

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## BOROUGH MAYOR

Edna DeVries

## BOROUGH CLERK

Lonnie R. McKechnie, CMC

## BOROUGH MANAGER

Michael Brown

## BOROUGH ATTORNEY

Nicholas Spiropoulos



## BOROUGH ASSEMBLY

Tim Hale, District 1  
Stephanie Nowers, District 2  
Dee McKee, District 3  
Maxwell Sumner, District 4  
Bill Gamble, District 5  
Dmitri Fonov, District 6  
Ron Bernier, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MARCH 4, 2025

---

## WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

### IN WRITING:

\* You can submit written comments to [leg.com@matsugov.us](mailto:leg.com@matsugov.us)

### TELEPHONIC TESTIMONY:

- \* Dial 1-855-225-2326
- \* You will hear "Joining conference" when you are admitted to the meeting.
- \* You will be automatically muted and able to listen to the meeting.
- \* When the Mayor announces audience participation or a public hearing you would like to speak to, press \*3; you will hear "Your hand has been raised."
- \* When it is your turn to testify you will hear "Your line has been unmuted."
- \* State your name for the record, spell your last name, and provide your testimony.

### OBSERVE: observe the meeting via the live stream video at:

- \* <https://matanuska.legistar.com/Calendar.aspx>
- \* <https://www.facebook.com/MatSuBorough>
- \* Matanuska-Susitna Borough - YouTube

## I. CALL TO ORDER

## II. ROLL CALL

## III. APPROVAL OF AGENDA

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. SPECIAL ORDERS OF THE DAY**

##### **A. Mayoral Proclamation in Recognition of the Palmer Moose Division II Hockey Team**

[25-042](#)            Mayoral Proclamation

**Attachments:** [Proclamation](#)

#### **VI. MINUTES OF PRECEDING MEETINGS**

[25-035](#)            A. Assembly Regular Meeting: 01/21/25  
                         B. Assembly Regular Meeting: 02/04/25

**Attachments:** [012125 - SIGNED - Assembly Regular Meeting Minutes](#)  
[020425 - SIGNED - Assembly Regular Meeting Minutes](#)

#### **VII. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

##### **B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

##### **C. MANAGER COMMENTS**

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Alaska State Troopers Update**

##### **D. ATTORNEY COMMENTS**

## E. CLERK COMMENTS

## F. CITIZEN AND OTHER CORRESPONDENCE

- [25-038](#)
1. Abbreviated Plat: 02/05/25, 02/12/25, 02/19/25
  2. Animal Care and Regulation Board: Order for Dismissal of 25-03
  3. Caswell Lakes RSA Board of Supervisors: 12/09/24
  4. Chase Community Council: 10/16/24
  5. Enhanced 911 Advisory Board: 12/10/24
  6. Gateway Community Council: 10/09/24, 11/13/24
  7. Library Advisory Board: 10/14/24
  8. MSB Fish and Wildlife: 11/14/24, 12/12/24
  9. Platting Board: 01/02/25
  10. South Knik River Community Council: 10/17/24
  11. Susitna Community Council: 01/04/24, 02/01/24, 03/07/24, 06/06/24, 08/01/24, 10/03/24, 11/07/24, 01/02/25
  12. Talkeetna Sewer and Water Advisory Board: 01/08/25
  - 13 Transportation Advisory Board: Resolution No. 25-02
  14. Willow Area Community Organization: 01/08/25

**Attachments:** [03/04/25 - Citizen and Other Correspondence](#)

## G. INFORMATIONAL MEMORANDUMS

[IM 25-044](#) Reporting The Conclusion Of Contract No. 23-126B With Western Construction And Equipment, LLC. For A Total Contract Amount Of \$495,704.71 For Big Rock Road Improvements.

**Attachments:** [IM 25-044](#)

[IM 25-049](#) Reporting The Conclusion Of Contract For Bid No. 21-150B With Roger Hickel Contracting, Inc. For A Final Contract Amount Of \$36,196,452 To Construct Houston Middle School.

**Attachments:** [IM 25-049](#)

[IM 25-052](#) Reporting The Conclusion Of Contract No. 23-078B With OT Enterprises, LLC. For A Total Contract Amount Of \$478,524.75 For The English Bay Drive, Resolution Bay Circle, And Katmai Court Road Improvements Project.

**Attachments:** [IM 25-052](#)

[IM 25-058](#) Reporting The Conclusion Of Contract For Bid 24-077B With Pro Built, LLC. For A Final Contract Amount Of \$293,482 For The Design /Build To Remodel Station 7-9.

**Attachments:** [IM 25-058](#)

## VIII. SPECIAL ORDERS

**A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)**

**B. PUBLIC HEARINGS (Three Minutes Per Person.)**

[OR 25-016](#) An Ordinance Approving An Appropriation Of \$314,014 From The Big Lake Road Service Area Fund Balance To The Big Lake Road Service Area Road Improvement Projects List.

**Attachments:** [OR 25-016](#)  
[IM 25-032](#)

[OR 25-019](#) An Ordinance Amending MSB 5.25.150(C), Willow-Caswell Fire Service Area Board Of Supervisors.

**Attachments:** [OR 25-019](#)  
[IM 25-040](#)

[OR 25-021](#) An Ordinance Accepting And Appropriating \$60,000 From The United States Fish And Wildlife Service, National Fish Habitat Partnership, For Coal Creek At Sushana Drive Fish Passage Replacement.  
RS 25-016: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into An Agreement With The United States Fish And Wildlife Service For Coal Creek At Sushana Drive Fish Passage Replacement And Approving The Time Extension Of The Fiscal Year 2023 Areawide Budget Appropriation For Fish Passage Improvements Match Funds.

