

SUBJECT: APPROVAL OF CHANGE ORDER FIVE TO CONTRACT NO. 23-049B WITH WESTERN CONSTRUCTION & EQUIPMENT TO INCREASE THE CONTRACT AMOUNT BY \$190,483 AND ESTABLISH \$35,000 IN CONTINGENCY FUNDING FOR CENTRAL LANDFILL OPERATIONS FOR FY2027

AGENDA OF: June 16, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	X Kierstyn Hollibaugh 6/2/2026 Signed by: Kierstyn Hollibaugh
Solid Waste Division Manager	X Jeff Smith Signed by: Jeff Smith
Public Works Director	X Tom Adams, P.E. 6/2/2026 Signed by: Tom Adams
Purchasing Director	X R Krafft 6/2/2026 Signed by: R Krafft
Finance Director	X Cheyenne Heindel Signed by: Cheyenne Heindel
Borough Attorney	X Nicholas Spiropoulos 6/3/2026 Signed by: Nicholas Spiropoulos
Borough Manager	X Michael Brown 6/3/2026 Signed by: Mike Brown
Borough Clerk	X Lonnie Mcke... 6/5/2026 Signed by: Lonnie Mcke...

ATTACHMENT (S): Fiscal Note (1pp)
Change Order No. Five (2pp)

SUMMARY STATEMENT: The Solid Waste Division of Public Works is requesting approval of Change Order Five to the annual operations contract with Western Construction & Equipment for services performed at Central Landfill.

On April 14, 2023, the Matanuska-Susitna Borough (MSB) entered into Contract No. 23-049B with Western Construction & Equipment

for the operation and compaction of landfill cells at Central Landfill. Change Order One established a base daily rate of \$7,950.

Since execution of the contract, annual cost-of-living adjustments have been applied through Change Order Two (2.45%) and Change Order Three (2.25%). Change Order Four was administrative in nature and extended the contract for FY27. In accordance with the contract provisions, the Fiscal Year 2027 cost-of-living adjustment of 4.3% increases the daily rate to \$8,645.

The cumulative value of contract modifications has now reached the administrative approval authority established in MSB 3.08.170(C)(2). Therefore, Assembly approval is required for Change Order Five, which increases the contract amount by \$190,483 for Fiscal Year 2027 operations. In addition, Administration is requesting authorization to establish \$35,000 in contingency funding to address emergency repairs, unforeseen operational needs, or regulatory requirements that may arise during the fiscal year.

The total requested authorization is \$225,483.

RECOMMENDATION OF ADMINISTRATION: Approve Change Order Five to Contract No. 23-049B with Western Construction & Equipment, increasing the contract amount by \$190,483, and authorize \$35,000 in contingency funding for Central Landfill operations during Fiscal Year 2027, for a total authorization of \$225,483.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: 6/16/2026

SUBJECT: APPROVAL OF CHANGE ORDER NO. FIVE FOR CONTRACT NO. 23-049B WITH WESTERN CONSTRUCTION FOR THE CENTRAL LANDFILL ANNUAL OPERATION AND COMPACTION CONTRACT TO ADD \$190,482.48 FOR FISCAL YEAR 2027.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$190,482.48	FUNDING SOURCE FY27 Solid Waste Operating Budget
FROM ACCOUNT # 510.150.401 4xx.xxx	PROJECT
TO ACCOUNT:	PROJECT #
VERIFIED BY: _____ X <u>L i e s e l Z a n t o</u> _____ S i g n e d b y : L i e s e l Z a n t o	

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual		190.5				
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING		190.5				

CAPITAL						
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REVENUE						
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FUNDING:


(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		190.5				
TOTAL		190.5				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	 Recoverable Signature X <u>C h e y e n n e H e i n d e l</u> _____ S i g n e d b y : C h e y e n n e H e i n d e l
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**MATANUSKA-SUSITNA BOROUGH
PURCHASING DIVISION**

