

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board (AAB) was held on May 25, 2017, at the Matanuska Susitna Borough Lower Level Conference Room. The meeting was called to order at 3:00 p.m. by Mr. David Palmer.

AAB members present and establishing a quorum were:

- Mr. Norman Chance
- Mr. Mark Stigar
- Mr. David Palmer
- Mr. Bernie Willis
- Mr. Michael Pannone

Excused:

- Mr. David Lundin

MSB Staff Present:

- Ms. Sara Jansen
- Mr. Christopher Cole
- Ms. Karol Riese

II. APPROVAL OF AGENDA

MOTION: To approve the May 25, 2017 Agenda. (Mr. Norman Chance, Moved; Mr. Bernie Willis, Seconded.)

DISCUSSION: No Discussion.

VOTE: None opposed. Approved.

III. PLEDGE OF ALLEGIANCE

Lead by Mr. David Palmer.

IV. APPROVAL OF MINUTES

a) March 30, 2017.

MOTION: To approve the March 30, 2017 minutes (Mr. Mark Stigar, Moved; Mr. Mike Pannone, Seconded.)

DISCUSSION: No Discussion.

VOTE: None opposed. Approved.

V. AUDIENCE INTRODUCTION

Mr. Mark Mayo, DOWL

VI. STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS

None to report.

VII. ITEMS OF BUSINESS

- a) Evaluation of Big Lake Airport Master Plan Alternatives
Presentation by Mark Mayo of DOWL
Mr. Mayo gave a power point presentation on the Big Lake Airport Master Plan; a discussion between the board members and Mr. Mayo ensued. Would like a Resolution in support of plan submitted to Assembly.
- b) Code Ordinance #17-076
MSB Assembly Amending MSB 4.10 Aviation Advisory Board
Mr. David Palmer offered what he found out after speaking with the clerk's office. Ms. Sara Jansen gave some insight into the changes and will provide a written summary of the changes to the membership seats.
- c) Wasilla Airport Runway Lengthening
Mr. Mark Stigar gave an update on the Wasilla Airport Runway; creating an industrial buffer – supplied a concept diagram.
- d) Resolution 17-02 Adoption of the Matanuska-Susitna Regional Aviation System Plan Study, Phase II

MOTION: To approve the Resolution 17-02. (Mr. Mark Stigar, Moved; Mr. Norman Chance, Seconded).

DISCUSSION: No Discussion.

VOTE: None opposed. Approved.

VIII. AUDIENCE PARTICIPATION

No Audience Participation.

IX. STAFF COMMENTS

Mr. Chris Cole stated he is preparing an “overlay” using the RASP - starting to pull research together to be more information at this time.

Ms. Sara Jansen spoke about the Borough consolidating the “zoning code” – Title 17; met with the folks at Wolf Lake – trying to figure out a way to notify people that the

property is in an airport area; discussed large subdivisions and connectivity of roads issues.

X. MEMBER COMMENTS

Nothing to comment.

XI. NEXT MEETING

a) Thursday, July 20, 2017.

XII. ADJOURNMENT

Meeting adjourned at 4:55 p.m.

APPROVED:



David Palmer, Chair

8/17/2017

Date

ATTEST:



KAROL L. RIESE, TAB Clerk

8/17/17

Date

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

June 13, 2017

RECEIVED
AUG 29 2017
CLERKS OFFICE

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Lance Ketterling, Palmer Police; Joel Butcher, Wasilla Police;
Mark Baker, MSB IT; and Casey Cook, MSB DES.

Also in attendance were: Dan Monarch, MSB-IT; Dee Williams and Sonja Nelson MTA; Erin Leaders and Ken Barkley, MSB DES; and Dan Robinson, Mat-Com.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the April 11, 2017 minutes as presented.

