

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MAY 7, 2019

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

3. Wastewater and Septage Advisory Board

[19-073](#) Wastewater and Septage Advisory Board Report

Attachments: [050719 - WSAB Request - Agency Report](#)

B. SPECIAL ORDERS OF THE DAY

[19-070](#) Mayoral Proclamation Recognizing National Travel And Tourism

Week.

Sponsors: Halter

Attachments: [Proclamation for National Travel and Tourism Week](#)

C. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

D. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

E. ATTORNEY COMMENTS

F. CLERK COMMENTS

G. CITIZEN AND OTHER CORRESPONDENCE

19-071

1. Aviation Advisory Board: 01/23/19
2. Caswell Lakes RSA Board of Supervisors: 01/02/19
3. Central Mat-Su FSA Board of Supervisors: 03/11/19
4. Enhanced 911 Advisory Board: 02/12/19
5. Greater Butte RSA Board of Supervisors: 01/10/19
6. Greater Talkeetna RSA Board of Supervisors: 01/10/19
7. Knik RSA Board of Supervisors: 01/09/19
8. MSB Fish and Wildlife Commission: 02/21/19, 03/21/19
9. Planning Commission: Resolution No. 19-10, Resolution No. 19-11
10. Platting Board: 01/17/19, 02/21/19, 03/07/19
11. South Colony RSA Board of Supervisors: 01/09/19
12. Wastewater and Septage Advisory Board: 01/10/19
13. West Lakes FSA Board of Supervisors: 03/11/19
14. Butte Community Council: 03/13/19
15. Chase Community Council: 01/16/19
16. Point MacKenzie Community Council: 03/14/19
17. Susitna Community Council: 02/07/19
18. Talkeetna Community Council: 03/04/19
19. Trapper Creek Community Council: 03/21/19

Attachments: [Citizen and Other Correspondence](#)

H. INFORMATIONAL MEMORANDUMS

[IM 19-066](#) Informing The Assembly Of Enacting A Borough Land Exchange Authorized In Accordance With Borough Ordinance Serial No. 17-109 And City Of Palmer Resolution No. 18-025 (MSB007453).

Attachments: [IM 19-066](#)

[IM 19-079](#) Reporting The Conclusion Of Contract For Bid No. 18-012B With Earhart Roofing Company, Inc. For The Final Amount Of \$525,000 For The MSB School District Warehouse Roof Replacement, Project No. 40177.

Attachments: [IM 19-079](#)

[IM 19-088](#) Reporting The Conclusion Of Contract For Bid No. 18-076B With Orion Construction, Inc. For Palmer High School Renovations Phase II, Project No. 40181, For The Final Contract Amount Of \$1,267,824.49.

Attachments: [IM 19-088](#)

[IM 19-089](#) Reporting The Conclusion Of Contract For Bid No. 18-047P With Diversified Construction, Inc. For The Willow And Talkeetna Ice Rinks Open Air Roof Systems Design Build, Project No. 15044, For The Final Contract Amount Of \$1,541,000.

Attachments: [IM 19-089](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 19-046](#) An Ordinance Confirming The Assessment Roll For The West Northshore Drive #3 Noncontiguous Natural Gas Local Improvement District No. 600 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
OR 19-047: An Ordinance Providing For The Issuance And Sale Of

Not To Exceed \$37,000 Principal Amount Of Special Assessment Bonds For The West Northshore Drive #3 Noncontiguous Natural Gas Local Improvement District No. 600, And Fixing Details Of Said Bonds.

Attachments: [OR 19-046](#)
[OR 19-047](#)
[IM 19-060](#)

[OR 19-048](#) An Ordinance Confirming The Assessment Roll For The Portion Of Dawn Lake Drive #2 Natural Gas Local Improvement District No. 603, And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

OR 19-049: An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$12,000 Principal Amount Of Special Assessment Bonds For The Portion Of Dawn Lake Drive #2 Natural Gas Local Improvement District No. 603, And Fixing Details Of Said Bonds.

Attachments: [OR 19-048](#)
[OR 19-049](#)
[IM 19-061](#)

[OR 19-050](#) An Ordinance Approving The Sale Of Borough-Owned Land Identified As Lot 8, Block 2, Matanuska Townsite, United States Survey 1169, To The Adjacent Property Owner, Kenny Medders; And Repealing The Public Purpose Dedication Placed On The Borough Lot (MSB007461).

