

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MAY 1, 2018

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities
2. Matanuska-Susitna Borough School District
3. Wastewater And Septage Advisory Board Update

B. SPECIAL ORDERS OF THE DAY

1. Mayoral Proclamation In Recognition Of the Accomplishments Of Alaska Job Corp Students And Staff

[18-057](#) Mayoral Proclamation In Recognition Of The Accomplishments
Of Alaska Job Corp Students And Staff

Sponsors: Borough Manager

Attachments: [Alaska Job Corp Students And Staff Proclamation.pdf](#)

2. Mayoral Proclamation In Recognition Of Culvert Maintenance Day

[18-058](#) Mayoral Proclamation In Recognition Of Culvert Maintenance
Day

Sponsors: Borough Manager

Attachments: [Culvert Maintenance Day Proclamation.pdf](#)

C. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

D. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

3. Bond Proposition Discussion

E. ATTORNEY COMMENTS

F. CLERK COMMENTS

G. CITIZEN AND OTHER CORRESPONDENCE

18-059

1. Agriculture Advisory Board: 01/17/18
2. Greater Butte RSA Board of Supervisors: 01/11/18
3. Local Road Service Area Advisory Board: Resolution No. 18-01
4. MSB Fish and Wildlife Commission: 02/15/18, 03/15/18
5. Planning Commission: 04/02/18, Resolution Nos. 18-09, 18-10, 18-11
6. Platting Board: 03/01/18
7. Joint West Lakes and Central Mat-Su FSA Board of Supervisors: 03/12/18
8. Meadow Lakes Community Council: 03/14/18, Resolution Nos. 18-01, 18-02
9. Point MacKenzie Community Council: 02/08/18
10. Susitna Community Council: 03/01/18
11. Talkeetna Community Council: 10/02/17, 10/11/17, 03/05/18
12. Willow Area Community Organization: 01/03/18, 02/07/18

Sponsors: Borough Manager

Attachments: [05/01/18 - Citizen and Other Correspondence.pdf](#)

H. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

OR 18-009

An Ordinance Creating The Portion Of Dawn Lake Drive No. 2 Natural Gas Local Improvement District No. 603, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [2018-OR-009.pdf](#)

[2018-IM-024.pdf](#)

[OR 18-009 Ballot Tally LID603.pdf](#)

[OR 18-010](#) An Ordinance Authorizing The Extension Of The Emergency Services Commercial Tower Lease As Negotiated Under The Existing Terms Of The Lease (MSB007258).

Attachments: [2018-OR-010.pdf](#)
[2018-IM-026.pdf](#)

[OR 18-022](#) An Ordinance Accepting And Appropriating \$4,078 From The Alaska State Department Of Natural Resources, Division Of Parks And Outdoor Recreation, Office Of History And Archaeology, To Fund 480, Project No. 20394, For The Certified Local Government Training And Travel Grant: NAPC Forum 2018.
RS 18-015: A Resolution Establishing The Scope Of Work And Budget For The Certified Local Government Training And Travel Grant: NAPC Forum 2018.

Sponsors: Borough Manager

Attachments: [2018-OR-022.pdf](#)
[2018-RS-015.pdf](#)
[2018-IM-046.pdf](#)

[OR 18-023](#) An Ordinance Reappropriating \$25,000 From The Fiscal Year 2018 Assessment Division Operating Budget, Fund 100, To Fund 480, Project No. 47523, For The Assessments Mobile Application Project.
RS 18-017: A Resolution Approving The Scope Of Work And Budget For The Assessment Mobile Application Project.

Attachments: [2018-OR-023.pdf](#)
[2018-RS-017.pdf](#)
[2018-IM-048.pdf](#)

[OR 18-024](#) An Ordinance Approving A Supplemental Appropriation Of \$14,318.82 Of Revenues, From Public Donations To The Fiscal Year 2018 Animal Care And Regulation Division Operating Budget And Reappropriating \$14,318.82 From The Fiscal Year 2018 Animal Care And Regulation Division Operating Budget, Fund 200, To Fund 435, Project No. 10176, For Cat Kennel Enhancements.

