

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD**

RECEIVED
APR 24 2018
CLERKS OFFICE

Chairman - Norman Harris (05)	Dick Zobel (02)	Vacant (06)	Jon Olsen (10)
Vice Chair - James Skinner (09)	Vacant (03)	Derylee "Lee" Hecimovich (07)	Erik "Johnson" Johnson (11)
Bruce Bush (01)	Jenny VanderWeele (04)	Donald Brainard (08)	Braden VanderWeele (12)

MINUTES

**REGULAR MEETING
DSJ BUILDING LOWER LEVEL CONFERENCE ROOM**

**January 17, 2018
4:30 P.M.**

I. CALL TO ORDER; ROLL CALL

Mr. Harris called the meeting to order at 4:30 p.m.

- A. Members present and establishing a quorum were:
- B. Dr. Norman Harris, James Skinner, Jon Olsen, Erik Johnson, Donald Brainard, Derylee Hecimovich, Jenny VanderWeele, and Braden VanderWeele,
- C. Members Absent and Excused: None
- D. Members Absent: Dick Zobel and Bruce Bush.
- E. Staff present: Tracy McDaniel, Asset Manager, Eric Phillips, CD Director, Ray Nix, Resource Manager and Deborah Selman, CD Dept. Admin. Specialist.

II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

Mr. Skinner motioned to approve the Agenda, Ms. Vanderweele 2nd, the Agenda was approved by general consent and without objection.

III. AUDIENCE PARTICIPATION (Limit to 3 minutes)

None

IV. APPROVAL OF MINUTES

- A. November 15, 2017

Mr. Brainard motioned to approve the minutes, Mr. Skinner 2nd, the minutes were approved by general consent and without objection.

V. ITEMS OF BUSINESS

- A. Correspondence - none
- B. Staff Report - Tracy McDaniel, Staff Report Memorandum – January 8, 2018
- C. PPM Ag Land Sales Subparts Draft

Ms. McDaniel stated that the purpose of the reviewing the PPM Draft documents is to correct some of the wording to make the documents and Resolutions more readable.

Mr. Brainard moved to open discuss on the PPM's, Mr. Skinner 2nd, motion approved. Section 2.1 A Classifications, Ms. McDaniel discussed putting together an ag sale this summer or fall and with the board not meeting in the summer time, would the board consider calling a special meeting? Discussion on properties and agricultural land sales. Mr. Johnson asked if the board can comment via email or if we have to actually meet. Ms. Selman explained any decisions the board must have a quorum. Ms. McDaniel will keep the board informed if she can pull together an ag sale this summer or fall.

Mr. Harris asked about the home sites. Ms. McDaniel discussed Title 23 versus Title 13 and fielding questions from ag land owners. The board discussed when staff would need their review if it was primarily for lease or sale of ag lands. Ms. McDaniel stated yes that was correct, lease or sale including but not limited to. The board agreed.

Section 3.1. Ms. McDaniel asked if anyone had any comments, suggestions or changes to this section. Mr. Johnson asked if we wanted to have the soil information under E? If we wanted to add that extra mandated information? Ms. McDaniel stated that she would add it. Mr. Johnson suggested adding NRCS Soil Information. Discussion on soil types in Alaska.

Section 4.1 - Purchaser's Qualifications. Ms. McDaniel explained that there were some misconceptions about the two types of documents a Deed of Trust versus a Contract for Sale. The board discussed and were in favor of qualifying a buyer before a Deed of Trust was issued versus a Contract for Sale.

Section C. Ms. McDaniel discussed a veteran's preference to purchase an ag parcel and what that meant for an ag sale. The board stated that their intent was the veteran's preference not the cumbances. The board asked Ms. McDaniel to clean it up.

Section 5.1 – Sale Methods, no changes.

Section 6.1 – Farm Conservation Plan & Right to Farm Statue. Ms. McDaniel discussed taking out the Right to Farm Statue. Discussion on how to inform real estate agents and buyers of the statue. Ms. McDaniel said she could add that information to the Ag Brochure. Discussion continued on how to educate the public on the statue and the Farm Conservation Plan and the Right to Farm. Mr. Johnson suggested adding, "Provide a Farm Conservation Plan which will be reviewed by the appropriate SWCD Board and returned to MSB Land and Resource Management Division for approval by the Borough Manger." Discussed Continuous Fallow is not a farm plan, Fallow is a farm plan. Continuous fallow is what the board is objecting to.

Section 7.1 – Construction of Real Property Improvements. Not much changed in this section. No additional comments.

Section 8.1 – Sale and Subdivision. Ms. McDaniel discussed reformatting of the numbering and lettering and separating the sections. Ms. McDaniel added Section 8.1 C and explained why she added it. Discussion on subdividing ag lands.

Section 8.2 – Subdivision. This section rearranges what goes with subdivisions. Discussion on home sites, subdivision rights and sale of farm lands. Ms. McDaniel said this needs to be clarified. Change Section 8.2 D to A and strike Assembly approval and revise the provisions to correct letters. Change Section 8.2 A to D make changes to read, “Subdivision is allowed upon Assembly approval grants a release...of the borough.” Ms. McDaniel discussed the 5 acre home sites and the problems with them. The board discussed several issues under different titles and subdividing problems. Ms. McDaniel is looking for really good suggestions on this section and will email the Word document out to the board to review and make suggestions prior to the next meeting.

Section 8.3 – Ms. McDaniel discussed how she revamped this section quite a bit. Mr. Brainard suggested MSB offer to upgrade Title 13 to Title 23. Discussion on what the Assembly would like to see to resolve some of the title issues and then the board could do a resolution to that effect.

Section 9.1 – Enforcement of Agricultural Use and Program Requirements. Everything is the same except B was passed by a resolution, except this notice, is there something the board would want to see? Yes, the board would like to see this as a recorded notice. Further review and discussion on this session will be held via email and the next meeting to make corrections and to clarify. Mr. Brainard motioned to table the policy discussion until the next meeting in March, Ms. VanderWeele 2nd, approved by general consent.

D. Resolution 18-01

1. A RESOLUTION RECOMMENDING ASSEMBLY ACTION, IN THE FORM OF AN ORDINANCE, TO ESTABLISH A CHANGE IN MSB CODE 23.05.100 CLASSIFICATIONS.

Mr. Harris asked if everyone understood the reso, correction to spelling of produces to products. Mr Brainard motioned to approve Resolution 18-01, Ms. Hecimovich 2nd, approved by general consent.

VI. MEMBER COMMENTS (Note: Limit to 3 minutes)

Mr. Brainard, none. Mr. VanderWeele, none, Ms. VanderWeele, none, Mr. Olsen, hopefully by this time next month I'll be somewhere warmer. Mr. Johnson, just want to enter in to the record that I brought the handout MSB Owned Parcels soil maps to assist staff and for future discussion of where we want to focus staff of where we want future sales at. Ms. Hecimovich, none, Mr. Skinner, profitable meeting good start to the next year. Mr. Harris, no comments.

VII. NEXT MEETING

- A. February 21, 2018, 4:30 pm – DSJ Building Lower Level Conference Room – cancelled. Next meeting March, 21, 2018 at 4:30pm in the Lower Level Conference Room.

VIII. ADJOURNMENT

Mr. Harris adjourned the meeting at 6:14 pm.

AGRICULTURE ADVISORY BOARD


Norman Rex Harris, Chairman

ATTEST:


Deborah Selman,
Department Administrative Specialist

RECEIVED
APR 26 2018
CLERKS OFFICE

Butte Fire Service Area Board of Supervisors

Minutes 1 Feb 2018, Sta 21

Members present; Gregory Nilsson, Chair, Robert Hicks

Staff and Guests; Butte Fire Chief Eric Van Dusen, Butte Fire Assistant Chief Louis LaRousse, Borough Fire Deputy Director Ken Barkley, Borough Assembly Representative District 1, Jim Sykes.

Meeting called to order 7 p.m. Notice of meeting had been posted. Quorum was present.

Meeting began with discussion of the death of past Board Chair, Mr. Von Gunten. With his passing, minutes of the last Board meeting are not available. Mr. Nilsson nominated and approved by Board members as Chair and agreed to act in that capacity to maintain meeting minutes and records.

Chief Van Dusen thanked Assistant Chief LaRousse for working with the JBER fire chief and other emergency and public safety services for the inspiring sendoff for former chief Charles Von Gunten. The drive to intern Charlie at the national cemetery at Ft Rich was lined from Palmer to JBER with responders at attention at almost every overpass and intersection, rendering a salute.

Training updates; To maximize efficiencies and maintain consistent training standards, classes at a given location are available to personnel in other FSAs in need of that training to upgrade their certifications. Testing by state auditors of all applicants assures uniform, consistent assessments of applicants' abilities. Last year, at 21, 98 per cent of Firefighter 1 positions were certified firefighters. We have six new hires, ergo that percentage has dropped a bit. As the overall level of responder quality rises, area ISO rates will fall, indicating a higher degree of protection for residents and, perhaps, lower fire insurance premiums. The state is looking to generate internationally certified IFSAC firefighters across the borough as, at present, Mr. Barkley and Mr. LaRousse are the only borough responders so certified. Our department is state accredited, our responders are accredited and we have advanced, technically skilled personnel; our department is improving quickly.

Financial; Mr. Hicks asked about budget for fiscal year 2019; Mr. Nilsson, Chief Van Dusen advised that budget was approved by Board at December 2017 meeting. Mr. Hicks asked about the disposition of fire department equipment as it is passed from one FSA to another and eventually disposed of. Receipts from any eventual sale of equipment would be credited back to the account of the FSA which initially purchased the equipment. Looking at upcoming expenditures, Mr. Hicks asked whether, in the process of purchasing new air packs, we can get credit for those being replaced. Some allowance may be offered. We will be ordering new

airpacks in July and installing them in October. Department will not be replacing all radios now issued to firefighters. At \$7000 apiece they are expensive, and sometimes lost, damaged or destroyed in the course of their use. New system will have radios in the trucks. Asst. Chief LaRousse and Chief Van Dusen are writing specs for a rescue and fire suppression vehicle, which will be our next major purchase, around \$750,000, after replacing air packs, which will cost around \$400,000.

Budget; Chief Van Dusen has been watching the numbers closely and we are on track on all fronts: Building rental, item 425, at \$21,759, is our yearly payment toward the operation costs of the new borough maintenance building at Mi 51, Parks Highway. Mr. Barkley invited all present to attend the dedication of the building on 22 March at 2p.m. or 24 March at 10 a.m. Item 426 - We are upgrading our computer components; new laptops (most classes are run using laptops for testing and information transmission) which eliminates paper and "binders" use. Item 428: equipment and communications costs; Borough is developing an areawide system of communication among responders which will enable personnel to access the nature of the emergency, the personnel and assets committed at any given time. This will be an Iphone or Ipad responder app which will be the logical replacement for individual radios. Because at this time, we have approximately 25 radios in use, the upfront savings (no radio replacement costs) will be substantial. The overall budget rose less than one per cent from last year, which was Chief Van Dusen's goal for this year. Mr. Hicks asked whether we were serving the taxpayers well. Our next fire and rescue apparatus will cost 750k, minimum, and we are budgeting for that. Airpacks may use up to \$450k, so need some latitude. Our new equipment will be fueled by gasoline, rather than diesel. Our rescue truck is getting ready to "age out", and the replacement apparatus will be a combined unit; fire suppression pumper and rescue. We are effectively eliminating the need for an additional apparatus. Gear standard on the vehicle can be swapped out for gear specific to the needs of the callout. Ex: if a call comes in for an ice rescue, appropriate gear, at the ready, can be added. By combining rescue and fire suppression in one vehicle, Rescue can assist in the cost of purchase and operation. EMS, Fire and Rescue are different entities, and, though funded areawide, the funds are specific to the purpose; Rescue cannot fund an ambulance. Regarding airpacks, Mr. Barkley says Scott had made big improvements in their product, but too many support components would have had to be changed out; compressors, brackets, masks, etc. would have added \$500k to facilitate the changeover. MSA (another supplier) offered to improve their bid and the borough agreed. Willow and Caswell have already changed over. These are 4000 psi systems. Ultimately, airpacks borough wide will be interchangeable. Willow was cited by Mr. Barkley as a real success story in that increasing the mill rate allowed expansion and professional growth in that fire department. In just two years the investments are already yielding good returns.

Chief Van Dusen related the work ongoing at 21; classroom led lighting, painting. Replacing the fuel oil fired heating system with natural gas is saving money. Heat in the Butte facilities is now being kept at 65 degrees, unit heaters are distributing heat well. Station 22 is due for heating

system upgrade. Mr. Hicks asked about inoperative exterior lighting at Station 22 and Chief Van Dusen will order LED lights for exterior of 22, per Mr. Hicks' request, as his lighting bill is around \$287 per month.

Mr. Hicks asked that Capital Improvement Projects list be reviewed at next meeting, as well as looking at scheduling meetings for this year. At this time, our meetings are scheduled on the second Thursday of any meeting month, at 6:30 p.m.

Next Butte FSAB meeting will be Thursday March 15 at 6:30 p.m. at Butte Sta 21, to accomodate participants unable to attend on March 8.

Adjourned 8 p.m.

Respectfully submitted,


Gregory Nilsson, chair

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Historical Preservation Commission was called to order at 6:09 PM on Thursday, March 29, 2018, in the Matanuska-Susitna Borough Conference Room 203, 350 E. Dahlia Avenue, Palmer, Alaska.

Historical Preservation Commission members present and establishing a quorum were:

Eileen Haines	Andrew Schweisthal
Deborah Burlinski	Fran Seager-Boss
Jake Anders	

Staff and Agency Representatives in attendance were:
Ted Eischeid, Planner II

II. APPROVAL OF AGENDA

MOTION: Ms. Deborah Burlinski made a motion to amend the agenda **ITEMS OF BUSINESS** into **NEW BUSINESS** and **OLD BUSINESS**; Ms. Eileen Haines seconded. There was no discussion. Motion passed unanimously.

MOTION: Ms. Deborah Burlinski made a motion to amend the agenda **STAFF/AGENCY REPORTS & PRESENTATIONS** by adding **LOCAL REPORTS/HISTORICAL SOCIETIES**; Ms. Eileen Haines seconded. There was no discussion. Motion passed unanimously.

