

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JANUARY 7, 2020

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[20-003](#)

A. Regular Meeting Minutes: 12/03/19

B. Regular Meeting Minutes: 12/17/19

Attachments: [12/03/19 - SIGNED - Assembly Regular Meeting Minutes](#)
[12/17/19 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. A Memorandum Of Agreement Between Alaska State Department Of Natural Resources, Division Of Parks & Outdoor Recreation And Matanuska Susitna Borough.

[20-002](#)

A Memorandum Of Agreement Between State Of Alaska And Matanuska-Susitna Borough.

Attachments: [MOA with State of Alaska DNR Trail Signs - Willow Park Improvements](#)

2. Possible Extension Of Disaster Declaration For Willow Creek Area

3. Census Bureau Recruitment

4. State/Federal Legislation

5. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[20-008](#)

1. Agriculture Advisory Board: 10/16/19
2. Aviation Advisory Board: Resolution No. 19-01
3. Butte FSA No. 2 Board Of Supervisors: 11/21/19
4. Central Mat-Su FSA No. 130 Board Of Supervisors: 11/04/19
5. Enhanced 911 Advisory Board: 11/12/19
6. Historical Preservation Commission: Resolution No. 19-01, 19-02
7. Library Board: 10/19/19
8. MSB Fish And Wildlife Commission: 11/21/19
9. Parks, Recreation, And Trails Advisory: 10/28/19, Resolution No. 19-06, 19-07
10. Planning Commission: 11/18/19
11. Platting Board: 11/07/19
12. Port Commission: 10/21/19
13. Transportation Advisory Board: 06/27/19, 07/18/19
14. West Lakes FSA No. 136 Board of Supervisors: 11/11/19
15. Wastewater And Septage Advisory Board: 08/08/19, 10/10/19
16. Fishhook Community Council: 07/18/19
17. Glacier View Community Council: 09/26/19, 10/24/19
18. Knik-Fairview Community Council: 06/19/19, 07/17/19, 08/07/19, 09/18/19, 10/16/19, 11/06/19
19. Point Mackenzie Community Council: 04/11/19
20. Susitna Community Council: 11/07/19
21. Talkeetna Community Council: 11/04/19, 11/25/19
22. Trapper Creek Community Council: 10/17/19

Attachments: [Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 20-003](#) Reporting Of Conclusion Of Contract For Bid No. 18-107B To Jim Psenak Constuction LLC, For Cormorant Way And Phalarope Drive Improvements.

Attachments: [IM 20-003](#)

[IM 20-004](#) Reporting Of Conclusion Of Contract For Bid No. 19-071B To Hybrid Construction Alaska, LLC, For Nelson Pathway.

Attachments: [IM 20-004](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 20-001](#) An Ordinance Accepting And Appropriating 2018 Cook Inlet Earthquake Disaster Relief Monies In The Amount Of \$1,050,943.70 From The Federal Emergency Management Agency And \$350,314.56 From The Alaska State Division Of Homeland Security And Emergency Management, To Fund 445, Project Nos. 55026 And 55027.

RS 20-001: A Resolution Approving The Scope Of Work And Budget For A Portion Of The 2018 Cook Inlet Earthquake Disaster Relief Monies, Project Nos. 55026 And 55027.

Attachments: [2020-OR-001](#)
[2020-RS-001](#)
[2020-IM-001](#)

[OR 20-002](#) An Ordinance Approving Dual Land Classification Of Reserved Use And Public Recreation Lands For A Five-Year Period On Borough-Owned Land Identified As Tax Parcel 18N02E33A015 To Allow Palmer Little League Time And Opportunity To Seek Funding For Construction Of An Indoor Baseball Facility (MSB007513).

Attachments: [2020-OR-002](#)
[2020-IM-002](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 20-007](#) A Resolution Requesting That The State Legislature And The Governor Move Forward With Dispatch In Regards To The Construction Of Improvements To Knik-Goose Bay Road.

Attachments: [2020-RS-007](#)
[2020-IM-011](#)

2. ACTION MEMORANDUMS

- [AM 20-001](#) Authorization To Purchase Two Pumper Tender Fire Apparatus For The Central Mat-Su Fire Department From Pierce Manufacturing, Inc. For The Amount Of \$1,861,999.
- Attachments:** [2020-AM-001](#)
- [AM 20-002](#) Authorization To Purchase Fiscal Year 2020 Areawide Computer Replacements From Government Computer Sales Under The National Association Of State Procurement Officials Agreement In The Amount Of \$113,430.
- Attachments:** [2020-AM-002](#)
- [AM 20-003](#) Award Of Bid 20-042B To Matsu Auto And Fleet Services, LLC To Provide Equipment Maintenance Services For The Solid Waste Division In The Amount Not To Exceed \$152,250.
- Attachments:** [2020-AM-003](#)
- [AM 20-004](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Tax Exemptions.
- Attachments:** [2020-AM-004](#)
- [AM 20-005](#) Authorization For The Borough Manager To Enter Into A Memorandum Of Understanding With The State Of Alaska Department Of Transportation And Public Facilities For The Coordination Of State And Borough Transportation And Public Infrastructure Planning.
- Attachments:** [AM 20-005](#)
[01/21/20 - Possible Amendment](#)
- [AM 20-007](#) Award Of Contract 20-086C To Braun Northwest Inc, For Remount And Refurbish One Ambulance In The Contract Amount Of \$169,282.
- Attachments:** [2020-AM-007](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 01/21/20, Assembly Chambers)

