

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JUNE 15, 2021

20-073

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others as much as possible.

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- [21-144](#) A. Special Assembly Meeting: 06/01/21
 B. Regular Assembly Meeting: 06/01/21

Attachments: [060121 - SIGNED - Assembly Special Meeting Minutes](#)
[060121 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**
- 4. Mat-Su Convention and Visitor's Bureau Update - Bonnie Quill**

[21-145](#) Agency Report

Attachments: [06/15/21 - Agency Report](#)
[Mat-Su Convention and Visitors Bureau](#)

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. Alaska State Department of Transportation - Summer Construction Update**
- 2. State/Federal Legislation**
- 3. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[21-142](#)

1. Aviation Advisory Board: 03/04/21
2. Board of Adjustment and Appeals: 04/09/21, 04/22/21, Final Decision Case 21-01
3. Fairview RSA Board of Supervisors: 02/16/21
4. Glacier View Community Council: 03/25/21, 04/29/21
5. Greater Butte RSA Board of Supervisors: 04/08/21
6. Historical Preservation Commission: 01/21/21, 04/22/21
7. MSB Fish and Wildlife Commission: 04/15/21
8. North Lakes Community Council: 4/29/21
9. Platting Board: 04/01/21
10. Port Commission: 04/05/21, Resolution No. 21-01
11. South Colony RSA Board of Supervisors: Resolution No. 21-002
12. Talkeetna Sewer and Water Advisory Board: 4/07/21
13. Trapper Creek Community Council: 04/20/21
14. Trapper Creek RSA Board of Supervisors: 02/09/21

Attachments: [06/15/21 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 21-115](#)

Informing The Assembly Of The Intent To Subdivide Borough Parcel Tax ID 17N02W02C003 Into Two Lots For The Purpose Of A Conditional Use Permit For Gravel Extraction And For A Less Than Fair Market Value Sale Of Borough-Owned Property To The Meadow Lakes Community Council For The Purpose Of Public Recreation.

Attachments: [2021-IM-115](#)

[IM 21-118](#)

Informing The Assembly Of The Grant Agreement With Valley Transit For Local Match Funding That Will Be Provided To The Borough Manager For Signature, And Of The Reduction In The Amount Of The Local Match Funding Required.

Attachments: [2021-IM-118](#)

[IM 21-121](#) Informing The Assembly Of The Manager's Signatures On, And The Submittal Of, A Grant Application To The State Of Alaska, Office Of History And Archaeology, For A Development Grant For Replacement Windows For The Old Willow Community Center.

Attachments: [2021-IM-121](#)

[IM 21-122](#) Informing The Assembly Of Two Grant Agreements That Will Be Provided To The Borough Manager For Signature Distributing The Lazy Mountain Community Council's Remaining Community Assistance Grant Balance To The Palmer Fire Association, And The Yak, As Requested By The Lazy Mountain Community Council.

Attachments: [2021-IM-122](#)

[IM 21-124](#) Informing The Assembly Of A Grant Agreement With The Valley Community For Recycling Solutions In The Amount Of \$150,000 That Will Be Presented To The Borough Manager For Signature.

Attachments: [2021-IM-124](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 21-049](#) An Ordinance Approving A Reappropriation Of \$12,500 From The Fiscal Year 2021 Community Development Department Operating Budget 203.170.141, Project No. 15040, To Fund 440, Settlers Bay Coastal Park Project.

RS 21-052: A Resolution Amending The Budget For The Settlers Bay Coastal Park, Project No. 15040, Fund 440, For Ongoing Park Construction And Development.

Attachments: [2021-OR-049](#)
[2021-RS-052](#)
[2021-IM-096](#)

[OR 21-050](#) An Ordinance Accepting And Appropriating \$20,980 From The Mat-Su Trails And Parks Foundation To Project No. 15040, Fund 440, To Continue Development Of The Settler's Bay Coastal Park.
RS 21-055: A Resolution Approving The Scope Of Work And Budget For The Settlers Bay Coastal Park, Project No.15040, Fund 440, For Continued Park Development.

Attachments: [OR 21-050](#)
[RS 21-055](#)
[IM 21-100](#)

[OR 21-051](#) An Ordinance Approving A Supplemental Appropriation Of \$1,500,000 From The Unrestricted Net Assets In The Solid Waste Division Enterprise Fund, Fund 510, To Solid Waste Project No. 25029, Fund 420, To Procure Gravel Removal Services At The Central Landfill.
RS 21-056: A Resolution Establishing The Project, Scope Of Work, And Budget For A Supplemental Appropriation Of \$1,500,000 From The Unrestricted Net Assets In The Solid Waste Division Enterprise Fund, Fund 510, To Solid Waste Project No. 25029, Fund 420, To Procure Gravel Removal Services At The Central Landfill.

Attachments: [OR 21-051](#)
[RS 21-056](#)
[IM 21-101](#)

[OR 21-052](#) An Ordinance Accepting and Appropriating \$14,874 Of Revenues From Fiscal Year 2021 Public Donations Into Project No. 10151, Fund 435.
RS 21-057: A Resolution Amending The Budget For Project No. 10151, Fund 435, To Fix The Black Mold Problem In The Kennel Area And Improve The Quality Of Care For The Dogs.

Attachments: [2021-OR-052](#)
[2021-RS-057](#)
[2021-IM-102](#)

[OR 21-053](#) An Ordinance Reappropriating \$152,000 From The Planning Department Fiscal Year 2021 Operating Budget, Fund 100.130.130.411.100 Permanent Wages, To Fund 480, Project No. 47513, Planning Department On-Call Positions.
RS 21-058: A Resolution Approving The Scope Of Work And Budget For Project No. 47513, Planning Department On-Call Positions.