MOTION: Ms. Deborah Burlinski made a motion to amend the agenda by adding a section titled **CORRESPONDENCE**; Ms. Eileen Haines seconded. There was no discussion. Motion passed unanimously.

MOTION: Ms. Deborah Burlinski made a motion to amend the agenda by adding **OLD BUSINESS**, a discussion of the current and revised HPC ordinance; Ms. Eileen Haines seconded. There was no discussion. Motion passed unanimously.

MOTION: Ms. Deborah Burlinski made a motion to amend the agenda by moving **AUDIENCE PARTICIPATION** up to the present time to allow Mr. Haberman to speak; Ms. Fran Seager-Boss seconded. There was no discussion. Motion passed unanimously.

MOTION: Ms. Eileen Haines made a motion to amend the agenda by moving **PLEDGE OF ALLEGIANCE** to the beginning of the Agenda; Mr. Jake Anders seconded. There was no discussion. Motion passed unanimously.

NOTE: CHECKED WITH CLERK WHETHER THIS IS PROPER; MS. McKECHNIE STATES THAT YOU SHOULD CALL MEETING TO ORDER, CONDUCT ROLL CALL, AND ESTABLISH THAT A QUORUM IS PRESENT, AND APPROVE THE AGENDA BEFORE DOING THE PLEDGE.

MOTION: Ms. Deborah Burlinski made a motion to approve the amended agenda; Ms. Fran Seager-Boss seconded. There was no discussion. Motion passed unanimously.

III. AUDIENCE PARTICIPATION (*three minutes per person*)

Mr. Haberman spoke on behalf of public process.

IV. NOMINATIONS AND ELECTIONS

A. Chair

MOTION: Ms. Deborah Burlinski made a motion to nominate Ms. Fran Seager-Boss as Chair; Ms. Eileen Haines seconded.

MOTION: Ms. Eileen Haines nominated herself for Chair.

VOTE: Ms. Fran Seager-Boss was elected for Chair by unanimous vote.

B. Vice-Chair

MOTION: Ms. Deborah Burlinski made a motion to nominate Ms. Eileen Haines as Vice-Chair; Ms. Eileen Haines seconded.

VOTE: Mr. Jake Anders was elected for Vice-Chair by a vote of 4 - 1. Schweisthal, Burlinski, Seager-Boss, Anders for Anders; Haines for Haines.

V. Correspondence

Mr. Eischeid shared a handout detailing free a National Park Service course, "Vanishing Treasures Program", May 15-17 in Anchorage. He asked that any commissioners planning on attending notify him.

VI. STAFF/AGENCY REPORTS & PRESENTATIONS

Mr. Eischeid discussed items in the commissioner's binders.

VII. OLD BUSINESS

MOTION: Ms. Deborah Burlinski made a motion to delay consideration of proposed changes to MSB Code 4.46 Historic Preservation Commission until the next HPC meeting scheduled for 4/19/18; Mr. Jake Anders seconded. Discussion ensued. Motion passed unanimously

VIII. NEW BUSINESS

A. Resolution 18 – 01 Support for 2018 NPS Tribal Heritage Grant
Chair Seager-Boss announced an economic conflict of interest regarding this resolution and recused herself and left the room, turning over chair duties to Mr. Anders. Discussion ensued and it was determined that a quorum was not present to act on this. Mr. Anders recalled Ms. Seager-Boss to meeting and returned the Chair's duties back to her.

B. Calendar – Meeting Dates and Locations

MOTION: Ms. Deborah Burlinski made a motion to set Historical Preservation Commission meetings for 2018 as follows:

1. April 19, 6:00 PM, DSJ Building
2. May 17, 6:30 PM, Knik
3. August 16, 6:30 PM, Sutton
4. September 20, 6:30 PM, Talkeetna
5. October 18, 6:30 PM, Willow
6. November 15, 6:00 PM, DSJ Building

Ms. Eileen Haines seconded. Discussion ensued. Motion passed unanimously.

C. Goal setting

MOTION: Ms. Fran Seager-Boss made a motion to move “Goal Setting” to the next HPC meeting; Ms. Deborah Burlinski seconded. There was no discussion. Motion passed unanimously.

D. Future Agendas

MOTION: Ms. Fran Seager-Boss made a motion to move “Audience Participation” section of future agendas to follow APPROVAL OF AGENDA (with three minute time limit per audience member); Mr.

Jake Anders seconded. There was no discussion. Motion passed unanimously.

IX. COMMENTS FROM THE BOARD

Ms. Fran Seager-Boss: Wants to add discussion of two place name changes to agenda for next meeting.

X. NEXT MEETING

Thursday, April 19, 6 PM, DSJ Building, Conference room 119.

Possible agenda items:

- HPC goal setting.
- Review proposed HPC code changes (4.60).
- Review process for re-naming Bulchitna Lake and Lake Creek to the correct Dena'ina names.

XI. ADJOURNMENT

MOTION: Ms. Fran Seager-Boss made a motion to adjourn; Mr. Jake Anders seconded. There was no discussion. Motion passed unanimously.

Meeting stands adjourned at 8:52 PM.



Fran Seager-Boss, Chair

Dated: May 2, 2018

ATTEST:



Ted Eischeid, MSB Planner II

Knik Road Service Area 17

Board of Supervisors

Art and Boot Scates Public Safety Building
Station 6-4
Mile 4, Point MacKenzie Rd., Wasilla, AK 99623

Minutes

January 10, 2018

The meeting was called to order at 6:32 p.m. by the board chair, Toby Riddell. Meeting notice was advertised as required and also posted on the Point MacKenzie Community website.

Roll call was taken and a quorum was established.

Attendance: Toby Riddell, Board Chair, Primary
Dan Huttunen, Board Member, Alt. 1
Scott Sanderson, MSB Road Supervisor RSA 17

The Pledge of Allegiance was led by Mr. Riddell.

Agenda was amended and approved and the October 10, 2017 general meeting minutes were approved as written.

Correspondence report:

Sent: None

Rcvd: MSB O&M; Additional Maintenance Reports October/November
RSA 17 Budget Report, 10/11/17 and 11/08/17
RSA 17 Public Works Project Update, October and November 2017
RSA 17 Fund Balance Report, 9/13/17
LRSAB Meeting Agenda and Minutes November 2017
MSB Assembly; 2018 Approved Road Maintenance Projects

Reports:

MSB Road Supervisor Scott Sanderson reported that our area contractor, Northern Asphalt continues to perform in accordance with the contract. They cleared the last snowfall of 10" within 24 hours. O&M has received 8 positive comments from RSA residents and even one resident purchased and delivered pizzas for Northern's maintenance crew.

Toby Riddell, Chair

Board of Supervisors
Dan Huttunen, Alternate 1

Kimberly Brywa, Alternate 2

There have been no drainage issues on Borgeo Drive since the drainage work was completed last summer.

Scott went over the project status report provided by Tracy Link:

Hazel – Substantially complete. Needs final grading and compaction of E-I, punch list items, and seeding.

Carmel – Reviewing design and value engineering for potential reduction in construction costs. The board questioned why this project has been approved since 2015 and yet not out to bid. Part of the problem was modifying the design criteria that led to exceeding the amount budgeted for the project. ROW acquisition has been reduced as part of reducing construction costs.

Comorant – Design is 95% complete. Scheduled to bid this spring for this summer construction.

Foothills – Fish passage project has been completed. Road design is 95% complete. Easement acquisition is underway.

Alix Drive – Design at 65% and is under review. This should be a pretty straight forward project with no utility relocates or easement problems.

Comorant – Phase II. Scheduled for RFQ design this month.

Dan Huttunen reported the Local Road Service Area Board in November and one of the major items of discussion was the road projects proposed by Capital do not reflect any of the road bond projects proposed by the individual RSA's. Current road bond projects are being retired which allows another bond package to address area roads. Our board suggested taking our concerns up to the administration.

Persons to be heard – no comments.

Unfinished Business

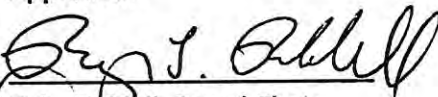
- A. LID Advertising for local RSA residents. The board has received a list of non-certified and unpaved roads from O&M with the assistance of the IT department. Toby will continue to work on putting the advertising package together. We can probably get the Planning department to run address labels for this project.

New Business

- A. Point Mackenzie Road brushing has been on-going by prison inmates from the prison farm and we even had a private citizen brush cut an area around Mile 3 where there have been numerous vehicle/moose collisions. The private resident was advised that they need to be insured and have a permit to work in the ROW.
- B. Board seat vacancy. Debbie Foster has given up her board seat upon expiration in December. Kimberly Brynwa, Alix Drive area resident, has applied for the position.
- C. Traffic Counts. Mike Weller did not forward the traffic counts on Point Mackenzie Road from DOT yet.
- D. Contractor information cards. The board discussed the idea of giving generic, business card size, to our maintenance contractors with the "hot line" phone number as well as the area supervisors phone so they could be handed out to residents wanting more information or complaining about the service. The cards could also provide information i.e. berm height allowances, proper plowing of driveways, ROW information, etc.
- E. Board of Supervisors elections. Toby Riddell will be primary and Dan Huttunen 1st Alternate for 2018.
- F. Calcium Chloride/Dust Control. O&M has decided not to apply dust control for the 2018 season.
- G. Logging Contract and impact to road system. Contractors will start hauling logs from the Trapper Creek area to the port sometime in the near future. The route will be from Oil Well Road to Petersville Road then to the Parks Highway to Vine then KGB to Point Mackenzie and the port. O&M is looking at potential hazards i.e. bus stops, steep grades, ect. Which may require more signage or sanding during hauling.

Meeting was adjourned at 7:42 p.m. Next meeting will be at 6:30 p.m., April 11, 2018

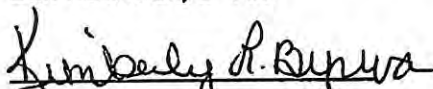
Approved:



Toby Riddell, Board Chair



Dan Huttunen, 1st Alt.



Kimberly Brynwa, 2nd Alt.

4-11-18

Date

4/11/18

Date

4/11/18

Date

Toby Riddell, Chair

Board of Supervisors
Dan Huttunen, Alternate 1

Kimberly Brynwa, Alternate 2

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

**RECEIVED
MAY 07 2018
CLERKS OFFICE**

Chair – Ann Yadon – Trapper Creek
Vice Chair –
Secretary – Deena Carlos – Wasilla
VACANT - Sutton

VACANT - Palmer
Maire Rhode - At Large 2
Carol Goltz - Willow

VACANT - At-Large 1
Diane Holl-Rambo - Talkeetna
Paige Moore - Big Lake

MINUTES

**REGULAR MEETING
Palmer Public Library**

**March 17, 2018
10:00 A.M.**

- I. CALL TO ORDER
Meeting was called to order at 10:00 am
- II. ROLL CALL-DETERMINATION OF QUORUM
 - A. Members present and establishing a quorum were: Deena Carlos, Diane Holl-Rambo, Carol Goltz, Ann Yadon, Paige Moore
Members Absent and Excused: Maire Rhode
Staff Present: Hugh Leslie, Recreation and Library Services Manager
Guests Present: Beth Skow, Palmer Librarian
- III. ELECTION OF VICE-CHAIR
MOTION: Ms. Yadon nominated Ms. Holl-Rambo. Ms. Goltz 2nd. All in favor.
- IV. APPROVAL OF AGENDA
MOTION: Ms. Goltz moved, Ms. Holl-Rambo 2nd, to approve the agenda. Agenda approved as written.
- V. PLEDGE OF ALLEGIANCE
- VI. MINUTES OF PRECEDING MEETING
 - A. September 16, 2017
MOTION: Ms. Goltz moved, Ms. Holl-Rambo 2nd, to approve the minutes. Minutes approved as written.
- VII. BOROUGH STAFF REPORT
Mr. Leslie reported:
 - FY19 budgets have been submitted to admin. Each librarian drafts their budget and turns into Mr. Leslie; who then consults with each librarian. Mr. Leslie and the Community Development Director then go over the budgets together. Mr. Moosey and the Finance Director finalize the budgets prior to presenting to the Assembly.
 - Library Budgets come from the Non-Area Wide Fund, not from the General Fund.
 - FY19 Scheduled Repairs:
 - Sutton Library— Fire Suppression System
 - Willow Library— Door Lock Upgrades to Entire Building.
 - 30% pay grade increase for On-Call library staff is a budget inclusion not listed in our packets.

- LS&S presented the Strategic Plan to Borough Assembly at their March 6th meeting. The Assembly expressed interest in recommendations for two staff members at all times, security cameras, and fencing.

VIII. PERSONS TO BE HEARD

- Beth Skow – Palmer Librarian – reports:
 - Business as usual in Palmer.
 - the Palmer Library budget was approved in December, 2017.
 - The Friends of the Palmer Library group is small;
 - Has found it difficult to find people interested in serving as the Palmer Library board member on this board.
 - Mr. Leslie suggested using a part-time employee or on-call employee to fill.

IX. UNFINISHED BUSINESS

A. Discussion of Library Board presentation to the Assembly

- With recent difficulties in establishing a quorum, Ms. Yadon suggested the Library Board presentation to the Assembly be scheduled for September.
- MOTION: Ms. Holl-Rambo moved; Ms. Goltz 2nd. All in favor.

B. Library Advocacy

- Ms. Yadon passed out copies of ALA research and asked that each board member prepare an Elevator Speech for Library Advocacy to share at April's meeting.
- Regarding Advocacy: Ms. Skow noted that Calls to Action arriving via email, asking for letters to our Representatives really do make a difference. Even if a form letter is used, they keep track of submissions, for or against, on any issue. They literally follow this tally mark system to gauge support, so please keep sending your letters when asked!

C. Foundation Discussion

- Ms. Yadon listed the differences between a Board and a Foundation:
 - A Foundation can raise funds; a Board cannot raise funds.
 - A Foundation cannot make resolutions; a Board can make resolutions.
 - Contributors can leave Legacies and Endowments to a Foundation, but cannot leave them to a Board.
- There was discussion of Liability, Insurances, and Legal ramifications. It was suggested that each board member go to their library's Advocates & Friends Groups to ask for their input.

