

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, FEBRUARY 6, 2024

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- [24-018](#) A. Regular Assembly Meeting Minutes: 12/19/23
 B. Regular Assembly Meeting Minutes: 01/02/24
 C. Regular Assembly Meeting Minutes: 01/16/24

Attachments: [12/19/23 - SIGNED - Assembly Regular Meeting Minutes](#)
[01/02/24 - SIGNED - Assembly Regular Meeting Minutes](#)
[01/16/24 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities
2. Matanuska-Susitna Borough School District
3. State of Alaska

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Fiscal Year 2023 Audit Presentation

[24-029](#) Auditor Report Handout

Attachments: [02/06/24 - Presentation](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

- [24-026](#)
1. Abbreviated Plat: 01/10/24, 01/17/24
 2. Agriculture Advisory Board: 12/20/23, Resolution No. 24-01
 3. Big Lake Community Council: 10/24/23, 11/14/23
 4. Butte FSA Board of Supervisors: 12/14/23
 5. Chase Community Council: 10/18/23
 6. Chickaloon Community Council: 10/11/23, 12/13/23
 7. Fishhook Community Council: 10/19/23, 12/04/23
 8. Local Emergency Planning Committee: 10/18/23
 9. Planning Commission: 11/20/23, Resolution No. 24-01
 10. Platting Board: 01/04/24
 11. South Colony RSA Board of Supervisors: 10/25/23
 12. Susitna Community Council: 12/07/23
 13. Waterbody Setback Advisory Board: 12/14/23

Attachments: [02/06/24 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 24-032](#) Reporting Conclusion Of Contract No. 23-106B with Prostripe, LLC. For a Total Contract Amount Of \$341,828.50 For The 2023 Road Striping Project.

Attachments: [IM 24-032](#)

[IM 24-033](#) Reporting Conclusion Of Contract No. 22-134B With Pruhs Construction Company LLC. For A Total Contract Amount Of \$2,551,247.61 For The Felton Street Extension Project.

Attachments: [IM 24-033](#)

[IM 24-038](#) Reporting Conclusion Of Contract No. 23-056B with Mass Excavation, Inc. For a Total Contract Amount Of \$1,153,893.27 For The Government Peak Overflow Parking Lot Project.

Attachments: [IM 24-038](#)

[IM 24-047](#) Informing The Assembly Of The Managers Signature On And Submittal Of A Federal Fiscal Year 2024 State Homeland Security Program Grant Application To The Alaska State Division Of Homeland Security And Emergency Management Requesting A Grant In The Amount Of \$558,000 For The Department Of Emergency Services.

Attachments: [IM 24-047](#)

[IM 24-048](#) Informing The Assembly Of The Pending United States Department Of Commerce, Economic Development Administration Document That Requires The Borough Manager's Signature Prior To Their Approval Of A Construction Contract With Western Marine Construction For Installation Of Pile Sleeve And Cathodic Protection At Port Mackenzie.

Attachments: [IM 24-048](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 24-003](#) An Ordinance Creating North Victor Road, Road Paving Local Improvement District No. 660, Approving The Improvement Plan For The District, And Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 24-003](#)
[IM 24-004](#)
[02/06/24 - OR 24-003 LID Ballot Tally](#)

[OR 24-017](#) An Ordinance Approving The Sale Of Borough-Owned Property Identified As Lot 99 Rustic Wilderness Division 2 To The Adjacent Property Owner, Roar Ingebretsen.

Attachments: [OR 24-017](#)
[IM 24-026](#)

[OR 24-018](#) An Ordinance Approving An Appropriation Of \$675,000 From The Central Mat-Su Fire Service Area Fund Balance To Repair Pumper-Tender 62.

RS 24-018: A Resolution Approving The Scope Of Work And Budget For A Project To Facilitate Repairs For Pumper-Tender 62 For Central Mat-Su Fire Service Area.

Attachments: [OR 24-018](#)

[RS 24-018](#)

[IM 24-027](#)

[OR 24-019](#) An Ordinance Appropriating \$500,000 From Areawide Fund Balance To The Arctic Winter Games Project For An As Needed Grant To Supplement Funding For The 2024 Arctic Winter Games.

RS 24-022: A Resolution Approving The Scope Of Work And Budget For An As Needed Grant To Supplement Funding For The 2024 Arctic Winter Games.

Attachments: [OR 24-019](#)

[RS 24-022](#)

[IM 24-036](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 24-024](#) A Resolution Waiving The Roving Vendor Use Fee For Food Service Trucks And Transient Merchants From March 1, 2024 Through March 17, 2024, In Support Of The Arctic Winter Games.

Attachments: [RS 24-024](#)

[IM 24-046](#)

2. ACTION MEMORANDUMS

[AM 24-005](#) Approval of Change Order No. 1 For Contract No. 23-002P(B) With Professional & Technical Services, Inc. For The Smith Road Extension Upgrade And Pathway Project.

Attachments: [AM 24-005](#)

[AM 24-006](#) Award Of Contract No. 24-006C To Pierce Manufacturing Inc. For Accident Repair Of A 2021 Pierce Enforcer Tanker/Pumper Apparatus.

Attachments: [AM 24-006](#)

[AM 24-007](#) Approval To Extend The Final Completion For Contract No. 23-045C With HDL Engineering Consultants, LLC. For The Lucille Street Upgrade And Pathway Project.

Attachments: [AM 24-007](#)

[AM 24-011](#) Award Of Proposal No. 24-060P To RESPEC Company, LLC. In The Contract Amount Of \$595,604 To Design Improvements To The New Central Landfill Entrance.

Attachments: [AM 24-011](#)

[AM 24-012](#) Approval Of Amendment No. 1 To Contract No. 23-055P With Heartland Water Technology, Inc. To Extend The Completion Date For The Design Leachate Reduction System Project.

Attachments: [AM 24-012](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 02/20/24, Assembly Chambers)

[OR 24-027](#) An Ordinance Conveying And Merging The Borough's Development Rights Interest, With The Agricultural Rights Title, For Fee Simple Title With Agricultural Covenants For Tax Id No. 4809000T031A, To Raymond And Shannon Latchem.

Attachments: [OR 24-027](#)
[IM 24-041](#)

[OR 24-028](#) An Ordinance Approving Classification Of Borough-Owned Lands For Inclusion In The 2024 Competitive Bid Land Sale And Future Over-The-Counter Land Sales.

Attachments: [OR 24-028](#)
[IM 24-043](#)

[OR 24-029](#) An Ordinance Amending MSB 3.70, Service Area Sales Tax, To Change Monthly Talkeetna Sewer And Water Special Service Area No. 36 Sales Tax Returns To Quarterly Returns.

Attachments: [OR 24-029](#)
[IM 24-044](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[24-027](#) Mayoral Requests For Confirmation

Attachments: [02/06/24 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

[OR 24-031](#) An Ordinance Amending MSB 8.40, Liquor License Referrals, Regarding Transfers Of Alcoholic Beverage Licenses From The Borough Into The Cities.

Sponsors: Yundt

Attachments: [OR 24-031](#)
[IM 24-049](#)

XI. RECONSIDERATION

[OR 24-007](#) An Ordinance Amending MSB 23.20.090(C), To Change The Requirement Of Preparing A Five-Year Harvest Schedule Every Three Years, To A Voluntary Schedule.

Attachments: [OR 24-007](#)
[IM 24-010](#)
[02/06/24 - Nowers Reconsideration](#)
[02/06/24 - Nowers Possible Amendment](#)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To Attorney/Client Privilege.)

A. Snow Removal Claims Submitted By Road Service Area Contractors

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.