

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, AUGUST 15, 2017

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[17-050](#)

1. Special Assembly Meeting: 08/01/17

2. Regular Assembly Meeting: 08/01/17

Sponsors: Borough Manager

Attachments: [080117 - Clerks - Assembly - Special Meeting Minutes.pdf](#)
[080117 - Clerks - Assembly Regular Meeting Minutes.pdf](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[17-049](#)

1. Caswell FSA Board Of Supervisors: 05/10/17
2. Greater Palmer Consolidated FSA Board Of Supervisors: 02/28/17
3. Platting Board: 06/15/17
4. Transportation Advisory Board: 06/21/17
5. Louise/Susitna/Tyone Community Association: 01/21/17
6. Trapper Creek Community Council: 06/15/17

Sponsors: Borough Manager

Attachments: [081517 - Citizen and Other Correspondence.pdf](#)

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 17-099](#) An Ordinance Adopting MSB 3.80, To Establish A Program Designed To Reduce The Use Of Plastic Bags By Imposing An Excise Tax For Plastic Carryout Bags On Large Retailers.

Sponsors: Doty

Attachments: [OR 17-099.pdf](#)
[IM 17-134.pdf](#)

[OR 17-100](#) An Ordinance Accepting And Appropriating \$40,000 From The Alaska State Department Of Health And Social Services Grant Program, To Fund 425, Project No. 45284, For Supplies, Equipment, And Personnel Costs To Allow For The Implementation And Management Of Points Of Dispensing.
RS 17-056: A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Health And Social Services Grant, Fund 425, Project No. 45284, For Supplies, Equipment, And Personnel Costs To Allow For The Implementation And Management Of Points Of Dispensing.

Sponsors: Borough Manager

Attachments: [2017-OR-100.pdf](#)
[2017-RS-056.pdf](#)
[2017-IM-135.pdf](#)

[OR 17-101](#) An Ordinance Approving The Loan Offer From The Alaska State Department Of Environmental Conservation, Clean Water Fund, Loan No. 561071, And Authorize The Manager To Incur Debt In The Principle Amount Of \$7,000,000, Accept And Appropriate The Loan Proceeds To The Solid Waste Enterprise Fund 420, Project No. 25055, For The Management, Design And Construction Of Central Landfill, Cell 4 With Associated Infrastructure.
RS 17-057: A Resolution Adopting The Scope Of Work And Budget In The Amount Of \$7,000,000 For The Management, Design, Construction And Related Infrastructure For A New Landfill Lined Cell Known As Cell 4, Project No. 25055.

Sponsors: Borough Manager

Attachments: [2017-OR-101.pdf](#)
[2017-RS-057.pdf](#)
[2017-IM-136.pdf](#)

[OR 17-102](#) An Ordinance Adopting The Five-Year Timber Harvest Schedule Per MSB 23.20.090.

Sponsors: Borough Manager

Attachments: [2017-OR-102.pdf](#)
[2017-IM-132.pdf](#)

[OR 17-104](#) An Ordinance Reappropriating \$507,000 From The Mat-Su Career And Technical High School Addition Capital Project No. 40190, Fund 400, To The Houston And Palmer Middle School Locker Replacement Capital Project No. 40195, Fund 400, And To Amend Scope Of Work To Include Palmer High School Locker Replacement.

RS 17-058: A Resolution Reappropriating \$507,000 From The Mat-Su Career And Technical High School Addition Capital Project No. 40190, Fund 400, To The Houston And Palmer Middle School Locker Replacement Capital Project No. 40195, Fund 400, And To Amend Scope Of Work To Include Palmer High School Locker Replacement.

Sponsors: Borough Manager

Attachments: [2017-OR-104.pdf](#)
[2017-RS-058.pdf](#)
[2017-IM-139.pdf](#)

[OR 17-105](#) An Ordinance Accepting And Appropriating \$284,270 From The Alaska State Department Of Health And Social Services, To Fund 475, Project No. 20392, For The Human Services Community Matching Grant.

RS 17-059: A Resolution Approving The Scope Of Work And Budget For Participation In The Human Services Community Matching Grant Program.

RS 17-060: A Resolution Allocating Human Services Community Matching Grant Funds To Non-Profit Human Service Agencies Within The Community And Authorizing The Manager To Enter Into Grant Agreements With The Sub-Grantee Agencies.

Sponsors: Borough Manager

Attachments: [2017-OR-105.pdf](#)
[2017-RS-059.pdf](#)
[2017-RS-060.pdf](#)
[2017-IM-140.pdf](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 17-061](#) A Resolution Approving The Amended Scope Of Work For Project No. 30092, Purchase Of Asphalt Processor/Reclaimer, To Include The Purchase Of A Tilt Utility Trailer And Accessories For The Tilt Utility Trailer, Project No. 30092.