X. NEW BUSINESS

A. Library Strategic Plan

B. Resolution 18-01 - A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH LIBRARY BOARD RECOMMENDING THE PLANNING COMMISSION APPROVE THE MATANUSKA-SUSITNA BOROUGH LIBRARY'S STRATEGIC PLAN

MOTION: Ms. Moore moved; Ms. Holl-Rambo 2nd. All in favor.

C. Resolution 18-02 - A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH LIBRARY BOARD RECOMMENDING THE ASSEMBLY APPROVE THE NON-AREAWIDE FISCAL YEAR 2019 RECOMMENDED BUDGET FOR THE LIBRARY BOARD, BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW LIBRARIES. MOTION: Ms. Goltz moved; Ms. Holl-Rambo 2nd. All in favor.

D. Vacant Board positions

- Ms. Strong is applying for the At Large 1 Vacancy.

E. Ms. Goltz introduced Resolution 18-03, to be voted upon at the Board's April 21st meeting. Ms. Irsik will wordsmith. The resolution will be ready for the April 30th Budget Meeting in Willow.

XI. CORRESPONDENCE

XII. MEMBER COMMENTS

- Ms. Goltz reported they are continually working on funding in Willow. The Library's Spindle spinning class is this week. She expressed gratitude for Mr. Leslie's attendance and for the good information he brings.
 - She also noted that Monday, April 30th, is Willow's Budget Hearing. They are hoping for 100 attendees; please mark your calendars and plan to attend in support of the Willow Library Project.
- Ms. Holl-Rambo reported that Talkeetna's programs are positive. There will be a summer Yoga class for all ages. The Friends Group is active. Restrooms still have issues. The Community Resource Room is well-used and there is the wish that it was bigger. There are plans to make use of the outdoor area just off the Resource Room, creating an amphi-theatre
- Ms. Carlos reported January statistics for Wasilla, including the issuance of 248 new library cards.
 - The Friends Group used to hold a massive two-day book sale twice a year, in addition to the smaller scale ongoing book sale. With book carts donated by MEA, Friends will hold a monthly book sale to replace the larger two events.
- Ms. Moore reported Big Lake's STEAM Kids group is bursting at the seams! A 14-year-old volunteer is making a difference with her enthusiasm. There are a lot of homeschoolers in their groups. Teens are in charge of their Easter Egg Hunt; any other ideas on how to engage teenagers?
 - This summer will be Big Lake Library's 30th Anniversary; 15 years in the present building.
 - They have a patron teaching a class about The Constitution, if anyone is interested in the same program for their library.
- Mr. Leslie stated that he will look into the circulation of their monthly Recreational Services Report to the Board.
 - Greatland Trust and Settler's Bay Golf Course designated land to create a Borough Park.

- Ms. Yadon reported Trapper Creek is engaging patrons with games and science programs. They experienced extreme crowding in their parking lot due to excessive snow this winter. The change in seasons will bring welcome relief!

XIII. FUTURE MEETING

- April 21, 2018 – Big Lake Public Library

XIV. ADJOURNMENT

- Meeting was adjourned at 11:20 am.



Ann Yadon, Chair

ATTEST:



Deena Carlos, Board Secretary

MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD
RESOLUTION NO. 18-03

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH LIBRARY BOARD SUPPORTING THE MATANUSKA-SUSITNA BOROUGH INCULSION OF 1.9 MILLION DOLLARS IN THE FY19 CAPITAL BUDGET TOWARD THE WILLOW LIBRARY REPLACEMENT AND COMMUNITY CENTER UPDGRADE PROJECT.

WHEREAS, the Matanuska-Susitna Borough owns and manages the Willow Public Library, which has outgrown its current space and is deficient in terms of technology and other systems, approaching the end of its lifespan; and

WHEREAS, a three-year community-based study/input and architectural design process, funded by the Rasmuson Foundation, has resulted in a Pre-Development Plan for a new library; and

WHEREAS, Mat-Su Health Foundation has granted \$1.68 million toward the Willow Library Replacement and Community Center Upgrade Project, contingent on 90% commitment and expenditure of funds, in a 30-month window, for the estimated \$6,000,000 project; and

WHEREAS, a Mat-Su Borough commitment of funding of approximately \$1.9 million would bring committed funds to the level at which the Willow Library Association can realistically seek major contributions from other foundations, corporations, trusts, businesses, and individuals; and

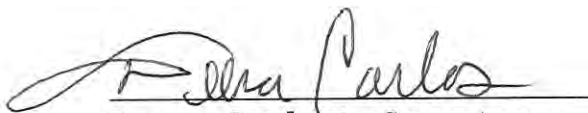
WHEREAS, the State of Alaska, historically the primary funder of public libraries in the state, notes in its CAPSIS statement that the "Capital budget will be limited to extremely high priority needs" and "few projects will be funded" due to a multi-billion dollar plus revenue shortfall; and

WHEREAS, without a major Borough commitment in their 2019 capital budget, it is likely the Mat-Su Health Foundation grant requirements would not be met and a fundraising campaign with other potential funding sources would likely be ineffective.

NOW THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Library Advisory Board does hereby support the Matanuska-Susitna Borough including \$1.9 million dollars in its FY 2019 capital budget toward the Willow Library Replacement and Community Center Upgrade Project.

ADOPTED by the Matanuska-Susitna Borough Library Board this 21st day of April, 2018.


Ann Yadon, Chair


Deena Carlos, Secretary

MEETING

Held 6:30 pm Thursday March 15, 2018 at West Lakes Fire Station #73

RECEIVED

MAY 02 2018

CLERKS OFFICE

IN ATTENDANCE:

RSA #

RSA Members Present

09-Midway	Dan Tucker P tc		
14-Fairview		John Harris	
15-Caswell Lakes		Donna McBride	
16-South Colony		Rhonda Stark	
17-Knik		Daniel Huttunen	
19-Lazy Mountain			
20-Greater Willow	Thomas Phillips P		
21-Big Lake			
23-North Colony			
25-Bogard		Carol Christiansen	
26-Greater Butte	Mike Shields P		
27-Meadow Lakes	Stephen Edwards P		
28-Gold Trails		Micah Schoming tc	
29-Greater Talkeetna			
30-Trapper Creek			
31-Alpine			

tc = by teleconference **P** = Primary**RSAs not represented:** Lazy Mtn (**19**), Big Lake (**21**), North Colony (**23**), Talkeetna (**29**), Trapper Creek (**30**), and Alpine (**31**).**MSB Staff:** Public Works: Terry Dolan**Borough Staff** (other than Public Works):**Borough Mayor:** None**Assembly Representatives:** None**Visitors:** None**CALL TO ORDER** at 6:32 pm, with Pledge of Allegiance, Chair Steve Edwards presiding.**ROLL CALL and QUORUM DETERMINATION:** 10 of 16 RSAs represented. Quorum was met.**APPROVAL OF AGENDA:** Approved as amended to add Code Enforcement re snow plowed into or across ROWs.**APPROVAL OF MINUTES:** Minutes of February 15, 2018, approved as written.**TRAINING:** None**STAFF REPORTS:**

A. O&M: Terry Dolan: Winter maintenance continues, and some spring maintenance work is starting. Today learned that DOT weight restrictions will come soon, and MSB roads will closely follow that timeframe. In answer to some questions: excess CIP funds stay in the RSAs' Capital account, while excess RSA operating funds roll back into the RSA's fund balance; an RSA's tax funds cannot be spent outside of that RSA. Discussion followed.

BOARD MEMBER REPORTS:

A. TAB: Dan Elliott: Not present, but told Mike he had to miss the February meeting due to a last-minute change in the meeting date.

UNFINISHED BUSINESS:

A. Status of Planning Department's Roads Bond List: Steve and Terry led the discussion which covered the project criteria for acceptance in a bond issue; the maximum total dollar amount applied to keep issue cost within voter-acceptable limits; and why only one of this Board's recommended projects made it onto Planning's list. Terry has corrected Planning's notes on this Board's list, including noting the needed upgrades of "residential" roads which now function as Collectors. Mike read aloud an e-mail from Ben Coleman (Planning Dept) stating that they were compiling 2 lists ("Recommended" and "Alternatives"), the latter including the bondable projects from this Board's list, and noted the need for us to provide a concise scope and purpose description for each of those. Discussion followed. Steve then stated the "action items" to be completed before our April meeting: (1) Get the scope/purpose descriptions to Terry to add to our roads list; and (2) Steve will draft a Resolution to Planning, copy to the Assembly, supporting both the Recommended and Alternatives lists, to which those lists can be attached when finalized. Mike noted that per last year's experience, the April meeting is probably our last opportunity to influence what gets sent to the Assembly for bond action.

NEW BUSINESS:

A. Code Enforcement re snowplowing by residents: Dan Tucker led a discussion of the lack of Code Enforcement action on resident's plowing their driveway snow onto or slightly across MSB roads, and how many residents consider this Code regulation a joke, to the extent of pulling out and trashing MSB signs about non-compliance. Terry noted that as a "second-class municipality" the MSB lacks any enforcement authority of this Code as written, but it is a serious issue involving proven risk to contractor staff and equipment. Discussion followed, with Rhonda Stark suggesting that we invite Code Compliance to our next meeting to give their side on this issue.

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: None not covered above.

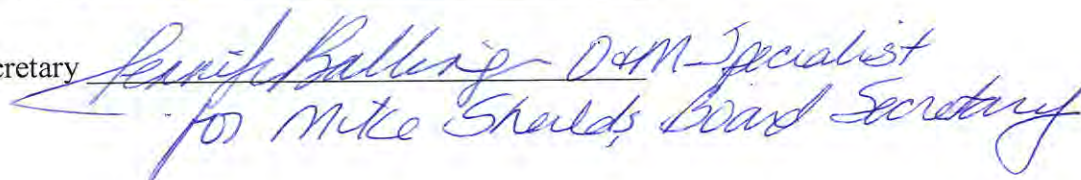
OTHER BUSINESS: Mike Shields noted he cannot attend the April meeting and has arranged for Jennifer to take the Minutes.

BOARD COMMENTS:

ADJOURNMENT: Dan Huttunen moved, Tom Phillips second; meeting adjourned at 8:03 pm.

NEXT MEETING: Thursday, April 19, 2018 at the West Lakes Fire Station #73, 1250 Spring Drive.

Board Chair 

Board Secretary  Dan-M. Specialist
for Mike Shields, Board Secretary

RECEIVED

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CLERKS OFFICE

LOCAL ROAD SERVICE AREA ADVISORY BOARD
RESOLUTION 18-01

A RESOLUTION BY THE MATANUSKA-SUSITNA BOROUGH LOCAL ROAD SERVICE AREA ADVISORY BOARD TO THE BOROUGH ASSEMBLY THROUGH PLANNING, SUPPORTING AN AREA WIDE ROAD BOND PACKAGE

WHEREAS: The assembly is now considering an area wide bond proposal; and

WHEREAS: The LRSAAB has approved and submitted a list of local road improvement projects determined to have the greatest positive effect for residents within each RSA; and

WHEREAS: The PLANNING department has simultaneously been developing a separate list of projects which staff considers to have the greatest overall borough benefit; and

WHEREAS: The LRSAAB has reviewed this list and coordinated with PLANNING staff to combine the lists where possible; now therefore

BE IT RESOLVED: The LRSAAB requests that the Borough Assembly select projects from both lists to form a BOND PACKAGE proposal for the borough residents.

BE IT FURTHER RESOLVED: The LRSAAB supports all the projects common to both lists and the remainder of the projects submitted by the LRSAAB, to provide the greatest overall benefit to Borough residents, and will more likely enjoy widespread support if properly promoted in a BOND PROPOSAL.

APPROVED BY QUORUM MAJORITY ON 4-19-18

Stephen Edwards, chair

St J Edwards 4-19-18

Witness:

Mary Balliger, O&M Specialist

ID	Project Name	Assembly District	RSA	Estimated Cost (millions)	Designed	ROW Obtained	LRTP	CIP 2018-23	Additional Support	Traffic ADT	School Bus Use	Connectivity	Safety	Economic Development	Traffic Congestion Relief	Notes
M1	S. Trunk Road - Wasilla Creek Bridge Replacement & Pathway Extension	3	9	3.500	Y	Y	Y	Y		927	Yes		x			Old, undersized and narrow bridge on a major collector
M13	Trunk Connector / Katherine Drive	1	16	2.158	Y	Y	Y	Y	ADOT&PF, Mid-Town Estates Property Owners Assoc.	NEW CORRIDOR	NEW CORRIDOR	x	x	x		Connects school, commercial businesses with a very large residential subdivision. No current connectivity.
M8	Fern Street - Knik-Goose Bay Road to Fairview Loop Road	3,4	14, CoW	6.000	Y	Partial	Y	Y	City of Wasilla	3,206	Yes		x		x	Existing road was designed to subdivision standards but is now carrying collector road volume traffic. Is also a major corridor between residential neighborhoods and commercial businesses. Draws traffic off of KGB Road directly to Fairview Loop.
M9	Seldon Road Phase II - Beverly Lake Road to Pittman Road	7	27	8.200	Y	N	Y	Y	Meadow Lakes Community Council, Local RSA Board	NEW CORRIDOR	NEW CORRIDOR	x	x	x	x	Provides the most western leg of the Bogard / Seldon arterial corridor from Palmer to Pittman Road.
M7	Tex-Al Road Upgrade and Extension	6	28, 16	5.500	N	Y	Y	Y	Local RSA Board	NEW CORRIDOR	NEW CORRIDOR	x	x	x		Provides direct link between Wasilla-Fishhook and Palmer-Fishhook, removing traffic from existing subdivision roads being used for cut-through traffic.
M6	Engstrom North Extension to Tex Al	6	25,16	2.500	N	Y	Y	Y	Local RSA Board	NEW CORRIDOR	NEW CORRIDOR	x	x	x	x	Provides a direct link between the Wolf Lake commercial / residential high growth area and Tex-Al, which connects to Wasilla-Fishhook.
M15	Felton Road Extension - Arctic/Bogard to Palmer Wasilla Highway/Palmer High School	2	CoP	8.000	Y	Partial	Y	N	City of Palmer	NEW CORRIDOR	NEW CORRIDOR	x	x	x	x	Provides direct link between Palmer-Wasilla Highway and Bogard Road, two major arterials. Will be used by commercial and residential traffic as a shorter route to their destinations. It will reduce traffic on the Glenn Highway.
M4a,b	Seldon Road Upgrade - Wasilla Fishhook to Snow Goose to Lucille	6	28	26.000	N	Partial	Y	Y	Local RSA Board	3,136	Yes		x	x	x	Existing road is narrow with no shoulders and steep embankment slopes. This corridor is seeing increased use by commercial traffic coming from Palmer traveling to Wasilla and Meadow Lakes. Improvement of this segment will draw traffic off of the Parks Highway.
N/A	MSB School District 2018 Pedestrian Projects; Safe Routes to School	1,3,5,6,7	14,16,17, 21,25,29	1.988	Y	N	Y	N	MSB School District	N/A	School Ped Use		x			Existing streets and roads near schools do not have safe pedestrian corridors.
M5	Engstrom Road Congestion Relief: Assess various alternatives to relieve congestion on Engstrom Road and provide a second access to Trunk Road and or Palmer Fishhook Road.	1,3,6	25	5.500	N	N	Y	Y		NEW CORRIDOR	NEW CORRIDOR		x		x	Existing Engstrom / Bogard intersection has poor site distance, is offset from southern intersection with Green Forest Drive causing a swirling traffic pattern movement. The massive residential development occurring along the Engstrom corridor and in the Wolf Lake area to the north is causing heavy traffic congestion at the Bogard intersection due to lack of a collector road network. A number of accidents have taken place at this intersection with the high potential for serious injuries or fatalities.
M14	Settlers Bay Drive Extension to S. Hayfield Drive	5	17	3.000	N	Y	Y	N		NEW CORRIDOR	NEW CORRIDOR	x		x	x	Heavy development within the Settlers Bay area has occurred without the development of an adequate collector road system with connections to arterials. This project would provide a link to Hayfield Drive and ultimately, to the Parks Highway.
M12	Hemmer Road Extension North to Bogard Road Extension East	2	16	2.000	N	Partial	Y	N	City of Palmer	NEW CORRIDOR	NEW CORRIDOR	x		x	x	Lack of connectivity between the Palmer-Wasilla Highway and Bogard Road has led to congestion at the Palmer-Wasilla / Glenn Highway intersection. This project will provide a collector-level link which will be used by both residential and commercial traffic, much as Crusey Street in Wasilla does.
M2	Hermon Road Reconstruction and Extension - Parks Highway to Palmer-Wasilla Highway	4	9	6.000	N	Partial	Y	N	City of Wasilla	NEW CORRIDOR	NEW CORRIDOR	x		x	x	Lack of connectivity between the Palmer-Wasilla Highway and the Parks Highway creates heavy traffic congestion at the Palmer-Wasilla Highway / Parks Highway intersection. This project will provide a collector-level link which will be used by both residential and commercial traffic, much as Crusey Street does.
N/A	Cheri Lake Drive to King Arthur Drive Corridor Improvements	7	CoH	7.000	Partial	Partial	N	N	City of Houston	1,401	Yes		x	x	x	The existing road embankment for this corridor lacks shoulders and has narrow travel lanes, even though this is a major link.
Total Cost				87.346												

	ID	Project	RSA	Estimated Co	Ownership	Custodian	
LRTP Short-Term (MSB Responsibility)	M1	South Trunk Road Extension Phase 2	9	5.000	SoA	SoA	
	M2	Hermon Road Reconstruction and Extension - Parks Highway to Palmer Wasilla Highway	9	6.000		CoW/(see notes)	
	M3	Nelson Road Extension - Extend Nelson Road north to Fairview Loop Road	14	3.000	MSB	MSB	
	M4a	Seldon Road Upgrade - Wasilla Fishhook to Snow Goose	28	13.000	MSB; SoA	MSB; SoA	* Seldon/Wasilla-Fishhook intersection controlled by RSA 25
	M5	Engstrom Road Congestion Relief: Assess various alternatives to relieve congestion on Engstrom Road and provide a second access to Trunk Road and or Palmer Fishhook Road.	25	2.500	MSB	MSB; Uncertified	* Possibly includes RSA 16 if creating second access to Palmer Fishhook or most of Trunk
	M6	Engstrom North Extension to Tex Al	25,16	2.500	MSB	MSB; Uncertified	* Existing road in RSA 25; Tex Al is RSA 16
	M7	Tex-Al Road Upgrade and Extension	28, 16	5.500	SoA	MSB	
Subtotal: LRTP Short-Term				37.500			
LRTP Medium-Term (MSB Responsibility)	M4b	Upgrade Seldon Road from Snow Goose to Lucille	28	13.000	SoA	MSB	
	M8	Fern Street - Knik Goose Bay Road to Fairview Loop Road	14, CoW	6.000	SoA; MSB, COV	CoW, MSB, DOT	* Northern 20% is City of Wasilla; middle 60% is MSB; southern 20% is DOT
	M9	Seldon Road - Beverly Lake Road to Pittman Road	27	7.000	SoA	MSB; Uncertified	
	M10	Jensen Road Extension to Soapstone Road	23	1.500	SoA	? (Not in Cartegraph)	
	M11	Museum Drive Extension - West to Vine Road-	27	4.000	SoA (?)	MSB ? (Not fully in Cartegraph)	
	M12	Hemmer Northern Extension to Bogard Road East Extension	16	0.500	SoA	SoA	
	M13	Katherine Drive Connection to Trunk Road	16	1.000	Uncertified	Uncertified	
	M14	Settlers Bay Drive Extension to S. Hayfield Drive	17	3.000	SoA	MSB; Uncertified	*Most of S. Hayfield is RSA 14, but the westernmost end (where construction will take place) is RSA 17
Subtotal: LRTP Medium-Term				36.000			

L RTP Long-Term (MSB Responsibility)	M15	Felton Road Extension - Arctic/Bogard to Palmer Wasilla Highway/Palmer High School	CoP	8.000	SoA; CoP(?)	CoP	*SoA ownership on northern segment to school, CoP ownership on southern segment
	M16	Lucille Street - Spruce to Seldon	28	7.000	SoA	MSB	
	M17	Valley Pathways School Access Improvement	16	9.000	MSB	MSB	
	M18	Lucille Street - Parks Highway to Spruce	CoW	10.000	SoA	CoW	
Subtotal: L RTP Long-Term				34.000			
Subtotal: L RTP Recommendations (MSB Responsibility)				107.500			
RSA Recommended	N/A	Tie Trent Circle to Hermon Road	9	0.800	MSB	MSB	Upgrade to collector road. Trent Cir is residential, but Hermon Rd is major collector. Creates new N/S route from Palmer wasilla hwy to Parks hwy
	N/A	Rebuild/realign/repave S Lower Road, Connect Court	9	1.500	MSB	MSB	Upgrade to collector standards. Middle Mesa deleted because it is a residential road.
	N/A	Rebuild Cardiff Ln	14	0.095	MSB	MSB	Minor Collector upgrade to Collector status. Cardiff from Fairview Loop to Pinnacle Peak to KGB
	N/A	Caswell Lakes Rd/ Bendapole Rd/Hidden Hills Rd	15	1.500	MSB	MSB	Upgrade to Major Collector standards. Including Caswell Lakes Rd, Bendapole Rd and Hidden Hills Rd
	N/A	Extend Tex Al Dr, Palmer Fishhook to Wasilla Fishhook	16	1.500	SoA	MSB	East/west connection. Reduces pressure on Engstrom if connected in Aspin ridge area.
	N/A	Extend Aspen Ridge to Palmer Fishhook	16	1.00	MSB	MSB	Upgrade to collector road. Reduce pressure on Engstrom.
	N/A	Pt MacKenzie paving	17	2.100	SoA	MSB	Upgrade to major collector
	N/A	Foothills Blvd	17	0.750	MSB	MSB	Upgrade to major collector. 35% design complete, working on 65%
	N/A	Rebuild Koppenburg; extend to Helmaur Pl	19	1.2	MSB	MSB	Upgrade to collector road. Connects two collector roads to improve access options.
	N/A	Replace Shirley Towne Bridge	20	7.000	MSB	MSB	Destroyed in 2012 flood. Needs replacement.
	N/A	Burma Rd from W Susitna Parkway to W Bryant Rd	21	3.000	MSB	MSB	Major collector road needs upgrade to collector standards.
	N/A	Echo Lake Dr to Gonder Rd	21	1.2	MSB	MSB	Data in Cartegraph is incorrect. Collector Road. Needs upgrade to collector standards. Design underway for \$41K. Waiting on 35% design.
	N/A	Extend Hermann Rd to Norman to Connect to Showers	23	0.800	MSB	MSB	Improve to collector standards. East/west connector. Connects isolated roads along Glenn Highway into Fishhook system creating alternate access and evacuation routes.
	N/A	Rebuild & pave Smith Extension	26	1.200	MSB	MSB	Upgrade to collector standards. From N Smith Rd to McRoberts & Matanuska Peak Trailhead.
	N/A	Continue Seldon to Lucille	28	0.750	SoA	MSB	Upgrade facilities to major collector standards. No pathway or lights.

N/A	Yoder Road - Upgrade bridge approaches, drainage and pave, add guardrails	29	0.35	MSB	MSB	Collector road. Requires upgrade to collector standards.
N/A	Woodpecker Avenue, upgrade and pave	29	0.500	MSB	MSB	Collector road. Requires upgrade to collector standards
N/A	Oil Well Road paving	30	2.000	MSB	MSB	Collector road. 100% design complete. Upgrade to major collector standard from Petersville Road to mile 6.2. \$2M covers approximately one sixth of the total need to upgrade this road.
N/A	Fish Lake Rd	31	1.5	MSB	MSB	Incorrect data in Cartegraph. Serves as a collector. Upgrade to collector standards.
N/A	Wright Way	31	0.800	SoA	MSB	MSB Maintained from Glenn Hwy to Anderson Drive. Needs upgrade to collector standards.
Subtotal: RSA Recommendations			29.545			
Total			137.045			

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson - Stuart Leidner – At Large 1
Vice Chair — Ed Strabel – District 6
Amy O'Connor– District 1
VACANT – District 2

Kenny Barber – At Large 2
John Harris - District 3
Scott Lapiene – At Large 3
Roy Wahl – District 4

David Palmer – At Large 4
Cindy Bettine - District 5
Thomas Phillips – District 7

MINUTES

REGULAR MEETING Lower Level Conference Room

March 19, 2018
6:00 P.M.

RECEIVED
APR 25 2018

CLERKS OFFICE

- I. CALL TO ORDER
Meeting called to order by Mr. Leidner at 6:02 P.M.
- II. ROLL CALL – DETERMINATION OF QUORUM
 - A. Members present: David Palmer, Amy O'Connor, John Harris (arrived at 6:07), Stuart Leidner, Ed Strabel, Roy Wahl, Kenny Barber, Cindy Bettine, Tom Phillips
Members Absent:
Members Absent and Excused: Scott Lapiene
Staff Present: Hugh Leslie, Recreation Services Manager
- III. APPROVAL OF AGENDA – no objections or additions
- IV. PLEDGE OF ALLEGIANCE
Mr. Leidner led the Pledge of Allegiance.
- V. MINUTES OF PRECEDING MEETING
 - A. January 15, 2018
MOTION: Mr. Phillips moved, Mr. Barber 2nd. Minutes approved as written
- VI. BOROUGH STAFF REPORTS
Mr. Leslie reported: staff report was included in packet. Mr. Leslie added:
 - May 19th is the Jim Creek clean-up. It will also be when the ribbon cutting will be held for the campground and the new Park's shop.
 - May 12th – Slipper Lake Cleanup. There was also an invitation sent out to comment about the Slipper Lake Public Use Area tomorrow (3/20) at 9:00 am
 - Mr. Leslie and Mr. Phillips will be on the phone ready with the Borough's standpoint, which is that there does need to be some sort of management up there and the Borough encourages some sort of plan that addresses campers needs and that designates a self-policed shooting area.
 - Ms. Bettine asked if there was any money in the budgets for 18-20 seasonal staff to be hired for the trail and park crews.
 - Even though the season splits the fiscal year, there is money in the both the FY18 and FY19 budgets for seasonal staff.

Trail Bond Project Updates

 - Mr. Campfield was unable to attend the meeting
 - Mr. Leidner spoke to the Wasilla Creek Headwaters trail project. He informed the board that he met with Mr. Bilafer and Mr. Campfield and was able to ask

them about who the “stakeholders” were in regards to the trail update that Mr. Campfield provided. “Stakeholders” are DNR and AKF&G.

- The project is not even close to moving towards implementation and public involvement as to where and what is anticipated to take place in summer of 2018.
- Ms. Bettine inquired about inviting DNR and AKF&G to a board meeting in order to discuss this project.
- Mr. Palmer advised going to the State Fish & Game Advisory Board and present the issue to them.
- Mr. Barber had a questions regarding the Plumley – Maud Trail and how wide the bridge will be.
 - Mr. Leslie responded that the bridge will be wide enough for side by sides but too narrow to allow full sized rigs to cross.

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION

Mr. Huhnkie Lee – had questions regarding the process of the trail bond and how the money is collected.

VIII. UNFINISHED BUSINESS

A. Fee Enforcement:

Start of a very involved process – how far in the weeds does the board want to get in regards to this subject?

- Staff would like a recommendation from this board – whether it be yea or nay.
- Then legal would have to be on board with the recommendations
- The final step would be Assembly Approval
- PRTAB would like to concentrate more on the Recreational side and leave items like firewood and gravel to Land Management.
- Mr. Wahl suggested that a subcommittee meet, with staff input, to discuss the details, and will bring back discussion items to board at next meeting.
 - Ms. O’Connor, Mr. Strabel, and Mr. Wahl will be serving on the subcommittee.
 - Staff will coordinate a time to meet prior to the April 23rd PRTAB meeting. Discussion will focus on Parks and Recreation areas.

