

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JUNE 20, 2017

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

3. E-911 Dispatch Update

4. Aviation Advisory Board Report on Big Lake Airport Master Plan

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[17-041](#)

1. Agriculture Advisory Board: Resolution 17-04
2. Aviation Advisory Board: 03/30/17
3. Board Of Adjustment And Appeals: 02/14/17
4. Fairview RSA Board Of Supervisors: 02/21/17, Resolution 17-01
5. MSB Fish And Wildlife Commission: 04/20/17
6. Planning Commission: 05/01/17, 05/15/17, Resolution No. 17-019, 17-023
7. Platting Board: 04/20/17, 04/27/17, 05/04/17, 05/11/17, Resolution No. 17-059
8. Transportation Advisory Board: 02/22/17
9. Wastewater And Septage Advisory Board: 02/09/17
10. Knik-Fairview Community Council: 01/18/17
11. South Knik River Community Council: 02/16/17, 03/16/17
12. Susitna Community Council: 05/04/17
13. Trapper Creek Community Council: 04/20/17

Sponsors: Borough Manager

Attachments: [062017 - Citizen and Other Correspondence.pdf](#)

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 17-029](#) An Ordinance Adopting MSB Chapter 8.07, Land Application Of Biosolids, Prohibiting The Land Application Of Biosolids Within The Borough.

Sponsors: Sykes

Attachments: [OR 17-029.pdf](#)
[IM 17-046.pdf](#)
[Possible Amendment to IM 17-046.pdf](#)
[PC Resolution No. 17-15.pdf](#)
[WASB Resolution No. 17-01.pdf](#)

[OR 17-035](#) An Ordinance Amending MSB Chapter 17.29, Flood Damage Prevention To Correct Administrative Errors And Include A Two-Foot Freeboard Requirement For Structures In The Special Flood Hazard Area.

Sponsors: Borough Manager

Attachments: [OR 17-035.pdf](#)
[IM 17-063.pdf](#)

[OR 17-066](#) An Ordinance Approving The Fair Market Value Sale Of Borough-Owned Land To The Alaska State Department Of Transportation And Public Facilities For The Purpose Of Public Right-Of-Way Acquisition Needed For The Glenn Highway Mile Post 34 To Mile Post 42 Reconstruction, Project No. OA15024/Z58104 (MSB007171).

Sponsors: Borough Manager

Attachments: [OR 17-066.pdf](#)
[IM 17-096.pdf](#)

[OR 17-077](#) An Ordinance Accepting And Appropriating \$25,000 From The Louise Susitna Tyone Community Association, And Appropriating \$115,000 From The Land Management Permanent Fund, Fund 203, To The Lake Louise Boat Launch And Day Use Area Project No. 15019, Fund 440, To Repair And Upgrade The Lake Louise Boat Launch And Day Use Area (MSB007274).
RS 17-044: A Resolution Approving The Scope Of Work And Budget For The Lake Louise Boat Launch And Day Use Area Project No. 15019, Fund 440, For Repair And Upgrade To The Boat Launch And Day Use Area.

Sponsors: Borough Manager

Attachments: [OR 17-077.pdf](#)
[RS 17-044.pdf](#)
[IM 17-108.pdf](#)

[OR 17-078](#) An Ordinance Approving Transfer And Relocation Of Real Property Known As The Fairview Territorial School Building To The City Of Wasilla For Purpose Of Historic Display And Public Use In Perpetuity (MSB007271).

Sponsors: Borough Manager

Attachments: [OR 17-078.pdf](#)
[IM 17-109.pdf](#)

[OR 17-079](#) An Ordinance Reappropriating \$70,000 From The Capital Projects Department's Fiscal Year 2017 Operating Budget, Fund 100, To Fund 430, Roads And Bridges Capital Projects, For Installing Traffic Counting Equipment On Two Segments Of West Seldon Road, Project Nos. 35406 And 35411.
RS 17-046: A Resolution Approving The Scope Of Work And Budget For Installing Traffic Counting Equipment On Two Segments Of West Seldon Road, Project Nos. 35406 And 35411.

Sponsors: Borough Manager

Attachments: [OR 17-079.pdf](#)
[RS 17-046.pdf](#)
[IM 17-114.pdf](#)

[OR 17-080](#) An Ordinance Accepting And Approving An Appropriation Of \$12,682 From The Insurance Proceeds Account, Fund 100, And Approving A Reappropriation Of \$41,000 From The Emergency Services Administration Fiscal Year 2017 Operating Budget To Project No. 45257-1803 To Allow For The Replacement Of An Emergency Services Administration Vehicle That Was Destroyed In A Collision.
RS 17-047: A Resolution Amending The Budget For Project No. 45257, To Purchase A Replacement Emergency Services Administration Vehicle That Was Destroyed In A Collision.

Sponsors: Borough Manager

Attachments: [OR 17-080.pdf](#)
[RS 17-047.pdf](#)
[IM 17-115.pdf](#)

[OR 17-081](#) An Ordinance Authorizing The Borough Manager To Enter Into A Lease Of Borough-Owned Real Property To Construct, Install, Maintain, Repair, Operate, And Manage A Broadcast Tower Site (MSB007173).