[OR 20-003](#) An Ordinance Approving A Restriction Within The Plumley-Maud Multi-Use Trail Easement To Prohibit Highway Vehicles Use In Order To Protect The Rehabilitated Trail Surface And Maintain Trail Integrity In The Future.

Attachments: [OR 20-003](#)
[IM 20-005](#)

[OR 20-004](#) An Ordinance Accepting And Appropriating \$100,000 From The State Of Alaska Department Of Transportation And Public Facilities To Fund 480, Project No. 47038, Regional Transportation Organization For The Performance Of Pre-Metropolitan Planning Organization Planning Efforts.
RS 20-002: A Resolution Approving The Scope Of Work And Budget, And Authorizing The Borough Manager To Enter Into A Memorandum Of Agreement For The Performance Of Pre-Metropolitan Planning Organization Planning Efforts.

Attachments: [OR 20-004](#)
[RS 20-002](#)
[IM 20-006](#)

[OR 20-005](#) An Ordinance Accepting And Appropriating \$840,000 From The State Of Alaska Department Of Transportation And Public Facilities To Fund 480, Project No. 47038, Regional Transportation Organization For The Performance Of Arterial Related Planning Activities.
RS 20-003: A Resolution Approving The Scope Of Work And Budget, And Authorizing The Borough Manager To Enter Into A Memorandum Of Agreement For The Performance Of Arterial Related Planning Activities.

Attachments: [OR 20-005](#)
[RS 20-003](#)
[IM 20-007](#)

[OR 20-006](#) An Ordinance Accepting And Appropriating \$450,000 From The Rasmuson Foundation, To Fund 435, Project No. 10186, The New Willow Library And Community Center Upgrades.
RS 20-004: A Resolution Approving The Scope Of Work And Amended Budget For The New Willow Library And Community Center Upgrades.

Attachments: [OR 20-006](#)
[RS 20-004](#)
[IM 20-008](#)

[OR 20-007](#) An Ordinance Approving An Appropriation Of 60,000 From The Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259, To Project Nos. 45155 And 10166, Fund 405, To Allow The Greater Palmer Consolidated Fire Service Area To Expand And Pave The Parking Lot And Driveway At Station 3-2 And Replace The Bay Doors At Station 3-5.
RS 20-005: A Resolution Approving The Scopes Of Work And Budgets For Project Nos. 45155 And 10166, Fund 405, To Allow The Greater Palmer Consolidated Fire Service Area To Expand And Pave The Parking Lot And Driveway At Station 3-2, And Replace The Bay Doors At Station 3-5.

Attachments: [OR 20-007](#)
[RS 20-005](#)
[IM 20-009](#)

[OR 20-008](#) An Ordinance Approving A Reappropriation Of Funds From Project No. 45225, Fund 425, To Project No. 45288, Fund 425, For Land Purchase And Civil Prep Work For A New Ambulance Station 3-9.
RS 20-006: A Resolution Approving The Scope Of Work And Budget On Project No. 45288, Fund 425, For Land Purchase And Civil Prep Work For A New Ambulance Station 3-9.

Attachments: [OR 20-008](#)
[RS 20-006](#)
[IM 20-010](#)

[OR 20-009](#) An Ordinance Adopting MSB 3.08.225, Competition.

Attachments: [OR 20-009](#)
[IM 20-012](#)
[OR 20-009 - Possible Amendment](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[20-011](#) Appointments and Resignations

Sponsors: Halter

Attachments: [01.07.20 Vacancy Report](#)

C. OTHER NEW BUSINESS

1. Motion To Amend Something Previously Adopted

a. RS 19-100: A Resolution Approving Fiscal Year 2021 Borough Priorities And Project Funding.

[RS 19-100](#) A Resolution Approving Fiscal Year 2021 Borough Priorities And Project Funding.

Attachments: [Proposed Amendment](#)
[2019-RS-100](#)
[2019-IM-194](#)

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

A. Motion To Reconsider Reinstating The Alaska Municipal League Membership (Requested By Assemblymember Hale).

Motion That The Manager Renew Matanuska Susitna Borough Membership In The Alaska Municipal League Effective As Soon As Possible But No Later Than January 1st, 2020. The Source Of Funding Is To Be Left To The Discretion Of The Manager.

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.