

RECEIVED
JUN 09 2022
CLERKS OFFICE

Big Lake RSA #21 Board Meeting

**Wednesday, May 11, 2022, 11:45am, Big Lake Lions Recreation Center,
following road ride around about RSA21.**

Primary Supervisor Pat Daniels called the meeting to order at 11:45am. Supervisors Bill Haller, Jill Parson, and Pat Daniels were present, representing a quorum.

Also in attendance: Tyler Blazejewski, Borough Road Superintendent, Assemblyman Mokie Tew, and new Assembly-approved RSA21 Supervisors, Andrew Traxler and Garland Morrison.

Resolution 22-01 was introduced to request that the proposed list of roads for calcium chloride application be prioritized for gravel maintenance. Motion to approve the resolution was unanimously approved.

Resolution 22-02 was introduced to request that brushing along RSA21 roads begin after July 20 to avoid incidental take of migratory birds per the Migratory Bird Treaty Act. Motion to approve the resolution was unanimously approved.

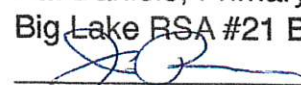
Meeting was adjourned at 12:01 pm.



Pat Daniels, Primary Supervisor
Big Lake RSA #21 Board of Supervisors

6-18-22

Date



attest: Supervisor Jill Parson, Acting Secretary

06-08-2022

Date

Attachments: Resolution 22-01 with list of roads for calcium chloride application
Resolution 22-02

RECEIVED

JUN 10 2022

CLERKS OFFICE

**Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
May 12, 2022**

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held via Zoom at 6:30 pm on May 12, 2022. Board members John Strassenburgh, Robert Gerlach, and Billy FitzGerald were present via Zoom as was Dawn Harris of D&S Road Services, Borough Road Superintendent Tyler Blazejewski, and community member Sue Deyoe.

- I. There was a quorum, and the meeting was called to order at 6:35 pm.
- II. Minutes of the April 14, 2022 meeting were approved as written.
- III. John introduced Tyler, who is our new Borough Road Superintendent, replacing Mike Lachelt who retired as of April 29, 2022.
- IV. Tyler noted that Calcium Chloride is not yet in hand, and that application is not expected until the end of June. General discussion followed of which roads will receive an application of Calcium Chloride.
- V. The following topics were discussed:
 - The Woodpecker RAP project status and schedule. Tyler will check status with Cole Branham Civil Construction Manager.
 - The drainage and huge pothole problem on the South Alley just west of D Street. This is a chronic and worsening problem. Considering the circumstances, the most plausible solution seems to be a French Drain concept. Tyler will look into the cost and feasibility of this option.
 - Striping is needed where the Spur Road intersects and turns into Main Street, at least the cross walk and delineating the stop line.
 - Dawn brought up Long and Short term parking (aka Chase Parking). This is a difficult place to plow because of the arrangement of vehicles and limited snow storage. Winter plowing is in the Road Maintenance Contract. Discussion ensued as to whether it would be better to remove it from the contract and instead have the parking area maintained in winter on a separate facility contract that would go out to bid separately from the Road Maintenance contract. The Board agreed that this should be pursued.
 - Dawn described a problem last winter a sewer system manhole cover, located near Mountain High Pizza Pie, that was buried in snow. This apparently contributed to drainage or freeze-up problems. The nature and scope of the problem is yet to be determined. Dawn will gather more information.

- Limited snow storage in the town site area was discussed. All agreed that it would be good to have a contingency plan that would go into effect in heavy snow years when in town snow storage was exhausted. Options include the possibility of trucking the excess snow from downtown to a nearby location, yet to be determined (possibly the State Airport). Tyler and Dawn will look into potential contingency options.

VI. There being no further business, the meeting was adjourned at 7:48 pm.

Sincerely,



John Strassenburgh

RSA 29 Primary Supervisor

*Approved at RSA 29 Regular Meeting June 9, 2022
and attested to by Board Member Robert Gerlach*

Meeting Minutes April 13, 2022

Meadow Lakes Community Council Inc. Minutes of April 13, 2022

RECEIVED
JUN 02 2022
CLERKS OFFICE

❖ 3 Officers required for quorum: TOTAL = YES ❖

Y Pres: Camden Yehle Y Vice Pres: Linda Conover

N Treasurer: Andrea Scott Y Sec: Patricia Fisher

Y Council Coordinator: Tim Swezey

❖ 13 Members of the Meadow Lakes Community required for quorum: YES ❖

Meeting Quorum = Yes

VIRTUAL MEETING CONDUCTED ON ZOOM, In Person and Streamed on Facebook.

Call to Order: The meeting was called to order at 7:06 pm by President Camden Yehle.

Pledge of Allegiance: Recited.

Quorum: The Membership Committee determined that there was a quorum.

Consent Agenda: The Consent Agenda was passed with no objections.

Presentation: Mat-Su Borough Planning Department. Jason Ortiz, Mark Whisenhunt, Peggy Horton and Kelsey Anderson discussed the current and future plans of the department. There was a lengthy discussion of the Borough's process for lake management plans, and in particular the Beverly Lake Management Plan process.