Attachments: [2021-OR-053](#)
[2021-RS-058](#)
[2021-IM-103](#)

[OR 21-060](#) An Ordinance Reappropriating \$69,432 From The Port Enterprise Fund's Fiscal Year 2021 Operating Budget, Fund 520 To Fund 450, Port Infrastructure/Capital Projects.
RS 21-059: A Resolution Amending The Scope Of Work And Budget For Port Mackenzie Dock Improvements/Repairs, Project No. 70012.

Attachments: [2021-OR-060](#)
[2021-RS-059](#)
[2021-IM-110](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 21-062](#) A Resolution Extending The Time Of Completion For Project No. 20323, Fund 440, Library Telecommunications To June 30, 2022.

Attachments: [2021-RS-062](#)
[2021-IM-116](#)

[RS 21-063](#) A Resolution Extending The Date Of Completion For Project No. 10063, Sub-project Nos. 4200-4203, Ambulance Billing Remodel To December 31, 2021.

Attachments: [2021-RS-063](#)
[2021-IM-117](#)

[RS 21-064](#) A Resolution Extending The Date Of Completion For Project No. 10063, Dorothy Swanda Jones Administration Building Annex; Project No. 30114, Fish Passage Improvements; And Project No. 47500, Maintenance Shop Equipment/Upgrade To June 30, 2022.

Attachments: [2021-RS-064](#)
[2021-IM-119](#)

[RS 21-066](#) A Resolution Accepting The Federal Emergency Management Agency Proposed Capped Improved Project Value Of \$36,289,845 For The Houston Middle School.

Attachments: [2021-RS-066](#)
[2021-IM-123](#)

2. ACTION MEMORANDUMS

[AM 21-050](#) Authorizing The Borough Manager To Enter Into An Agreement With The City Of Houston For Preventative Vehicle Maintenance Through June 30, 2022, For An Amount Of \$30,000.

Attachments: [2021-AM-050](#)

[AM 21-051](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Attachments: [2021-AM-051](#)

[AM 21-052](#) Assembly Approval Of A Contract Extension Of The Current Medical Director Contract (16-125P) For Dr. Thomas Check For One Year Beginning July 1, 2021, Through June 30, 2022, For An Annual Amount Of \$150,000.

Attachments: [2021-AM-052](#)

[AM 21-053](#) Authorizing The Borough Manager To Enter Into Contract Addendum No. 2 For Fire Protection Services With The City Of Palmer For The Contract Period Of July 1, 2019, To June 30, 2024, For An Amount Of \$460,480 For Fiscal Year 2022.

Attachments: [2021-AM-053](#)

[AM 21-054](#) Approval Of Contract Extension Of Contract No. 20-093P, Content Manager Electronic Records Implementation To Extend The Completion Time To June 30, 2022.

Attachments: [2021-AM-054](#)

[AM 21-055](#) Award Of Bid No. 21-171B To NRC Alaska, LLC, For The Contract Amount Not To Exceed \$500,000 For Household Hazardous Waste Transportation And Disposal.

Attachments: [2021-AM-055](#)

[AM 21-056](#) Extension Of Contract No. 04-098 To North Star Group In The Amount Not To Exceed \$75,000 Through June 30, 2022, For Federal Lobbyist Services.

Attachments: [2021-AM-056](#)

VIII. UNFINISHED BUSINESS

IX. VETO

[RS 21-054](#) A Resolution Approving A Change To The Fiscal Year 2022 Schedule Of Rates And Fees For Central Landfill And The Transfer Sites To Go Into Effect July 1, 2021.

Sponsors: Tew

Attachments: [2021-RS-054](#)
[2021-IM-098](#)
[06/15/21 - VETO](#)

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 07/20/21, Assembly Chambers)

[OR 21-054](#) An Ordinance Creating North Preston Avenue And West Sunflower Drive Road Paving Local Improvement District No. 614, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 21-054](#)
[IM 21-104](#)

[OR 21-055](#) An Ordinance Creating North Baron Street Road Paving Local Improvement District No. 615, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 21-055](#)
[IM 21-105](#)

[OR 21-056](#) An Ordinance Creating West Phalarope And West Cormorant Natural Gas Local Improvement District No. 616, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 21-056](#)
[IM 21-106](#)

[OR 21-057](#) An Ordinance Creating Moose Park Subdivision Road Paving Local Improvement District No. 620, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 21-057](#)
[IM 21-107](#)

[OR 21-058](#) An Ordinance Creating North Suzanna Street Natural Gas Local Improvement District No. 625, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 21-058](#)
[IM 21-108](#)

[OR 21-059](#) An Ordinance Creating 2501 South Ridgecrest Road Natural Gas Local Improvement District No. 636, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 21-059](#)
[IM 21-109](#)

[OR 21-061](#) An Ordinance Creating Asbury Court & Shangrila Lane Natural Gas Local Improvement District No. 632, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 21-061](#)
[IM 21-112](#)

[OR 21-062](#) An Ordinance Reappropriating \$51,430.64 From Fund 435, Project No. 10063, And \$5,001 From Fund 410, Project No. 30114; To Fund 480, Project No. 47018, Matanuska River Erosion Dispute Resolution.
RS 21-065: A Resolution Amending The Scopes Of Work And Budgets For Project No. 10063, Dorothy Swanda Jones Administration Building Annex; Project No. 30114, Fish Passage Improvements; Project No. 47500, Maintenance Shop Equipment/Upgrade; And The Matanuska River Erosion Dispute Resolution Project, Project No. 47018.

Attachments: [OR 21-062](#)
[RS 21-065](#)
[IM 21-120](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[21-143](#) Mayoral Requests for Confirmation

Attachments: [06/15/21 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION - (For Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To The Attorney/Client Privilege.)

A. Matanuska-Susitna Borough Vs. Danny Drum

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.