PERSONS TO BE HEARD

REPORTS

Dispatch Transition (E-911 Consultant)

Mr. Monarch stated that:

- We are 16 days away from Cut-Over (June 28th)
- We don't have confirmation from Comtech on call swapping the primary call taking queue from Palmer to Wasilla.
- We are still working on the integration of the RedNMX platform and Tiburon.
- What we've completed since the last E-911 meeting:
 - IOC validation
 - DES Emergency Exercises involving Mat-Com
 - City of Wasilla hired three dispatchers from Palmer and dispatcher training is on going
 - RedNMX server was moved from Palmer and is currently located at the borough building
 - Reverse 911 vendor was selected
 - Palmer signed a contract with Mat-Com agreeing to be the secondary PSAP

- The draft SOP's are nearly complete
- Things that still need to be completed:
 - Moving the equipment licensing on the Interact CAD system to Palmer
 - Circuit changes for radio resources
 - Transfer of the licensing for MicroData
 - Remaining rounds of FOC validations, with completion on June 23rd

There was a small purchase order from the E-911 budget for testing with Comtech.

On 6/28 the cutover is planned to kick off at 08:50 a.m., as long as there is no emergency incident(s) happening that would cause issues. At 10:00 a.m. call taking will move from Palmer to Mat-Com. We hope to be fully operational at Mat-Com by 2:00 p.m.

There will be a final report on the transition at the June 20th borough assembly meeting.

Addressing Campaign

Ms. Leaders stated that: She provided a report for the groups review.

- There is only one Fire Service that can make signs (West Lakes), but she is working with the other FSA's to see if they can do something similar
- We are able to make signs at Expos for community members, but it doesn't solve the global issue for all residents in the borough
- She is getting estimates and/or soliciting information from vendors that would be interested in being listed as an option for residents to purchase signs from
- She has attended outreach events and communicated with other agencies, and provided addressing information
- She inquired with the borough assessor's office as to whether they could put notes in their files when they visit properties, indicating if a posted address is needed
- She checked with the Driveway Permit office at the borough as a possible avenue in getting information out
- She has contacted MTA regarding mailings and will also contact the school district and the Cities of Palmer, Wasilla, and Houston
- She has future outreach events planned as well as putting info out on social media

OLD BUSINESS

Call Location Inconsistencies

Mr. Butcher stated that: He has nothing to report at this time.

E-911 Surcharge – Legislative Amendments

Mr. Cook stated that: nothing to report.

Mass Notification Funding

Mr. Cook stated that: We set up demonstrations for two different software programs and dispatchers from both dispatch centers attended. The chosen product was from AlertSense.

Holding over from the last meeting was the request for approval to pay up to \$25,000 in E-911 funds for the software.

MOTION: Joel Butcher motioned, and Mark Baker seconded, to approve paying up to \$25,000 in E-911 funding for the one year purchase of the mass notification software. All were in favor, none were opposed.

NEW BUSINESS

Distribution of Funds between Agencies

Mr. Baker stated that: The intent of this topic is to discuss how we are going to distribute residual funding of E-911 funds from year to year. Ms. Laughlin stated that Mr. Wyatt mentioned the possibility of lowering the amount of the surcharge if we are going to end up with a large residual balance at the end of each year. She said she would put some numbers together for the next meeting to take a look at where the revenue and expenses fall to determine if a change in surcharge amount is feasible.

INFORMATIONAL ITEMS

FY17 Surcharge Revenue Chart

FY17 Surcharge Receipts

FY17 E-911 Budget Performance Report

FY17 Accounts Payable by G/L Distribution Report

Ms. Laughlin asked if there were any questions on any of the budget reports, none were heard.

911 Quarterly Dispatch Call Report

There was no report available. A report will be provided at the next meeting by Mat-Com.

Public Records Requests

Ms. Laughlin stated that: She has been working with both Palmer and Mat-Com on getting the records and things seem to be going smoothly. Mr. Baker stated that we need to look at who will be pulling the records that precede July 1st, 2017 when the contract moves to Mat-Com. Mr. Cook will make this an agenda item at the next Dispatch Transition Meeting. Mr. Baker and Mr. Monarch stated that it should be possible to back-up the CAD data from Palmer to stay within our records management requirements of 7 years. Mr. Butcher stated that Mat-Com should have all the call data prior to July 1st, and will pull the call information as per the contract requirement, regardless of the date the call was received. Although, he won't have date/time information in Microdata, so we will need to be sure to have accurate call data when we submit a request. We would then have to access CAD reports from the backup, or from Palmer if they still have the info available.