IX. PUBLIC NOTICES

A. Acquisition – MSB007279 – Settlers Bay

MOTION: Ms. Bettine moved that the PRTAB makes a comment in favor of the Borough Assembly accepting the donation of land from the Great Land Trust, and would like to comment given to the Assembly at their March 27th Assembly meeting. Mr. Wahl 2nd.

- Mr. Leidner recused himself from the vote due to the MSTPF giving the Great Land Trust money to buy the land.
- Ms. O’Connor recused herself due to her as well.

All in favor. Staff will draft up a comment on letterhead in order to submit it to the Assembly.

B. Public Use Easement (MSB007366)

No comment from the PRTAB

X. NEW BUSINESS

- A. PRTAB Reso 18-01 - A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD RECOMMENDING THE ASSEMBLY APPROVE THE FISCAL YEAR 2019 PROPOSED BUDGETS FOR THE RECREATIONAL SERVICES ADMINISTRATION, OUTDOOR ICE RINK, BRETT MEMORIAL ICE ARENA, COMMUNITY POOLS, PARKS AND OUTDOOR RECREATION, TRAILS MAINTENANCE, AND NORTHERN REGION OUTDOOR PARKS AND RECREATION

MOTION: Mr. Strabel moved, Mr. Palmer 2nd. All in favor.

- B. PRTAB Meeting Time discussion

Discussion on meeting date. Monday's are no longer a good day to meet for some board members.

Item tabled until April 23rd meeting. Staff will poll board members about the best day to meet.

XI. VOLUNTEER NOMINATIONS

None

XII. CORRESPONDENCE

- A. Letter to Assembly regarding Funding for MSB Parks and Trails Infrastructure Critical Projects.

XIII. MEMBER COMMENTS

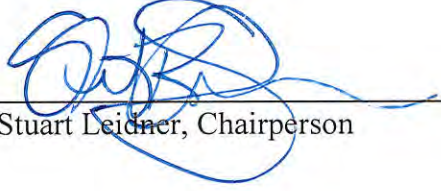
- Ms. Bettine – feels that the purchase of land by the Great Land Trust is a great thing. Urges board members to keep eyes and ears open for organizations like this to support.
- Mr. Palmer – asked if the board received letter regarding the required changes to the Hatcher Pass plan in order to allow a biathlon range at GPRA. Reminded the board that the comment period for that ends April 16th.
- Mr. Strabel – followed Mr. Palmer's comment with the information that the location of the biathlon range was wrong on the map that was sent out with the request for comment. The actual location is further to the west, right into a rock face.
- Ms. O'Connor – accepted the position of Executive Director for the Hatcher Alpine Experience. Let the board know that if they have any questions, to ask her so she can learn what she needs to know.
- Mr. Leidner – Mat-Su Trails and Parks Foundation has hired their first Donor Relations Officer, Kim Sollien.

XIV. NEXT MEETING

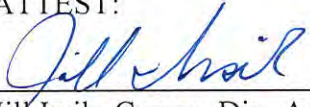
- A. Next regularly scheduled meeting is April 23, 2018, Lower Level Conference Room, DSJ Building, Palmer.

XV. ADJOURNMENT

Mr. Leidner adjourned the meeting at 7:15 p.m.


Stuart Lechner, Chairperson

ATTEST:


Jill Irsik, Comm. Div. Admin. Specialist

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on February 15, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 p.m. by the Vice Chair Jordan Rausa.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. LaMarr Anderson, District #2
Mr. Gregory Pugh, District #3
Mr. Jordan Rausa, District #4 (Vice Chair)
Mr. Dennis Vau Dell, District #5
Mr. Patrick Johnson, District #6
Mr. George Thompson, District #7
Mr. John Shadrach, Alternate #2

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Platting Board member excused or absent:

Mr. Jay Van Diest, District #1 (Chair), Excused

Staff in attendance:

Ms. Eileen Probasco, Acting Platting Officer
Ms. Sloan Von Gunten, Administrative Specialist
Ms. Peggy Horton, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by LaMarr Anderson.

C. APPROVAL OF THE AGENDA

Vice Chair Jordan Rausa inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Vice Chair Jordan Rausa inquired if there were any changes to the minutes for January 18, 2018.

GENERAL CONSENT: The minutes for January 18, 2018 were approved without objection.

3. UNFINISHED BUSINESS

None

4. PUBLIC HEARINGS

A. THE RANCH PH 7B TRACT 1

Vice Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 329 public hearing notices were mailed out on January 25, 2018.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-001.

Vice Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Genoa Sears

- Asked the platting board what the long term plan will be for the Ranch Subdivision.
- Has questions regarding the easement to the well house. The Platting Board answered her questions.

Rick Besse (Petitioner's Representative)

- Gave a brief history of the easement and well house.
- Agrees with all the recommendations.

MOTION:

- Pugh moved to approve the preliminary plat for the Ranch Phase 7B RSB of Tract 1 and variance from MSB 43.20.120 & 140, Legal and Physical Access. The motion was seconded by Johnson.

VOTE:

- The main motion passed with all in favor.

TIME: 1:28 P.M.

CD: 0:24:14

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. ITEMS OF BUSINESS & MISCELLANEOUS

Jordan Rausa suspended the rules.

A. Special Meeting Session on the Resolution regarding roads & traffic concerns.

- Eileen Probasco went over the resolution.
- Discussion & write up on the resolution.

TIME: 1:44 P.M.

CD: 0:55:57

Jay Van Diest came back to rules of order.

MOTION:

- Anderson moved to approve the resolution for Land Use Impacts and Traffic Safety. The motion was seconded by Shadrach.

DISCUSSION:

- Went over the wordage of “accelerating”.

VOTE:

- The motion passed with all in favor.

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- Eileen Probasco went over general information on the borough & government.
- There are 3 cases to be heard at the next Platting Board Meeting.
- There will be a joint meeting with the planning commission March 5, 2018.
- There will be a training class on March 13, 2018 at 6:00 p.m. by the clerk’s office on the Open Meeting Act and Parliamentary Procedures.

8. BOARD COMMENTS

- Johnson & Pugh thanked Ms. Probasco on the information that was given to the board.
- The whole board thanked Ms. Probasco and staff for their work on the resolution.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Vice Chair Jordan Rausa adjourned the meeting at 2:37 p.m. (CD: 01:30:56)

Attest:


Jordan Rausa, Vice Chair


Sloan Von Gunten, Administrative Specialist

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on March 15, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 p.m. by the Chair Jay Van Diest.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Jay Van Diest, District #1 (Chair)
Mr. LaMarr Anderson, District #2
Mr. Gregory Pugh, District #3
Mr. Jordan Rausa, District #4 (Vice Chair) - **Late**
Mr. Dennis Vau Dell, District #5
Mr. Patrick Johnson, District #6
Mr. George Thompson, District #7

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Platting Board member excused or absent:

Mr. John Shadrach, Alternate #2, Excused

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Administrative Specialist
Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Fred Wagner.

C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

- Vau Dell inquired on Title 43 discussion.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Chair Jay Van Diest inquired if there were any changes to the minutes for February 15, 2018.

GENERAL CONSENT: The minutes for February 15, 2018 were approved without objection.

3. UNFINISHED BUSINESS

None

4. PUBLIC HEARINGS

A. REGAN ESTATES

Chair Jay Van Diest read the case description into the record.

No Mailing report was made. Case was continued from March 1, 2018.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-007.
- Would like to modify finding #4.

Mr. Rausa arrived at the Platting Board Hearing at 1:08 p.m.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Mike Stewart

- Concerned about the drainage and Sewage.

Jeanette Clugston

- Concerned on the property being wetlands and the fill going in on the property.
- Leota Street was not updated when Ruth Street was updated.
- Flooding is due to no ditching and the roadway not being updated.

Rebecca Payne

- Concerned on the current drainage that needs to be updated on Leota Street.
- Concerned on the well-being and health & safety on contamination to the well water.

Ben Maxwell

- Concerned on the drainage and flooding, believing that the property is wetlands.

Linda Myers-Steele

- Concerned on the drainage and sewer issues.
- Tested her water in the past, making sure there is no contamination on her lot.
- Concerned about the well-being and health for herself and those around her.

Charles Jewell

- The property needs a lot of fill on the lots to build.
- Concerned about the deterioration of the roadways, as they should be updated with better drainage.

Chair Jay Van Diest

- Closed the public hearing.

Sam Goldman (Petitioner's Representative) & Tim Alley (Engineer)

- The concern on drainage is being thoroughly looked at by the engineers.

- Is following DEC instructions on doing the fill, septic, and drainage.
- Will be putting in 3 feet of fill on the lots where the house will be, and adding fill in under the septic system.
- Answered questions from the Platting Board.

Vau Dell stated to the board he would like to table the case. The board members want an explanation of why Vau Dell wants to table

MOTION:

- Vau Dell moved to lay on the table the preliminary plat and the 12' wide vacation of E. Leota Street for Regan Estates. The motion was seconded by Rausa.

Clerk noted and verified through the recording that Rausa did second the motion to lay on the table at 2:13 p.m. (CD 1:13:08).

Clerk noted and verified through the recording that Rausa withdraw the motion as a second at 2:15 p.m. (CD 1:14:26).

DISCUSSION:

- Discussion on what information and answers is needed to continue to the case or to table.

The platting board did not know that they are not allowed to debate or discuss the case if they are making a motion "to lay on the table". The clerk voiced to the board the correction by Roberts Rules of Order. (CD 1:19:52).

Rausa noted to the clerk that he did not mean to rescind his motion as a second he meant to withdraw a motion. (CD 1:20:40).

Rausa seconded the motion to lay on the table the preliminary plat and the 12' wide vacation of E. Leota Street for Regan Estates.

Pugh Called for the question.

VOTE:

- The motion to lay on the table Regan Estates failed with 6 against (Johnson, Anderson, Rausa, Pugh, Thompson, Van Diest) and 1 in favor (Vau Dell).

MOTION:

- Johnson moved to approve the preliminary plat and the 12' wide vacation of E. Leota Street for Regan Estates. The motion was seconded by Pugh.

DISCUSSION:

- Discussion on E. Leota Street and drainage issues.
- Talked about the concerns made by the public.

VOTE:

- The main motion failed with 7 against (Johnson, Anderson, Rausa, Pugh, Thompson, Van Diest, and Vau Dell).

TIME: 2:34 P.M.

CD: 1:34:52

BREAK

TIME: 2:44 P.M.

CD: 1:45:36

Chair Jay Van Diest suspended the rules to work on the findings for denial.

FINDINGS FOR DENIAL:

1. The Platting Board determined pursuant to MSB 43.15.035(B)(2)(d). "The Platting Board shall not ordinarily approve vacation of public interests in land if: objections to the vacation are made by persons with an interest in land adjacent to or affected by the vacation, or by any government agency or department which has a responsibility to the public which may be affected by the vacation.
2. Department of Public Works Operations & Maintenance Division engineer notes the high water table and density of the proposed development is alarming, due to the required fill needed to create useable building and septic area.
3. Department of Public Works Operations & Maintenance Division Road Maintenance Supervisor is concerned about the added fill necessary, and where the high water table will be pushed to, once the fill is added. There is no additional drainage ditch work on S. Leota Street and the paved surface of the street is already showing signs from water issues. The culvert at the end of S. Leota Street is substandard and causes additional hours for O&M for thawing of the culvert. Pursuant to MSB Construction Manual Section D01(c) and D02(a)
4. Planning Division is concerned about the impact of filling in depression wetlands, with the resulting overland flow off the site. Pursuant to Title 43.10.060 (C) and MSB Construction Manual Section D01(c)
5. Sixteen objections were received from the surrounding property owners, concerned about the impact of septic systems on the groundwater; drainage from the site once it is filled; property value decline; environmental risk; and increased traffic.
6. Borough engineer noted that creating useable area for five lots will require import of 100,000 square feet (over two acres) of fill in what is very possible wetlands. Apart from the various permits required, this fill will displace existing groundwater, due to weight of the fill, and reduce the storage capacity for runoff from future storm events and snow melt.
7. It is improper to vacate public land for a petitioner's financial benefit.
8. The platting board refers to Title 43.10.060(C) in that the plat, as proposed, does not meet other applicable statutes and ordinances pertaining to protection of borough roads, and lack of evidence that the petitioner can develop the land without displacement of the existing water which has a potential to cause damage to borough roads and surrounding properties.

Chair Jay Van Diest returned the meeting back to order.

The Clerk read the findings in record.

MOTION:

- Pugh moved to approve the 8 findings for the denial of the preliminary plat and the 12' wide vacation of E. Leota Street for Regan Estates. The motion was seconded by Vau Dell.

VOTE on FINDINGS:

- The motion for the 8 findings of denial passed with all in favor.

TIME: 3:44 P.M.

CD: 2:44:06

B. FIRESTATION 6-2

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 219 public hearing notices were mailed out on February 7, 2018.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-008.
- Answered questions by the Platting Board.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Gary LoRusso

- Asked if the vacation is approved by the assembly before for the 30 day approval on the turn-around is completed.
- Platting Staff stated that the vacation is not approved until the plat is recorded.

Chair Jay Van Diest

- Closed the public hearing.

Jeff Walden (MSB Petitioner's Representative)

- Will be working on the roadway issues after the approval of the plat.

MOTION:

- Rausa moved to approve the preliminary plat and the 50' wide partial vacation of S. Mainsail Avenue and the 15' wide utility easement eliminations for Firestation 6-2. The motion was seconded by Pugh.

DISCUSSION:

- Discussion on the vacation for the plat.

Rausa tried to amend his motion in the positive, and decided to rescind his motion.

MOTION:

- Pugh moved to approve the preliminary plat for Firestation 6-2. The motion was seconded by Thompson. Remove recommendation #1, #6, and #7. Remove finding #2, #3, and #9.

VOTE:

- The motion to approve the preliminary plat passed with all in favor. There are 6 recommendations and 7 findings.

MOTION:

- Pugh moved to approve the 50' wide partial vacation of S. Mainsail Avenue for Firestation 6-2. The motion was seconded by Rausa

VOTE:

- The motion for the 50' side vacation of S. Mainsail Avenue failed with 7 against (Johnson, Anderson, Rausa, Pugh, Thompson, Van Diest, and Vau Dell).

