

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR  
Vern Halter

BOROUGH CLERK  
Lonnie R. McKechnie, CMC

BOROUGH MANAGER  
John Moosey

BOROUGH ATTORNEY  
Nicholas Spiropoulos



BOROUGH ASSEMBLY  
Tim Hale, District 1  
Stephanie Nowers, District 2  
George McKee, District 3  
Ted Leonard, District 4  
Dan Mayfield, District 5  
Jesse Sumner, District 6  
Tam Boeve, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, NOVEMBER 19, 2019

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### I. CALL TO ORDER

### II. ROLL CALL

### III. APPROVAL OF AGENDA

### IV. PLEDGE OF ALLEGIANCE

### V. MINUTES OF PRECEDING MEETINGS

[19-179](#)

A. Joint Assembly/Planning Commission Meeting: 10/08/19

B. Regular Assembly Meeting: 10/15/19

**Attachments:** [100819 - SIGNED - Joint Assembly.Planning Commission Meeti](#)  
[101519 - SIGNED - Assembly Regular Meeting Minutes](#)

### VI. REPORTS/CORRESPONDENCE

#### A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

##### 1. Reports From Cities

##### 2. Matanuska-Susitna Borough School District

#### B. COMMITTEE REPORTS

**1. Joint Assembly/School Board Committee On School Issues**

**2. Assembly Public Relations**

**C. MANAGER COMMENTS**

[19-185](#) Emergency Medical Services Reorganization Update

**Attachments:** [11/19/19 - Emergency Services Power Point](#)

**1. State/Federal Legislation**

**2. Strategic Planning Issues**

**3. Governor Dunleavy's Office Update**

**D. ATTORNEY COMMENTS**

**E. CLERK COMMENTS**

**F. CITIZEN AND OTHER CORRESPONDENCE**

[19-182](#)

1. Agriculture Advisory Board: 09/18/19, Resolution No. 19-06
2. Aviation Advisory Board: 08/07/19, Resolution No. 19-02
3. Big Lake RSA Board of Supervisors: 06/12/19, 08/14/19, Resolution No. 19-01
4. Board of Adjustment and Appeals: 09/11/19, BOAA 19-04 Final Decision
5. Joint Central Mat-Su and West Lakes FSA Board of Supervisors: 09/09/19
6. Enhanced 911 Advisory Board: 08/13/19
7. Greater Butte RSA Board of Supervisors: 07/25/19
8. Greater Palmer FSA Board of Supervisors: 08/13/19
9. Historical Preservation Commission: 08/22/19
10. Library Board: 05/18/19, 08/17/19
11. Local Road Service Area Advisory Board: 08/15/19
12. Planning Commission: 09/16/19, Resolution Nos. 19-20, 19-22, 19-23
13. Platting Board: 09/05/19, 09/19/19
14. Police Powers Task Force: 09/04/19, 10/02/19, 10/16/19
15. Port Commission: 06/17/19, 07/15/19, 09/16/19
16. South Colony RSA Board of Supervisors: 07/17/19
17. Willow FSA Board of Supervisors: 01/10/19, 02/21/19, 04/11/19, 05/09/19, 07/11/19, 08/08/19
18. Chase Community Council: 07/17/19
19. Louise/Susitna/Tyone Community Association: 09/28/19
20. Meadow Lakes Community Council: 04/10/19, 05/08/19, 06/12/19, 07/10/19, 08/14/19, 09/11/19
21. South Knik River Community Council: 05/16/19, 08/15/19, 09/19/19
22. Susitna Community Council: 09/05/19
23. Talkeetna Community Council: 09/03/19
24. Trapper Creek Community Council: 09/19/19
25. Willow Area Community Organization: 09/04/19

**Attachments:** [11/19/19 - Citizen and Other Correspondence](#)

## G. INFORMATIONAL MEMORANDUMS

[IM 19-169](#) Reporting Of Conclusion Of Contract For Bid No. 18-127B To Valley General Construction, LLC. For Larry Trail Improvements.

**Attachments:** [2019-IM-169](#)

- [IM 19-170](#) Reporting Of Conclusion Of Contract For Bid No. 19-012B To Dirtworks Inc. For Ryan's Creek Drive And Lazy Lake Drive Improvements.
- Attachments:** [2019-IM-170](#)
- [IM 19-171](#) Reporting Of Conclusion Of Contract For Bid No. 19-066B To Western Construction & Equipment, LLC. For East Pintail Drive.
- Attachments:** [2019-IM-171](#)
- [IM 19-172](#) Reporting Of Conclusion Of Contract For Bid No. 19-103B To Western Construction & Equipment LLC. For Seldon Road Reclamation And Paving.
- Attachments:** [2019-IM-172](#)
- [IM 19-175](#) Reporting Of Conclusion Of Contract For Bid No. 19-027B To Northern Asphalt Construction Inc. For West Grand Bay Drive And South Canter Place Upgrades.
- Attachments:** [2019-IM-175](#)
- [IM 19-177](#) Reporting Of Conclusion Of Contract For Bid No. 18-102B To Northern Asphalt Construction Inc. For Alma Drive Improvements.
- Attachments:** [2019-IM-177](#)
- [IM 19-189](#) Reporting The Conclusion Of Contract For Bid No. 18-096B With Orion Construction, Inc. For The Wasilla Pool Improvements Project, Project No. 15041, For the Final Contract Amount of \$5,891,612.05.
- Attachments:** [2019-IM-189](#)