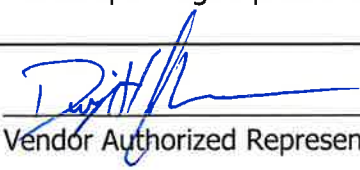
CONTRACT AMENDMENT/CHANGE ORDER ROUTING SHEET

GENERAL INFORMATION		
Date Prepared: <u>5/28/2026</u>		Change Order No.: <u>5</u>
Contract No.: <u>23-049B</u>		
Contract Name: <u>ANNUAL OPERATION AND COMPACTION AT CENTRAL LANDFILL</u>		
CHANGE REASON		
Contract Amendment is necessary per Borough Code Section 3.08.170: (Check the reason(s) that apply)		
<input type="checkbox"/>	#1: To change the quantity ordered or date of delivery under contract for supplies, where necessary to meet unforeseen borough requirements. (Attach Assembly approved legislation if applicable).	
<input type="checkbox"/>	#2: To change the quantity of services or professional services to be rendered, or to change the scope of a project under a contract for services or professional services wherever necessary to meet unforeseen changes in borough requirements.	
<input type="checkbox"/>	#3: To change the scope of a project or the scope of services or professional services under a construction contract to meet unforeseen borough requirements, or to change the specifications under a construction contract because unforeseen conditions render the original specifications impracticable.	
<input type="checkbox"/>	#4: To change the time for completing a project under a contract for services, professional services or construction. (Attach Assembly approved legislation if applicable).	
<input type="checkbox"/>	#5: To correct an error in contract specifications made by the borough in good faith or to resolve a good faith dispute between the borough and a contractor as a party's rights and obligations under the contract.	
<input type="checkbox"/>	#6: To change administrative provisions of a contract without materially altering the contract terms governing the quantity or quality of supplies, services, professional services or construction furnished the borough.	
ACCOUNTING SUMMARY		
Top Level GL:	510.150.401 429.500	
Project Number:		
Project Number:		
CONTRACT SUMMARY		
Original Contract Amount:	\$2,735,250.00 (ANNUAL)	
Previous Additions:	\$121,102.52	
Previous Deductions:	\$150,750.00	
Current Contract Amount	\$2,705,592.52 (ANNUAL)	
Modification Authorizing Action Memorandum Number:	AM 26-076	
ACCEPTANCE & APPROVAL		
Order	Workflow	Reviewed/Approval By:
1	Originator/Requestor	Kierstyn Hollibaugh <small>Digitally signed by Kierstyn Hollibaugh Date: 2026.05.28 12:42:22 -08'00'</small>
2	Division Manager	Jeff Smith <small>Digitally signed by Jeff Smith Date: 2026.05.28 13:06:52 -08'00'</small>
3	Department Director	
4	Purchasing Coordinator	
5	Accounting	
6	Finance Director	
7	Purchasing Coordinator	



MATANUSKA-SUSITNA BOROUGH
PURCHASING DIVISION

CONTRACT AMENDMENT/CHANGE ORDER

General Information	
Change Order No.:	5
P.O. No.:	TBD
Contract No.:	23-049B
Contract Name:	ANNUAL OPERATION AND COMPACTION AT CENTRAL LANDFILL
Vendor Name:	WESTERN CONSTRUCTION
Mailing Address:	6321 A ST, ANCHORAGE, AK 99518
Email Address:	PAULWCEAK@YAHOO.COM DWIGHTJJOHNSON@GMAIL.COM
Description of Change	
<p>The following change(s) to the above Contract are made in accordance with the terms of the contract and the conditions outlined below. This document will serve as an amendment to the Contract, and all provisions of the Contract shall remain applicable.</p> <p>This change order adds the 2026 escalation by the US DOL statistics for Alaska at 4.3% plus \$450.00 per day as referenced in Change Order 1. The FY27 daily rate will increase to \$8,645.00 beginning July 1, resulting in a total annual contract value of \$2,896,075.00.</p>	
Change Order Summary	
Calendar Days (+/-):	
New Completion Date:	
Amount of Change Order (\$):	\$190,482.48
New Contract Amount:	\$2,896,075.00 (ANNUAL)
Acceptance & Approval	
<p>No vendor may provide supplies, services, professional services, or construction to the borough until the Borough's Purchasing Officer has reviewed and signed this amendment. MSB 3.08.170</p>	
Recommended By:	<p>Jeff Smith Digitally signed by Jeff Smith Date: 2026.05.28 13:07:26 -08'00'</p> <p>MSB Requesting Department Representative _____ Date _____</p>
Accepted By:	<p> _____ Date <u>5/29/26</u></p> <p>Vendor Authorized Representative _____ Date _____</p>
APPROVAL:	<p>_____ Date _____</p> <p>MSB Purchasing Officer Date</p>