Treasurer's Report: Highlights of the month's fiscal transactions were shared.

Board Reports:

President: Camden Yehle commented on a solar tax incentive program that provides a credit of 26% for expenses of installing solar panels. She asked that people contact her if you want further information. She asked that residents be concerned about fire issues, and complete burn permits if they are burning. Matanuska Electric Association has chosen the Northern Route as their preferred route for the new transmission line. The Appeal Deadline for comment on the route is April 26 with the Appeal being heard on April 28. She asked for comments on the concerns regarding the route. Sherri Rusher expressed her concern with regard to the route going right by the edge of senior housing. She offered that an alternative would be for the route to go down Stacey and across the gravel pit to get to Pittman. Sherri also objected to the line crossing the Parks at the busy Pittman intersection.

Cam asked for permission to send a formal appeal letter to MEA covering the issues of the route near Seniors and crossing the Parks at Pittman. Aryne Randall made a motion to allow Cam to send an Appeal to MEA, with a second by Sherri Rusher. The motion carried with no objections. Sherri noted that these same objections had been made to MEA during the public meetings on the line. MEA said they would get back with us, which they did not do.

Secretary: Patti gave an update on the Nevitt case. The case was remanded back to the Superior Court from the Supreme Court. We will be worked with our attorneys to present our side of the case.

Gaming Chair: Ariel reported on the events with AK Entertainment at the Menard Center.

Council Coordinator: There are two projects scheduled for the Sports field this Summer: upgrading the irrigation system, and installing power to the field.

Meadow Lakes Community Development: President Ariel Cannon reported that a grant application had

Meeting Minutes April 13, 2022

been made to the State Department of Agriculture for the establishment of an Orchard on the Sports Field. Results of the application will not be known until Fall. Ariel also reported that the wood harvest on the 40-acre trail park will occur as soon as ground conditions permit.

Road Service Chair: Steve Edwards reported on local road projects. There was \$10 million provided by the state for road projects, of which a portion was to come to Meadow Lakes. These funds were moved from the road service area budgets by the MSB Assembly to reduce the cost of the bond package which was on the ballot in November. Consequently, there will be no paving on Beverly Lake Road, Meadow Lakes Loop or Johnson Road this year.

Business:

Nominations Committee: Chair Patti Fisher asked for nominations from the floor, and presented the slate of officers: Vice President: Steve Edwards; Treasurer: Trish Jacob; Council Coordinator: Tim Swezey; Bylaws Chair: Terry Boyle; Parks and Recreation Chair: Lori Benner Hanson; Membership Chair: Holly Grant. Patti asked a second time for nominations from the floor. President Yehle asked a third time for any nominations from the floor. Tim Swezey made a motion to approve the slate, seconded by Aryne Randall. Cam asked for any discussion, and then asked for any objections to passing the slate for vote at the May meeting. No objections were voiced.

Spring Clean Up: Patti Fisher reported on the plans for Clean Up. The dumpster will be at the Fire Station on Friday, May 20 and Saturday, May 21. Hot dogs and snacks will be provided to participants on Saturday from Noon to 6pm. Matt Link has volunteered to be in charge of the food. Bags will be available at R&R Laundry and R&R U-Haul. Cleanup of the Parks Highway will occur the Saturday (May 14) before the Dumpster is available. First and second place Cash prizes for the most bags will be made in the following categories: Child, Teen, Adult, and Group.

Distribution of Gaming Funds:

Patti Fisher reported a history of the distribution of Gaming Funds from 2018 through 2021. Seventy percent of the gaming revenue, as specified in our gaming permit, goes to the MLCC Building Fund; thirty percent goes to non-profit community groups. The MLCC Board recommended the following distribution for the 2021 earnings to be distributed in 2022: Imagination Library, West Lake Fire Auxiliary, and Big Lake Food Pantry. Matt Link made a motion to approve the distribution as recommended. The motion was seconded by Ariel Cannon, and passed without objection.

Correspondence: reported by Tim Swezey:

MCB - Marijuana Notices

- UPDATE OWNER NOTICE- Fort Green Alaska, - Lic# 32116 - Retail Marijuana Store
 - Mat-Su Borough Conditional (CUP) Permit Required
 - Facebook March 29, 2022: <https://bit.ly/3LoXChm>
 - 7821 W. Parks Hwy., Upper Level
 - Documents: <https://bit.ly/35Ik7Ey>
- UPDATE OWNER NOTICE- ALG 2.0 - Lic# 32131 - Limited Marijuana Cultivation Facility
 - Facebook March 29, 2022: <https://bit.ly/36F2yju>
 - 7821 W. Parks Hwy., Lower Level
 - Documents: <https://bit.ly/3LmhtOg>

Agency Reports:

Senator David Wilson: The Budget process is ongoing in the Alaska Legislature. He expected the legislature to adjourn by the statutory date. Wilson reported that he is chair of the Health and Human Services Committee, and a member of the Senate Finance Committee and the Senate Regional Affairs. Discussion has occurred on the PFD amount and a special dividend. Wilson is in favor of one payment, the PFD, and believes it will be about \$2600. Cam asked the Senator about small motor vehicles on KGB.

