

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## BOROUGH MAYOR

Edna DeVries

## BOROUGH CLERK

Lonnie R. McKechnie, CMC

## BOROUGH MANAGER

Michael Brown

## BOROUGH ATTORNEY

Nicholas Spiropoulos



## BOROUGH ASSEMBLY

Tim Hale, District 1  
Stephanie Nowers, District 2  
Dee McKee, District 3  
Maxwell Sumner, District 4  
Bill Gamble, District 5  
Dmitri Fonov, District 6  
Ron Bernier, District 7

## ASSEMBLY AGENDA

### ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, OCTOBER 15, 2024

## WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

### IN WRITING:

- \* You can submit written comments to [leg.com@matsugov.us](mailto:leg.com@matsugov.us)

### TELEPHONIC TESTIMONY:

- \* Dial 1-855-225-2326
- \* You will hear "Joining conference" when you are admitted to the meeting.
- \* You will be automatically muted and able to listen to the meeting.
- \* When the Mayor announces audience participation or a public hearing you would like to speak to, press \*3; you will hear "Your hand has been raised."
- \* When it is your turn to testify you will hear "Your line has been unmuted."
- \* State your name for the record, spell your last name, and provide your testimony.

### OBSERVE: observe the meeting via the live stream video at:

- \* <https://matanuska.legistar.com/Calendar.aspx>
- \* <https://www.facebook.com/MatSuBorough>
- \* Matanuska-Susitna Borough - YouTube

## I. CALL TO ORDER

## II. ROLL CALL

## III. APPROVAL OF AGENDA

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. MINUTES OF PRECEDING MEETINGS**

[24-137](#)

A. Assembly Special Meeting Minutes: 10/01/24

B. Assembly Regular Meeting Minutes: 10/01/24

**Attachments:** [10/15/24 - Minutes for packet](#)

#### **VI. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

###### **1. Reports From Cities**

###### **2. Matanuska-Susitna Borough School District**

###### **3. State of Alaska**

##### **B. COMMITTEE REPORTS**

###### **1. Joint Assembly/School Board Committee On School Issues**

###### **2. Assembly Public Relations**

##### **C. MANAGER COMMENTS**

###### **1. State/Federal Legislation**

###### **2. Strategic Planning Issues**

###### **3. Alaska State Trooper Update**

[24-149](#)

Alaska State Troopers Update - PPT

**Attachments:** [10/15/24 - Managers AST Update Handout](#)

##### **D. ATTORNEY COMMENTS**

##### **E. CLERK COMMENTS**

##### **F. CITIZEN AND OTHER CORRESPONDENCE**

[24-138](#)

1. Abbreviated Plat: 09/18/24
2. Big Lake Community Council: 08/13/24
3. Butte Community Council: 08/14/24
4. Local Road Service Area Advisory Board: 08/15/24
5. MSB Fish and Wildlife Commission: 08/22/24
6. North Lakes Community Council: 08/29/24
7. Platting Board: 09/05/24
8. South Knik River Community Council: 08/15/24
9. Waterbody Setback Advisory Board: 09/04/24, 09/17/24

**Attachments:** [10/15/24 - Citizen and Other Correspondence](#)

## **G. INFORMATIONAL MEMORANDUMS**

[IM 24-193](#)

Informing The Assembly Of 16 Fiscal Year 2025 Winter Trail Care And Grooming Grant Agreements That Will Be Provided To The Manager For Signature.

**Attachments:** [IM 24-193](#)

[IM 24-199](#)

Informing The Assembly Of A Grant Amendment For Grant No. 13-DC-632 Fiscal Year 2013 Road Bond Package, To Be Presented To The Manager For Signature.

**Attachments:** [IM 24-199](#)

## **VII. SPECIAL ORDERS**

**A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)**

**B. PUBLIC HEARINGS (Three Minutes Per Person.)**

[RS 24-097](#)

A Resolution Approving 2025 State Legislative Priorities.

