

SUBJECT: Award of bid number 26-073B to Tutka, LLC for the contract amount of \$919,100.00 to Construct Circle View Dike Repairs.

AGENDA OF: December 16, 2025

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Purchasing Director	<div>12/2/2025</div> <div>X R u s t i n K r a f f t</div> <div>Signed by: Rustin Krafft</div>
Public Works Director	<div>RECOVERABLE SIGNATURE</div> <div>X T o m A d a m s , P E</div> <div>Signed by: Tom Adams</div>
Finance Director	<div>RECOVERABLE SIGNATURE</div> <div>X C h e y e n n e H e i n d e l</div> <div>Signed by: Cheyenne Heindel</div>
Borough Attorney	<div>12/2/2025</div> <div>X N i c h o l a s S p i r o p o u l o s</div> <div>Signed by: Nicholas Spiropoulos</div>
Borough Manager	<div>12/2/2025</div> <div>X M i c h a e l B r o w n</div> <div>Signed by: Mike Brown</div>
Borough Clerk	<div>12/4/2025</div> <div>X L o n n i e M c K e c h n i e</div> <div>Signed by: Lonnie McKechnie</div>

ATTACHMENT (S) : Analysis Sheet (1p)
Scope of Work (2p)

SUMMARY STATEMENT: On October 23, 2025, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to Construct Circle View Dike Repairs. Construction Services purchased will support the Public Works Department in assembly district #1.

This project is funded through the State Legislative Grant Program and is intended to reduce flood and erosion risks for the Circle View Subdivision. The project area is located near the Butte, approximately 10 miles south of Palmer, with access from the Old Glenn Highway via Bodenburg Loop, McCombs Road, and Brian Drive. The existing dikes are located along the south bank of the Matanuska River.

The work includes clearing vegetation, improving access where necessary, and supplying and placing riprap on four of the five

existing dikes to protect the structures from erosion and scour. The project includes installing riprap below the water surface in a dynamic river environment.

In response to the advertisement, seven bids were received. Award recommendation is being made to Tutka, LLC as the lowest responsive and responsible bidder based on the Total Bid Amount.

The final completion date for this project is April 21, 2026.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

The Public Works Department, Project Management Division will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Approve the subject action memorandum.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: December 16, 2025

SUBJECT: Award of bid number 26-073B to Tutka, LLC for the contract amount of \$919,100.00 to Construct Circle View Dike Repairs.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$919,100	FUNDING SOURCE Roads and Bridges Capital Projects
FROM ACCOUNT # 430.000.000 4xx.xxx	PROJECT# 35003-9700-9703
TO ACCOUNT :	PROJECT #
VERIFIED BY: <div style="text-align: right;">1 2 / 2 / 2 0 2 5</div> <div style="text-align: center;">X L i e s e l Z a n t o</div> <div style="text-align: center;">S i g n e d b y : L i e s e l Z a n t o</div>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	919.1					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	919.1					
TOTAL	919.1					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

1 2 / 2 / 2 0 2 5

X C h e y e n n e H e i n d e l

APPROVED BY: _____ DATE: _____

Signed by: C h e y e n n e H e i n d e l

BID 26-073B
Construct Circle View Dike Repairs
SCOPE OF WORK

General

The Matanuska-Susitna Borough (MSB) is soliciting bids from qualified contractors to supply labor, materials, equipment and supplies necessary to repair approximately 600 feet of river dike along four of the five existing dikes in the Circle View Subdivision along the Matanuska River, near Butte, approximately 10 miles south of Palmer, Alaska.

This project is funded through a grant provided by the Alaska Department of Commerce, Community, and Economic Development – Division of Community and Regional Affairs.

Equal Employment Opportunity (EEO)

The State of Alaska's non-discrimination policy for bids prohibits awarding contracts based on race, religion, color, national origin, sex, age, marital status, pregnancy, parenthood, disability, or political affiliation. Bidders must agree to this clause, which also requires them to take affirmative action to ensure fair treatment of employees and applicants. State regulations require bidders to comply with these non-discrimination requirements throughout the entire contract period, and failure to comply can be considered a breach of contract and lead to future bidding restrictions.

Alaska Product Preferences (AS 36.15)

This chapter of the Alaska Statutes applies to projects financed by state money in which the use of timber, lumber, and manufactured lumber products is required, only timber, lumber and manufactured lumber projects originating in this state from local forests shall be used wherever practicable.

Scope of Work

Work includes placement of riprap below the water surface in a dynamic river environment where water levels may fluctuate. The extent of in-water placement will depend on the river channel location and water levels at the time of construction. The project is scheduled for winter construction, when water levels are typically at their lowest.

The project area is near the Butte, approximately 10 miles south of Palmer. Access to the site is from the Old Glenn Highway via Bodenbug Loop, McCombs Road and Brian Drive. Dikes are located along the south bank of the Matanuska River (See project drawings). Access is provided via 4 existing 30-foot dike access and section line easements, as shown on the Circle View Subdivision Plat (Attachment 1). The Contractor shall locate and flag easement limits, clear and grub as necessary, and place compact fill or geotextile fabric as needed to provide stable access to the river. Work performed in these easements is subsidiary to Mobilization and Demobilization.

