

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR  
Vern Halter

BOROUGH CLERK  
Lonnie R. McKechnie, CMC

BOROUGH MANAGER  
John Moosey

BOROUGH ATTORNEY  
Nicholas Spiropoulos



BOROUGH ASSEMBLY  
Jim Sykes, District 1  
Matthew Beck, District 2  
George McKee, District 3  
Ted Leonard, District 4  
Dan Mayfield, District 5  
Barbara J. Doty, District 6  
Randall Kowalke, District 7

## **ASSEMBLY AGENDA**

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MARCH 6, 2018

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### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. APPROVAL OF AGENDA**

### **IV. PLEDGE OF ALLEGIANCE**

### **V. MINUTES OF PRECEDING MEETINGS**

[18-023](#) A. Regular Meeting Minutes: 02/06/18

**Sponsors:** Borough Manager

**Attachments:** [020618 - Clerks - Signed Assembly Regular Meeting Minutes.pdf](#)

### **VI. REPORTS/CORRESPONDENCE**

#### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

##### **1. Reports From Cities**

##### **2. Matanuska-Susitna Borough School District**

#### **B. COMMITTEE REPORTS**

##### **1. Joint Assembly/School Board Committee On School Issues**

**2. Assembly Public Relations**

**C. MANAGER COMMENTS**

**1. State/Federal Legislation**

**2. Strategic Planning Issues**

**3. Library Strategic Plan 2018-2022**

[18-024](#)            03/06/18 - Library Strategic Plan Power Point

**Sponsors:** Borough Manager

**Attachments:** [Library Strategic Plan.pdf](#)

**4. Road Bond Update**

**D. ATTORNEY COMMENTS**

**E. CLERK COMMENTS**

**F. CITIZEN AND OTHER CORRESPONDENCE**

[18-022](#)

1. Butte FSA Board of Supervisors: 02/01/18
2. Emergency Medical Services Board: 12/06/17
3. Enhanced 911 Advisory Board: 12/12/17
4. Fairview RSA Board of Supervisors: 08/16/17
5. Greater Willow RSA Board of Supervisors: 11/15/17
6. Local Road Service Area Advisory Board: 01/18/18
7. Planning Commission: 01/15/18, Resolution No. 18-02
8. Platting Board: 01/04/18
9. Trapper Creek RSA Board of Supervisors: 02/08/17, 05/17/17, 08/09/17, Resolution No. 17-02
10. Wastewater & Septage Advisory Board: 11/09/17
11. West Lakes FSA Board of Supervisors: 01/08/18
12. Glacier View Community Council: 02/23/17, 03/30/17, 04/27/17, 05/25/17, 09/07/17, 10/19/17
13. Knik-Fairview Community Council: 10/18/17, 11/15/17, Resolution No. 17-11, 01/17/18
14. Meadow Lakes Community Council: 01/10/18
15. Susitna Community Council: 01/04/18
16. Talkeetna Community Council: 01/02/18

**Sponsors:** Borough Manager

**Attachments:** [03/06/18 - Citizen and Other Correspondence.pdf](#)

## G. INFORMATIONAL MEMORANDUMS

[IM 18-021](#)

Reporting Of Conclusion Of Contract For Bid No. 17-059B To Northern Asphalt For Horseshoe Lake Road Paving.

**Sponsors:** Borough Manager

**Attachments:** [2018-IM-021.pdf](#)

[IM 18-022](#)

Reporting Of Conclusion Of Contract For Bid No. 16-007B To Dirtworks Inc. For Sea-Biscuit Lane, Man-O-War Circle, Secretariat Drive, And Whirl-A-Way Circle Upgrades.

**Sponsors:** Borough Manager

**Attachments:** [2018-IM-022.pdf](#)

[IM 18-023](#)

Reporting Of Conclusion Of Contract For Bid No. 18-013B To Western Construction & Equipment, LLC. For Tambert Drive And Terrell Drive Improvements.

**Sponsors:** Borough Manager

**Attachments:** [2018-IM-023.pdf](#)

[IM 18-025](#) Informing The Assembly Of Alutiiq Manufacturing Contractors, LLC., Request To Exercise Its Option To Terminate Its Lease Of The Port District Uplands By Mutual Agreement, Without Giving A One-Year Written Notice In Exchange For Surrender Of Its Improvements Upon The Leased Premises(MSB002946).

**Sponsors:** Borough Manager

**Attachments:** [2018-IM-025.pdf](#)

## **VII. SPECIAL ORDERS**

### **A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

### **B. PUBLIC HEARINGS (Three Minutes Per Person.)**

### **C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)**

### **D. CONSENT AGENDA**

#### **1. RESOLUTIONS**

[RS 18-006](#) A Resolution To Approve And Adopt The Fiscal Year 2019 Schedule Of Rates And Fees Effective July 1, 2018.

**Sponsors:** Borough Manager

**Attachments:** [2018-RS-006.pdf](#)  
[2018-IM-018.pdf](#)

[RS 18-007](#) A Resolution Approving Certain Unincorporated Communities And Their Incorporated Nonprofit Entity For Participation In The Fiscal Year 2019 Community Assistance Program.