**Attachments:** [RS 24-097](#)

[IM 24-178](#)

[10/15/24 - Gamble Possible Amendment](#)

[RS 24-098](#)

A Resolution Approving 2025 Federal Legislative Priorities.

**Attachments:** [RS 24-098](#)

[IM 24-179](#)

[10/15/24 - Gamble Possible Amendment](#)

[OR 24-097](#) An Ordinance Approving An Appropriation Of \$65,000 From The Central Mat-Su Fire Service Area Fund Balance To A Project To Repair Pumper-Tender 62.  
RS 24-102: A Resolution Approving The Scope Of Work And Budget For A Project To Facilitate Repairs For Pumper-Tender 62 For Central Mat-Su Fire Service Area.

**Attachments:** [OR 24-097](#)  
[RS 24-102](#)  
[IM 24-184](#)

[OR 24-098](#) An Ordinance Accepting And Appropriating \$30,079 From The United States Fish And Wildlife Service, National Fish Habitat Partnership For Neklason Lake Fish Passage.  
RS 24-103: A Resolution Approving The Scope Of Work And Budget and Authorizing The Manager To Enter Into An Agreement With The United States Fish And Wildlife Service For Neklason Lake Fish Passage, And Approving The Time Extension Of The Fiscal Year 2023 Areawide Budget Appropriation For Fish Passage Improvements Match Funds.

**Attachments:** [OR 24-098](#)  
[RS 24-103](#)  
[IM 24-185](#)

[OR 24-100](#) An Ordinance Approving An Appropriation Of \$2,250,000 From The Greater Palmer Consolidated Fire Service Area Fund Balance To A Project To Construct The New Public Safety Building Station 3-9.  
RS 24-104: A Resolution Approving The Scope Of Work And Budget For A Project To Construct Public Safety Building Station 3-9; And Repayment Of A Loan By Areawide To The Greater Palmer Consolidated Fire Service Area.

**Attachments:** [OR 24-100](#)  
[RS 24-104](#)  
[IM 24-187](#)

**C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)**

**D. CONSENT AGENDA**

**1. RESOLUTIONS**

[RS 24-114](#) A Resolution Authorizing The Manager To Negotiate And Enter Into An Agreement With The Big Lake Lions' Club To Purchase The Big Lake Recreation Facility And Adjacent Parking Lot At 2942 South Lions Court, Big Lake, Alaska For \$400,000 Subject To Appropriation In The Fiscal Year 2026 Budget, And Upon Such Terms And Conditions As The Manager Deems Advisable.

**Sponsors:** Gamble

**Attachments:** [RS 24-114](#)  
[IM 24-200](#)

## 2. ACTION MEMORANDUMS

[AM 24-112](#) To Vacate The 33-foot-Wide Section Line Easement, Excepting The West 86 Feet, On The Northern Boundary Of Block 1, Lot 4, Ancient Tree Estates, Plat #82-89. The Property Is Located West Of Mud Lake, South And East Of East Bogard Road, And Directly North Of North Of Creekview Drive; Within The Northwest 1/4 Section 6, Township 17 North, Range 1 East, Seward Meridian.

**Attachments:** [AM 24-112](#)

[AM 24-113](#) Authorization To Purchase Wireless Routers And Switches From World Wide Technology In The Amount Of \$118,622.85.

**Attachments:** [AM 24-113](#)

[AM 24-114](#) Approval Of Contract Amendment To Contract 24-071P With Wolf Architecture, Inc. To Extend The Contract Completion Date For The Gateway Visitor Center Redesign Project From October 15, 2024, To March 31, 2026.

**Attachments:** [AM 24-114](#)

[AM 24-115](#) Approval Of Change Order No. 3 For Contract No. 23-020P With HDL Engineering Consultants, LLC. In The Amount Of \$99,890 For Phase II Design Services Of The Meadow Lakes Loop Improvements Project; And Extension Of The Completion Date To December 31, 2026.

