MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos

BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS
350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING **6:00 PM** **TUESDAY, AUGUST 1, 2017**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

17-043

A. Special Meeting Minutes: 05/16/17
B. Regular Meeting Minutes: 05/16/17
C. Special Meeting Minutes: 06/06/17
D. Regular Meeting Minutes: 06/06/17
E. Special Meeting Minutes: 06/20/17
F. Regular Meeting Minutes: 06/20/17

Attachments: 051617 - Clerks - Assembly - Special Meeting Minutes.pdf
051617 - Clerks - Assembly - Regular Meeting Minutes.pdf
060617 - Clerks - Assembly - Special Meeting Minutes.pdf
060617 - Clerks - Assembly - Regular Meeting Minutes.pdf
062017 - Clerks - Assembly - Special Meeting Minutes.pdf
062017 - Clerks - Assembly - Regular Meeting Minutes.pdf

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. **Reports From Cities**

2. **Matanuska-Susitna Borough School District**

B. COMMITTEE REPORTS

1. **Joint Assembly/School Board Committee On School Issues**

2. **Assembly Public Relations**

C. MANAGER COMMENTS

1. **State/Federal Legislation**

2. **Strategic Planning Issues**

3. **Legislative Session Update**

4. **Risk Management Update**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

17-047

1. Caswell FSA Board of Supervisors: 04/12/17
2. Central Mat-Su FSA Board of Supervisors: 04/10/17
3. Enhanced 911 Advisory Board: 04/11/17
4. Greater Butte RSA Board of Supervisors: 05/16/17
5. Greater Talkeetna RSA Board of Supervisors: 05/11/17
6. Local Road Service Area Advisory Board: 05/18/17
7. Parks, Recreation, and Trails Advisory Board: 04/24/17, Resolution Nos. 17-04 and 17-05
8. Planning Commission: 06/05/17, 06/19/17, Resolution Nos. 17-21, 17-22, 17-24, 17-25, 17-26, and 17-27
9. Platting Board: 05/18/17, 06/01/17
10. Port Commission: 05/15/17, Resolution No. 17-04
11. Transportation Advisory Board: 05/24/17
12. West Lakes FSA Board of Supervisors: 05/08/17, 06/12/17
13. Butte Community Council: 04/13/16, 05/11/16, 06/08/16, 07/13/16, 10/12/16, 12/14/16
14. Meadow Lakes Community Council: 05/10/17, 06/14/17
15. South Knik River Community Council: 04/20/17, 05/18/17
16. Susitna Community Council: 06/01/17
17. Talkeetna Community Council: 05/01/17, 06/05/17
18. Trapper Creek Community Council: 05/18/17
19. Willow Area Community Organization: 06/05/17

Attachments: 080117 - Citizen and Other Corresponence.pdf

G. INFORMATIONAL MEMORANDUMS

17-131

Reporting Of Conclusion Of Contract Nos. 14-067P And 17-067C To Collins Construction, Inc. For Construction Manager/General Contractor For Joe Redington, Senior, Junior/Senior High School For The Final Contract Amount Of $50,716,047.

Sponsors: Borough Manager

Attachments: IM 17-131.pdf

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

1. Mr. Asbury C. "Butch" Moore IV - MSB Policy and Procedures on Tax Assessment

B. PUBLIC HEARINGS (Three Minutes Per Person.)

OR 17-090 An Ordinance Approving An Appropriation Of $85,000 From The Caswell Fire Service Area Fund Balance, Fund 248, To Fund 405, Project No. 45238, To Purchase A Pumper Vehicle And Related Equipment For Caswell Fire Service Area.
RS 17-052: A Resolution Approving The Scope Of Work And Budget For Project No. 45238, To Allow For The Purchase Of A Pumper Vehicle And Related Equipment For Caswell Fire Service Area.

Sponsors: Borough Manager

Attachments: 2017-OR-090.pdf
2017-RS-052.pdf
2017-IM-125.pdf

OR 17-091 An Ordinance Accepting And Appropriating $776,600 In Anticipated Fiscal Year 2018 Project Income For The Rail Extension From Port Mackenzie To The Mainline, Project No. 75001.
RS 17-053: A Resolution Approving The Scope Of Work And Budget, For Anticipated Fiscal Year 2018 Project Income On The Rail Extension From Port Mackenzie To The Mainline Project.