Meeting Minutes April 13, 2022

Dewey Bitler thanked Wilson for being in attendance at our meetings. He suggested additional funding for 529 funds to encourage youth saving for college. He also recommended a "sunset law" on a State Income Tax, which would kick in when oil prices drop in the future. Steve Edwards asked about Infrastructure funding, and asked if there was guidance to local entities to help them apply for some of the funding. Wilson said that there was a grant to the Alaska Municipal League for the purpose of assisting municipalities, and also funding to Alaska Native Federation for assisting native organizations. Chad Scott stated that he advocated for fixing Trooper pensions to make those benefits competitive so that we do not lose Troopers to other entities. The Senator said that while we have additional money this year and next year, in year 3 we will probably have a deficit.


West Lake Fire: Chief Hightower reported on the activities of the department. The West Lakes Wildfire Preparedness Day event is May 7th at Station 7-3. There will be games and food for those attending. All are welcome.

Patti Fisher made a motion to extend the meeting for 10 additional minutes. The motion was seconded by Sherri Rusher, and passed with no objection.

Persons to be Heard: Jullie Starr reported on the passing of her brother Tom Starr. A memorial will be held at the Lutheran Church on April 24th. Camden announced that her company, Yehle and Associates, will be organizing the Transportation Fair this year.

Next Meeting, May 11th at 7pm.

The meeting was adjourned at 9:03 pm.


Camden Yehle, President Date 5/21/22

 6/2/2022
Patricia Fisher, Secretary Date

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on May 2, 2022, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Vice-Chair Patricia Chesbro.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Mr. Doug Glenn, Assembly District #1
Mr. Richard Allen, Assembly District #2
Ms. Patricia Chesbro, Assembly District #3, Vice-Chair
Mr. Michael Rubeo, Assembly District #4*
Mr. Bill Kendig, Assembly District #5
Mr. Curt Scoggin, Assembly District #7

RECEIVED
JUN 09 2022
CLERKS OFFICE

Planning Commission members absent and excused were:

Mr. Stafford Glashan, Assembly District #6, Chair

Staff in attendance:

Ms. Peggy Horton, Planner II
Mr. Adam Bradway, Planner II
Mr. Emerson Krueger, Natural Resource Manager
Ms. Karol Riese, Planning Depart. Administrative Specialist/Planning Commission Clerk

*Indicates that the individual attended telephonically.

II. APPROVAL OF AGENDA

Vice-Chair Chesbro inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Adam Bradway.

IV. CONSENT AGENDA

- A. Minutes Regular Meeting Minutes: May 2, 2022
- B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS
- C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

Resolution 22-13 2022 Official Streets and Highways Plan Update, Public Hearing: June 6, 2022, (Staff: Adam Bradway).

Resolution 22-18 MSB Subdivision Construction Manual Update, Public Hearing: June 6, 2022, (Staff: Alex Strawn).

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

Adam Bradway, Planner II, presented the MSB Planning and Land Uses Viewer.

VII. LAND USE CLASSIFICATIONS

Resolution 22-17 A resolution of the Matanuska-Susitna Borough Planning Commission recommending Assembly approval of the reclassification of a borough-owned parcel, Tax ID #20N04W08A001, (Staff: Emerson Krueger, Natural Resource Manager).

MOTION: Commissioner Kendig moved to approve Planning Commission Resolution 22-17. The motion was seconded.

No discussion.

VOTE: The main motion passed without objection.

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

(There were no persons to be heard.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS

Commissioner Kendig recused himself – left room at 6:21pm

Resolution 22-08 A conditional use permit in accordance with MSB 17.60 – Conditional Uses for a marijuana cultivation facility located at 3097 South Sylvan Lane, Tax ID #6315B01L011 & 6315B01L012 (Lot 11A); within Township 17 North, Range 2 West, Section 22, Seward Meridian, (Applicant Ryan McKay and Jana Weltzin for AK Legacy Genetics; Staff: Peggy Horton).

Vice-Chair Chesbro read the resolution title into the record.

Ms. Horton provided a staff report:

- staff recommended approval of the resolution with conditions.

Vice-Chair Chesbro invited the applicant or their representative to provide an overview of their application.

Ms. Weltzin, representative for the applicant, and Ryan McKay, applicant, provided an overview of their application.

Commissioners questioned the applicant regarding:

- Exhaust systems – sealed system: recirculating, recycling are within;
- Growth facility/retail facility

Vice-Chair Chesbro opened the public hearing.

The following persons spoke in opposition of Planning Commission Resolution 22-04:

Lisa Day, Wendy Richardson, Chris Schmidt, Alton Schmidt, Pat Martin, Philip Bledsoe, Jared Carson,

Vice-Chair Chesbro invited the applicant to respond to questions and statements from the audience.

Mr. McKay provided information on how the water process will work and odor process. Extended an invitation to the neighborhood to see how the facility operates. Offer full transparency.