**Attachments:** [AM 24-115](#)

[AM 24-116](#) Award Of Bid No. 25-051B To Valley Mechanical Contracting In The Contract Amount Of \$172,950 To Supply And Replace A Boiler At Susitna Valley School.

**Attachments:** [AM 24-116](#)

[AM 24-117](#) Award Of Bid No. 25-052B To CGC Services In The Contract Amount Of \$353,270 To Supply And Replace Two Boilers At Wasilla High School.

**Attachments:** [AM 24-117](#)

## **VIII. UNFINISHED BUSINESS**

## **IX. VETO**

## **X. NEW BUSINESS**

### **A. INTRODUCTIONS (For Public Hearing 11/19/24, Assembly Chambers)**

[RS 24-089](#) A Resolution Adopting The Fiscal Year 2026 Capital Improvement Program.

**Attachments:** [RS 24-089](#)  
[IM 24-168](#)

[OR 24-099](#) An Ordinance Conveying And Merging The Borough's Development Rights Interest With The Agricultural Rights Title, For Fee Simple Title With Agricultural Covenants For Tax ID Nos. 26N05W21C002 And 26N05W21C003, To Anthony And Tammie West.

**Attachments:** [OR 24-099](#)  
[IM 24-186](#)

[OR 24-102](#) An Ordinance Accepting And Appropriating \$41,230.75 From The Alaska State Department Of Education And Early Development For The Online With Libraries Internet Cost Assistance Grant Program.  
RS 24-109: A Resolution Approving The Budget For The Online With Libraries Internet Cost Assistance Grant Program.

**Attachments:** [OR 24-102](#)  
[RS 24-109](#)  
[IM 24-194](#)

[OR 24-103](#) An Ordinance Approving An Appropriation Of \$32,045 From The Enhanced 911 Fund Balance To A Project To Reimburse The City Of Wasilla For Text To 911 Services And A Session Border Controller System.

RS 24-110: A Resolution Approving The Scope Of Work And Budget For A Project To Allow The City Of Wasilla To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For Text To 911 Services And A Session Border Controller System.

**Attachments:** [OR 24-103](#)

[RS 24-110](#)

[IM 24-195](#)

[OR 24-104](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$2,500,000 From The Alaska State Department Of Commerce, Community, And Economic Development, For The Flood And Erosion Mitigation For Susceptible Roads Project.

RS 24-111: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$2,500,000 For The Flood And Erosion Mitigation For Susceptible Roads Project; And Authorizing The Manager To Enter Into An Agreement With The Alaska State Department Of Commerce, Community, And Economic Development.

**Attachments:** [OR 24-104](#)

[RS 24-111](#)

[IM 24-196](#)

[OR 24-105](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$750,000 From The Alaska State Department Of Commerce, Community, And Economic Development, For The Road Improvement And Upgrades Project.

RS 24-112: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$750,000 For The Road Improvement And Upgrades Project; And Authorizing The Manager To Enter Into An Agreement With The Alaska State Department Of Commerce, Community, And Economic Development.

**Attachments:** [OR 24-105](#)

[RS 24-112](#)

[IM 24-197](#)

[OR 24-106](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$700,000 From The Alaska State Designated Legislative Grant Program, For The Design And Construction Of A Fire And Emergency Medical Services Public Safety Building In Willow.  
RS 24-113: A Resolution Approving The Scope Of Work And Budget For A Project For The Design And Construction Of A Willow Fire And Emergency Medical Services Public Safety Building.

**Attachments:** [OR 24-106](#)  
[RS 24-113](#)  
[IM 24-198](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[24-140](#) Mayoral Requests for Confirmation

**Attachments:** [10/15/24 - Vacancy Report](#)

## **C. OTHER NEW BUSINESS**

### **D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

## **XI. RECONSIDERATION**

## **XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

## **XIII. EXECUTIVE SESSION**

## **XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.**