DISCUSSION:

- Discussion on the vacation and easement, the findings for denial, and ion how to address the motion.

MOTION:

- Johnson moved to reconsider the motion. The motion was seconded by Vau Dell.

DISCUSSION:

- More discussion on the case regarding the vacation & easement.

VOTE:

- The motion to reconsider failed with 5 against (Anderson, Rausa, Pugh, Thompson, Van Diest) and 2 in favor (Johnson, Vau Dell).

MOTION:

- Rausa moved to approve the 3 findings for the denial of the 50' wide partial vacation of S. Mainsail Avenue for Firestation 6-2. The motion was seconded by Vau Dell.

FINDINGS for DENIAL:

1. The Platting Board feels that it is not appropriate or necessary to vacate public land.
2. The Platting Board did not have the totality of plans of ADOT&PF for this area's rights-of-way.
3. ADOT&PF recommended that S. Mainsail Avenue not be vacated pursuant to MSB 43.15.035 (B)(2)(d), objections to the vacation are made by persons with an interest in land adjacent to or affected by the vacation, or by any government agency or department which has a responsibility to the public which may be affected by the vacation.

VOTE on FINDINGS:

- The motion for the 3 findings of denial passed with all in favor.

The Platting Board did not make a motion for the 15' wide utility easement elimination for Firestation 6-2. They dropped the action due to the denial of the vacation.

TIME: 4:54 P.M.

CD: 4:02:20

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. ITEMS OF BUSINESS & MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- There are 4 cases to be heard at the next Platting Board Meeting.
- There will be a presentation on the updated construction manual.
- Will go over a Title 43.10.060 section of code when Mr. Aschenbrenner is available.
- Ms. Probasco let the board know that the resolution is going to the assembly in the next month.

8. BOARD COMMENTS

- Johnson will not be at the April 5th meeting.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chair Jay Van Diest adjourned the meeting at 5:08 p.m. (CD: 04:07:58)

Attest:


Jay Van Diest, Chair


Sloan Von Gunten, Administrative Specialist

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Wastewater and Septage Advisory Board was held on Thursday, February 8, 2018, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:07 p.m. by Mr. Mike Campfield, P.E.

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mike Campfield, P.E.
Archie Giddings, P.E.
Helen Munoz
Chris Nall
Thomas Stoelting

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Wastewater and Septage Advisory Board members absent and excused were:
Ronald Phillips

Staff and Agency Representatives in attendance were:
Debbie Passmore, Board Administrative Support

III. APPROVAL OF AGENDA

Today's agenda was reviewed by the Board.

MOTION: Mr. Tom Stoelting moved to approve; Mr. Archie Giddings, P.E. seconded.
VOTE: Approved by all.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Mike Campfield, P.E.

V. AUDIENCE INTRODUCTIONS

Chris Bowman, HDL
Will O'Malley, AWWU
Assembly Member Jim Sykes
Vladimir V. Scheglowksi, PE, by telephone
Kazem Oskoui, by telephone

VI. NOMINATIONS & ELECTIONS

A. Chair.

Mr. Archie Giddings, P.E. nominated Mr. Mike Campfield, P.E.; Ms. Helen Munoz seconded. Mr. Archie Giddings, P.E. moved to close the nominations. No objections and Mr. Mike Campfield, P.E. was elected as the Chair.

B. Vice Chair.

Mr. Mike Campfield, P.E. nominated Mr. Archie Giddings, P.E.; Mr. Tom Stoelting seconded. No objections and Mr. Archie Giddings, P.E. was elected as the Vice Chair.

VII. APPROVAL OF MINUTES OF PRECEDING MEETING

A. Minutes for the November 9, 2017 meeting were reviewed by the Board.

MOTION: Mr. Chris Nall moved to accept; Mr. Archie Giddings, P.E. seconded.

VOTE: The minutes were accepted and approved without objection.

VIII. PRESENTATION

A. Vladimir Scheglowski and Kazem Oskoui, Clark Engineering, gave a presentation of the current Draft Preliminary Engineering Report (PER) with a PowerPoint.

IX. AUDIENCE PARTICIPATION (*Three minutes per person*)

none

X. AGENCY AND STAFF REPORTS

A. City of Wasilla – Mr. Archie Giddings, P.E., Public Works Director

a. We're moving ahead with a demonstration project on the wetlands (80 acres next to our site); we've been doing background testing on those wetlands to test water quality. We've been working with DEC looking at what permits might look like; we have Stantec working on that. We will be meeting on Friday to discuss a more aggressive sampling plan of what's happening at our plant. The big issue if we're going to discharge into the wetlands is the toxicity so we're going to get a handle on that next. If that comes back low to none, then we're real confident with what we'll do. If not, then we'll have to deal with that as maybe a separate treatment. We're looking at bidding an 8" outfall pipe this spring to get that into the headwaters of our wetlands, 1,400'. We're looking at some public involvement and hope to pull this together by August. If everything comes into place, we'll be doing our demonstration project, which is putting up to 300,000 gallons per day of our treated wastewater into this wetland area.

B. City of Palmer – Mr. Chris Nall, Public Works Director

a. Just a quick update on the installation of the NBBR out of our wastewater treatment plant, things are progressing. We've got some minor things going on with the NBBR system itself but we're pretty much in winter shutdown on that system itself. We're focusing on the lab building. We should be ready to go by July 30.

C. Anchorage Water & Wastewater Utility – Mr. Will O'Malley, Project Manager

a. We are currently working with CRW on an upgrade to our septage receiving stations. We should have a DSR in June for that project. The most likely outcome will likely be adding some pre-treatment equipment to the King Street facility and utilizing Turpin for leachate only. That would take place when the King Street upgrades are complete; believe the schedule for that construction will be done by early 2020. At that point, all septage will be directed to the King Street facility and use Turpin for leachate only and as a backup to King Street. When this project is complete at King Street, we'll do a cost-to-service study and that will determine the rates. I would expect that the rates will go up because the current rates don't capture the O&M costs, just the infrastructure and the primary treatment. Another thing is that the Anchorage Regional Landfill is in the process of putting together a system that flows their leachate straight into our system. This summer they may be at 35%; whenever that fully goes into effect, they won't be discharging at the Turpin facility anymore. Then we may completely close down the

Turpin Street facility and direct all septage and leachate to the King Street location. When are you aiming for having your system up and running?

Mr. Mike Campfield, P.E.: Looks like we're aiming for 2020!

Mr. Will O'Malley, AWWU: It sounds like there might be a joint opening! Do you think it's possible – a 2020 opening for you guys?

Mr. Mike Campfield, P.E.: It's possible, we'll see what decisions we make before we get really into the schedule.

Mr. Tom Stoelting: Why are you shutting down Turpin for septage?

Mr. Will O'Malley, AWWU: Well, that's the most likely scenario but we'll look at this once we get through this DSR to get costs, etc. It seems like that's going to be the plan. It's expensive to operate Turpin; O&M costs are expensive.

Mr. Tom Stoelting: So the cost of maintenance is why you're not going to want to take septage?

Mr. Will O'Malley, AWWU: Yep, correct and leachate is a little easier to accept.

Mr. Tom Stoelting: I think a lot of the cost is because of the type of system you have there.

Mr. Will O'Malley, AWWU: You could be right.

Ms. Helen Munoz: We should be taking care of our own septage.

Mr. Will O'Malley, AWWU: The best way will be to treat it right here.

Ms. Helen Munoz: You're darn right!

Mr. Mike Campfield, P.E.: That's what we're working on here.

Mr. Will O'Malley, AWWU: So it looks like there may be a time period where we'll get a lot of MSB traffic at King Street, right?

Mr. Mike Campfield, P.E.: Yes, we're not sure. We haven't got all our funding; we've got some decisions to make here in the next couple of months. Part of that will depend on the public review, what kind of feedback we get on what's here in front of us (the PER).

Ms. Helen Munoz: Thank you.

Mr. Mike Campfield, P.E.: Thanks to Will for making the trip out here and keeping us up to date. It's good to know what's going on at AWWU.

Mr. Will O'Malley, AWWU: No problem.

D. Matanuska-Susitna Borough – Mr. Mike Campfield, P.E., Environmental Engineer

- a. We've got this draft report for public review and comment. We are also reviewing and commenting on it. In addition to the Borough staff, we have HDR, who's done a lot of the past studies, helping us as an owner's representative given all their expertise in wastewater treatment here in Alaska and around the country. They're going to come back and give us a final PER from Clark, probably in March, and then we'll have a recommendation from HDR after they have a chance to review the final report. We are also in parallel with the landfill with what they're calling their business roadmap. We're looking at the waste-to-energy and whether there's technology that's suitable for our landfill to treat not only septage but also treat municipal solid waste in a way that's more economical and possibly generate some revenue. So in parallel with Clark doing their waste-to-energy analysis, the landfill consultants are evaluating the waste-to-energy from their perspective. We'll see if those two recommendations line up. We expect to have the information in March and we'll come back together in April as a Board and discuss all of these final reports. At that time, we'll give our recommendation to the Assembly on which way to proceed with this project.

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

XIV. COMMENTS FROM THE BOARD

Ms. Helen Munoz: I'd like to thank my representative, Jim Sykes, he has a lot of patience with this old lady! So thanks a lot, Jim. I'm thankful we've got this far and I hope ... I'd gladly die to see this thing built. It's for the younger ones. It's for what's coming after me. I don't understand why Anchorage still has a primary sewer system with an EPA waiver. That's what the government is for – to protect the health and welfare of the citizens of this country, and that's one of the basic ones. If you don't have clean water and clean air, you don't have an economy. It's for you young people and your families. So thank you!

Mr. Tom Stoelting: Thank you. The only comment I have is that I hope they borough can meet the AWWU schedule. 3:02

Ms. Helen Munoz: Larry and I did it.

Mr. Archie Giddings: nothing further to add. Thank you.

Mrcn: Interested to see where this goes.

XV. NEXT MEETING

- A. April 12, 2018, 2:00 in the Assembly Chambers
- B. 2018 Schedule

XVI. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 3:03 pm.


Mr. Mike Campfield, P.E. Chair

ATTEST:


Debbie Passmore, Board Administrative Support

**MATANUSKA-SUSITNA BOROUGH
WASTEWATER AND SEPTAGE ADVISORY BOARD
RESOLUTION SERIAL NO. 18-01**

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A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH WASTEWATER AND SEPTAGE ADVISORY BOARD (WSAB) RECOMMENDING ADVANCMENT OF THE DESIGN AND CONSTRUCTION OF THE PREFERRED LEACHATE TREATMENT FACILITY UTILIZING THE LEACHBUSTER SYSTEM AS IDENTIFIED IN CLARK ENGINEERING'S PRELIMINARY ENGINEERING REPORT.

WHEREAS, in 2011 the Borough Assembly adopted resolution 11-087 establishing the wastewater and septage advisory board, for the purpose of advising the assembly on issues relating to wastewater and septage issues within the borough; and

WHEREAS, in 2012 the Matanuska-Susitna Borough's Wastewater and Septage Advisory Board passed Resolution 12-01 in support of acquiring land for the construction of a regional wastewater and septage treatment facility which the Assembly provided funding for in August 2014 through Resolution 14-084; and

WHEREAS, in May 2012 the Matanuska-Susitna Borough Wastewater and Septage Advisory Board passed Resolution 12-02 in support of conducting a site feasibility study for a regional wastewater and septage treatment facility which the Assembly approved in July 2012 through Resolution 12-083; and

WHEREAS, in October 2014 the Matanuska-Susitna Borough Wastewater and Septage Advisory Board passed Resolution 14-04 recommending co-treatment of leachate and septage in a combined facility which the Assembly approved in December 2014 through Resolution 14-117; and

WHEREAS, in October 2014, the Wastewater and Septage Advisory Board recommended the Borough Assembly authorize a loan application to the State of Alaska, Department of Environmental Conservation, Alaska Clean Water Fund which the Assembly authorized through Resolution 14-110 in the amount of \$22,000,000

for design and construction of a septage and leachate treatment and disposal facility; and

WHEREAS, the Matanuska-Susitna Borough will be allowed to apply for \$5,000,000 of the Alaska Clean Water Fund per year; and

WHEREAS, in October 2015, a \$5,000,000 loan application and Alaska Clean Water Fund agreement was initiated; and

WHEREAS, in August 2017, the Matanuska-Susitna Borough received the first loan of the Alaska Clean Water Fund in the amount of \$5,000,000 for preconstruction expenditures (e.g., planning, design and related tasks); and

WHEREAS, in 2017, Clark Engineering initiated and completed a Preliminary Engineering Report (PER); and

WHEREAS, the Wastewater and Septage Advisory Board reviewed the PER; and

WHEREAS, the PER recommends proceeding with the Leachbuster System based on a competitive cost and a high effluent quality; and

WHEREAS, the operating costs of the Leachbuster System are lower than other previously-evaluated options.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Wastewater and Septage Advisory Board respectfully requests that the Matanuska-Susitna Borough Assembly approve advancing the project through final design and construction of the preferred leachate treatment facility utilizing the Leachbuster system as identified in Clark Engineering's Preliminary Engineering Report.

ADOPTED by the Matanuska-Susitna Borough Wastewater and Septage Advisory Board this 2nd day of May, 2018.


Mr. Mike Campfield, P.E., Chair

ATTEST:


Debbie Passmore, Board Administration

**MATANUSKA-SUSITNA BOROUGH
WASTEWATER AND SEPTAGE ADVISORY BOARD
RESOLUTION SERIAL NO. 18-02**

**RECEIVED
MAY 04 2018
CLERKS OFFICE**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH WASTEWATER AND SEPTAGE ADVISORY BOARD (WSAB) RECOMMENDING THE EXPLORATION OF WASTE-TO-ENERGY ANAEROBIC DIGESTION AS A PUBLIC-PRIVATE PARTNERSHIP.

