

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, APRIL 2, 2024

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. SPECIAL ORDERS OF THE DAY

A. Proclamation in Recognition of the Borough's Fish and Wildlife Commission

B. Proclamation in Recognition of Education and Sharing Day

VI. MINUTES OF PRECEDING MEETINGS

[24-050](#) A. Regular Meeting Minutes: 03/05/24

Attachments: [03/05/24 - SIGNED - Assembly Regular Meeting Minutes](#)

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**
- 3. Port MacKenzie Update**

[24-062](#) Port MacKenzie Update Power Point Presentation

Attachments: [04/02/24 - Port Update](#)

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[24-053](#)

1. Abbreviated Plat: 03/13/24, 03/20/24
2. Agriculture Advisory Board: 01/17/24
3. Big Lake Community Council: 01/09/24, 01/23/24, 02/13/24, Resolution No. 24-01
4. Big Lake RSA Board of Supervisors: 01/29/24, 02/19/24, Resolution No. 24-01
5. Butte Community Council: 01/10/24, 02/14/24
6. Chickaloon Community Council: 02/14/24
7. Commission on Salaries and Emoluments: 10/14/21, 10/20/21, 10/22/21, Resolution No. 24-001
8. Enhanced 911 Advisory Board: 12/12/23
9. Greater Talkeetna RSA Board of Supervisors: 02/08/24
10. Meadow Lakes Community Council: 11/08/23, 12/13/23, 01/10/24, 01/30/24
11. Meadow Lakes RSA Board of Supervisors: 11/20/23
12. Parks, Recreation, and Trails Advisory Board: 01/23/23, 02/27/23, 03/20/23, 04/24/23, 06/26/23, 08/28/23, 11/27/23
13. Planning Commission: 03/04/24, Resolution Nos. 24-02, 24-05
14. West Lakes FSA Board of Supervisors: 01/08/24

Attachments: [04/02/24 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 24-074](#)

Reporting The Conclusion Of Contract For Bid No. 22-139B(b) With Dirtworks, Inc. For A Final Contract Amount Of \$621,860.19 For The Butte Elementary School Water System Replacement.

Attachments: [IM 24-074](#)

[IM 24-075](#)

Informing The Assembly Of The Managers Signature On And Submittal Of A Federal Fiscal Year 2022/2023 State And Local Cyber Security Grant Application.

Attachments: [IM 24-075](#)

VIII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 24-036](#) An Ordinance Extending The Time Limit For Completion Of The On-Line Web Presence And The GIS On-Line Mapping Projects To June 30, 2025.

RS 24-030: A Resolution Amending The Scope Of Work And Budgets For The On-Line Web Presence And GIS Online Mapping Projects.

Attachments: [OR 24-036](#)

[RS 24-030](#)

[IM 24-060](#)

[OR 24-038](#) An Ordinance Repealing MSB 3.36, Business Licenses.

Sponsors: DeVries, McKee and Yundt

Attachments: [OR 24-038](#)

[IM 24-071](#)

[OR 24-039](#) An Ordinance Establishing A Citizens' Advisory Committee To Review And Make Recommendations To The Administration Regarding Challenged Library Materials.

Sponsors: Fonov, McKee and Bernier

Attachments: [OR 24-039](#)

[IM 24-072](#)

[OR 24-040](#) An Ordinance Accepting And Appropriating \$982,703.26 From Revenue Replacement Funding For 8 Of The 16 Road Service Areas.

Attachments: [OR 24-040](#)

[IM 24-067](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 24-034](#) A Resolution Authorizing The Manager To Sell The Kashwitna East Salvage Timber Harvest.

Attachments: [RS 24-034](#)
[IM 24-067](#)

[RS 24-038](#) A Resolution Directing The Manager To Research And Report On The Feasibility Of Procuring The Big Lake Lions Recreation Center, Currently Owned By the Big Lake Lions Club, Inc., To Possibly Be Owned And Operated By The Borough.

Sponsors: Gamble

Attachments: [RS 24-038](#)
[IM 24-077](#)

[RS 24-042](#) A Resolution In Support Of House Bill 173 To Increase The Threshold For Prevailing Wage For Public Construction Contracts.

Attachments: [RS 24-042](#)
[IM 24-082](#)

2. ACTION MEMORANDUMS

[AM 24-013](#) Approval Of Change Order No. 1 To Contract No. 22-143P With The Boutet Company, Inc. To Add \$73,253.13 For The Williwaw Way, Kodiak Drive, And Helen Lane Improvement Projects; And To Extend The Contract To January 30, 2025.

Attachments: [AM 24-013](#)

[AM 24-023](#) Approval Of A Contract Extension For Contract No. 22-080P With HDR Engineering, Inc. For The Urbanized Area Corridor Study To Extend The Final Completion Date To June 30, 2025.

