

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, DECEMBER 3, 2019

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[19-187](#)

A. Election Certification Meeting: 11/19/19

B. Regular Assembly Meeting: 11/19/19

C. Special Assembly Meeting: 11/20/19

Attachments: [111919 - SIGNED - Election Certification Meeting Minutes](#)

[111919 - SIGNED - Regular Meeting Minutes](#)

[112019 - SIGNED - Assembly Special Meeting Minutes](#)

VI. SPECIAL ORDERS OF THE DAY

A. Appointment of Deputy Mayor - Dan Mayfield

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

3. Governor Dunleavy's Office Update

4. Team Rubicon Report

5. Staff Reports

[19-194](#) Road Service Area Upgrade Projects 2020

Attachments: [12/03/19 - RSA Upgrade Projects Presentation](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[19-190](#)

1. Butte FSA Board of Supervisors: 05/09/19, 09/12/19
2. Enhanced 911 Advisory Board: 10/08/19
3. Fairview RSA Board of Supervisors: 05/15/19
4. Greater Talkeetna RSA Board of Supervisors: 06/13/19
5. Greater Willow RSA Board of Supervisors: 10/09/19
6. Parks, Recreation, and Trails Advisory Board: 08/26/19
7. Planning Commission: 10/07/19, 11/04/19, Resolution No. 19-24
8. Platting Board: 10/03/19, Resolution No. 19-115
9. Trapper Creek RSA Board of Supervisors: 04/24/19, 08/29/19
10. Wastewater and Septage Advisory Board: 06/13/19
11. Glacier View Community Council: 09/26/19
12. Susitna Community Council: 10/03/19
13. Talkeetna Community Council: 10/06/19
14. Willow Area Community Organization: 10/02/19

Attachments: [12/03/19 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 19-190](#)

Reporting Of Conclusion Of Contract For Bid No. 19-071B To Hybrid Construction Alaska, LLC. For Nelson Pathway.

Attachments: [2019-IM-190](#)

VIII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 19-040](#)

An Ordinance Amending And Updating Title 23, Real Property. RS 19-027: A Resolution Amending The Land And Resource Management Division Policy And Procedures Manual; And Amending The Fiscal Year 2020 Schedule Of Rates And Fees, Effective July 1, 2019.

Attachments: [12/03/19 - Possible Amendment](#)

[2019-OR-040](#)

[2019-RS-027](#)

[2019-IM-051](#)

[OR 19-114](#) An Ordinance Modifying A Special Condition Of The Mass Excavation Interim Materials District To Accommodate The Glenn Highway Expansion Project.

Attachments: [2019-OR-114](#)
[2019-IM-154](#)

[OR 19-124](#) An Ordinance Waiving The Provision Of MSB 8.40.030 For Denny Investments 2020 State Liquor License Renewal.

Attachments: [2019-OR-124](#)
[2019-IM-174](#)

[OR 19-125](#) An Ordinance Authorizing The Land Reclassification For A 5 Acre Home Site Within A Portion Of The Northwest 1/4 Southwest 1/4, Section 13, Township 19 North, Range 5 West, Seward Meridian, As Residential; And Approving The Owner's Request To Subdivide And Purchase The Fee Simple Estate Of The Home Site (MSB 007476 (Subdivide) & MSB001235 (Sale)).

Attachments: [2019-OR-125](#)
[2019-IM-176](#)

[OR 19-126](#) An Ordinance Approving A Reappropriation Of \$50,000 From The Fiscal Year 2020 Community Development Department Operating Budget 203.170.141, To Fund 440, Project No. 15040, Settlers Bay Coastal Park Project.

RS 19-093: A Resolution Amending The Budget For The Settlers Bay Coastal Park, Fund 440, Project No. 15040, For Park Ongoing Development.

Attachments: [2019-OR-126](#)
[2019-RS-093](#)
[2019-IM-180](#)

[OR 19-128](#) An Ordinance Accepting And Appropriating 2018 Cook Inlet Earthquake Disaster Relief Monies In The Amount Of \$612,899.33 From The Federal Emergency Management Agency And \$204,299.78 From The Alaska State Division Of Homeland Security And Emergency Management, To Fund 445, Project Nos. 55026 And 55027.

RS 19-096: A Resolution Approving The Scope Of Work And Budget For A Portion Of The 2018 Cook Inlet Earthquake Disaster Relief Monies, Project Nos. 55026 And 55027.

Attachments: [2019-OR-128](#)
[2019-RS-096](#)
[2019-IM-184](#)

[OR 19-130](#) An Ordinance Appropriating \$1,058.06 In Fiscal Year 2020 Project Income And \$775 In Anticipated Fiscal Year 2020 Project Income For The Hazard Mitigation Grant Program, Project No. 20395.
RS 19-097: A Resolution Approving The Scope Of Work And Budget, For The Hazard Mitigation Grant Program, Project No. 20395.

Attachments: [2019-OR-130](#)
[2019-RS-097](#)
[2019-IM-186](#)

[OR 19-132](#) An Ordinance Accepting And Appropriating \$5,800,000 In Insurance Proceeds To Fund 445, Project No. 55026, School Infrastructure.

Attachments: [2019-OR-132](#)
[2019-IM-188](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 19-092](#) A Resolution Amending The Scope Of Work On Project No. 10139, Fund 405, To Further Support The Repairs, Upgrades And Addition To Central Mat-Su Fire Station 6-1.

Attachments: [2019-RS-092](#)
[2019-IM-179](#)

[RS 19-099](#) A Resolution Authorizing The Manager To Convert One Full-Time Animal Control Officer Position Into One Full-Time Animal Care Shelter Manager Position.

Attachments: [2019-RS-099](#)
[2019-IM-193](#)

2. ACTION MEMORANDUMS

[AM 19-125](#) Approval Of The Road Service Area Road Improvement Project List - Summer 2020.

Attachments: [2019-AM-125](#)

[AM 19-126](#) Vacate A Portion Of The Section Line Easement And Vacate A Portion Of The McLeod Road Right-Of-Way Within Tract C-2 Sky Ranch At Pioneer Peak Addition 1; Located In Section 20, Township 17 North, Range 2 East, Seward Meridian, Alaska.

Attachments: [2019-AM-126](#)

[AM 19-127](#) Approval Of Change Order No. One To Extend The Completion Date Of Contract No. 19-005P With Electric Power Systems, Inc. For Project Management Services For The Hazard Mitigation Program Grant Awards.

Attachments: [2019-AM-127](#)

[AM 19-128](#) Authorizing The Borough Manager To Enter Into A Long-Term Management Agreement With The State Of Alaska For Purpose Of Maintaining A Borough Installed Restroom And Creating A Primitive Campground At Sunshine Creek.

Attachments: [2019-AM-128](#)

IX. UNFINISHED BUSINESS

X. VETO

XI. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 12/17/19, Assembly Chambers)

[OR 19-134](#) An Ordinance Approving A Reappropriation Of \$75,000 From The Road Improvement Project List, Project No. 30049 To Talkeetna Road Service Area No. 29 Fund Balance, Fund 283.

Attachments: [OR 19-134](#)
[IM 19-192](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[19-191](#) Appointments & Resignations

Attachments: [12/03/19 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.