WHEREAS, in 2011 the Borough Assembly adopted resolution 11-087 establishing the wastewater and septage advisory board, for the purpose of advising the assembly on issues relating to wastewater and septage issues within the borough; and

WHEREAS, in 2012 the Matanuska-Susitna Borough's Wastewater and Septage Advisory Board passed Resolution 12-01 in support of acquiring land for the construction of a regional wastewater and septage treatment facility which the Assembly provided funding for in August 2014 through Resolution 14-084; and

WHEREAS, in May 2012 the Matanuska-Susitna Borough Wastewater and Septage Advisory Board passed Resolution 12-02 in support of conducting a site feasibility study for a regional wastewater and septage treatment facility which the Assembly approved in July 2012 through Resolution 12-083; and

WHEREAS, in October 2014 the Matanuska-Susitna Borough Wastewater and Septage Advisory Board passed Resolution 14-04 recommending co-treatment of leachate and septage in a combined facility which the Assembly approved in December 2014 through Resolution 14-117; and

WHEREAS, in October 2014, the Wastewater and Septage Advisory Board recommended the Borough Assembly authorize a loan application to the State of Alaska, Department of Environmental Conservation, Alaska Clean Water Fund which the Assembly authorized through Resolution 14-110 in the amount of \$22,000,000 for design and construction of a septage and leachate treatment

and disposal facility; and

WHEREAS, the Matanuska-Susitna Borough will be allowed to apply for \$5,000,000 of the Alaska Clean Water Fund per year; and

WHEREAS, in October 2015, a \$5,000,000 loan application and Alaska Clean Water Fund agreement was initiated; and

WHEREAS, in August 2017, the Matanuska-Susitna Borough received the first loan of the Alaska Clean Water Fund in the amount of \$5,000,000 for preconstruction expenditures (e.g., planning, design and related tasks); and

WHEREAS, in 2017, Clark Engineering initiated and completed a Preliminary Engineering Report (PER); and

WHEREAS, the Wastewater and Septage Advisory Board reviewed the PER; and

WHEREAS, the cost to build a Leachbuster Septage Facility does not provide clear financial advantage compared to other alternatives evaluated; and

WHEREAS, the PER includes a discussion of potential waste-to-energy facilities to convert septage and organic solid waste to a biogas fuel; and

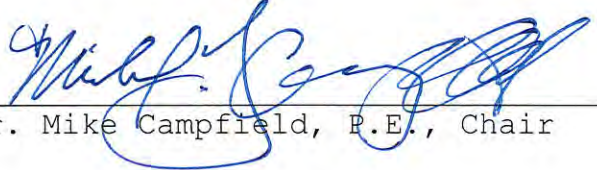
WHEREAS, the fuel could be used to create heat, electricity and other valuable commodities that generate revenue; and

WHEREAS, diversion of solid waste could extend the life of the landfill and therefore reduce tipping fees; and

WHEREAS, a public-private minimizes the costs and risks to the Matanuska-Susitna Borough.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Wastewater and Septage Advisory Board respectfully requests that the Matanuska-Susitna Borough Assembly approve the exploration of waste-to-energy anaerobic digestion as a public-private partnership.

ADOPTED by the Matanuska-Susitna Borough Wastewater and
Septage Advisory Board this 2nd day of May, 2018.


Mr. Mike Campfield, P.E., Chair

ATTEST:


Debbie Passmore, Board Administration

**Minutes of the Chase Community Council
Board of Directors Meeting**

Date/Time: 1/17/18 6:00PM

Location: Talkeetna Roadhouse

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The meeting was called to order at ____6____PM

A quorum was established with the following Board members present (minimum 3):

James Tunnell, Josh Klauder, Jonathon Durr, Tim Cox, Mike Wood

Board Members absent: None

Chase Community Members present

Orville James, Molly Wood, Jerry Boutte, Beth Pike

AGENDA

Jonathon Durr made a motion to approve the agenda, Mike Wood seconded the motion.

All approved: Y

MINUTES

The minutes of the October 18th, 2017 meeting were read by Josh Klauder
Mike Wood made a motion to approve the Minutes, Jonathon Durr seconded the motion.

All approved: Y

Correspondence :

Treasurer's Report

We have about \$6000 in our accounts, most of it is already assigned for upcoming expenses.

Announcements

MTA is ending their "fixed wireless" service. Some discussion about what people are using, and whether anybody will be impacted by this change.

Committee Reports

Revenue Sharing

We have \$12,900 dollars to disburse in response to funding requests received.

Susitna Dam Committee

The Susitna River Coalition has far exceeded its goal of 35,000 signatures supporting the initiative to strengthen protections for Salmon waters. Currently they have 49,500 signatures.

L. Governor Maillot declared the initiative was unconstitutional, but was overruled by the court. There may be an appeal.

The SRC is working on the issue of water reservation rights – the Alaska Energy Authority still has those rights for their dam project.

Comprehensive Plan

The updates to the Chase Comprehensive Plan are officially approved, and the plan can be found on the MSB web site.

Old Business

After discussion, the members decided to allocate the revenue sharing funds:

Upper Susitna Food Bank: 500
Friends of the Talkeetna Library: 750
Susitna River Coalition: 4650
Orville James for construction on the Nodwell trail 7000

Total 12,900

Josh Klauder motioned to approve these allocations, Mike Wood seconded, motion passed unanimously.

New Business

Election: An election was held for two new board members. There were 9 members present and one absentee ballot. Jerry Boutte and Orville James each received 10 votes.

In executive session after adjournment, the board chose Jerry Boutte and Jonathon Durr as Co-chairs, while Josh Klauder remains Secretary/Treasurer. The remaining two board members are Tim Cox and Orville James.

Community Assistance funding from the MSB in the amount of \$15,798 is available.
Motion to accept the money- Mike Wood. Seconded, Jonathon Durr, motion passed.

James Tunnell will take on the role of grant management and reporting.

Persons to be Heard

Eugene Carl Haberman attended the meeting and was invited to speak. He explained that he is acting as an independent observer of public process and elections for MSB, SOA, MTA, MEA.

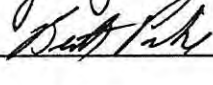
Adjourn

James Tunnell moved to adjourn the meeting and Tim Cox seconded. The motion passed unanimously.

The meeting adjourned at 7:56 PM

Minutes respectfully submitted by ____ Josh Klauder

Minutes Approved

Signature: , Chairperson Date: 4-18-18
Attested:  (acting) Secretary Date: 4-19-2018

Mail with agenda to:

Clerks Office: Deb Wetherhorn
Mat-Su Borough
350 E. Dahlia Ave.
Palmer, AK 99645

Or via email: debra.wetherhorn@matsugov.us

RECEIVED

MAY 04 2018

Fishhook Community Council (FHCC) Annual Meeting
Minutes for
Thursday October 26, 2017
GPRA Chalet

CLERKS OFFICE

Approved 4/19/2018
Signed: *[Signature]*
President
[Signature]
Kimberly Sollren

6:30-7PM Pizza Party & Meet the Community Council Board Candidates

7pm Call to Order:

Establishing a Quorum: Yes 59+

Approval of the Agenda: Approved without objection

Approval of Minutes of July 20, 2017 meeting: Approved without objection

Treasure's Report: Annual Financial Report – \$70,846.05 in FHCC's MVFCU account

Announcements and Correspondence:

2017 Schedule of FCHH Meetings & Events –
Thursday, October 26, 2017 FHCC Annual Meeting

Community Notification Update (Facebook, Nextdoor, MSB website, Frontiersman)

For Platting Notices & New Business Development in Fishhook – see Fishhook
Community Council Facebook page.

Reports and Presentations:

MSB Detached 4-plex Update – Eileen Probasco Mat Su Borough Planner

MSB Recreation Bond, Wasilla Creek Headwaters Trail Update

Community Revenue Sharing Grants (CRS) Reports/Presentations:

- HPAC-Hatcher Pass Avalanche Center forecasting – HPAVALANCHE.org
- HAX-Hatcher Alpine Experience at Govt. Peak
- RECYCLING COALITION- Limiting the use plastic bags in the Borough.
- MY HOUSE-services for Valley homeless youth.

Unfinished Business: none

New Business:

1. Main Motion by Dave Musgrave & seconded for the FHCC to send the Mat Su Borough a request to limit 40,000 sq. ft. lots to 4 or less separate dwellings.

Motion to amend by Jim Colver & seconded to authorize the FHCC Board to draft a request to the Mat Su Borough & include a minimum of 20,000 sq. ft. per septic system & remove the 4 or less separate dwellings language.

Passed without objection.

Motion to amend by Sara Jansen & seconded to include the maximum number of separate units per 40,000 sq.ft. & address sewage & water concerns.

Passed without objection.

Amended main motion passed without objection.

2. Grant Request for \$5000 for MY HOUSE to continue work with homeless youth in the Mat-Su. Motion to approve by Joe Irvine. Seconded.

Passed without objection.

3. Motion by Dave Musgrave & seconded to require 20% of the cost of approved FHCC projects that use FHCC Community Revenue Sharing Grant funds to be secured from sources other than the FHCC.

Motion failed without objection.

Fishhook Board Member Elections -

Elected by acclamation current board members –Earl Almdale, Bryan Cherry, Sheri Musgrave, Kim Sollien, Shane Turner, Chuck West, and new board member Sara Jansen.

Persons to be heard: opportunity for comments (5 minute limit).

Adjourn: 8:50 PM

FISHHOOK COMMUNITY COUNCIL

Resolution 2018-01

Resolution Supporting the Adoption of Land Use Regulations and Construction Permitting Process

WHEREAS, the purpose of the Fishhook Community Council (FHCC) shall be to improve communications between the Matanuska-Susitna Borough (MSB) and citizens within the community and to encourage community involvement in local matters which affect them; and

WHEREAS, the MSB is the fastest growing region in the state, and Fishhook has seen staggering growth in the past 15 years, leading to a change in the character of the Fishhook community; and

WHEREAS, on December 19, 2016 the MSB assembly adopted the Fishhook Comprehensive Plan; and

WHEREAS, the Fishhook Comprehensive Plan specifically states that Fishhook residents value the rural recreational community with healthy fish and wildlife populations; and

WHEREAS, the Fishhook Comprehensive Plan encourages protecting natural community assets and recreational opportunities throughout the community by maintaining vegetative buffers along roadways and property boundaries, and protecting water quality and quantity; and

WHEREAS, the FHCC recognizes and supports the need of diverse housing in communities and supports responsible development that protects the watershed; and

WHEREAS, the recent unregulated, unpermitted development of multi-family housing in the form of detached four-plex housing, on approximate one acre lots throughout Fishhook is in conflict with the Fishhook Comprehensive Plan and may have long term consequences to current and future residents related to water quality, traffic patterns, emergency vehicle access, rural character, wildlife movement, and private property values; and

WHEREAS, the Fishhook community believes the MSB should establish land use regulations that include:

- a maximum number of dwelling units per 20,000 square foot lot, and
- limit the development to one septic system per 20,000 square foot lot sized specifically for the total number of bedrooms on the parcel; and

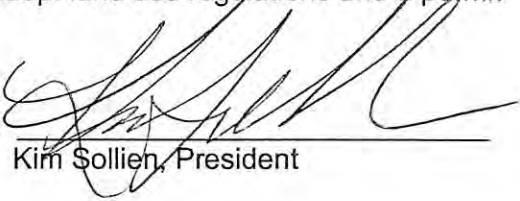
WHEREAS, the Fishhook community believes the MSB should establish a construction permit process that includes:

- a specific site plan drawing of the proposed development including all structures and improvements
- an emergency vehicles access plan; and

05/01/18
900
30-33-1201
WHEREAS, the permit application period should include a public notice process to allow neighboring residents the opportunity to comment on the development plan before it is approved; now

NOW THEREFORE BE IT RESOLVED, that the Fishhook Community Council strongly encourages the Mat-Su Borough Assembly to adopt land use regulations and a permit process for all new construction projects.

Approved: _____


Kim Sollien, President

Attested: _____


Sara Jansen, Secretary

Glacier View Community Council Meeting
March 29, 2018 • 7:00 PM Glacier View School
6:30 PM for Seed Swap and Facebook Help Sessions

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1. Call to Order and Invitation to the Pledge: 7:05 pm.

"Intro to Facebook" class as 'pre-event' @ 6:30 pm.

Review Secretary Report: minutes from 2-22-18; motion to approve by Rick, 2nded by Fred, none opposed, motion carried.

Review Treasurer's Report: A FB event by Jennifer U. for her own birthday generated \$385 for the Sports and Activities Committee, as a private donation. Thank you Jennifer! See Treasurer's report for details on financial statement. Motion to approve by Garry, Mike 2nded, none opposed, motion carried.

2. Call for the Glacier View Community Archives

This is an informal accounting of people and events in our community, to be recorded in the archives. Vice President Fred Hirschmann is the chair.

Comments by Fred Hirschmann: GVS received an award/honor as "Capturing Kids' Hearts National Showcase School". Joseph gave Principal Wendy Taylor a gift of chocolate for staff and kids.

Events - People - Nature - Honorable Mentions: recommendations from the floor? Drew and Cassidy Anderson (Victory Bible Camp staff) have a new baby boy, Beau. Congratulations!

3. Guest Speakers

Jim Sykes-- unable to attend meeting.

Travis M. from Copper Valley Electric Authority on high power lines ideas: At this time the project does not exist. Simply ideas being formed. Travis and Jason H are meeting with community members all along the possible corridor. Jason gave presentation re: background history of the idea, the goals, map/plan, and benefits of this type of power line. He will be visiting Washington DC to generate funding for a preliminary study for project. Joseph has contact info for Travis and Jason if there are any questions or concerns to share.

Trooper Captain Rex Lauer (Wildlife Trooper):

--moose road kill map changes: They are considering changing the area designated as "5B Sutton" to "5C", which would begin at the Chickaloon cut-off by bridge and end at Caribou Creek. GVCC may make any suggestions or milepost changes in current program and submit them to Trooper Rex. Keith, Fred, Chuck, and Mike volunteered to be subcommittee to submit changes to roadkill map. Trooper Rex also reminded the Council that 2 refusals on roadkill calls can remove your name/group from the list for that year.

--trespassing concerns in the community: Trooper Caldarea addressed the Council re: concerns about 100 Mile properties; if signs are placed on others' properties, they can be

removed and troopers notified. Unimproved property (raw land) can actually be used as through-trail or access point to get to your own property. The lake itself is open to public use. Owners may need to court for "cease and desist" order if any further harassment or threatening behavior occurs.