**Attachments:** [OR 25-021](#)  
[RS 25-016](#)  
[IM 25-042](#)

[OR 25-022](#) An Ordinance Approving The Addition Of A New Regular, Full-Time Right-Of-Way Acquisition Officer (Project Employee) For The Pre-Design & Engineering Division Of The Public Works Department.

**Attachments:** [OR 25-022](#)  
[IM 25-047](#)

**C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)**

**D. CONSENT AGENDA**

**1. RESOLUTIONS**

[RS 25-021](#) A Resolution Authorizing The Manager To Enter Into An Agreement With AAA Valley Gravel, LLC. For The Also Interim Material District, Materials Sale.

**Attachments:** [RS 25-021](#)  
[IM 25-053](#)

[RS 25-025](#) A Resolution Authorizing The Manager To Enter Into An Agreement With Tutka, LLC. For The Milepost 128 Parks Highway Material Sale.

**Attachments:** [RS 25-025](#)  
[IM 25-074](#)

[RS 25-026](#) A Resolution Establishing A State Legislative Priority Requesting That The Alaska Legislature Amend State Law Regarding The Open Meetings Act To Allow Local Governments The Option To Exempt Advisory Service Area Boards From The Act.

**Sponsors:** Fonov

**Attachments:** [RS 25-026](#)  
[IM 25-061](#)

[RS 25-027](#) A Resolution Allocating Human Services Community Matching Grant Program Funding To Nonprofit Subgrantees For The Provision Of Critically Needed Essential Health And Social Services.

**Attachments:** [RS 25-027](#)  
[IM 25-062](#)

[RS 25-028](#) A Resolution In Support Of Alaska State Senate Bill 92.

**Sponsors:** Bernier

**Attachments:** [RS 25-028](#)

[IM 25-063](#)

## 2. ACTION MEMORANDUMS

[AM 25-019](#) Approval Of Change Order No. 1 For Contract No. 25-001P With Lounsbury And Associates, Inc. To Add \$40,900 For The Guardrail Inventory And Assessment For Bogard Road Service Area No. 25; And Extend The Contract To June 30, 2025.

**Attachments:** [AM 25-019](#)

[AM 25-020](#) Authorization To Vacate That Portion Of West Independence Drive Lying Between North Deception Drive And North Craigie Court Located North Of Deception Creek, South of Willow Fishhook Road, And West Of Four Mile Road, Located Within The Southeast 1/4 Of Section 2, Township 19 North, Range 4 West, Seward Meridian, Alaska.

**Attachments:** [AM 25-020](#)

[AM 25-021](#) Approval Of Change Order No. 2 For Contract No. 22-143P With The Boutet Company, Inc. To Add \$15,540 For The Williwaw Way, Kodiak Drive, And Helen Lane Project; And To Extend The Contract To July 30, 2027.

**Attachments:** [AM 25-021](#)

[AM 25-022](#) Award Of Bid No. 25-138C To Hughes Fire Equipment, Inc. In The Amount Of \$1,520,253 To Purchase An Enforcer Pumper Tender.

**Attachments:** [AM 25-022](#)

[AM 25-023](#) Award Of Proposal No. 25-079P To Collins Architecture + Energy Conservation, LLC. In The Contract Amount Of \$127,357 To Design School District Elevator Replacements.

**Attachments:** [AM 25-023](#)

## IX. UNFINISHED BUSINESS

## X. VETO

## XI. NEW BUSINESS

### A. INTRODUCTIONS (For Public Hearing 03/18/25, Assembly Chambers)

[OR 25-020](#) An Ordinance Accepting And Appropriating \$21,500 From The American Society For The Prevention Of Cruelty To Animals, And Approving The Scope Of Work And Budget For The Quality-Of-Life Project  
RS 25-015: A Resolution Approving The Scope Of Work And Budget For The Quality-Of-Life Grant From The American Society For The Prevention Of Cruelty To Animals.

**Attachments:** [OR 25-020](#)  
[RS 25-015](#)  
[IM 25-041](#)

[OR 25-027](#) An Ordinance Accepting And Appropriating \$39,049.44 From The Alaska State Division Of Forestry Volunteer Fire Capacity Grant Program; And Appropriating \$3,904.94 In Matching Funds For Firefighter And Firefighting Equipment, Clothing, Supplies, And Communications Equipment.  
RS 25-023: A Resolution Approving The Scopes Of Work And Budgets For The Alaska State Division Of Forestry Volunteer Fire Capacity Grants And Matching Funds For The Fire Service Areas Of Caswell, Willow, Talkeetna, And Sutton.

**Attachments:** [OR 25-027](#)  
[RS 25-023](#)  
[IM 25-056](#)

[OR 25-028](#) An Ordinance Accepting And Appropriating \$2,100,000 From The Environmental Protection Agency's Solid Waste Infrastructure For Recycling Grants For Communities.  
RS 25-024: A Resolution Approving The Scope Of Work And Budget For The Solid Waste Division's Sustainable Organic Materials Compost Program And Infrastructure Development.

**Attachments:** [OR 25-028](#)  
[RS 25-024](#)  
[IM 25-057](#)

[OR 25-029](#) An Ordinance Approving An Appropriation Of Road Service Fund Balances To That Road Service Area's Capital Project Fund.

**Attachments:** [OR 25-029](#)  
[IM 25-059](#)

[OR 25-030](#) An Ordinance Establishing A Joint Assembly/School Board Committee On School District Funding Issues.

**Sponsors:** Fonov

**Attachments:** [OR 25-030](#)  
[IM 25-060](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[25-039](#) Mayoral Requests for Confirmation

**Attachments:** [03/04/25 - Vacancy Report](#)

## **C. OTHER NEW BUSINESS**

## **D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

## **XII. RECONSIDERATION**

## **XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

## **XIV. EXECUTIVE SESSION**

## **XV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.**