Sponsors: Borough Manager

Attachments: 2017-OR-091.pdf
2017-RS-053.pdf
2017-IM-126.pdf

OR 17-089 An Ordinance Creating West Backus Drive Natural Gas Local Improvement District No. 596, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Sponsors: Borough Manager

Attachments: 2017-OR-089.pdf
2017-IM-124.pdf

OR 17-093 An Ordinance Adopting MSB 3.35, Areawide Sales Tax To Support Education, Levying A 3 Percent Tax On Sales, Services And Rentals Within The Matanuska-Susitna Borough.
OR 17-094: An Ordinance Authorizing The Borough To Enact MSB 1.10.170, 3 Percent Areawide Sales Tax To Support Education, To Grant The Borough The Power To Levy A 3 Percent Tax On Sales, Services, And Rentals Within The Matanuska-Susitna Borough, And Submitting The Question To The Qualified Voters At The October 3, 2017, Regular Borough Election.
OR 17-095: An Ordinance Repealing MSB 3.04.045 And Enacting MSB 3.04.046 To Establish A Limit On Local Contribution To School Funding From Sources Other Than Sales Tax.

Sponsors: Halter

Attachments: 2017-OR-093(SUB).pdf
2017-OR-094(SUB).pdf
2017-OR-095 (SUB).pdf
2017-IM-129.pdf

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

RS 17-027 A Resolution To Approve The Amended Budgets For The Skwentna Solid Waste Services, Landfill Closure Plan, Project No. 25030, The Landfill Development, Business Assessment And Roadmap, Project No. 25002, And Amend The Scope Of Work And Budget For The Landfill Improvements, Fencing Project No. 25046.

Sponsors: Borough Manager

Attachments: 2017-IM-068.pdf
2017-RS-027.pdf

RS 17-062 A Resolution Supporting The Transfer Of Approximately 538 Acres Of State-Owned Tidelands To The Matanuska-Susitna Borough, And Supporting The Associated Order And Plan Amendment.

Sponsors: Borough Manager

Attachments: 2017-RS-062.pdf
2017-IM-144.pdf

2. ACTION MEMORANDUMS

AM 17-070 Approval Of Change Order No. 4 To Western Construction & Equipment LLC. In The Amount Of $29,165 To Add Additional Quantities And Work As Part Of The 2017 Roads Paving Project.

Sponsors: Borough Manager

Attachments: 2017-AM-070.pdf

AM 17-071 Vacate The Right-Of-Way Of North Chickaloon Avenue, Created By Plat No. 10-308, Charles C. Brix Subdivision, Located In Section 34, Township 18 North, Range 1 East, Seward Meridian.

Sponsors: Borough Manager

Attachments: 2017-AM-071.pdf

AM 17-073 Award Of Proposal No. 17-121P To HDL Engineering Consultants, Lounsbury And Associates, And Stantec Consulting Services In An Amount Not To Exceed $500,000 Each Per Year Per Firm For Engineering and Survey Services For The Contract Period Of One Year With The Option Of Renewing An Additional Two Years.

Sponsors: Borough Manager

Attachments: 2017-AM-073.pdf

AM 17-075 Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Sponsors: Borough Manager

Attachments: 2017-AM-075.pdf

AM 17-076 Approve Utility Relocation Costs To Matanuska Telephone Association In The Amount Of $126,599.95 For Alma Drive, Project No. 30047.

Sponsors: Borough Manager

Attachments: 2017-AM-076.pdf

AM 17-077 Approval Of Contract Amendment To Contract No. 17-124B With Neeser Construction, Inc. In The Amount Of $25,000 For Trunk Road Extension South Phase II And Approval Of Change Order Authority.

Sponsors: Borough Manager

Attachments: 2017-AM-077.pdf

AM 17-078 Award Of Bid No. 18-002B To Dirtworks, Inc. In The Contract Amount Of $160,283.25 For Jim Creek Recreation Vehicle Campground.

Sponsors: Borough Manager

Attachments: 2017-AM-078.pdf

AM 17-079 Award Of Bid No. 18-013B To Western Construction And Equipment, LLC In The Contract Amount Of $302,845 For Tambert Drive And Terrell Drive Improvements.

Sponsors: Borough Manager

Attachments: 2017-AM-079.pdf

AM 17-080 Award Of Bid No. 18-011B To Valley General Construction, LLC In The Contract Amount Of $164,435.50 For Verboncoeur Drive And Lagoon Drive Upgrades.

Sponsors: Borough Manager

Attachments: 2017-AM-080.pdf

VIII. UNFINISHED BUSINESS

OR 17-043 An Ordinance Amending MSB 4.43, Transportation Advisory Board, To Make The Board Function More Efficiently And To Further The Goals Of The Assembly.