Attachments: [OR 19-050](#)
[IM 19-063](#)

[OR 19-052](#) An Ordinance Approving The Reclassification Of General Purpose And Agricultural Lands And The Great Land Christian Church To Terminate Their Less Than Fair Market Value Ground Lease And Purchase By Application The Fee Simple Estate Of The Land Only, At Fair Market Value (MSB006744).

Attachments: [OR 19-052](#)
[IM 19-069](#)

[OR 19-053](#) An Ordinance Approving An Appropriation Of \$4,000,000 From The Central Fire Service Area Fund Balance, Fund 250, To Fund 405, Project No. 10140, For Repairs, Upgrades, And An Addition To Station 61.

RS 19-038: A Resolution Approving The Scope Of Work And Budget For Fund 405, Project No. 10140, For Repairs, Upgrades,

And An Addition To Station 61.

Attachments: [OR 19-053](#)

[RS 19-038](#)

[IM 19-070](#)

[OR 19-054](#) An Ordinance Accepting And Appropriating \$355,000 From The Alaska Sustainable Salmon Fund To Fund 410, Project No. 30114, For Five Culvert Replacements As Part Of The Big Lake Area Fish Passage Improvements Project, Project No. 30114

RS 19-039: A Resolution Approving The Scope Of Work And Budget For The Replacement Of Five Culverts For The Big Lake Area Fish Passage Improvements, Project No. 30114.

Attachments: [OR 19-054](#)

[RS 19-039](#)

[IM 19-071](#)

[OR 19-056](#) An Ordinance Amending MSB 2.12.075, To Change The Dates The Assembly Has Joint Meetings With The School Board And The Planning Commission.

Attachments: [OR 19-056](#)

[IM 19-074](#)

[OR 19-057](#) An Ordinance Extending The Date The Police Powers Task Force Recommendations Are Due To The Assembly To December 31, 2019, And Extending The Sunset Date To May 1, 2020.

Attachments: [OR 19-057](#)

[IM 19-075](#)

[OR 19-059](#) An Ordinance Reappropriating \$1,350,000 From The Reserve Match For Paving And Calcium Chloride, Reserve Fund 100.262.990, As A Local Match To Fund 430, Project No. 35040, Seward Meridian Parkway, Phase II.

RS 19-041: A Resolution Approving The Amended Budgets, Reappropriation Of Funds And Scope Of Work For Phase II Of The Seward Meridian Parkway, Fund 430, Project No. 35040, Seward Meridian Parkway, Phase II, From The Reserve Match For Paving And Calcium Chloride, Reserve Fund 100.262.990, As A Local Match In The Total Amount Of \$1,350,000.

Attachments: [OR 19-059](#)

[RS 19-041](#)

[IM 19-077](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 19-052](#) A Resolution Supporting The 2020 Census Complete Count.

Attachments: [RS 19-052](#)
[IM 19-092](#)

[RS 19-054](#) A Resolution Supporting Continued Appropriations To Cover Full Education Funding Including Full School Debt Service Reimbursement.

Sponsors: Sykes

Attachments: [RS 19-054](#)
[IM 19-096](#)

2. ACTION MEMORANDUMS

[AM 19-027](#) Approval Of Amendment No. 4 To Contract 17-100B With Shamrock Septic, Inc., Increasing The Annual Contract Value To An Amount Not To Exceed \$250,000 For Fiscal Years 2019 Through 2022, For Leachate Hauling And Disposal.

Attachments: [AM 19-027](#)

[AM 19-028](#) Award of Bid No. 19-071B To Hybrid Construction Alaska, LLC In The Contract Amount Of \$319,766.75 To Construct A Multi-Use Pathway Along East Nelson Road.

Attachments: [AM 19-028](#)

[AM 19-030](#) Approval Of The Elimination Of A 40-Foot By 300-Foot Utility Easement Located On The South Lot Line Of Lot 6A, Block 1, Wilderness East No. 1, Plat No. 73-99, Located Within The Southeast 1/4 Southwest 1/4 Northeast 1/4, Section 16 Township 17 North, Range 1 East, Lying North Of East Parks Highway And Directly West Of South James Street.