There being no one else to be heard, Vice-Chair Chesbro closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Allen moved to approve Planning Commission Resolution 22-08.
The motion was seconded.

Discussion ensued

VOTE: The main motion passed with one Commissioner Glenn opposed.
Yes: Commissioner Allen, Commissioner Scoggin, Commissioner Rubeo,
Commissioner Chesbro
No: Commissioner Glenn

Commissioner Kendig returned to meeting at 7:12pm

Resolution 22-11 A conditional use permit in accordance with MSB 17.70 – Regulation of Alcoholic Beverage Uses for the operation of a convenience market with gas pumps and alcoholic beverage package store called Valley Country Store #4, located at 3068 South Trunk Road, Tax ID #8150000L001B; within Township 17 North, Range 1 East, Section 16, Seward Meridian, (Applicant: Matt Gittlein for KG Enterprises, LLC; Staff: Peggy Horton).

Vice-Chair Chesbro read the resolution title into the record.

Ms. Horton provided a staff report:

- staff recommended approval of the resolution with conditions.

Vice-Chair Chesbro invited the applicant, or their representative to provide an overview of their application.

Mr. Matt Gittlein, applicant, and the applicants Civil Engineer, Tim Alley, provided an overview of their application.

Commissioners questioned the applicant regarding:
(No questions were asked)

Vice-Chair Chesbro opened the public hearing.

There were no persons to be heard.

There being no one else to be heard, Vice-Chair Chesbro closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Allen moved to approve Planning Commission Resolution 22-11.
The motion was seconded.

Discussion ensued

VOTE: The main motion passed without objection.
Yes: Commissioner Rubeo, Commissioner, Kendig, Commissioner Allen,
Commissioner Glenn, Commissioner Scoggin, Commissioner Chesbro

Resolution 22-10 A conditional use permit in accordance with MSB 17.61 – Core Area for the operation of a convenience market with gas pumps and alcoholic beverage package store called Valley Country Store #4, located at 3068 South Trunk Road, Tax ID #8150000L001B; within Township 17 North, Range 1 East, Section 16, Seward Meridian, (Applicant: Matt Gittlein for KG Enterprises, LLC; Staff: Peggy Horton).

Vice-Chair Chesbro read the resolution title into the record.

Ms. Horton provided a staff report:

- staff recommended approval of the resolution with conditions. .

Vice-Chair Chesbro invited the applicant or their representative to provide an overview of their application.

Mr. Gettlein, applicant, provided an overview of their application.

Vice-Chair Chesbro opened the public hearing.

The following persons spoke in favor of Planning Commission Resolution 22-10:
Mr. August Manelisk and Ms. Emma Greenwood-Duran

There being no one else to be heard, Vice-Chair Chesbro closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Kendig moved to approve Planning Commission Resolution 22-10.
The motion was seconded.

Discussion ensued

VOTE: The main motion passed without objection.
Yes: Commissioner Allen, Commissioner Scoggin, Commissioner Rubeo,
Commissioner Kendig, Commissioner Chesbro, Commissioner Glenn

X. PUBLIC HEARING LEGISLATIVE MATTERS

XI. CORRESPONDENCE AND INFORMATION
(There was no correspondence and information.)

XII. UNFINISHED BUSINESS
(There was no unfinished business.)

XIII. NEW BUSINESS - *(There was no new business.)*

XIV. COMMISSION BUSINESS

A. Upcoming Planning Commission Agenda Items *(Staff: Jason Ortiz)*

(Commission Business was presented, and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

XVI. ADJOURNMENT

The regular meeting adjourned at 7:41 p.m.


STAFFORD GLASHAN, Planning
Commission Chair

ATTEST:


KAROL RIESE, Planning Commission Clerk

Minutes approved: 06-06-2022

RECEIVED

JUN 09 2022

CLERKS OFFICE

By: Adam Bradway
Introduced: April 4, 2022
Public Hearing: April, 18 2022
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 22-13**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION
RECOMMENDING ADOPTION OF THE MATANUSKA-SUSITNA BOROUGH 2022
OFFICIAL STREETS AND HIGHWAYS PLAN UPDATE.

WHEREAS, the Official Streets and Highways Plan (OSHP) is a transportation planning tool that identifies future road corridors and road upgrades necessary to accommodate the Borough's growing population and its transportation needs; and

WHEREAS, the OSHP is a part of the Borough's Long Range Transportation Plan, is map-based, and focuses on road infrastructure needs; and

WHEREAS, the OSHP will provide a thoughtful, proactive, and comprehensive basis for planning, platting, and transportation decisions; and

WHEREAS, the OSHP will help the Borough preserve future road corridors, reducing right-of-way costs and addressing road network deficiencies before they happen; and

WHEREAS, the OSHP will enhance safety, reduce congestion, reduce negative impacts on neighborhoods, and lower transportation costs;

WHERE AS, future road corridors and upgrades to existing roads should be planned early in order to ensure a safe and efficient road network.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends adoption of the 2022 Matanuska-Susitna Borough Official Streets and Highways Plan Update.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 6th day of June, 2022.