## **VII. SPECIAL ORDERS**

### **A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

### **B. PUBLIC HEARINGS (Three Minutes Per Person.)**

[OR 19-119](#) An Ordinance To Approve A Supplemental Appropriation Of \$50,000 From The Unrestricted Net Assets In The Solid Waste Enterprise Fund, Fund 510, To Solid Waste Budget Line 510.150.416 426.900 For An Update To The Landfill Development Sequencing Plan, Landfill Gas Plan, And Leachate Management Plans.

RS 19-086: A Resolution Establishing The Scope Of Work And Budget For A Supplemental Appropriation Of \$50,000 From The Unrestricted Net Assets In The Solid Waste Enterprise Fund, Fund 510, To Solid Waste Budget Line 510.150.416 426.900 For An Update To The Landfill Development Sequencing Plan, Landfill Gas Plan, And Leachate Management Plans.

**Attachments:** [2019-OR-119](#)  
[2019-RS-086](#)  
[2019-IM-163](#)

[OR 19-116](#) An Ordinance Approving The Transfer Of Real Property Identified As Lot 1, Homesteaders Community Center Subdivision, Houston, Alaska, To Wasilla Area Seniors, Inc. For The Purpose Of Future Operations And Management Of Facilities Controlled By Mid-Valley Seniors, Inc. (MSB007512).

**Attachments:** [2019-OR-116](#)  
[2019-IM-156](#)

[OR 19-121](#) An Ordinance Authorizing The Matanuska-Susitna Borough To Issue Areawide Taxable General Obligation Bonds, In One Or More Series, To Refund And Defeas Certain Outstanding General Obligation Bonds Of The Borough; Fixing Certain Details Of Such Bonds; And Authorizing Their Sale.

**Attachments:** [2019-OR-121](#)  
[2019-IM-165](#)  
[Bond Purchase Agreement](#)  
[2019 Bonds Disclosure Certificate](#)  
[Preliminary Official Statement](#)

[OR 19-123](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$25,000 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program, To Fund 425, Project No. 45158, For Emergency Operations Center Training.  
RS 19-089: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 45158, Fund 425, For Emergency Operations Center Training.

**Attachments:** [2019-OR-123](#)  
[2019-RS-089](#)  
[2019-IM-168](#)

### C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

### D. CONSENT AGENDA

#### 1. RESOLUTIONS

[RS 19-090](#) A Resolution Requesting The Alaska Marijuana Control Board Reconsider The Limited Cultivation Facility License Granted To Mr. Happy Farms, LLC.

**Sponsors:** Sumner

**Attachments:** [2019-RS-090](#)  
[2019-IM-173](#)

[RS 19-091](#) A Resolution Supporting The Update Of The Lake Management Plan Process And Implementation Of Plans.

**Attachments:** [2019-RS-091](#)  
[2019-IM-178](#)

[RS 19-094](#) A Resolution Amending The Budget For Project No. 45066, Fund 405, To Further Support The Purchase/ Replacement Of Apparatus And Associated Equipment For Central Mat-Su Fire Service Area.

**Attachments:** [2019-RS-094](#)  
[2019-IM-182](#)

[RS 19-095](#) A Resolution Amending The Budgets For Project Nos. 45066 And 45076, Fund 405, To Further Support Upgrades For The Central Mat-Su Fire Service Area Training Complex.

**Attachments:** [2019-RS-095](#)  
[2019-IM-183](#)

## 2. ACTION MEMORANDUMS

[AM 19-107](#) Approval Of Contract Amendment No. 1 To Contract No. 18-100B With Orion Marine Contractors, Inc. In The Amount Of \$94,763.48 For Port Mackenzie Dock Repairs, Phase II, Project No. 70012, To Modify The Tasks, Resolve The Contractor's Additional Work Claim, And Report The Conclusion Of The Contract For The Final Contract Amount Of \$2,140,826.48.

**Attachments:** [2019-AM-107](#)

[AM 19-120](#) Authorization To Purchase A Fire Apparatus From General Fire Apparatus/Rosenbauer In The Contract Amount Of \$491,381 For The Willow Fire Service Area.

**Attachments:** [2019-AM-120](#)

[AM 19-121](#) Assembly Regular And Joint Meeting Schedule For 2020.

**Attachments:** [2019-AM-121](#)

[AM 19-122](#) Vacate A Portion Of The Section Line Easements Within Sections 20 And 29, Township 20 North, Range 9 East, Seward Meridian, Alaska.