**Sponsors:** Borough Manager

**Attachments:** [2018-RS-007.pdf](#)  
[2018-IM-019.pdf](#)

[RS 18-008](#) A Resolution Exempting Borough Departments From Areawide Interdepartmental Fees.

**Sponsors:** Borough Manager

**Attachments:** [2018-RS-008.pdf](#)  
[2018-IM-020.pdf](#)

## 2. ACTION MEMORANDUMS

[AM 18-012](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

**Sponsors:** Borough Manager

**Attachments:** [2018-AM-012.pdf](#)

[AM 18-013](#) Award Of Bid No. 18-083B To Ficklin Construction, LLC. In The Contract Amount Of \$142,609 For Machetanz Elementary School Play Field Improvements.

**Sponsors:** Borough Manager

**Attachments:** [2018-AM-013.pdf](#)

[AM 18-014](#) Approve Costs To Matanuska Telephone Association In The Amount Of \$144,851.76 For Utility Relocation On Lower Mesa, Audie Street, and Lea Street, Project No. 30036.

**Sponsors:** Borough Manager

**Attachments:** [2018-AM-014.pdf](#)

[AM 18-015](#) Award Of Bid 18-066B To Northstar Excavation & Asphalt, Inc. In The Contract Amount Of \$376,279 For Palmer High School Locker Replacement.

**Sponsors:** Borough Manager

**Attachments:** [2018-AM-015.pdf](#)

[AM 18-016](#) Approve Utility Relocation Costs To Enstar In The Amount Of \$105,565.96 For Larry Trail, Darlene Trail, Alice Lane, And Mabel Trail Improvements, Project No. 30047.

**Sponsors:** Borough Manager

**Attachments:** [2018-AM-016.pdf](#)

## VIII. UNFINISHED BUSINESS

## IX. VETO

## X. NEW BUSINESS

### A. INTRODUCTIONS (For Public Hearing 03/20/18, Assembly Chambers)

[OR 18-001](#) An Ordinance Acknowledging Receipt Of The Matanuska-Susitna Regional Aviation System Plan Study, Phase II, Including The Aviation Activity Forecast/Demand And The Economic Contributions Of Matanuska-Susitna Borough Airports; And Adopting MSB 15.24.030(B)(24)(a), Mat-Su Regional Aviation System Plan Land Use Guide.

**Sponsors:** Borough Manager

**Attachments:** [OR 18-001.pdf](#)  
[IM 18-001.pdf](#)

[OR 18-006](#) An Ordinance Accepting Title To Tract L-1D, Settlers Bay Subdivision Unit No. 10, According To Plat No. 2017-147, And Tract B, Secluded Point, According To Plat No. 2015-161; And Authorizing The Manager To Enter Into A Conservation Easement Agreement With Great Land Trust, Inc. For Purpose Of Conserving The Property In Perpetuity; And Appropriating \$35,000 From The Land Management Operating Budget, Fund 203, For The Borough's Portion Of Cost To Purchase The Property (MSB007279).

**Sponsors:** Mayfield

**Attachments:** [OR 18-006.pdf](#)  
[IM 18-013.pdf](#)

[OR 18-011](#) An Ordinance Accepting And Appropriating Additional Funds For Revision No. 3 In The Amount Of \$300,000 From The United States Fish And Wildlife Service To Fund 410, Project No. 30114, For Up To 23 Culvert Replacements As Part Of The Fish Passage Improvements Project, Project No. 30114.  
RS 18-009: A Resolution Amending The Budget For Revision No. 3 In The Amount Of \$300,000 For Replacement Of Up To 23 Culverts For Fish Passage Improvement, Project No. 30114.

**Sponsors:** Borough Manager

**Attachments:** [OR 18-011.pdf](#)  
[RS 18-009.pdf](#)  
[IM 18-027.pdf](#)

[OR 18-012](#) An Ordinance Approving An Appropriation In The Amount Of \$53,276 From The Enhanced 911 Fund Balance, Fund 202, To Fund 480, Project No. 45283-2102, To Purchase Dispatch Equipment And Software For Palmer Police Department Dispatch Center.  
RS 18-010: A Resolution Approving The Scope Of Work And Budget For Project No. 45283, To Allow The Palmer Police Department Dispatch Center To Purchase Dispatch Equipment And Software From The Enhanced 911 Surcharge Funding.

**Sponsors:** Borough Manager

**Attachments:** [OR 18-012.pdf](#)  
[RS 18-010.pdf](#)  
[IM 18-028.pdf](#)

## **B. INTRODUCTIONS (For Public Hearing 04/17/18, Assembly Chambers)**

[OR 18-009](#) An Ordinance Creating The Portion Of Dawn Lake Drive No. 2 Natural Gas Local Improvement District No. 603, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

**Sponsors:** Borough Manager

**Attachments:** [OR 18-009.pdf](#)  
[IM 18-024.pdf](#)

## **C. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[18-021](#) 03/06/18 - Vacancy Report

**Sponsors:** Borough Manager

**Attachments:** [03/06/18 - Vacancy report.pdf](#)

## **D. OTHER NEW BUSINESS**

## **E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

## **XI. RECONSIDERATION**

## **XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

**XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To The Attorney/Client Privilege.)**

### **A. Union Contract Negotiations**

## **XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**