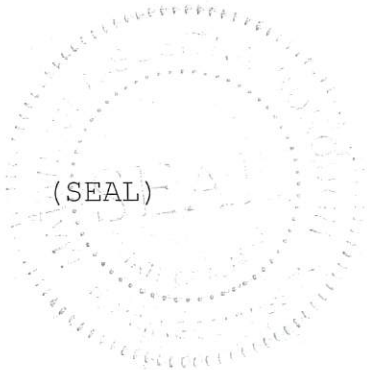


Stafford Glashan, Chair

ATTEST



KAROL RIESE, Planning Clerk



YES: 5 Commissioners Allen, Scoggin, Glenn,
Kendig, and Glashan

NO: \emptyset

RECEIVED

JUN 09 2022

CLERKS OFFICE

By:	A. Strawn
Introduced:	May 16, 2022
Public Hearing:	June 6, 2022
Action:	Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 22-18**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ADOPTION OF AN ORDINANCE AMENDING MSB 43.05.015 PURPOSE AND SCOPE, TO REFERENCE THE 2022 SUBDIVISION CONSTRUCTION MANUAL.

WHEREAS, in August 2020, the Matanuska-Susitna Borough Assembly adopted a major revision to the Subdivision Construction Manual; and

WHEREAS, after working with the new manual for a construction season, both staff and the development community identified modifications that will clarify requirements of the manual; and

WHEREAS, the modifications consist of general cleanup, modification of standards, and clarification of acceptable engineering techniques.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends Assembly amending MSB 43.05.015 Purpose and Scope, to reference the 2022 Subdivision Construction Manual.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 6th day of June, 2022.




Stafford Glashan, Chair

ATTEST



KAROL RIESE, Planning Clerk


(SEAL)

YES: 5 Commissioners Kendig, Glashan, Scoggin,
Allen, and Elenn

NO: ϕ

**MATANUSKA-SUSITNA BOROUGH
PLATTING BOARD RESOLUTION No. 2022-25**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLATTING BOARD
RECOMMENDING ADOPTION OF THE Matanuska-Susitna Borough 2022
OFFICIAL STREETS AND HIGHWAYS PLAN UPDATE.

WHEREAS, the Official Streets and Highways Plan (OSHP) is a transportation planning tool that identifies future road corridors and road upgrades necessary to accommodate the Borough's growing population and its transportation needs; and

WHEREAS, the OSHP is a part of the Borough's Long Range Transportation Plan, is map-based, and focuses on road infrastructure needs; and

WHEREAS, the OSHP provides a thoughtful, proactive, and comprehensive basis for planning, platting, and transportation infrastructure investment decisions; and

WHEREAS, the Borough's Subdivision Construction Manual states that, "Subdivisions shall be designed in a manner that does not conflict with the Long Range Transportation Plan or the Official Streets and Highways Plan"; and

WHEREAS, the OSHP will help the Platting Board preserve future road corridors; reducing right-of-way costs by minimizing building conflicts and addressing road network deficiencies before they happen; and

WHEREAS, subdivisions depend on a functioning road network for access; and

WHEREAS, the OSHP will support subdivision and development by planning and preserving space for a robust collector road network; and

WHEREAS, implementation of the OSHP will enhance road safety, reduce congestion, reduce negative impacts on neighborhoods, and lower transportation costs.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Platting Board does hereby recommend adoption of the 2022 Matanuska-Susitna Borough Official Streets and Highways Plan Update.


BE IT FURTHER RESOLVED, the Platting Board requests that the following language on page 30 and 31 of the Technical Report and Implementation Plan be removed, "To not conflict with the OS&HP, a subdivision must be built such that roads and connections shown in the OS&HP are either built along with the subdivision or built in the future with allowable ROW width for the future alignment. This ROW width would be clear of all features that would prevent the construction of a road that fulfills the desired function of the road in the OS&HP." And be replaced with, "Building setbacks prohibiting the location of any permanent structure within the future corridor may be voluntarily designated on the final plat.

The area within the future road corridor shall be excluded from usable septic area calculations. The area within the future road corridor and building setbacks shall be excluded from usable building calculations."

ADOPTED by the Matanuska-Susitna Borough Platting Board this 2nd day of June, 2022.


Wilfred Fernandez,
Platting Board Chair

ATTEST:


SLOAN VON GUNTEN,
Platting Board Clerk

(SEAL)



NO: McCabe

YES: Leffel, Bosh, Leonard, Cottini, Koan, Fernandez

MATANUSKA-SUSITNA BOROUGH
Transportation Advisory Board Minutes

Edna DeVries, Mayor

Terri Lyons
Randy Durham
Donna McBride
Scott Adams
Jennifer Busch
Antonio Weese
Joshua Cross - Chair

Kim Sollien - Staff



Michael Brown, Borough Manager

PLANNING & LAND USE DEPARTMENT
Alex Strawn, Planning & Land Use Director
Kim Sollien, Planning Services Manager
Jason Ortiz, Development Services Manager
Fred Wagner, Platting Officer