Attachments: [AM 19-030](#)

[AM 19-031](#) Award Of Bid No. 19-079B To Tutka, LLC In The Contract Amount Of \$464,460 For The Caswell Creek Fish Passage Improvements.

Attachments: [AM 19-031](#)

[AM 19-032](#) Award Of Bid No. 19-083B To Construction Machinery Industrial, LLC In The Amount Of \$137,500 For The Purchase Of A Telehandler For The Central Mat-Su Fire Service Area.

Attachments: [AM 19-032](#)

[AM 19-033](#) Award Of Bid No. 19-081B To D & S Road Services In The Amount Not To Exceed \$1,438,725 To Provide Crack Sealing Services Throughout Borough Road Service Areas.

Attachments: [AM 19-033](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 05/21/19, Assembly Chambers)

[OR 19-042](#) An Ordinance Approving An Appropriation Of \$1,285,000 From Central Mat-Su Fire Service Area Fund Balance, Fund 250, To Project No. 10187, Fund 435, As A Loan To Emergency Services Administration, Fund 100, To Purchase The Real Property And Improvements Thereon Located At 501 North Tommy Moe Drive In Wasilla; And Authorizing The Borough Manager To Acquire Said Property (MSB007456).

RS 19-031: A Resolution Approving The Scope Of Work And Budget For The Department Of Emergency Services Purchase Of The Real Property And Improvements Thereon Located At 501 North Tommy Moe Drive In Wasilla (MSB007456).

Attachments: [OR 19-042](#)

[RS 19-031](#)

[IM 19-054](#)

[OR 19-051](#) An Ordinance Approving Classification Of Borough-Owned Lands For Inclusion In The 2019 Competitive Bid Land Sale And Future Over-The-Counter Land Sales (MSB007466).

Attachments: [OR 19-051](#)

[IM 19-065](#)

[OR 19-060](#) An Ordinance Extending The Time Limit For Completion Of Borough Capital Projects.

Attachments: [OR 19-060](#)
[IM 19-078](#)

[OR 19-061](#) An Ordinance Accepting And Appropriating \$2,039.65 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program, To Fund 425, Project No. 45158, For CERT Training Mannequins.
RS 19-043: A Resolution Approving The Revised Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Fund 425, Project No. 45158, For Animal Rescue Training, Radios, An Emergency Management Command Vehicle, And CERT Training Mannequins.

Attachments: [OR 19-061](#)
[RS 19-043](#)
[IM 19-081](#)

[OR 19-063](#) An Ordinance Approving An Appropriation Of \$600,000 From The Willow Fire Service Area Fund Balance, Fund 258, To Fund 405, Project No. 45211, To Purchase A Rescue Pumper.
RS 19-046: A Resolution Approving The Scope Of Work And Budget For Fund 405, Project No. 45211, To Allow The Willow Fire Service Area To Purchase A Rescue Pumper.

Attachments: [OR 19-063](#)
[RS 19-046](#)
[IM 19-085](#)

[OR 19-064](#) An Ordinance Accepting And Appropriating \$249,390 From The United States Geological Survey To Fund 480, Project No. 47519, For The Collection Of Lidar Elevation Data.
RS 19-047: A Resolution Approving The Scope Of Work And Budget For The Collection Of Lidar Elevation Data.

Attachments: [OR 19-064](#)
[RS 19-047](#)
[IM 19-086](#)

[OR 19-068](#) An Ordinance Approving A Supplemental Appropriation Of \$107,034 From Garden Terrace Estates Special Revenue Fund Balance, Fund 291, To The Fiscal Year 2019 Operating Budget For Garden Terrace, Fund 291, And Subsequent Allocation To The City Of Wasilla As Owners Of The Garden Terrace Estates Community Water System.

Attachments: [OR 19-068](#)
[IM 19-091](#)

[OR 19-069](#) An Ordinance Reappropriating \$50,000 From Grant Match Fund 480, Project No. 99999, To The Settlers Bay Coastal Park, Fund 440, Project No. 15040, To Develop The Park (MSB007387).
RS 19-053: A Resolution Amending The Scope Of Work For The Settlers Bay Coastal Park, Fund 440, Project No.15040, For Park Development.

Attachments: [OR 19-069](#)
[RS 19-053](#)
[IM 19-093](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[19-072](#) 05/07/19 - Vacancy Report

Attachments: [050719 - Vacancy Report - Mayor's Recommendations](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.