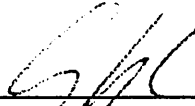
COMMENTS

None

NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be August 8, 2017 at the Cottonwood Public Safety Building.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

RECEIVED

AUG 24 2017

CLERKS OFFICE

Minutes of Meeting of Fairview Road Service Area #14
at Snowshoe Elementary School May 17, 2017 at 6:30 pm

Quorum: Supervisors Curt Anderson, Dan Elliott
Superintendent Scot Sanderson; also Richard Buzby + John Harris

Minutes of Previous Meeting Feb. 21, 2017 approved

Scot Sanderson reported that Northern Asphalt has been
doing a good job on their maintenance contract.

MEA still has 4 electrical poles on Carter/Surey to adjust
going to the paving list this year is Haven, Lansing, West
Marble Way, Serenity + S. Heartwood.

For background Scot reported that 2" of D1 + 2" asphalt cost
approx. \$300,000 (possibly as low as \$230,000 depending on particulars)

Trunk Rd Extension: Ahtra was low bidder but bid thrown
out due to Rex Turner objections. It will be rebid May 25th.

School District Light requested for intersection of Edmund + Weeping
Birch; cost \$2,727.00 with \$24.62/month utility charge

Calcium Chloride: will begin putting down this weekend,
when weight restrictions are lifted. We should assess if we
are to continue use versus cost.

We need a transfer to the 271 account.

Approved at meeting of Aug 16, 2017 by Supervisors: Dan
Elliott +

 Kurt Anderson

RECEIVED

AUG 24 2017

CLERKS OFFICE

17-02

A RESOLUTION OF ROAD SERVICE AREA #14, FAIRVIEW SUBMITTING AN APPROVED 2018 ROAD SERVICE AREA IMPROVEMENT PLAN FOR ROAD SERVICE AREA MAINTENANCE AND IMPROVEMENTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair improvements in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #14, Fairview Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #14, Fairview Board of Supervisors:

Daniel Elliott
Supervisor Signature

[Signature]
Supervisor Signature

Supervisor Signature

Date: 8 / 16 / 17

**MATANUSKA-SUSITNA BOROUGH PUBLIC WORKS DEPARTMENT
2018 ROAD SERVICE AREA MAINTENANCE & IMPROVEMENTS
ACCOUNT # 30037**

**ROAD SERVICE AREA #14 - Presented for RSA Approval 8/16/2017
FAIRVIEW**

ASSEMBLY DIST. 3: George McKee
RSA SUPERINTENDENT: Scott Sanderson
RSA PRIMARY: Daniel Elliot
RSA ALT: Kurt Anderson

APPROX AVAILABLE FUNDING \$1,123,000
(includes fund balance transfer of \$110k)

RSA ALT:

PRIORITY STATUS	ROADS / LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	DUST CONTROL	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$10,000	\$10,000				YES
2	RSA ROADS	CALCIUM APPLICATION	\$15,000	\$15,000				YES
3	RSA ROADS	RECONDITION ROADS	\$50,000	\$50,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$10,000	\$10,000				YES
5	Grand Bay Dr. (.33) Canter Culdesac (.05)	Design / Utility Relocate / Drainage / Reconstruct / RAP	\$225,000	\$225,000				YES
6	E. Marble Way (.58)	Design / Utility Relocate / Drainage / Reconstruct / Pave 2" AC	\$350,000	\$350,000				YES
7	Jenks Dr (.30) E. Gislason (.45)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$350,000	\$350,000				YES
TOTAL FUNDED			\$1,010,000	\$1,010,000	\$0	\$0		
8	W. Clydesdale Dr (.82)	Drainage & Pave w/2" A.C. (.82)	\$230,000	\$230,000	FUNDING NOT AVAILABLE			NO
9	Holland Ave (.21)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$100,000	\$100,000	FUNDING NOT AVAILABLE			NO
10	Snowcrest Dr. (.21) Trapline Dr. (.21)	Drainage & Pave w/2" A.C. (.82)	\$120,000	\$120,000	FUNDING NOT AVAILABLE			NO
11	English Bay (.37)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$150,000	\$150,000	FUNDING NOT AVAILABLE			NO
12	Loussac Ln. (.69)	Drainage & Pave w/2" A.C. (.69)	\$195,000	\$195,000	FUNDING NOT AVAILABLE			NO
13	S. Canter Cir (.41)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$330,000	\$330,000	FUNDING NOT AVAILABLE			NO
TOTAL UNFUNDED			\$1,125,000	\$1,125,000				