All construction shall be completed in accordance with Alaska Department of Transportation and Public Facilities (ADOT&PF) Standard Specifications for Highway Construction (SSHC), 2017 edition, as modified by the MSB Standard Specifications, and as shown on the Construction Plans (Attachment 2).

The contractor shall clear and grub all vegetation from dikes 1 through 4 (dike 5 excluded) as indicated in the plans. This work will be paid for under the Clearing and Grubbing line item.

Survey Control for the project is provided in the "Circle View Dikes 2023 Survey" drawings prepared by RECON (Attachment 3).

Work Description

Provide all labor, equipment, materials and supplies necessary to complete the work shown on the plan drawings and as refined during construction. The contractor is responsible for providing adequate resources to complete the project without any adjustments to the original bid amount or contract time.

Schedule

Work shall commence following Notice to Proceed and upon direction from the MSB Project Manager. Repair of the revetment is the priority and shall be completed as soon as possible. The dike construction shall occur between December, 2025, and February 28th, 2026.

Time is of the essence. Work shall be completed in one continuous timeframe. Substantial Completion shall be achieved no later than March 3, 2026, and Final Completion shall be achieved no later than April 21, 2026.

Work hours are 8 a.m. – 5 p.m., Monday through Friday, unless otherwise approved by the MSB Project Manager.

Traffic and Access

The contractor shall develop a traffic control plan per project specifications and submit it to the MSB for review and approval before construction begins.

Within the residential subdivisions west of East Bodenburg Loop, the speed limit for construction vehicles shall not exceed 20 miles per hour, or the posted speed limit, whichever is less. Construction traffic is prohibited south of Brian Drive on McCombs Road and on Melanie Lane in the adjacent Circle View residential subdivision.

Project Management and Documentation

The Contractor is required to utilize Projectmates, the Borough's designated project management software, for all aspects of project coordination and documentation under this Contract. This includes, but is not limited to, tracking project schedule and updates, managing submittals and deliverables, submitting applications for payment, and uploading project photos and documentation.

All Requests for Information (RFIs), issues, meeting minutes, and other required project documentation shall be logged and maintained within Projectmates. The platform will serve as the official system of record for the project.

The Contractor shall designate one individual to serve as the primary point of contact for all Projectmates related activities. This individual will be responsible for maintaining the Contractor's project information within the system and ensuring compliance with all platform requirements. One Projectmates license will be provided for this designated individual.

The Contractor shall ensure that all entries in Projectmates are timely, accurate, and complete. The system must be kept current and well organized throughout the duration of the project. Regular updates and reports generated from Projectmates may be required by the Borough to monitor progress, verify compliance with the approved schedule and budget, and support timely decision-making.

Failure to utilize Projectmates as required may result in delayed processing of submittals, pay applications, or other project deliverables.

Permits

The Borough will provide environmental permits required for placement of riprap.

26-073B Construct Circle View Dike Repairs Detailed Bid Analysis																	
Vendor Name				Tutka, LLC		Western Construction Equipment		Granite Construction Company		Dirtworks, Inc.		Mass Excavation, Inc.		Ficklin Construction		Bristol Prime Contractors	
Item No.	Line Item Description	Pay Unit	Estimated Quantities	Unit Price	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
201 (3b)	Clearing and Grubbing	Acre	2	\$10,000.00	\$20,000.00	\$15,000.00	\$30,000.00	\$10,000.00	\$20,000.00	\$10,550.00	\$21,100.00	\$36,000.00	\$72,000.00	\$8,500.00	\$17,000.00	\$36,437.91	\$72,875.82
203 (3)	Unclassified Excavation	Cubic Yard	1800	\$10.00	\$18,000.00	\$15.00	\$27,000.00	\$25.00	\$45,000.00	\$23.00	\$41,400.00	\$42.00	\$75,600.00	\$21.00	\$37,800.00	\$47.67	\$85,806.00
611 (2)	Riprap, Class IV	Ton	6350	\$126.00	\$800,100.00	\$130.00	\$825,500.00	\$130.00	\$825,500.00	\$156.00	\$990,600.00	\$146.00	\$927,100.00	\$134.37	\$853,249.50	\$300.04	\$1,905,254.00
640 (1)	Mobilization and Demobilization	Lump Sum	All Required		\$70,000.00		\$30,000.00		\$95,000.00		\$41,150.00		\$37,750.00		\$250,200.00		\$90,928.27
642 (1)	Construction Surveying	Lump Sum	All Required		\$5,500.00		\$25,000.00		\$5,000.00		\$14,050.00		\$35,000.00		\$36,000.00		\$30,250.88
642 (13)	Post Construction As-Built Survey	Lump Sum	All Required		\$5,500.00		\$20,000.00		\$5,000.00		\$4,500.00		\$21,000.00		\$22,600.00		\$24,200.70
Total					\$919,100.00		\$957,500.00		\$995,500.00		\$1,112,800.00		\$1,168,450.00		\$1,216,849.50		\$2,209,315.67