Attachments: [AM 24-023](#)

[AM 24-032](#) Approval Of Utility Relocation Costs In the Amount Of \$99,076.95 To Matanuska Telecom Association For The Edgerton Parks Road - Mountain Trails Drive Upgrade And Pathway Project; And Extend The Completion Date To December 15, 2024.

Attachments: [AM 24-032](#)

[AM 24-033](#) Award Of Bid No. 24-088B To Granite Construction Company In The Contract Amount Of \$4,557,273.50 To Construct East Hidden Hills - Phase 1 And East Caswell Lakes Road Improvements.

Attachments: [AM 24-033](#)

[AM 24-034](#) Approval Of Change Order No. 4 To Contract No. 21-160P With Kinney Engineering, LLC. In The Amount Of \$412,617 For The Point Mackenzie Road Reconstruction Phase 1 Project To Add Construction Management Services.

Attachments: [AM 24-034](#)

[AM 24-035](#) Award of Bid No. 24-097B To Dirtworks In The Contract Amount Of \$755,596.25 For Road Improvements To Jupiter Avenue and Diana Avenue.

Attachments: [AM 24-035](#)

[AM 24-036](#) Award Of Bid No. 24-105C To World Wide Technology In The Contract Amount Of \$101,066.10 To Acquire Wireless Internet Access Point Devices For Borough-Wide Deployment.

Attachments: [AM 24-036](#)

[AM 24-037](#) Approval Of Change Order No. 1 To Contract No. 23-020P With HDL Engineering Consultants LLC. To Add \$120,000 For The Design Of The Meadow Lakes Loop Project For Additional Design Services.

Attachments: [AM 24-037](#)

[AM 24-038](#) Approving A Waiver Under MSB 2.71.090 For Former Assemblymember Clayton “Mokie” Tew To Hold Employment With Companies Doing Business With The Borough And Otherwise Be Eligible To Competitively Bid On Borough Contracts Or Do Work For The Borough On A Volunteer Basis.

Sponsors: Bernier

Attachments: [AM 24-038](#)

IX. UNFINISHED BUSINESS

[OR 23-080](#) An Ordinance Amending MSB 17.05 Essential Service Utilities By Providing Additional Processes And Standards For Approval.

Sponsors: Hale

Attachments: [OR 23-080](#)
[IM 23-176](#)
[09/26/23 - Hale Adopted Amendments](#)
[01/02/24 - Gamble amendment not moved](#)

X. VETO

XI. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 04/16/24, Assembly Chambers)

[OR 24-037](#) An Ordinance Approving The Sale Of Certain Borough-Owned Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2017, 2016, And Prior; And Not Needed For Public Purpose.

Attachments: [OR 24-037](#)
[IM 24-066](#)

[OR 24-041](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$97,000 From The Alaska State Department Of Military And Veteran's Affairs, 2022 State And Local Cyber Security Grant Program For Reducing Cyber Risk at the Borough.
RS 24-037: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$97,000 From The Alaska State Department Of Military And Veteran's Affairs, 2022 State And Local Cybersecurity Grant Program.

Attachments: [OR 24-041](#)
[RS 24-037](#)
[IM 24-076](#)

[OR 24-043](#) An Ordinance Accepting And Appropriating January 2022 Mat-Su Windstorms Disaster Relief Funds In The Amount Of \$30,625.66 From The Federal Emergency Management Agency And \$10,208.55 From The Alaska State Division Of Homeland Security And Emergency Management.

RS 24-040: A Resolution Approving The Scope Of Work And Budget For Emergency Protective Measures As A Result Of The January 2022 Mat-Su Windstorms Disaster.

Attachments: [OR 24-043](#)

[RS 24-040](#)

[IM 24-079](#)

[OR 24-044](#) An Ordinance Accepting And Appropriating Additional National Opioid Settlement Funding Totaling \$147,203.08 From The Manufacturers And Traders Trust Company For Opioid Settlement Relief.

RS 24-041: A Resolution Amending The Scope Of Work And Budget For Opioid Settlement Relief.

Attachments: [OR 24-044](#)

[RS 24-041](#)

[IM 24-080](#)

[OR 24-046](#) An Ordinance Accepting And Appropriating \$273,039 From The School District For The Mat-Su Central School Construction.
RS 24-043: A Resolution Amending The Scopes Of Work And Budgets For The Houston Middle School Rebuild Project And The Mat-Su Central School Construction.

Attachments: [OR 24-046](#)

[RS 24-043](#)

[IM 24-083](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[24-057](#) Mayoral Requests for Confirmation

Attachments: [04/02/24 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XII. RECONSIDERATION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.