Sponsors: Borough Manager

Attachments: OR 17-043.pdf
IM 17-075.pdf

OR 17-081 An Ordinance Authorizing The Borough Manager To Enter Into A Lease Of Borough-Owned Real Property To Construct, Install, Maintain, Repair, Operate, And Manage A Broadcast Tower Site (MSB007173).

Sponsors: Borough Manager

Attachments: 2017-OR-081.pdf
2017-IM-116.pdf

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 08/15/17 Assembly Chambers)

OR 17-099 An Ordinance Adopting MSB 3.80, To Establish A Program Designed To Reduce The Use Of Plastic Bags By Imposing An Excise Tax For Plastic Carryout Bags On Large Retailers.

Sponsors: Doty

Attachments: OR 17-099.pdf
IM 17-134.pdf

OR 17-100 An Ordinance Accepting And Appropriating $40,000 From The Alaska State Department Of Health And Social Services Grant Program, To Fund 425, Project No. 45284, For Supplies, Equipment, And Personnel Costs To Allow For The Implementation And Management Of Points Of Dispensing.
RS 17-056: A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Health And Social Services Grant, Fund 425, Project No. 45284, For Supplies, Equipment, And Personnel Costs To Allow For The Implementation And Management Of Points Of Dispensing.

Sponsors: Borough Manager

Attachments: OR 17-100.pdf
RS 17-056.pdf
IM 17-135.pdf

OR 17-101 An Ordinance Approving The Loan Offer From The Alaska State Department Of Environmental Conservation, Clean Water Fund, Loan No. 561071, And Authorize The Manager To Incur Debt In The Principle Amount Of $7,000,000, Accept And Appropriate The Loan Proceeds To The Solid Waste Enterprise Fund 420, Project No. 25055, For The Management, Design And Construction Of Central Landfill, Cell 4 With Associated Infrastructure.
RS 17-057: A Resolution Adopting The Scope Of Work And Budget In The Amount Of $7,000,000 For The Management, Design, Construction And Related Infrastructure For A New Landfill Lined Cell Known As Cell 4, Project No. 25055.

Sponsors: Borough Manager

Attachments: OR 17-101.pdf
RS 17-057.pdf
IM 17-136.pdf

OR 17-102 An Ordinance Adopting The Five-Year Timber Harvest Schedule Per MSB 23.20.090.

Sponsors: Borough Manager

Attachments: OR 17-102.pdf
IM 17-132.pdf

OR 17-104 An Ordinance Reappropriating $507,000 From The Mat-Su Career And Technical High School Addition Capital Project No. 40190, Fund 400, To The Houston And Palmer Middle School Locker Replacement Capital Project No. 40195, Fund 400, And To Amend Scope Of Work To Include Palmer High School Locker Replacement.
RS 17-058: A Resolution Reappropriating $507,000 From The Mat-Su Career And Technical High School Addition Capital Project No. 40190, Fund 400, To The Houston And Palmer Middle School Locker Replacement Capital Project No. 40195, Fund 400, And To Amend Scope Of Work To Include Palmer High School Locker Replacement.

Sponsors: Borough Manager

Attachments: OR 17-104.pdf
RS 17-058.pdf
IM 17-139.pdf

OR 17-105 An Ordinance Accepting And Appropriating $284,270 From The Alaska State Department Of Health And Social Services, To Fund 475, Project No. 20392, For The Human Services Community Matching Grant.
RS 17-059: A Resolution Approving The Scope Of Work And Budget For Participation In The Human Services Community Matching Grant Program.
RS 17-060: A Resolution Allocating Human Services Community Matching Grant Funds To Non-Profit Human Service Agencies Within The Community And Authorizing The Manager To Enter Into Grant Agreements With The Sub-Grantee Agencies.

Sponsors: Borough Manager

Attachments: OR 17-105.pdf
RS 17-059.pdf
RS 17-060.pdf
IM 17-140.pdf

B. INTRODUCTIONS (For Public Hearing 09/05/17 Assembly Chambers)

OR 17-098 An Ordinance Creating West Angel Drive Noncontiguous Natural Gas Local Improvement District No. 597, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Sponsors: Borough Manager

Attachments: OR 17-098.pdf
IM 17-133.pdf

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

17-044 Vacancy Report

Sponsors: Halter

Attachments: 080117 - Vacancy Report.pdf

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.