook Inlet Earthquake Disaster Relief Monies In The Amount Of \$78,668.77 From The Federal Emergency Management Agency; And \$26,222.92 From The Alaska State Division Of Homeland Security And Emergency Management, To Fund 445, Project No. 55026.
RS 20-014: A Resolution Approving The Scope Of Work And Budget For A Portion Of The 2018 Cook Inlet Earthquake Disaster Relief Monies, Project No. 55026.

Attachments: [2020-OR-021](#)
[2020-RS-014](#)
[2020-IM-038](#)

[OR 20-023](#) An Ordinance Accepting And Appropriating \$1,748,000.00 In Grant Funds From The Mat-Su Health Foundation, Through The Willow Library Association, To Fund 435, Project No. 10186; And Accept And Appropriate \$90,384 Of Community Donations To Fund 435, Project No. 10186, For The New Willow Library And Community Center Upgrades.
RS 20-016: A Resolution Approving The Scope Of Work And Budget For The New Willow Library And Community Center Upgrades.

Sponsors: Boeve

Attachments: [OR 20-023](#)
[RS 20-016](#)
[IM 20-043](#)

[OR 20-024](#) An Ordinance Approving A Supplemental Appropriation Of \$29,400 From The Talkeetna Sewer And Water Fund Balance, Fund 293, To The Fiscal Year 2020 Talkeetna Sewer And Water Operating Budget, Fund 293, For Wage And Benefits Funding Of An Additional Utilities/Facilities Maintenance Specialist During The Final Four Months Of Fiscal Year 2020.

Attachments: [2020-OR-024](#)
[2020-IM-044](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 20-020](#) A Resolution Approving The Changes Needed To Update The Fiscal Year 2021 Schedule Of Rates And Fees Effective July 1, 2020.

Attachments: [RS 20-020](#)
[IM 20-048](#)

2. ACTION MEMORANDUMS

[AM 20-013](#) Award Of Bid No. 20-088B To K & H Civil Constructors, LLC, In The Contract Amount Of \$329,854.50 for the Carillon Drive Improvements.

Attachments: [AM 20-013](#)

[AM 20-014](#) Award Of Proposal No. 20-093P For To Information First, Inc, In The Contract Amount Of \$238,224.08 for Implementing Content Manager For Managing Electronic Records.

Attachments: [AM 20-014](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 03/17/2020 Assembly Chambers)

[OR 20-026](#) An Ordinance Amending MSB 5.25.142, Greater Palmer Consolidated Fire Service Area No. 132, And MSB 5.25.022 South Colony Road Service Area No. 16, For The Purpose Of Altering Existing Service Area Boundaries Located In The Hatcher Pass Government Peak Recreation Area Within Sections 22, 23 And 29, Township 19 North, Range 1 East, Seward Meridian, Alaska.
RS 20-021: A Resolution Finding That The Alteration Of The Service Area Boundaries For The Greater Palmer Consolidated Fire Service Area No. 132 And The South Colony Road Service Area No. 16 For Properties Located Within The Government Peak Recreation Area Serves The Public Interest Without The Placement Of The Question On The Ballot.

Sponsors: Sumner

Attachments: [OR 20-026](#)
[RS 20-021](#)
[IM 20-049](#)

[OR 20-027](#) An Ordinance Confirming The Land Classification As Reserved Use For Borough-Owned Land Identified As Tax Parcel 18N02E33A015 Is For Purpose Of Connectivity And Academy Charter School Expansion.

Attachments: [OR 20-027](#)
[IM 20-050](#)

[OR 20-028](#) An Ordinance Accepting And Appropriating \$1,354.84 In Fiscal Year 2020 Project Income And \$10,654.16 In Anticipated Fiscal Year 2020 Project Income For The Hazard Mitigation Grant Program, Project No 20395.
RS 20-022: A Resolution Approving The Scope Of Work And Budget, For The Hazard Mitigation Grant Program, Project No 20395.

Attachments: [OR 20-028](#)
[RS 20-022](#)
[IM 20-051](#)

[RS 20-023](#) A Resolution Directing The Manager To Provide A Proposal And Budget To The Assembly To Post The Borough's Checkbook Online.

Sponsors: Hale

Attachments: [RS 20-023](#)
[IM 20-054](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[20-039](#) Mayoral Recommendations

Sponsors: Halter

Attachments: [03/03/20 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.