RS17-02

Knik Road Service Area 17

Board of Supervisors

Art and Boot Scates Public Safety Building
Station 6-4
Mile 4, Point MacKenzie Rd., Wasilla, AK 99623

Minutes

RECEIVED
SEP 05 2017
CLERKS OFFICE

January 11, 2017

The meeting was called to order at 6:30 p.m. by the board chair, Toby Riddell. Meeting notice was advertised as required and also posted on the Point MacKenzie Community.

Roll call was taken and a quorum was established.

Attendance: Toby Riddell, Board Chair, Primary
Dan Huttunen, Board Member, Alt. 1
Debby Foster, Board Member, Alt. 2
Scott Sanderson, MSB Road Supervisor RSA 17
Jim Jenson, MSB O&M Manager
Don King, Phenix Resident
Kimberly Byrwa, Resident, KKMS Road area
Robert Deschamps Jr., Resident, KKMS Road area
Sandy Zartman, Phenix Resident
Kenny Luckett, Phenix Resident

The Pledge of Allegiance was led by Mr. Riddell.

Agenda was approved as amended and the October 12, 2016 general meeting minutes were approved as written.

Correspondence report:

Received:

MSB Platting; Knikatnu Inc. Subd. Request for Denaina Subd.
MSB O&M; Public Works project updates
MSB Platting; Michael and Barbara Stoll, lot line vacation
MSB Finance Dept.; West White Birch LID approval
Local Road Service Advisory Board; Agenda and Minute

Toby Riddell, Chair

Board of Supervisors
Dan Huttunen, Alternate 1

Debbie Foster, Alternate 2

Sent:

Knik RSA 17 BOS to Assembly and Area-wide Board; DOT maintenance concerns
Knik RSA 17 BOS to Terry Dolan, O&M; Title 43 amendments
Knik RSA 17 BOS to Scott Sanderson O&M Road Maintenance; Street light request
Donovan Estates
Knik RSA 17 BOS to MSB Clerks; 2017 Meeting Schedule

Reports:

MSB Road Supervisor Scott Sanderson reported that our area contractor, Northern Asphalt has been performing in accordance with the contract and doing a good job and keeping up with road maintenance.

Scott provided the board with details of our DIP projects and concern with addressing improvements of Cormorant, Phalarope, and Carillon in a timely manner. Still working on utility relocates.

The Lucille Fish Passage project will be addressed this summer and the road will be upgraded to borough standards within the confines of the project. Our board will be addressing the rest of Foothills Road through the CIP process. We will not address relocating the mailboxes until DOT completes the redesign of KGB Road.

Scott advised the board that the LID for Rian Circle did not pass.

A new street light has been requested for a bus stop on Rolling Hills (\$834).

Matching funds for dust control has been reinstated for the coming summer.

Road Service Area Board Meeting – Dan Huttunen reported that the Local Area-wide board did not have a quorum for the November meeting. The board discussed revisions to Title 43 and the planning department will be working on amendments. The board also discussed the gravel ordinance 16-128. Rail crossing maintenance was also discussed and Ayrshire will not be impacted due to the road being in place before the rail bed. Low volume road classifications were also discussed and dismissed.

Persons to Be Heard

Don King, Phenix Drive. resident, stated concerns with the safety on Phenix due to vehicles exceeding the posted speed limit and the danger to children playing or waiting for school buses. Mr. King requested speed humps to slow traffic down.

