

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, APRIL 18, 2017

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Mat-Su Regional Medical Center Presentation
4. Review of Borough Staff Statistics
5. E-911 Project Update

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[17-024](#)

1. Aviation Advisory Board: 01/18/17, Resolution No. 17-01
2. Central Mat-Su FSA Board of Supervisors: 01/09/17
3. Planning Commission: Resolution Nos. 16-42 and 17-10
4. Platting Board: 02/16/17
5. Port Commission: 12/19/16, 02/13/17
6. Talkeetna Sewer and Water Service Area Advisory Board: 12/14/16, 01/04/17, 02/01/17, 03/01/17
7. Transportation Advisory Board: Resolution No. 17-01
8. Willow FSA Board of Supervisors: 01/12/17
9. North Lakes Community Council: 01/26/17
10. Susitna Community Council: 03/02/17
11. Sutton Community Council: 02/22/17
12. Willow Area Community Organization: 02/13/17

Attachments: [041817 - Citizen and Other Correspondence.pdf](#)

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 17-031](#) An Ordinance Of The Matanuska-Susitna Borough Assembly Approving The Less Than Fair Market Value Sale Of The Old Iditarod Elementary School Parcel In The Amount Of \$1,500,000 To The City Of Wasilla, Said Parcel Identified As Tract B, Iditarod-Wasilla Schools 2016, Plat No. 2016-112, And Accepting And Appropriating The Sale Proceeds (MSB007256).

Sponsors: Borough Manager

Attachments: [OR 17-031.pdf](#)
[IM 17-048.pdf](#)

[OR 17-034](#) An Ordinance Approving An Appropriation Of \$300,000 From The Talkeetna Fire Service Area Fund Balance, Fund 254, To Fund 405, Project No. 45243, To Purchase A Pumper/Rescue Vehicle And Related Equipment.
RS 17-020: A Resolution Approving The Scope Of Work And Budget For Project No. 45243, To Allow For The Purchase Of A Pumper/Rescue Vehicle And Related Equipment For Talkeetna Fire Service Area.

Attachments: [OR 17-034.pdf](#)
[RS 17-020.pdf](#)
[IM 17-058.pdf](#)

[OR 17-037](#) An Ordinance Approving An Appropriation Of \$250,000 From South Colony Road Service Area No. 16 Fund Balance, Fund 273, To Fund 410, Project No. 30039, For South Colony Road Service Area No. 16 Capital Projects.

Sponsors: Borough Manager

Attachments: [OR 17-037.pdf](#)
[IM 17-066.pdf](#)

[OR 17-038](#) An Ordinance Reappropriating \$82,100 From Fund 480, Project No. 47511, Payroll Benefits System/Human Resources System, To Fund 480, Project No. 47506, Financial System Enhancements.
RS 17-024: A Resolution Amending The Scopes Of Work And Budgets For Payroll Benefits System/Human Resources System, Project No. 47511 And Financial System Enhancements, Project No. 47506, To Include The Continued Development And Implementation Of The Borough E-Commerce Site.

Sponsors: Borough Manager

Attachments: [OR 17-038.pdf](#)
[RS 17-024.pdf](#)
[IM 17-065.pdf](#)

[OR 17-039](#) An Ordinance Authorizing The Borough Manager To Transfer And Relinquish Any And All Interest The Borough Has Within West Hawk Lane To The City Of Houston For Maintenance Within The City Boundaries, Located Within Sections 1, 2, 3, 10, 11 And 12, Township 17 North, Range 3 West, Seward Meridian, Third Judicial District.

Sponsors: Borough Manager

Attachments: [OR 17-039.pdf](#)
[IM 17-069.pdf](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 17-026](#) A Resolution Establishing The Minimum Level Of Funding For The Matanuska-Susitna Borough School District For The Fiscal Year Ending June 30, 2018.

Sponsors: Borough Manager

Attachments: [RS 17-026.pdf](#)
[IM 17-067.pdf](#)

[RS 17-031](#) A Resolution To Approve And Adopt The Fiscal Year 2018 Schedule Of Rates And Fees Effective July 1, 2017.

