

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, SEPTEMBER 3, 2019

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[19-113](#)

A. August 6, 2019, Regular Meeting Minutes

B. August 20, 2019, Regular Meeting Minutes

Attachments: [080619 - SIGNED - Assembly Regular Meeting Minutes](#)
[082019 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

3. Governor Dunleavy's Office Update

4. Fire Update

[19-125](#) Fire Update Presentations

Attachments: [090319 - Fire Update PPT](#)
[State Disaster Assistance Handout](#)
[Other Disaster Assistance Information](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

- [19-117](#)
1. Aviation Advisory Board: 06/12/19
 2. Caswell Lakes RSA Board of Supervisors: 04/03/19
 3. Enhanced 911 Advisory Board: 06/11/19
 4. Great Palmer FSA Board of Supervisors: 07/18/19
 5. Historical Preservation Commission: 04/04/19
 6. Local Road Service Area Advisory Board: 06/20/19, Resolution No. 19-05
 7. Talkeetna Sewer and Water Board: 01/02/19, 02/06/19, 03/06/19, 04/03/19, 05/01/19, 06/05/19, 07/02/19
 8. Talkeetna Community Council: 07/01/19

Attachments: [09/03/19 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 19-101A](#) An Ordinance Appropriating Up To \$2,000,000 From The Land Management Permanent Fund, Fund 203, For The Willow Library Project, Fund 435, Project No. 10186.
RS 19-071: A Resolution Amending The Budget For The Willow Library Project, Fund 435, Project No. 10186.

Sponsors: Boeve and Halter

Attachments: [2019-OR-101A](#)
[2019-RS-071A](#)
[2019-IM-134A](#)

[OR 19-102](#) An Ordinance Approving An Appropriation Of \$70,000 From The Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259, To Project Nos. 45215 And 45155, Fund 405, To Allow The Greater Palmer Consolidated Fire Service Area To Purchase Communications And Global Positioning Satellite (GPS) Equipment, Personal Protective Equipment, And Provide Funding For A Fuel Oil Tank Project For Station 3-2.
RS 19-075: A Resolution Approving The Scopes Of Work And Budgets For Project Nos. 45215 And 45155, Fund 405, To Allow The Greater Palmer Consolidated Fire Service Area To Purchase Communications And GPS Equipment, Personal Protective Equipment, And Provide Funding For A Fuel Oil Tank Project For Station 3-2.

Attachments: [2019-OR-102](#)
[2019-RS-075](#)
[2019-IM-139](#)

[OR 19-103](#) An Ordinance Adding MSB 3.08.450, Apprenticeship Utilization, Relating To The Performance Of Borough Construction Projects In Excess Of \$1,000,000; Adding Definitions To MSB 3.08.010; And Providing For A Waiver Process.

Sponsors: Sumner and Sykes

Attachments: [2019-OR-103](#)
[2019-IM-140](#)

[OR 19-104](#) An Ordinance Accepting And Appropriating \$40,000 From The Alaska State Department Of Health And Social Services Grant Program To Fund 425, Project No. 45284, For Supplies, Equipment, Training, Exercises, And Personnel Costs To Allow For The Implementation And Management Of Points Of Dispensing And Medical Countermeasures.

RS 19-076: A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Health And Social Services Grant, Project No. 45284, Fund 425, For Supplies, Equipment, Training, Exercises, And Personnel Costs To Allow For The Implementation And Management Of Points Of Dispensing And Medical Countermeasures.

Attachments: [2019-OR-104](#)
[2019-RS-076](#)
[2019-IM-141](#)

[OR 19-105](#) An Ordinance Approving An Appropriation Of \$500,000 From The Talkeetna Sewer And Water Fund Balance, Fund 293, To Project No. 25053 For Talkeetna Wastewater Treatment Plant Upgrade Project.

RS 19-077: A Resolution Establishing The Scope Of Work And Budget For \$500,000 Appropriated From Fund 293 For The Talkeetna Wastewater Treatment Plant Upgrade Project, Project No. 25053.

Attachments: [2019-OR-105](#)
[2019-RS-077](#)
[2019-IM-142](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

2. ACTION MEMORANDUMS

[AM 19-079](#) Award Of Bid No. 20-005B To Ficklin Construction, LLC. In The Annual Contract Amount Of \$362,732.58 For Caswell Lakes Road Service Area No. 15 Annual Road Maintenance.

Attachments: [2019-AM-079](#)

[AM 19-086](#) Request To Vacate A Portion Of East Regents Drive Located On The Western Boundary Line Of Lot 16, Block 2, Campus By Cottrell Tract A, Plat No. 78-165; And Eliminate The East Adjoining 15-Foot Wide Utility Easement, Located Within The Southwest 1/4 Section 11, Township 17 North, Range 1 East, Seward Meridian.

Attachments: [2019-AM-086](#)

[AM 19-098](#) Recommendation To Allocate Ten Percent Of Wages And Benefits Of The Operations And Maintenance Division Manager Position To The Public Works Maintenance Division.

Attachments: [2019-AM-098](#)

[AM 19-099](#) Requesting To Reinstate The Capital Projects Department Administrative Specialist Position By Converting One Project Management And Engineering Specialist Position Using Existing Operating Funds Within The Capital Projects Department.

Attachments: [2019-AM-099](#)

[AM 19-100](#) Approval Of Change Order No. 1 To Western Construction & Equipment, LLC In The Amount Of \$282,280 To Add Additional Quantities And Work As Part of Shaw's Tri Lakes Subdivision Streets, Project No. 30045.

Attachments: [2019-AM-100](#)

[AM 19-102](#) Approval Of Election Officials For the November 5, 2019, Regular Borough Election.

Attachments: [2019-AM-102](#)

VIII. UNFINISHED BUSINESS

[AM 19-071](#) Approval Of Contract Amendment To Contract No. 17-085P With HDR Alaska, Inc. To Extend The Project Completion Time To December 31, 2019, For Construction Management Of The Leachate And Septage Facility.

Attachments: [2019-AM-071](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing September 17, 2019, Assembly Chambers)

[OR 19-106](#) An Ordinance Authorizing The Manager To Enter Into A Long-Term Lease With The Alaska State Department Of Transportation And Public Facilities On State Owned Land For The Lake Louise Recreational Site For The Operations And Maintenance Of A Parking Area And Boat Launch Facilities (MSB007509).

Attachments: [OR 19-106](#)
[IM 19-146](#)

[OR 19-107](#) An Ordinance Reappropriating \$20,000 From Administration Operating Budget Fund 200, To Fund 480, Project No. 47021 Board Of Fisheries.
RS 19-079: A Resolution Approving The Amended Scope Of Work And Budget For The Board Of Fisheries Project No. 47021 And Approving The Amended Budget For Project No. 47520.

Attachments: [OR 19-107](#)
[RS 19-079](#)
[IM 19-147](#)

[OR 19-108](#) An Ordinance Amending MSB 3.08.342(J), Findings And Decision, To Change The Date The Hearing Officer's Decision Is Due, From Calendar Days To Business Days.

Attachments: [OR 19-108](#)
[IM 19-148](#)

[OR 19-109](#) An Ordinance Accepting And Appropriating \$4,200,000 In Insurance Proceeds To Fund 445, Project No. 55026, School Infrastructure; And Reappropriating \$5,000,000 From Fund 445, Project No. 55027, Borough Infrastructure, To Fund 445, Project No. 55026, School Infrastructure.

Attachments: [OR 19-109](#)
[IM 19-149](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[19-118](#) Vacancy Report

Sponsors: Halter

Attachments: [09/03/19 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.