Kimberly Brywa, resident near Reddington School thanked the borough and Scott Sanderson for his assistance in getting a street light installed and coordinating the snow removal on the pedestrian access to the school.

Sandy Zartman, Phenix Drive resident, voiced her concerns over vehicles exceeding the speed limit on Phenix Drive.

Kenny Luckett, Phenix resident, echoed the other speaker's concerns with no enforcement of the speed limit in their neighborhood. Mr. Luckett also inquired if the sink hole on Phenix near the intersection of Vine was going to be repaired.

Jim Jenson, Phenix resident, also voiced his concerns over the speeding vehicles and said he would not allow his children to be near or on the road.

Unfinished Business

- A. Title 43 Revision for subdivision roads. The board sent a letter to Assemblyman Mayfield regarding our concerns with developers passing along subdivision road upgrades to RSA taxpayers and supporting revising Title 43 to address this problem.

New Business

- A. Election of Board officers. Toby Riddell was elected Chair and primary board member; Dan Huttunen, Alt. 1; and Deb Foster, Alt. 2 for 2017.
- B. Calista Drive flooding. The board discussed the financial impact to RSA taxpayers for steam thawing and ice removal on Calista Drive due to a homeowner discharging water from their crawlspace directly onto the ground surface which migrates to the ditches and roads creating frozen culverts and heavy icing on the road bed. Code compliance has issued a stop order but several thousand dollars has already been expended in removing ice and thawing culverts.
- C. West White Birch paving LID was approved by our board.
- D. Phenix Drive safety concerns. The board distributed documents for vehicle counts and accidents on Phenix Drive and information regarding the appropriate use of speed humps. Scott Sanderson stated that Phenix Drive is a collector street and the use of speed humps are not advised. Jim Jenson informed the board that they will get their traffic engineer to access the road and install additional speed limit signs as well as school bus stop signs in an effort to control speeders. Mr. Jenson recommended residents photograph speeders and make repeated calls to the Troopers in an effort to enforce the speed limits. Mr. Jenson also stated that we can utilize a speed cart that records the speed of vehicles as well as the number of vehicles utilizing Phenix. There has not been little increase of traffic (500-700 vehicles per day) traveling on Phenix since 2012.

Meeting was adjourned at 7:50 p.m. Next meeting will be at 6:30 p.m., April 12, 2017.

Approved:



Toby Riddell, Board Chair



Dan Huttunen, 1st Alt.

4-12-17

Date

4/12/17

Date

A RESOLUTION OF THE ROAD SERVICE AREA #17, KNIK BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$170,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #17, Knik Fund Balance has a balance of approximately \$227,286; and

WHEREAS, it is the desire of the Road Service Area #17, Knik Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #17, Knik Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #17, Knik Board of Supervisors request \$170,000 be transferred to the Capital Improvement Projects Program;


NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #17, Knik Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$170,000 from Fund Balance 274.272.000 to Capital Improvements Project 30040.

APPROVED by the Road Service Area #17, Knik Board of Supervisors:



RSA #17 Supervisor

4-12-17
Date



RSA #17 Supervisor

4/12/17
Date



RSA #17 Supervisor

4/12/17
Date

CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY BOARD

REGULAR MEETING MINUTES
Wednesday, July 26, 2017

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Transportation Advisory Board was held on Wednesday, July 26, 2017, at the Matanuska-Susitna Borough Lower Level Conference Room, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 3:13 pm by Chair Mr. David Lundin.

Transportation Advisory Board members present and establishing a quorum were:

Mr. David Lundin
Mr. Dan Elliott
Ms. Beth Fread
Ms. Cindy Bettine
Mr. Lance Wilson

Mr. Antonio Weese was excused.