Sponsors: Borough Manager

Attachments: [OR 17-081.pdf](#)
[IM 17-116.pdf](#)

[OR 17-082](#) An Ordinance Accepting And Appropriating \$4,946.47 Of Revenues From Public Donations To The Fiscal Year 2017 Animal Care And Regulation Division Operating Budget, To Purchase Equipment And Supplies For Animal Care.

Sponsors: Borough Manager

Attachments: [OR 17-082.pdf](#)
[IM 17-117.pdf](#)

[OR 17-083](#) An Ordinance Reappropriating \$125,370 From The Planning Department's Fiscal Year 2017 Operating Budget, Fund 100, To Fund 480, For Project No. 45177, Transportation Corridor Right-Of-Way Acquisition; Project No. 47052, Public Outreach, Education, And Incentives; And Project No. 47050, Information Technology Strategic Plan Support.
RS 17-048: A Resolution Approving The Scope Of Work And Budget For Project No. 45177, Transportation Corridor Right-Of-Way Acquisition; Project No. 47052, Public Outreach, Education, And Incentives; And Project No. 47050, Information Technology Strategic Plan Support.

Sponsors: Borough Manager

Attachments: [OR 17-083.pdf](#)
[RS 17-048.pdf](#)
[IM 17-118.pdf](#)

[OR 17-085](#) An Ordinance Reappropriating \$149,000 From The Fiscal Year 2017 Information And Technology Department Operating Budget, Fund 100, To Fund 480, For Information Technology Strategic Plan Support Project Fund.
RS 17-050: A Resolution Approving The Scope Of Work And Budget For The Information Technology Strategic Plan Support Project Fund.

Sponsors: Borough Manager

Attachments: [OR 17-085.pdf](#)
[RS 17-050.pdf](#)
[IM 17-120.pdf](#)

[OR 17-086](#) An Ordinance Amending MSB 2.45, Capital Projects Department; MSB 3.08, Purchasing Procedures; And MSB 2.20, Manager; To Place The Borough's Purchasing Functions As A Direct Reporting Division To The Borough Manager's Office.

Sponsors: Borough Manager

Attachments: [OR 17-086.pdf](#)
[IM 17-121.pdf](#)

[OR 17-087](#) An Ordinance To Reappropriate \$255,000 From Fund 520, Port Enterprise Fund, And \$348,000 From The M/V Susitna, Fund 530, For A Total Of \$603,000 To Fund 450, Project No. 70012; And Appropriate \$997,000 From The Areawide Fund, 100.000.000.367.400, Into The Fiscal Year 2017 Budget To Fund Project No. 70012 For Repairs To The Port Mackenzie Barge Dock.
RS 17-051: A Resolution Approving The Scope Of Work And Budget Of \$1,600,000 For The Port Mackenzie Barge Dock Repair Project No. 70012.

Sponsors: Borough Manager

Attachments: [OR 17-087.pdf](#)
[RS 17-051.pdf](#)
[IM 17-122.pdf](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 17-054](#) A Resolution Approving The Amended Scope Of Work For Project No. 47500, Purchase Of Self Contained Bullet Cabinet Heater With Light Tower, To Include The Purchase Of A Rolling Air Hydraulic Jack System And Accessories.

Sponsors: Borough Manager

Attachments: [RS 17-054.pdf](#)
[IM 17-127.pdf](#)

[RS 17-092](#) A Resolution Supporting Selected Alternatives For The Big Lake Airport Master Plan.

Sponsors: Borough Manager

Attachments: [RS 17-092.pdf](#)
[IM 17-128.pdf](#)

2. ACTION MEMORANDUMS

[AM 17-059](#) Award Of Bid No. 17-119B To Northern Asphalt Construction, Inc. In The Contract Amount Of \$140,801.75 For The Meadow Lakes Community Center Road And Parking Lot Paving.

Sponsors: Borough Manager

Attachments: [AM 17-059.pdf](#)

[AM 17-060](#) Authorization To Renew An Enterprise License Agreement With Environmental Systems Research Institute, Inc. (ESRI) In The Amount Of \$153,500 For Geographical Information Systems (GIS) Software To Cover July 1, 2017, Through June 30, 2020.

Sponsors: Borough Manager

Attachments: [AM 17-060.pdf](#)

[AM 17-061](#) Vacate The 83-Foot Wide North-South Section Line Easement Within Tax Parcel 16N02W01B006 And Tract A, Tidewater Stream, Plat No. 2013-105, In Sections 1 And 2, Township 16 North, Range 2 West, Seward Meridian, To Alleviate A Structural Encroachment.

Sponsors: Borough Manager

Attachments: [AM 17-061.pdf](#)

[AM 17-062](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Sponsors: Borough Manager

Attachments: [AM 17-062.pdf](#)

[AM 17-063](#) Authorization To Purchase Information Technology Consulting Services From Gartner In The Amount Of \$107,700 To Support The Information Technology Strategic Plan Goals, Including The Smart Community Strategic Goal And Improving Information Network Security.