4. Financial Expenditures

CNC Laser Cutter 100w freight cost, \$700.00 – Susan made a motion to approve shipping cost of \$700, Garry 2nded. None opposed, motion carried.

Community Schools Laser Night fun- perhaps start up a club (Joseph)

Rent-A-Can start up, Dumpster start-up: We need \$3500 for each service (total \$7000) to continue through moose season. Garry made motion to approve \$7000, Chuck 2nded, vote passed. A 2nd motion to plan a more permanent toilet facility was tabled until next fall.

5. Old Business

Meals on Wheels:

Stay independent. Stay healthy. Sign up for Meals on Wheels. Call Joseph Davis or MatSu Senior Service for more information.

Emergency Call List

There is a 911-Call List. Are you on it? Is your neighbor? Do you have an FM radio for 91.5 FM, Radio Free Palmer? It is part of the Emergency Broadcast System.

Health Fair report with Brolene. Volunteers needed. Being held on Saturday, April 14, from 9 AM- 1PM @ GVS. GVCC and the MatSu Health Foundation are sponsoring this event. There will be \$25 coupons for the first 60 people that attend, to be used toward any type of labwork on site. Call Brolene to volunteer/sign up.

Renewable Bags to community members-- Ask Fred if you'd like any.

Road Clean Up community day: May 18 (last day of school) Clean up will happen that week—TBA in April meeting. Russell will make sure the dumpsters at Long Rifle are ready to receive all the garbage. Thanks!

Glacier View Gardens: Thank you Randi for the seed exchange. Comments, plans, ideas?

Hospitality and Tourism committee

Every council meeting will have a pre-council Facebook help session @ 6:30. Thank you Jennifer!

Community Directory on signs and GVCC FB page

add to phone list biz directory

exchange of literature

school community website / share with Hospitality and Tourism committee? See Joseph or Jennifer if you'd like to be part of committee.

6. New Business

Local Art Festival: where, when?: Tabled until April meeting.

July 14-- Fireweed Bike Race at Sheep Mt.

Concealed gun permit workshop: Do we want one? When? More information coming in April meeting.

Sports and Activities Committee: report on wrestling season: Coach Daisy commended the middle school wrestling team for their stellar performance and good grades throughout the season.

Winter Ski Festival event at the Cocoa House and trails on [March 10th](#) report: A great time for skiing and enjoying good food and friendship!

Volleyball has started anew.

4th of July Fun Run-- Chelsea Meeuwsen is heading this event up again this year. Call her if you're interested in signing up/sponsoring. 5K for adults, 1 mile for kids.

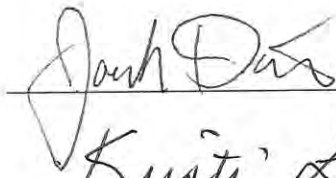
****Call or email Daisy Woodfork re: ideas/volunteering to teach some sport or activity to community members, adults and/or kids.****

Call for Good of the Order:

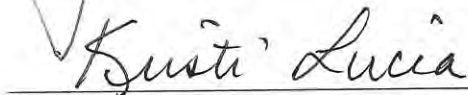
New GVS custodian Jason is looking for housing in Glacier View. Contact him at school if you have any ideas.

Next Council meetings: [April 26th, 2018](#)

Move to Adjourn: by Garry, @ 9:00 PM



(Joseph Davis, President)



(Kristi Lucia, Secretary)

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**Greater Farm Loop
Community Council**



Regular Council Meeting, June 29, 2017, 7:00 pm
Spring Creek Farm, 6402 Lossing Rd.

MINUTES

I. Call to Order/ Introductions

- Meeting called to order at approximately 7pm
- Round of Introductions
- Official thanks to the Frisbys for hosting community potluck in May

II. Participants

- **Officers:** Teresa Clemmer (chair), Mark Austin (Treasurer), Leonard Wallner (Vice-Chair), Samantha Russell (secretary), Dan Stanley
- **Members:** Pete Scorup, Judy Scorup, Adam Rutherford, Catherine Rutherford, Derek Homme, Kristerfer Byers, Brianna Difillippo, Candice Frisby, Berverly Ovitt, Robert Ovitt, Cathy Giacobbe, Paul Schedieberg, Dan Stanley, Janit Kincaid, Dan Kirk, Prisilla Kirk, Bill Cramp, Mary Landfear, Lyssa Frogling, Levi Kincaid, Ashley Kincaid, Ken Kincaid, Ruthann Snider, Darin Snider, Sue Frisby, Christy Frisby, James Frisby
- **Guests:** Jim Sykes, George Rauscher

III. Review and Approval of Minutes

- Members voted to approve minutes from March 30, 2017 meeting

IV. Reports from Jim Sykes and George Rauscher

- **Jim Sykes:** Congratulations on the reactivation of the Farm Loop Community Council which was made official on 6/6/17 which was passed unanimously by the borough.
 - Solid Waste-A design is in process for the Borough to be able to process septage/leachate and there is hope to be able to create a powerplant. The Mat-Su Borough unanimously voted to ban the use of BioSolids on Ag Fields.
 - Mat Su Borough voted to bring the idea of a Borough sales tax to vote.
 - Public Hearing Schools August 1st

- George Rauscher: Longest session in Juneau because of dynamics of change in Juneau. Alaska State budget passed, the next step is to find how to finance the budget. Some farming bills stopped at senate. Budget wasn't worked on intensely until June, then it only took 3 days.

V. Future Roles and Activities for Community Council

- Congratulations to us on formal borough approval!
- Report from the *ad hoc* group regarding whether to incorporate as a non profit:
 - Cathy Giacobbe, Mark Austen, and Paul Scheideberg met at Paul's house and discussed the identity of the Farm Loop Community recognizing that it is a primarily civic organization rather than charitable. The Farm Loop Community Council is about the stewardship of the Farm Loop Community.
 - Cathy Giacobbe and Paul Scheideberg met again. Paul created and handed out a pro/cons list of 501 C3 and 501 C4. Paul discussed this list and recommended a 501 C4.
 - Mark Austin brought up the third option to not incorporate. Putting forth that we are recognized as an association and if we wish to get to know our neighbors, we do not need a more formal title.
 - Jim Sykes shared that 90% of Mat Su Borough Community Councils are 501 C3s, Sutton is a 501 C4. Willow and Lake Louise LLCs. As we stand now, we are able to open a bank account for incidentals.
 - Member added that eight years ago, it was felt that there was "too much government involvement" which contributed to the disbanding of the community council. Another member suggested that we wait so as to avoid shutting doors and to visit other community councils to see pros and cons.
 - Members voted to not incorporate at this time.
- Future Roles:
 - Suggestions for our role include: that our role is to get to know our neighbors, foster community between people who are newer to the neighborhood and those who have been here longer as well as to avoid drowning out the voice of people who cannot make it to meetings—literally, to get to know each other. The role of the community council to provide public education, flyers, forums, and seminars on issues of interest and importance to members was discussed.
 - A "Neighborhood Field Watch" was discussed to prevent driving of vehicles on fields. It seems that the public is unaware of the impact traffic can have on agricultural fields.

- As an organization, we have \$250. Bank account is not open yet. Through First National Bank, there may be an opportunity to gain access to past funds.

VI. Connections Committee

- Thank you for a great summer kick-off! Sue Frisby knocked door-to-door to fifty houses to invite neighbors to the potluck!
- Discussion of ideas for the next steps:
 - The Borough will pay for one mailing one time each year
 - Homeowner's Associations have directories and it would be beneficial to reach out to them. There may also be confusion for members of Homeowner's Associations as to what the difference between their association and the Greater Farm Loop Community Council actually is—especially if they don't live on Farm Loop road itself. A map should be included on any flyer sent out.
 - Jim Sykes suggested possible allies for the community council—Soil and Water Conservation district, Agricultural Advisory Board, Alaska Farmland Trust.
 - Teresa Clemmer, Leonard Wallner, Ruthann Snider, and Paul Scheidelberg volunteered to join the Connections Committee
- Motion to create a flyer about the detriments of cars and other traffic in agricultural fields was made and motion passed.
- Motion to have a mailer sent out around September 1st about the next Community Council meeting 9/28/17 was made and passed.

VII. Good of the Order/ Other Topics of Concern to Members

- Contacting of State/Borough regarding brush clearing for safety purposes—especially the corner of Britchenstrap and Farm Loop
- A road hotline exists also McKenna Brothers are the contractor for the borough.
- Candace Frisby volunteered to talk to the neighbor about the road obstruction. Kristerfer Byers offered to remove the obstruction. a-No other obstructions were discussed.
- Self Defense Class from 10am-4pm dates at the Farm Loop Christian Center are as follows. Be advised that gun shots may be heard. 7/8/17, 7/15/17, 8/5/17.
- As our membership grows are there other venues that may better suit our needs as a community council?
- Farm Loop Christian Center, the Fire station (though construction may be an issue), Palmer Depot, MTA/MEA conference rooms, NOLS, various members volunteered their personal space including the Skogaards and Sue Frisby.

- Eugene, a guest who chose not to sign in, raised concerns about the Mat-Su Borough's handling of the public process, suggested that the Farm Loop Community Council should be meeting monthly in order to be effective, concern the Mat Su borough is discussing a sales tax while only having one public hearing, as well as concerns with the school board privatization. Eugene encouraged all to collectively pay attention to the Mat Su Borough website as the picnic meeting was not listed.

VII. Next Meeting

9/28/2017 at 7pm at NOLS, 5805 N. Farm Loop Rd. (to be confirmed)

VIII. Meeting Adjourned

Approx. 8:30pm

Signed:  3/30/2018
Teresa B. Clemmer, Chair

Attested:  Secretary
3/30/18

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Greater Farm Loop
Community Council

9/28/17

7:10 Call to order / Introductions
minutes reviewed & approved - 2nd by:
Leonard Wallner

Collecting donations for treasury.

Borough News: no new updates

Road service & Fire service - Road service
issue - no parking in Bitchenstep Drive

Looking for a Liaison to attend meetings
Oct. 11 5:00 p.m. at Borough Public Works
(for Road Service)

Fire Service Areas are all encompassing -
no info on meetings at this time

Looking for officers for Greater Council
Vice Chair -

Secretary -

Member at large -

Send e-mails for nominations or
self nominations - open until December

Connection Committee -

Farm to Table Event next fall
Small community festival

→ Community Service:

Possible Food Drive for FLCC:

Food Pantry

→ Possible meeting place in Community -
FLCC
MTA
(In Dec)

multi-plex housing with shared
septics is being approved by
borough on small lots. Concern
about changed ordinances. Council
can approach this issue in
support of previous ordinances.
Draft of proposed resolution
through the Council is an idea
prior to Christmas?

→ Next meeting December 7th at 7 pm.

Adjourned 7:35

Signed: [Signature] 3/30/2018

Teresa B. Clepper Chair

Attested: [Signature] Secretary 3/30/18

Greater
Farm Loop Community Council Meeting

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APR 26 2018
CLERKS OFFICE

Minutes – March 29, 2018, 6:30 PM, Sutton Public Library

Officers present : Teresa Clemmer / Chairman, Leonard Wallner / Vice-Chairman, Mark Austin / Treasurer.

Officers absent : Daniel Stanley / Member-at-Large. Secretary position currently vacant.

General membership present : Fifteen (15), namely Curtis Faulkner, Jessica Faulkner, Robert Ovitt, Beverly Ovitt, Travis Webb, Staci Hall, Jessica Smith, Logan Kraus, Corey Hallgren, Karla Hallgren, Winona Benson, and Paul Scheideberg, plus officers.

Guests present : Andrzej Ciostek, Alice Ciostek, Brian Endle, Cassie Campbell, Chris Cole, and Eugene Haberman.

- 1) Motion to waive minimum officer quorum was approved, but quickly determined to be unnecessary, as Mark Austin arrived a few minutes late.
- 2) Minutes of last meeting were approved.
- 3) Election of officers: Vice-Chairman, Secretary, and Member-at-Large. Candidates for Vice-Chairman are Leonard Wallner and Paul Scheideberg, and candidate for Member-at-Large is Daniel Stanley, while no candidate emerged for secretary. Wallner volunteered to run for the position of secretary if not re-elected as Vice-Chairman. Election results subsequently determined as follow :
Paul Scheideberg – Vice-Chairman
Leonard Wallner – Secretary
Daniel Stanley – Member-at-Large
- 4) Presentations by Staci Hall of the ~~Mat-Su Borough~~ *United Way (IBC) JLB*
 - a) Community Emergency Response Team (CERT) training process. Sixteen (16) hour course. Staci to take the lead, and no corresponding cost.
 - b) Neighborhood Watch Program. Staci again to take the lead, and no corresponding cost.
 - c) Neighborhood Block Party, to be scheduled during May through October time frame. Up to a \$500 grant.
 - d) Individual motions to accept approved for each of the above three proposals.

- 5) Presentation by Cassi Campbell of Matanuska Electric Association, with regard to company related projects. No clearing scheduled for the Farm Loop area. System upgrades include the replacement of underground lines in the Lossing Road area and the replacement of existing 'turtle meters', which require a 'manual read'. The meter project began in 2013, and is now in last phase, with completion scheduled for mid-June. Smart application technology allows for communication interfacing through electrical lines, allowing for 'fast feedback', quicker outage response time, and self-check of own electrical usage.
- 6) Presentation by Chris Cole and Jessica Smith of Mat-Su Borough Planning Department. Proposed expansion of Farm Loop Community Council boundary includes the annexation of a portion of the Gateway Community Council area. To be placed on the Mat-Su Borough Assembly agenda, with the earliest date of public discussion scheduled for August.
- 7) From the floor, Beverly Ovitt asked to make the public aware of the proposed construction of a Phase II Subdivision in the Britchenstrap area which would allow for the construction of twenty four (24) additional units. The deadline for response is April 5th.
- 8) The next Farm Loop Community Council meeting is scheduled for June 21st. Staci Hall volunteered to research possible locations. Minor discontent was voiced with regard to holding the meeting in Sutton.
- 9) Meeting concluded at 8:00PM.

Signed:  4/24/2018
Teresa B. Clemmer, Chair

Attested:  3/30/18
Leonard E. Wallner Jr./Secretary