Staff and Agency Representatives in attendance were:

Ms. Jessica Smith, MSB Planning Services Manager
Ms. Karol Riese, Clerk
Mr. John Moosey, MSB Manager
Ms. Eileen Probasco, MSB Director of Planning
Mr. Jude Bilafer, MSB Director of Capital Projects
Mr. Christopher Cole, MSB Planner II
Ms. Brianne Blackburn, MSB Environmental Planner II
Ms. Pamela Graham, MSB Grants and Projects Coordinator
Mr. Kenny Kleewein, MSB GIS Specialist
Ms. Renee Whitesell, DOWL
Ms. Melanie Nichols, Area Planner Alaska DOT & PF

II. APPROVAL OF TODAY'S AGENDA

MOTION: Ms. Beth Fread moved to add Mr. Kleewein to the agenda under Staff/Agency/Board Reports & Presentations before Boards & Commissions; Mr. David Lundin moved to remove List of Shovel Ready Projects as it is just informational and to arrange Items of Business to

- A. Mr. Moosey to discuss IM17-075 and Transition Plan for Board Changes,
- B. Transportation Advisory Board Resolution 17-02 (Comments Included),
- C. Alaska Statewide Bike & Pedestrian Master Plan, and
- D. GIS Presentation.

Ms. Cindy Bettine moved to approve as amended; Mr. Dan Elliott seconded.

VOTE: Motion to approve the amended agenda passes without objection.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Dan Elliott.

IV. AUDIENCE INTRODUCTION

Mr. John Moosey, MSB Manager

Ms. Eileen Probasco, MSB Director of Planning

Mr. Jude Bilafer, MSB Capital Projects Director

Mr. Christopher Cole, MSB Planner II

Ms. Brienne Blackburn, MSB Environmental Planner II

Ms. Pamela Graham, MSB Grants and Projects Coordinator

Mr. Kenny Kleewein, MSB GIS Specialist

Ms. Renee Whitesell, DOWL

Ms. Melanie Nichols, Area Planner Alaska DOT & PF

V. STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS

A. Matanuska Susitna Borough

1. Staff (Ms. Jessica Smith)

Ms. Smith gave a brief summary on the Long Range Transportation Plan responses and when it will be presented to the Planning Commission for Introduction and Public Comment.

2. Capital Projects (Mr. Jude Bilafer)

Mr. Bilafer provided a hand out and gave a brief summary of the transportation projects. Another meeting with Jude has been requested for October.

3. Public Works – No Representative

4. Boards & Commissions

a. Parks, Recreation & Trails Advisory Board (PRTAB)

Ms. Cindy Bettine gave a brief summary of the Bond Projects. The Brasil Springs Trail issue - the PRTAB did not have enough votes to support the Brasil Springs Trail (six votes were needed). There is interest on the committee to have a motorized trail next to a non-motorized trail. More information regarding this trail and the public notice has been requested. This should be on the PRTAB's next meeting August 14th.

b. Road Service Areas (RSA)

Mr. Dan Elliott stated there was nothing to report.

c. Aviation Advisory Board (AAB)

No Representative – No meeting.

B. Valley Transit

No Representative

C. Cities

1. Houston
Mr. Lance Wilson, Nothing to report.
2. City of Palmer
No representative
3. City of Wasilla
No representative
4. ADOT&PF
Ms. Melanie Nichols provided a Project Status – Central Region-
DOT&PF June 2017.

VI. AUDIENCE PARTICIPATION (*3 minutes per person*)
None.

VII. APPROVAL OF MINUTES

A. June 21, 2017

MOTION: Mr. Lance Wilson moved to approve the minutes; Mr. Dan Elliott seconded.

VOTE: Motion approved unanimously.

VIII. ITEMS OF BUSINESS

A. Mr. Moosey to discuss IM17-075 and Transition Plan for Board Changes
Mr. Moosey spoke about amendments that Mr. Mayfield may make to Ordinance 17-043 to reflect TAB's resolution. He spoke about staffing issues with retirees (transition period), budget issues, effective date being January 1st and organization of board.

DISCUSSION: Mr. Dan Elliott would rather it be two members at large. Mr. David Lundin had questions on why there is a difference in what is in the TAB Resolution 17-01 and the IM17-075/Ordinance 17-043.