Sponsors: Borough Manager

Attachments: [AM 17-063.pdf](#)

[AM 17-064](#) Award Of Bid No. 17-126B, Schedule A, To Tew's Inc. In The Amount Of \$295,700 For Solid Waste Transportation.

Sponsors: Borough Manager

Attachments: [AM 17-064.pdf](#)

[AM 17-065](#) Award Of Bid No. 17-126B, Schedule B, To Alaska Waste In The Amount Of \$119,183.90 For Solid Waste Transportation.

Sponsors: Borough Manager

Attachments: [AM 17-065.pdf](#)

[AM 17-066](#) Award Of Bid No. 17-128B To Northstar Excavation & Asphalt, Inc. In The Contract Amount Of \$1,361,955.48 For Summer 2017 Road Paving.

Sponsors: Borough Manager

Attachments: [AM 17-066.pdf](#)

[AM 17-067](#) Award Of Bid No. 17-125B 2017 To Pacific Asphalt In The Contract Amount Of \$130,350 For 2017 Road Striping.

Sponsors: Borough Manager

Attachments: [AM 17-067.pdf](#)

[AM 17-068](#) Award Of Bid No. 17-122B To Commercial Contractors, Inc. In The Contract Amount Of \$121,300 For Flooring Replacement At Meadow Lakes Elementary School.

Sponsors: Borough Manager

Attachments: [AM 17-068.pdf](#)

[AM 17-069](#) Authorizing The Borough Manager To Enter Into An Agreement For Fire Protection Services With The City Of Palmer For The Contract Period Of July 1, 2017, To June 30, 2018 In The Amount Of \$368,622.

Sponsors: Borough Manager

Attachments: [AM 17-069.pdf](#)

VIII. UNFINISHED BUSINESS

[OR 17-040](#) An Ordinance Adopting An Update To The Matanuska-Susitna Borough Recreational Trails Plan Component Of The Borough's Comprehensive Plan That Adds, Amends, And Removes Trails And Trail Systems, MSB 15.24.030(B)(16).

Sponsors: Borough Manager

Attachments: [OR 17-040.pdf](#)
[IM 17-071.pdf](#)

[OR 17-043](#) An Ordinance Amending MSB 4.43, Transportation Advisory Board, To Make The Board Function More Efficiently And To Further The Goals Of The Assembly.

Sponsors: Borough Manager

Attachments: [OR 17-043.pdf](#)
[IM 17-075.pdf](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing August 1, 2017, Assembly Chambers)

[OR 17-089](#) An Ordinance Creating West Backus Drive Natural Gas Local Improvement District No. 596, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Sponsors: Borough Manager

Attachments: [OR 17-089.pdf](#)
[IM 17-124.pdf](#)

[OR 17-090](#) An Ordinance Approving An Appropriation Of \$85,000 From The Caswell Fire Service Area Fund Balance, Fund 248, To Fund 405, Project No. 45238, To Purchase A Pumper Vehicle And Related Equipment For Caswell Fire Service Area.
RS 17-052: A Resolution Approving The Scope Of Work And Budget For Project No. 45238, To Allow For The Purchase Of A Pumper Vehicle And Related Equipment For Caswell Fire Service Area.

Sponsors: Borough Manager

Attachments: [OR 17-090.pdf](#)
[RS 17-052.pdf](#)
[IM 17-125.pdf](#)

[OR 17-091](#) An Ordinance Accepting And Appropriating \$776,600 In Anticipated Fiscal Year 2018 Project Income For The Rail Extension From Port Mackenzie To The Mainline, Project No. 75001.
RS 17-053: A Resolution Approving The Scope Of Work And Budget, For Anticipated Fiscal Year 2018 Project Income On The Rail Extension From Port Mackenzie To The Mainline Project.

Sponsors: Borough Manager

Attachments: [OR 17-091.pdf](#)
[RS 17-053.pdf](#)
[IM 17-126.pdf](#)

[OR 17-093](#) An Ordinance Adopting MSB 3.35, Areawide Sales Tax To Support Education, Levying A 3 Percent Tax On Sales, Services And Rentals Within The Matanuska-Susitna Borough.
OR 17-094: An Ordinance Authorizing The Borough To Enact MSB 1.10.170, 3 Percent Areawide Sales Tax To Support Education, To Grant The Borough The Power To Levy A 3 Percent Tax On Sales, Services, And Rentals Within The Matanuska-Susitna Borough, And Submitting The Question To The Qualified Voters At The October 3, 2017, Regular Borough Election.
OR 17-095: An Ordinance Repealing MSB 3.04.045 And Enacting MSB 3.04.046 To Establish A Limit On Local Contribution To School Funding From Sources Other Than Sales Tax.

Sponsors: Halter

Attachments: [OR 17-093.pdf](#)
[OR 17-094.pdf](#)
[OR 17-095.pdf](#)
[IM 17-129.pdf](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[17-042](#) Vacancy Report

Sponsors: Borough Manager

Attachments: [062017 - Vacancy Report.pdf](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To The Attorney/Client Privilege. In Particular, To Discuss Union Contract Negotiations.)

A. Union Contract Negotiations

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.