Sponsors: Borough Manager

Attachments: [2017-RS-061.pdf](#)
[2017-IM-141.pdf](#)

[RS 17-066](#) A Resolution Encouraging Congress To Create A Reliable And Predictable Stream Of Resources To Address Deferred Maintenance Needs In America's National Park System.

Sponsors: Borough Manager

Attachments: [2017-RS-066.pdf](#)
[2017-IM-148.pdf](#)

2. ACTION MEMORANDUMS

[AM 17-072](#) Approval Of Election Officials For The October 3, 2017, Regular Borough Election.

Sponsors: Borough Manager

Attachments: [2017-AM-072.pdf](#)

[AM 17-081](#) Award Of Contract No. 18-023C To Braun Northwest, Inc. In The Contract Amount Of \$605,212 To Remount And Refurbish Four Ambulances.

Sponsors: Borough Manager

Attachments: [2017-AM-081.pdf](#)

[AM 17-082](#) Award Of Bid No. 18-012B To Earhart Roofing Company Inc., In The Contract Amount Of \$525,000 for Mat-Su Borough School District Warehouse Roof Replacement.

Sponsors: Borough Manager

Attachments: [AM 17-082.pdf](#)

[AM 17-083](#) Approval Of Change Order No. 1 To Contract No. 17-041P With Burns & McDonnell Engineering Company Inc. In The Amount Of \$59,600 For The Borough Solid Waste Business Roadmap/Study, Project No. 25002.

Sponsors: Borough Manager

Attachments: [2017-AM-083.pdf](#)

[AM 17-084](#) Award Of Bid No. 18-010B To Valley General Construction, LLC. In The Contract Amount Of \$107,723.50 For Yentna Drive Upgrade.

Sponsors: Borough Manager

Attachments: [2017-AM-084.pdf](#)

[AM 17-085](#) Award Of Bid No. 18-009B To Valley General Construction, LLC. In The Contract Amount Of \$191,995.60 To Reconstruct 1,424 Linear Feet Of East Tattler Drive.

Sponsors: Borough Manager

Attachments: [2017-AM-085.pdf](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 09/05/17 Assembly Chambers)

[OR 17-088](#) An Ordinance Amending MSB 17.55, Setbacks And Screening Easements; Amending Definitions And Eliminating Unnecessary Language.

Sponsors: Borough Manager

Attachments: [OR 17-088.pdf](#)
[IM 17-123.pdf](#)

[OR 17-106](#) An Ordinance Approving An Appropriation Of \$120,000 From Fairview Road Service Area No. 14 Fund Balance, Fund 271, To Fund 410, Project No. 30037, For Fairview Road Service Area No. 14 Capital Projects.

Sponsors: Borough Manager

Attachments: [OR 17-106.pdf](#)
[IM 17-142.pdf](#)

[OR 17-107](#) An Ordinance Approving An Appropriation Of \$170,000 From Knik Road Service Area No. 17 Fund Balance, Fund 274, To Fund 410, Project No. 30040, For Knik Road Service Area No. 17 Capital Projects.

Sponsors: Borough Manager

Attachments: [OR 17-107.pdf](#)
[IM 17-143.pdf](#)

[OR 17-108](#) An Ordinance Accepting And Appropriating \$19,200 From The Alaska State Division Of Homeland Security And Emergency Management For The Borough Local Emergency Planning Committee, Fund 480, Project No. 20259, For Fiscal Year 2018 Operations.
RS 17-063: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 20259, Fund 480, For The Borough Local Emergency Planning Committee.

Sponsors: Borough Manager

Attachments: [OR 17-108.pdf](#)
[RS 17-063.pdf](#)
[IM 17-145.pdf](#)

[OR 17-110](#) An Ordinance Accepting And Appropriating \$6,558.16 From The Mat-Su Trails And Parks Foundation, To Fund 440, Project No. 15015, For The Acquisition Of Materials To Be Used In Constructing Trail Improvements Which Will Provide Long-Term Improvements On The West Butte Trail.
RS 17-065: A Resolution Approving The Scope Of Work And Budget For The West Butte Trail.

Sponsors: Borough Manager

Attachments: [OR 17-110.pdf](#)
[RS 17-065.pdf](#)
[IM 17-147.pdf](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[17-048](#) 08/15/17 - Vacancy Report

Sponsors: Halter

Attachments: [081517 - Vacancy Report.pdf](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.