Virtual Meeting

February 25th, 2022
REGULAR MEETING
10:00 am

I. CALL TO ORDER

Meeting called to order at 10:02 am

II. ROLL CALL – DETERMINATION OF QUORUM

Members Present: DJ McBride (left at 11 am)
Terri Lyons
Randy Durham
Jennifer Busch
Antonio Weese
Joshua Cross

Staff Present: Kim Sollien, Planning Services Manager
Alex Strawn, Planning & Land Use Director
Jason Ortiz, Development Services Manager
Fred Wagner, Platting Officer
Adam Bradway, Planner II
Gerrit Verbeek, Planner I
Kelsey Anderson, Planner II
Maija DiSalvo, Planning Division Admin

III. APPROVAL OF AGENDA

Motion: Jennifer Busch made a motion to approve, second Randy Durham
Vote: All in favor

IV. ELECTION OF NEW POSITIONS

A. Chair: DJ McBride nominated Josh Cross, uncontested

Vote: All in favor

B. Vice Chair: DJ McBride nominated Antonio Weese, uncontested

Vote: All in favor

V. APPROVAL OF MINUTES

- A. August 30, 2021, Regular Meeting Minutes
- B. September 24, 2021, Special Meeting Minutes
- C. December 17, 2021, Regular Meeting Minutes

Motion: Antonio Weese made a motion to approve, second DJ McBride

Vote: All in favor

VI. AUDIENCE PARTICIPATION *(three minutes per person, for items not scheduled for public hearing)*

Clint Adler:	Chief of Mat Su district DOT/Public Facilities
Crystal Smith:	MSB School District Transportation Supervisor with school and road-related project knowledge
Dave Palmer:	Chair of AAB
907-841-7171:	No response on the phone line
Adam Bradway:	MSB Planner, to present on Official Streets & Highways Plan
Alex Strawn:	Planning Director, to present on Subdivision Construction Manual
Fred Wagner:	MSB Platting Officer
Gerrit Verbeek:	MSB Planner
Jason Ortiz:	Development Services Manager
Kelsey Anderson:	MSB Planner, to present on Bike & Pedestrian Plan
Kim Sollien:	Planning Services Manager – Staffing TAB
Terri Lyons:	New TAB member
Randy Durham:	New TAB member, also on AAB, military, heavy maintenance background, manages a store in Wasilla, DOT experience (water systems in FL)
DJ McBride:	TAB Board Member, Chair of RSA 15, with an engineering background
Antonio Weese:	MSB School District, facilities and construction/planning projects, CIPs, maintenance upgrades
Jennifer Busch:	Valley Transit Executive Director
Josh Cross:	2 nd term as chair, experience as a civil engineer in the valley. Welcome to all new members and guests, looking forward to working together

VII. STAFF/AGENCY REPORTS & PRESENTATIONS

A. OSHP – Public Involvement Timeline – Adam Bradway

- i. The MSB is growing rapidly and is forecasted to continue to grow. This means we have changing transportation needs, and with that, the transportation system has to change to match the growth. OSHP is a guide to standardize roads and preserve space for future road development.
- ii. Public Outreach includes presentations to: RSA Board, TAB, Platting Board, Planning Commission, Assembly, as well as a public outreach via the OSHP Website, that asks for individual map-based comments. Public Comment is currently open through March 31st, 2022. OSHP will be presented to the Assembly in late April/early May, with the Planning Commission right before that.
- iii. Public Outreach Action: OSHP asks for a supporting resolution from TAB to take to the Assembly. A resolution will be drafted for the April Meeting.

B. MPO Update – Kim Sollien

- i. Anticipated Core Area urbanized designation via April census designation
- ii. Currently advertising position of Pre-MPO Project Manager
- iii. Next Steering Committee meeting: March 8th (Antonio Weese is the TAB representative on Steering Committee)
- iv. Next Policy Board meeting March 16th

C. RSA Board Update – DJ McBride

- i. 21-04: Admin superintendents to stop responding to off-hour calls, no response from the Assembly.
- ii. 21-05: To add road superintendent position. Will present at budget meeting.
- iii. 22-01: Reduction of the contract threshold from \$25K to \$15K, no response so will have to go through purchasing for small repairs.
- iv. RSA to draft a letter to the Assembly about the current and future role of our board and TAB. RSA doesn't feel they're being contacted about transportation and road issues, or listened to.
- v. 22-02: Big Lake pilot program, time and materials. Was shot down at last meeting, converted into forming a task force instead. RSA requested a spot on task force:
 - 1. Request for TAB to draft a resolution to have a spot on the new Borough Task Force.
- vi. Design Construction Manual – Anchorage: Outlines consistent design throughout the borough and is a set of specifications that show how all repairs and road sewer stormwater construction should be done. Creates consistency between DCM, SCM, and General Manual for repair. TAB wrote a resolution last year to Assembly to start creating a DCM in relation to SCM and the process has started. It was originally rejected by Assembly because of cost to contractors.