Attachments: [2018-OR-024.pdf](#)
[2018-IM-049.pdf](#)

[OR 18-025](#) An Ordinance Accepting And Appropriating \$3,368,100 From The Alaska State Department Of Military And Veterans' Affairs, Division Of Homeland Security And Emergency Management, To Fund 445, Project No. 20395, For The Matanuska River Erosion Mitigation - Butte, 10 Homes Acquisition And Demolition Project - Phase I.
RS 18-019: A Resolution Establishing The Scope Of Work And Budget And Authorizing The Borough Manager To Enter Into An Agreement With The Alaska State Department Of Military And Veterans' Affairs, Division Of Homeland Security And Emergency Management For The Matanuska River Erosion Mitigation - Butte, 10 Homes Acquisition And Demolition Project - Phase I.

Sponsors: Borough Manager

Attachments: [2018-OR-025.pdf](#)
[2018-RS-019.pdf](#)
[2018-IM-051.pdf](#)

[OR 18-026](#) An Ordinance Accepting And Appropriating \$1,095,250 From The Alaska State Department Of Military And Veterans' Affairs, Division Of Homeland Security And Emergency Management, To Fund 445, Project No. 20395, For The Matanuska River Erosion Mitigation - Sutton, 5 Homes Acquisition And Demolition Project.
RS 18-020: A Resolution Establishing The Scope Of Work And Budget And Authorizing The Borough Manager To Enter Into An Agreement With The Alaska State Department Of Military And Veterans' Affairs, Division Of Homeland Security And Emergency Management For The Matanuska River Erosion Mitigation - Sutton, 5 Homes Acquisition And Demolition Project.

Sponsors: Borough Manager

Attachments: [2018-OR-026.pdf](#)
[2018-RS-020.pdf](#)
[2018-IM-052.pdf](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 18-025](#) A Resolution Providing A One-Time Waiver Of Landfill Fees For Up To Three Dumps For The Williwaw Subdivision As Part Of Their Community Cleanup.

Sponsors: Leonard

Attachments: [2018-RS-025.pdf](#)
[2018-IM-062.pdf](#)

2. ACTION MEMORANDUMS

[AM 18-029](#) Eliminate The 15-Foot Wide Utility Easement Within Lot 1A, Block 3, Settler's Bay Unit No. 1 Addition No. 1, Plat No. 2000-74, Located In Section 27, Township 17 North, Range 2 West, Seward Meridian.

Attachments: [2018-AM-029.pdf](#)

[AM 18-030](#) Approval Of Change Order For Contract No. 18-064P To F-E Contracting, Inc. In The Amount Of \$618,557.17 For Construction Manager/General Contractor Services For Station 6-2 Construction.

Attachments: [2018-AM-030.pdf](#)

[AM 18-031](#) Award Of Bid No. 18-114B To E & E Construction, Inc. For The Contract Amount Of \$197,011, for Window Replacement at Snowshoe Elementary, Cottonwood Creek Elementary, and Pioneer Peak Elementary Schools.

Attachments: [2018-AM-031.pdf](#)

[AM 18-032](#) Award Of Proposal No. 18-103P To Swissphone, LLC. For The Contract Amount Of \$264,861.60, For A Paging System For Borough Fire/Rescue/EMS Emergency Responders.

Attachments: [2018-AM-032.pdf](#)

[AM 18-033](#) Award Of Bid No. 18-105B To Taylor Fire Protection Services, LLC. In The Contract Amount Of \$149,100 For Dry Sprinkler Fire Suppression System Replacement Rebid At The Dorothy Swanda Jones Building.

Attachments: [2018-AM-033.pdf](#)

[AM 18-034](#) Award Of Bid 18-121B To McKenna Brothers Paving In The Contract Amount Of \$302,353.16 For Summer 2018 Big Lake Area Recycle Asphalt Material.

Attachments: [2018-AM-034.pdf](#)

[AM 18-035](#) Award Of Bid No. 18-118B To Triple V Contracting In The Contract Amount Of \$270,200 For The Fireweed Building Restroom Remodel.