Sponsors: Borough Manager

Attachments: [RS 17-031.pdf](#)
[IM 17-084](#)

[RS 17-032](#) A Resolution Supporting The Adoption Of Alaska House Bill No. 178, Regarding Amendments To Alaska Statutes 35.40.035, Veterans' Memorials.

Sponsors: Kowalke

Attachments: [RS 17-032.pdf](#)
[IM 17-086.pdf](#)

2. ACTION MEMORANDUMS

[AM 17-032](#) Award Of Bid No. 17-097B To Dirtworks, Inc. In The Contract Amount Of \$568,189 For Bodenburg Creek Bridge Upgrades.

Sponsors: Borough Manager

Attachments: [AM 17-032.pdf](#)

[AM 17-033](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Sponsors: Borough Manager

Attachments: [AM 17-033.pdf](#)

[AM 17-034](#) Award Of Bid 17-102B, To Sandstrom & Sons, Inc. For Port Mackenzie Open Cell Dock Repairs/Preliminary Work Package In The Amount Of \$532,357.50

Sponsors: Borough Manager

Attachments: [AM 17-034.pdf](#)

VIII. UNFINISHED BUSINESS

- A. [OR 17-013](#) An Ordinance Accepting And Appropriating \$169,009.50 From Fund 520 To Fund 450, Project No. 70012 To Fund Repairs To The Port MacKenzie Barge Dock.
RS 17-009: A Resolution Approving The Appropriation Of \$450,000 From The Areawide Capital Reserve And \$400,000 From The Land Management Permanent Fund, For A Total Of \$850,000 To Fund 450, Project No. 70012, As A Loan To Fund 520, To Fund Repairs To The Port MacKenzie Barge Dock.

Sponsors: Borough Manager

Attachments: [OR 17-013.pdf](#)
[RS 17-009.pdf](#)
[IM 17-022.pdf](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 04/24/17, Central Mat-Su Public Safety Building; 4/25/17, Assembly Chambers; 4/27/17, Willow Community Center)

[OR 17-017](#) An Ordinance Appropriating Monies From The Central Treasury For The Borough Operating Funds, Enterprise Funds, Education Operating Fund And Capital Funds, Establishing The Rate Of Levy For All Borough Functions For The Fiscal Year Beginning July 1, 2017 And Ending June 30, 2018 And Setting The Surcharge Rate For The Wireline And Wireless Enhanced 911 Systems For The Period Of July 1, 2017 Through June 30, 2018.

Sponsors: Borough Manager

Attachments: [OR 17-017](#)

B. INTRODUCTIONS (For Public Hearing 05/02/17, Assembly Chambers)

[OR 17-040](#) An Ordinance Adopting An Update To The Matanuska-Susitna Borough Recreational Trails Plan Component Of The Borough's Comprehensive Plan That Adds, Amends And Removes Trails And Trail Systems, MSB 15.24.030(B)(16).

Sponsors: Borough Manager

Attachments: [OR 17-040.pdf](#)
[IM 17-071.pdf](#)

[OR 17-044](#) An Ordinance Accepting And Appropriating \$35,000 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program, To Fund 425, Project No. 45158, For Continuity Of Operations And Continuity Of Government Plans And Emergency Operations Plan Writing Software.
RS 17-029: A Resolution Approving The Scope Of Work And Budget For Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 45158, Fund 425, For Continuity Of Operations And Continuity Of Government Plans And Emergency Operations Plan Writing Software.

Sponsors: Borough Manager

Attachments: [OR 17-044.pdf](#)
[IM 17-076.pdf](#)

[OR 17-045](#) An Ordinance Reappropriating \$90,000 From The Fiscal Year 2017 Assessment Division Operating Budget, Fund 100, To Fund 480, Project No. 47523, For The Assessments Mobile Application Project.
RS 17-030: A Resolution Approving The Scope Of Work And Budget For The Assessment Mobile Application Project.