VIII. UNFINISHED BUSINESS

A. MSB administrative change to procurement rules

- i. Non-compete cap for contracts of up to \$25K was administratively

reduced to \$15K last fall. The RSA board is concerned about slower response times for repairs. Borough Manager supported the decision, expressing concerns over the abuse of contracts and wanted to increase competition. It was decided that TAB doesn't have a good view of the processes to make that decision and it doesn't fall under TAB's mission. This business is considered finished.

IX. NEW BUSINESS

B. Bike and Pedestrian Plan TAB Steering Committee Representative – Kelsey Anderson

- i. Kelsey gave a brief update of the stages of development for the Bike & Ped Plan (existing conditions report, public outreach, plan development, economic analysis: plan completion May/June 2023). She asked for a volunteer from TAB to be a member of the Bike & Ped Steering Committee, which meets monthly. No volunteers yet, if there are none, Kelsey could come to quarterly TAB meetings with updates.

Motion: Jennifer Busch made a motion to extend the meeting to 12:00 pm, second Antonio Weese

Vote: All in favor

C. MS4 Stakeholder TAB Steering Committee Representative

- i. Along with the Borough's predicted urbanized designation, a plan for MS4 stormwater management will need to be implemented by December per federal requirements that protect water bodies and prevent pollution.
- ii. Antonio Weese volunteered to be a TAB representative on the MS4 Steering Committee, as he has familiarity with MS4.

D. State Regulation allowing ATV's on roadways of 45 mph or less

- i. January 1st amendment to title 13, allowing ATVs on state-owned roads w/ speed limit under 45mph. City of Palmer, City of Wasilla, Fairbanks, and Soldotna have issued ordinances banning ATV use.
- ii. Discussion about TAB's stance on this, including: safety for users, safety for the community, Core-Area specific restrictions, requirements such as license plates, headlights, helmets and safety equipment, AK right to recreate freely, those using ATV's as primary transportation, proper ATV registration process, insurance coverages, bike and ped conflict, specific problem roads such as Hyer Rd., lack of seatbelts and airbags when on mixed traffic roadways. It was decided the group would like to take time to research and come back to the conversation.

Motion: Terri Lyons made a motion to postpone the discussion regarding ATV's on roadways to the next meeting, second Randy Durham

Vote: All in Favor

E. Subdivision Construction Manual Update – Alex Strawn

- i. SCM updates included primarily: stabilizing ditches, energy dissipation

- culverts, minimum freeboard requirement, MEA allowing drainage basements in utility easements, definition updates, general cleanup, new typicals and diagrams, and adding clarifications for density and compaction of roads. Alex will follow up with a summary of changes. These updates should bring us closer to MS4 requirements, though additional amendments may need to be made once MS4 is in place. Some concern was expressed that the changes may be too developer-driven.
- ii. A resolution is requested from TAB regarding the updates, whether in support or not, or if changes are suggested.

Motion: Jennifer Busch made a motion to extend for 10 minutes to 12:10 pm, second Randy Durham
Vote: All in favor

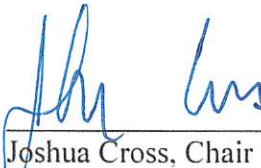
X. MEMBER COMMENTS

Terri Lyons: No comment
Randy Durham: No comment
Jennifer Busch: No comment
Antonio Weese: No comment
Joshua Cross: Thanks to new volunteers and TAB members. It's nice to have a full board and perspectives. Thanks to AAB for sitting in, thank you MSB staff for getting us caught up on minutes and current projects.

XI. NEXT MEETING DATE
April 15th, 2022 – 10:00 am (tentative)

XII. ADJOURNMENT

Motion : Terri Lyons made a motion to adjourn, second Randy Durham.
Meeting adjourned at 12:04pm



Joshua Cross, Chair

05/26/22

Date



Kim Sollien, Planning Services Manager

5/23/2022

Date

**MATANUSKA-SUSITNA BOROUGH
Transportation Advisory Board Minutes**

Edna DeVries, Mayor

Terri Lyons
Randy Durham
Donna McBride
Scott Adams
Jennifer Busch
Antonio Weese
Joshua Cross - Chair

Kim Sollien - Staff



Michael Brown, Borough Manager

PLANNING & LAND USE DEPARTMENT
Alex Strawn, Planning & Land Use Director
Kim Sollien, Planning Services Manager
Jason Ortiz, Development Services Manager
Fred Wagner, Platting Officer

In Person + Virtual Meeting

**April 22nd, 2022
REGULAR MEETING
10:00 am**

I. CALL TO ORDER

Meeting called to order at 10:10 am

II. ROLL CALL – DETERMINATION OF QUORUM

Members Present: Donna McBride
Scott Adams
Antonio Weese
Joshua Cross

Staff Present: Kim Sollien, Planning Services Manager
Adam Bradway, Planner II
Rick Antonio, Planner II
Maija DiSalvo, Planning Division Admin

III. APPROVAL OF AGENDA

Motion: Josh Cross made a motion to add the Pledge of Allegiance back into the agenda after the APPROVAL OF AGENDA, second Antonio Weese