B. Transportation Advisory Board Resolution 17-02 (Comments Included)

Five Minute Recess.

MOTION: Mr. Dan Elliott moved to approve Resolution 17-02; Mr. Lance Wilson seconded.

DISCUSSION: Ms. Beth Fread has concerns with LRTP: Subdivision Construction Manual/Title 43 – wants to make sure the Platting Board has seen the LRTP; Limited interaction the public has had – I have not had enough time to review; marginally reflects metropolitan plan; doesn't say anything about being a living document – the resolution doesn't say anything about it being a living document; and needs to have less strong statements. Ms. Jessica Smith gave responses to Ms. Fread's concerns.

PRIMARY AMENDMENT: Mr. David Lundin moved to amend by adding the following WHEREAS, the LRTP is a living document and is to be updated regularly; Ms. Cindy Bettine seconded.

VOTE: Motion to approve the primary amendment to Resolution 17-02 approved unanimously.

DISCUSSION: Mr. David Lundin provided reasoning for the amendment and to vote how you feel. Ms. Beth Fread stated she would prefer to table for the next meeting. Ms. Cindy Bettine stated she would not be at the next meeting and Mr. Lance Wilson stated he may not be at the next meeting. Mr. Lance Wilson asked when the LRTP will be presented to the Planning Commission. Ms. Jessica Smith stated that it will go to the Planning Commission in September.

MOTION: Ms. Beth Fread moved for a unanimous consent; Ms. Cindy Bettine seconded.

VOTE: Motion to approve Resolution 17-02 approved unanimously.

MOTION: Ms. Cindy Bettine moved to extend meeting for 15 minutes; Ms. Beth Fread seconded.

VOTE: Motion approved unanimously.

C. Alaska Statewide Bike & Pedestrian Master Plan
Ms. Renee Whitesell gave a power point presentation and back ground.

D. GIS Presentation – Did not present – Reschedule.

IX. MEMBER COMMENTS
Waived due to time constraints.

X. NEXT MEETING:
August 23, 2017
3:00 – 5:00 PM
Lower Level Conference Room

XII. ADJOURNMENT
Meeting adjourned at 5:16 PM

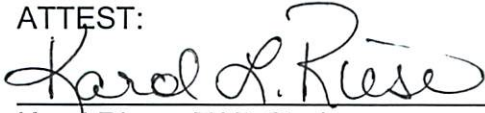


Mr. David Lundin, Chair

9-6-17

Date

ATTEST:



Karol Riese, TAB Clerk

9-6-17

Date

Sutton Community Council Regular Monthly Meeting
Wednesday, June 21, 2017, 7:00 pm @ Sutton Public Library
Minutes