Attachments: [2018-AM-035.pdf](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 05/15/18 Assembly Chambers)

[OR 18-029](#) An Ordinance Providing For The Limited Delegation Of Parks And Recreation Powers To The City Of Houston For Certain Recreational Facilities In The Little Susitna River Campground And Day Use Area Located Within The City Boundaries; Adopting MSB 1.10.126, Delegation Of Limited Parks And Recreational Powers To The City Of Houston; And MSB 1.10.127 Relinquishment Of Parks And Recreational Powers By The City Of Houston (MSB007373).

Sponsors: Borough Manager

Attachments: [OR 18-029.pdf](#)
[2018-IM-059.pdf](#)

[OR 18-031](#) An Ordinance Appropriating \$362,320.00 From The 2004 Series "A" General Obligation Bond Interest Account No. 400, Project No. 65002-5300-5304, To Susitna Valley Jr/Sr High School Siding Replacement Account 400, Project No. 40167.
RS 18-024: A Resolution Approving The Scope Of Work And Budget To Utilize The 2004 Series "A" General Obligation Bond Interest Monies For The Additional Funds To Fully Fund The Susitna Valley Jr/Sr High School Siding Replacement, Project No. 40167.

Sponsors: Borough Manager

Attachments: [OR 18-031.pdf](#)
[RS 18-024.pdf](#)
[2018-IM-061.pdf](#)

[OR 18-033](#) An Ordinance Accepting And Appropriating \$40,000 From The Mat Su Trails And Parks Foundation To Fund 440, Project No. 15019, For The Construction Needed To Repair And Upgrade The Lake Louise Boat Launch And Parking Lot.
RS 18-026: A Resolution Approving The Scope Of Work And Budget For The Lake Louise Boat Launch And Parking Lot.

Sponsors: Borough Manager

Attachments: [OR 18-033.pdf](#)
[RS 18-026.pdf](#)
[2018-IM-064.pdf](#)

[OR 18-034](#) An Ordinance Reappropriating \$70,781 From The Capital Projects Department Fiscal Year 2018 Operating Budget, Fund 100, To Fund 435, Borough Facilities Capital Projects, For The Fireweed Building Improvements, Project No. 10178.
RS 18-028: A Resolution Approving The Scope Of Work And Budget For The Fireweed Building Improvements, Project No. 10178.

Sponsors: Borough Manager

Attachments: [OR 18-034.pdf](#)
[RS 18-028.pdf](#)
[2018-IM-066.pdf](#)

[OR 18-035](#) An Ordinance Accepting And Appropriating \$30,000 From The Alaska State Department Of Environmental Conservation, Division Of Water; And Reappropriating \$20,000 From The Fiscal Year 2016 Areawide Grant Match Appropriation To Fund 480, Project No. 47514, For The Purpose Of Conducting A Stormwater Analysis On Wasilla Creek.

RS 18-029: A Resolution Approving The Scope Of Work And Budget, Extending The Time Limit To Complete The Project, And Authorizing The Manager To Enter Into A Grant Agreement With The Alaska State Department Of Environmental Conservation, Division Of Water, For The Purpose Of Conducting A Stormwater Analysis On Wasilla Creek.

Sponsors: Borough Manager

Attachments: [OR 18-035.pdf](#)
[RS 18-029.pdf](#)
[2018-IM-067.pdf](#)

[OR 18-036](#) An Ordinance Accepting And Appropriating \$25,000 From The Alaska State Department Of Natural Resources, Division Of Parks And Outdoor Recreation, Office Of History And Archaeology, To Fund 440, Project No. 20203 For The Rebarchek Colony Farm Certified Local Government Grant.

RS: 18-030: A Resolution Establishing The Scope Of Work And Budget For The Rebarchek Colony Farm Certified Local Government Grant.

Sponsors: Borough Manager

Attachments: [OR 18-036.pdf](#)
[RS 18-030.pdf](#)
[2018-IM-068.pdf](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[18-060](#) 05/01/18 - Vacancy Report

Sponsors: Borough Manager

Attachments: [Vacancy Report.pdf](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.