Sponsors: Borough Manager

Attachments: [OR 17-045.pdf](#)
[RS 17-030.pdf](#)
[IM 17-077.pdf](#)

[OR 17-046](#) An Ordinance Confirming The Assessment Roll For The Portion Of Stepan Lake Noncontiguous Natural Gas Local Improvement District No. 554, And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
OR 17-051: An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$68,000 Principal Amount Of Special Assessment Bonds For The Portion Of Stepan Lake Noncontiguous Natural Gas Local Improvement District No. 554, And Fixing Details Of Said Bonds.

Sponsors: Borough Manager

Attachments: [OR 17-046.pdf](#)
[OR 17-051.pdf](#)
[IM 17-078.pdf](#)

[OR 17-047](#) An Ordinance Confirming The Assessment Roll For The West Rangeview Drive Road Paving Local Improvement District No. 566, And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
OR 17-052: An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$69,000 Principal Amount Of Special Assessment Bonds For The West Rangeview Drive Road Paving Local Improvement District No. 566, And Fixing Details Of Said Bonds.

Sponsors: Borough Manager

Attachments: [OR 17-047.pdf](#)
[OR 17-052.pdf](#)
[IM 17-079.pdf](#)

[OR 17-048](#) An Ordinance Confirming The Assessment Roll For The McCombs Road & Melanie Lane Noncontiguous Natural Gas Local Improvement District No. 572, And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
OR 17-053: An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$65,000 Principal Amount Of Special Assessment Bonds For The McCombs Road & Melanie Lane Noncontiguous

Natural Gas Local Improvement District No. 572, And Fixing
Details Of Said Bonds.

Sponsors: Borough Manager

Attachments: [OR 17-048.pdf](#)
[OR 17-053.pdf](#)
[IM 17-080.pdf](#)

[OR 17-049](#) An Ordinance Confirming The Assessment Roll For The 3588
South Dawn Lake Drive Noncontiguous Natural Gas Local
Improvement District No. 576 And Establishing The Method Of
Terminating Assessments And Making Refunds To Property
Owners.
OR 17-054: An Ordinance Providing For The Issuance And Sale Of
Not To Exceed \$10,000 Principal Amount Of Special Assessment
Bonds For The 3588 South Dawn Lake Drive Noncontiguous
Natural Gas Local Improvement District No. 576, And Fixing
Details Of Said Bonds.

Sponsors: Borough Manager

Attachments: [OR 17-049.pdf](#)
[OR 17-054.pdf](#)
[IM 17-081.pdf](#)

[OR 17-050](#) An Ordinance Confirming The Assessment Roll For The 2207 &
2287 East Carney Road Noncontiguous Natural Gas Local
Improvement District No. 577, And Establishing The Method Of
Terminating Assessments And Making Refunds To Property
Owners.
OR 17-055: An Ordinance Providing For The Issuance And Sale Of
Not To Exceed \$24,000 Principal Amount Of Special Assessment
Bonds For The 2207 & 2287 East Carney Road Noncontiguous
Natural Gas Local Improvement District No. 577, And Fixing
Details Of Said Bonds.

Sponsors: Borough Manager

Attachments: [OR 17-050.pdf](#)
[OR 17-055.pdf](#)
[IM 17-082.pdf](#)

[OR 17-056](#) An Ordinance Approving A Supplemental Appropriation In The
Amount Of \$20,000 From The Sutton Fire Service Area Fund
Balance, Fund 253, To The Sutton Fire Service Area Fiscal Year

2018 Operating Budget To Cover Wages And Benefits For The
Remainder Of Fiscal Year 2018.

Sponsors: Borough Manager

Attachments: [OR 17-056.pdf](#)
[IM 17-083.pdf](#)

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[17-025](#) Vacancy Report

Sponsors: Borough Manager

Attachments: [041817 - Vacancy Report.pdf](#)

D. OTHER NEW BUSINESS

**E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other
Date Specified By The Assembly)**

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

**XIII. EXECUTIVE SESSION (For Matters Which By Law, Municipal Charter, Or
Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving
Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure;
And Discussion Of Matters Subject To The Attorney Client Privilege.)**

**A. Pre-Decisional And Confidential Legal Analysis Of Proposed Sales Tax Confined To
The Talkeetna Sewer And Water Service Area.**

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The
Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**