RECEIVED
AUG 25 2017
CLERKS OFFICE

1. **Establish Quorum:** President Mark Bertels, Vice Chair Roberta Mason, Secretary Earl Houser, Board Members Sandra Myers, Chris Spitzer, Frank Buzby
 2. **Call to Order:** 7:03 pm
 3. **Pledge:** *Nancy Bertels*
 4. **Additions or Changes to Agenda:** *None*
 5. **Guests:** *Gary Hays, Nancy Bertels*
 6. **Presentations:**
 - *None at this meeting*
 7. **Announcements:**
 - *Sutton Public Library celebrating fifth year of being open, there is an open house tomorrow starting at 5:30 pm*
 - *Gary Hays the Chickaloon Tribal Council is having their annual Culture Camp there are approximately 50 participants. Thirty kids and fifteen adults learning the traditional ways*
 8. **Correspondence:**
 - a. **Mail –**
 - *One magazine given to the Sutton Library and Sutton Council Bank Statement given to Juli Buzby*
 - b. **E-mail -**
 - *Mat Su Borough Assembly Commit period for the Hill Top Premium Green Store Commit period ends July 18th Can be reached at the Mat Su Borough web site will post on Constant Contact.*
 - *Mark received an email from the Borough Assembly on a 3% sales tax if it passes for school bonds.*
 - c. **Public and Board Correspondence**
 9. **Borough and State Reports:**
 - a. *Jim Sykes – MSB Assembly District 1 Representative; Not Present, No report*
 10. **Officer Reports:**
 - a. **Chair – Mark Bertels**
 - *Charlie wanted to know if trash could be, taken to the transfer station from Jonesville and would or could the cost be reimbursed with a receipt from the council. Council has money set aside for the Jonesville Slipper lake area.*
 - *Volunteers at the Recycle center are being paid fifty dollars a shift to supervise the transfer station you may sign up on the web site or at the Sutton Public Library for shift on Fridays and Saturdays. Volunteers need to sign also a release of liability. As a reminder if someone in volunteering a lot and is looking at making \$600.00 or more they are required to do a 1099.*
 - *Topic on free dumping and fee based dumping. If it was free dumping the state would not have to clean up as much garbage along it scenic highways and parks, but with fee based transfer and landfills some people in our society feel it necessary to dump their trash and junk in our scenic parks and byways rather than paying to dump their trash.*
 - b. **Secretary – Earl Houser**
 - *Have Minutes from the last two months that are ready to be signed April and May*
 - *Things have been quite around town with nothing to report*
 - c. **Treasurer – Julie Buzby**
 - *See attached report received from Julie Buzby who was absent at this meeting*
- Approval of Consent Agenda:**
- *Roberta Mason makes Motion to accept Officer Report's, Consisting of Chair, Secretary Report including April and Mays Minutes and Treasurer Reports. Chris Spitzer, Seconds Motion. All in favor, Motion passes unanimously.*
11. **Committee Reports:**
 - a. *Comp Plan Review - Mark Bertels Nothing at this time*
 - b. *501c (3) Committee – Rep. George Rauscher Not Present, None at this time*
 - c. *Bylaws Committee – Roberta Mason Nothing at this time*

Sutton Community Council Regular Monthly Meeting
Wednesday, June 21, 2017, 7:00 pm @ Sutton Public Library
Minutes

d. Jonesville/Slipper Lake Advisory Action Committee – Rep. George Rauscher

- *HB 6 stalled at the House Finance Committee, wasn't included in the list of Bills sent forward to the Special Session, it has a lot of support from legislators the hope is that it will pass next year.*

12. Old Business:

- *Alpine Civic Club Revenue Sharing Money- Roberta Mason working with contractors Dustin Dunlap doing the brick work contract for \$15,000.00*
- *Another contract has been procured for lifting the building for \$12,000.00. Will start within the month of July to excavate around the building and remove added attached out buildings.*
- *Mark Bertels is removing the surrounding old growth trees he will acquire a burn permit to burn off the removed vegetation.*

13. General Orders: Nothing at this time

14. New Business:

- *Annual Jonesville Clean-up day went very well it was put on by Ryan Brett of Alaska Mud Slingers. It was a good turnout of about four hundred volunteers they collected about 10,000 lbs. of trash, steel, old car bodies and carpet.*
- *Council to write a letter to Ryan Brett at Mud Slingers thanking them for putting on the first annual clean-up at Jonesville Slipper Lake round up.*
- *Reassign Revenue Sharing Money given to the Sutton Church in the sum of \$500.00 dollars to be reallocated to the Sutton Food Bank for the purchase of a new Toyo Stove.*
- *Chris Spitzer makes Motion to utilize VBS Revenue Sharing funds to the Sutton Food Bank Roberta Mason, Seconds Motion. All in favor, Motion passes unanimously.*

15. Restate motions and voting results

- *Roberta Mason makes Motion to accept Officer Report's, Consisting of Chair, Secretary Report including April and Mays Minutes and Treasurer Reports. Chris Spitzer, Seconds Motion. All in favor, Motion passes unanimously.*
- *Chris Spitzer makes Motion to utilize VBS Revenue Sharing funds to the Sutton Food Bank Roberta Mason, Seconds Motion. All in favor, Motion passes unanimously.*

16. Meeting Adjourned

- **8:14 pm**

Mark Bertels 7-19-17

President's Signature

Date

Earl J. Houser 7/14/2017

Secretary's Signature

Date