**Attachments:** [AM 19-122](#)  
[2019-AM-122](#)

[AM 19-124](#) Authorization To Enter Into A Lease With Dominion Voting For Election Equipment In The Amount Of \$70,840 For The First Year, With An Annual Increase Of 2 Percent Over The Next Seven Years.

**Attachments:** [2019-AM-124](#)

## VIII. UNFINISHED BUSINESS

## IX. VETO

## X. NEW BUSINESS

## A. INTRODUCTIONS (For Public Hearing 12/03/19, Assembly Chambers)

[OR 19-040](#) An Ordinance Amending And Updating Title 23, Real Property. RS 19-027: A Resolution Amending The Land And Resource Management Division Policy And Procedures Manual; And Amending The Fiscal Year 2020 Schedule Of Rates And Fees, Effective July 1, 2019.

**Attachments:** [OR 19-040](#)  
[RS 19-027](#)  
[IM 19-051](#)  
[12/03/19 - Possible Amendment](#)

[OR 19-114](#) An Ordinance Modifying A Special Condition Of The Mass Excavation Interim Materials District To Accommodate The Glenn Highway Expansion Project.

**Attachments:** [OR 19-114](#)  
[IM 19-154](#)

[OR 19-124](#) An Ordinance Waiving The Provision Of MSB 8.40.030 For Denny Investments 2020 State Liquor License Renewal.

**Attachments:** [OR 19-124](#)  
[IM 19-174](#)

[OR 19-125](#) An Ordinance Authorizing The Land Reclassification For A 5 Acre Home Site Within A Portion Of The Northwest 1/4 Southwest 1/4, Section 13, Township 19 North, Range 5 West, Seward Meridian, As Residential; And Approving The Owner's Request To Subdivide And Purchase The Fee Simple Estate Of The Home Site (MSB 007476 (Subdivide) & MSB001235 (Sale)).

**Attachments:** [OR 19-125](#)  
[IM 19-176](#)



[OR 19-126](#) An Ordinance Approving A Reappropriation Of \$50,000 From The Fiscal Year 2020 Community Development Department Operating Budget 203.170.141, To Fund 440, Project No. 15040, Settlers Bay Coastal Park Project.

RS 19-093: A Resolution Amending The Budget For The Settlers Bay Coastal Park, Fund 440, Project No. 15040, For Park Ongoing Development.

**Attachments:** [OR 19-126](#)  
[RS 19-093](#)  
[IM 19-180](#)

[OR 19-127](#) An Ordinance Adopting MSB 3.08.225, Competition.

**Attachments:** [OR 19-127](#)  
[IM 19-181](#)

[OR 19-128](#) An Ordinance Accepting And Appropriating 2018 Cook Inlet Earthquake Disaster Relief Monies In The Amount Of \$612,899.33 From The Federal Emergency Management Agency And \$204,299.78 From The Alaska State Division Of Homeland Security And Emergency Management, To Fund 445, Project Nos. 55026 And 55027.

RS 19-096: A Resolution Approving The Scope Of Work And Budget For A Portion Of The 2018 Cook Inlet Earthquake Disaster Relief Monies, Project Nos. 55026 And 55027.

**Attachments:** [OR 19-128](#)  
[RS 19-096](#)  
[IM 19-184](#)

[OR 19-130](#) An Ordinance Appropriating \$1,058.06 In Fiscal Year 2020 Project Income And \$775 In Anticipated Fiscal Year 2020 Project Income For The Hazard Mitigation Grant Program, Project No. 20395.

RS 19-097: A Resolution Approving The Scope Of Work And Budget, For The Hazard Mitigation Grant Program, Project No. 20395.

**Attachments:** [OR 19-130](#)  
[RS 19-097](#)  
[IM 19-186](#)

[OR 19-132](#) An Ordinance Accepting And Appropriating \$5,800,000 In Insurance Proceeds To Fund 445, Project No. 55026, School Infrastructure.

**Attachments:** [OR 19-132](#)  
[IM 19-188](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[19-175](#) Vacancy Report

**Attachments:** [11/19/19 - Vacancy Report](#)

## **C. OTHER NEW BUSINESS**

## **D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

## **XI. RECONSIDERATION**

[OR 19-088](#) An Ordinance Amending MSB 2.71.090 And MSB 3.08.230, To Prohibit Elected Officials From Employment, Holding Contracts, Or Having Any Interest In Contracts With The Borough While In Office And For Three Years After Leaving Office Unless The Assembly Waives The Restriction In Advance.

**Sponsors:** Sumner

**Attachments:** [OR 19-088](#)  
[IM 19-118](#)  
[Ethics Board Resolution 19-01](#)  
[OR 19-088 - Possible Amendment](#)  
[OR 19-088 - Beck Reconsideration](#)

## **XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

## **XIII. EXECUTIVE SESSION**

## **XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**