Vote: All in favor

Motion: Antonio Weese made a motion to approve the agenda, second Josh Cross

Vote: All in favor

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

A. February 25, 2022, Regular Meeting Minutes

Motion: Antonio Weese made a motion to approve, second Scott Adams
Vote: All in Favor

VI. AUDIENCE PARTICIPATION (*three minutes per person, for items not scheduled for public hearing*)

Doug Campbell: Just attending to listen in

VII. STAFF/AGENCY REPORTS & PRESENTATIONS

A. Bike and Pedestrian Plan Update (matsubikeandped.com) – Kim Sollien

- i. The consultants are currently doing one-on-one interviews, and Scott Adams volunteered to be interviewed offering a TAB perspective

B. MPO Update (matsumpo.com) – Kim Sollien

- i. Moving forward with non-profit structure; can start working on an operating agreement, and finalizing UPWP for next year's funding
- ii. MSB Staff is finalizing the MPO boundary in preparation of the census designation coming in July
- iii. MSB did not hire an MPO coordinator, as the only qualified candidate declined the offer. Instead, Kim Sollien will play a bigger role as the face of the MPO throughout the community, and the consultant team is adjusting their scope to take on more

C. Subdivision Construction Manual – Kim Sollien

- i. Still negotiating changes with Public Works and the team who proposed changes. Most changes were housekeeping and there were some hang-ups on stormwater requirements. Suggestions were made to look at MS4 requirements simultaneously, but that wasn't of interest now. Additional updates will likely need to be made once MS4 regulations are in place.
- ii. TAB would prefer open meetings to make sure things are being done that are most beneficial for the entire Borough, instead of allowing the most say to those with the most financial gain from these revisions.

Motion: Josh Cross made a motion to add discussion of a Subdivision Construction Manual resolution, requesting deliberations on revisions be advertised and part of a public process, to be added to NEW BUSINESS on the current agenda; second Antonio Weese

Vote: All in favor

D. OSHP Update – Adam Bradway

- i. Resolution of support is drafted, waiting on final updates; Josh Cross will have to step out regarding this issue, and the signature should be Antonio Weese
- ii. New Schedule: Intro to PC May 19th > Two weeks of Public Participation > June 21st Assembly Intro > July 19th Assembly Public Hearing

E. RSA Board Update – DJ McBride

- i. Dropped the request to add a road superintendent
- ii. Discussion on changing composition of RSA boards from 3 to 5 members. Big Lake is doing this and the LRSA Board has concerns that this could be mandated for all RSAs, reducing contractor supervision and resident interaction with Boards and the Assembly. There was a suggestion for TAB to recommend a minimum of 3, up to 5, but not 4 to allow flexibility.
 1. TAB has talked about rethinking RSA boundaries and the number of RSAs as the valley grows and MPO becomes active. RSA boundaries will be crucial in determining MPO boundaries. If we adjust boundaries, how will budgets and quality of maintenance be affected for these areas?
 2. Kim Sollien has a presentation prepared regarding RSA boundaries: urban/rural divide, how match will work, RSA contribution
 3. May 19th is the next LRSA Board meeting. MSB staff will work on putting some maps together to start a conversation and look at RSAs who might be included in the MPO Boundary

Motion: Josh Cross made a motion to add discussion of RSA boundaries and coordination of MPO/MS4/RSA Boundaries to the next meeting; second Scott

Vote: All in Favor

- iii. Discussion on ATVs on roadways: RSAs have concerns about road damage that will be repaired at RSA's expense. Palmer and Wasilla have banned, but it is hard to mandate in some areas w/o local police force
- iv. RSA Task Force will hold their first meeting on May 5th

VIII. UNFINISHED BUSINESS

A. State Regulation allowing ATV's on roadways of 45 mph or less

- i. There was a conversation regarding the Rural and Urban dividing line, damage to roadways, the potential for MPO funding to repair damage, enforcement, liability, registration and licensing, ATV manufacturer limitations, and overall safety for all road users.

Motion: Josh Cross made a motion asking MSB staff to approach law and request their opinion of how allowing ATVs on roadways would affect Borough roads, specifically regarding enforcement, code violations, registration issues, and liability; second Scott Adams

Vote: All in favor

Motion: Josh Cross made a motion asking MSB staff to draft a resolution regarding the restriction of ATV use on roadways within the Core Area of the Borough; second Scott Adams

Vote: All in favor

IX. NEW BUSINESS

A. MSB Road Service Task Force

- i. Create a resolution that an Assemblymember would support, to add a spot on the Task Force for TAB. LRSA believes the conversation should involve TAB because if all RSAs go to a time and materials contract that includes reconstruction and construction projects
- ii. Josh will draft a letter to nominate a TAB representative to the board, and will reach out to Assemblymember Nowers
- iii. The first Task Force Meeting is at 2:00 pm on Thursday, May 5th

Motion: Antonio Weese made a motion for DJ McBride to be the TAB nomination to the Road Service Task Force, if allowed; second Josh Cross

Vote: All in favor

B. SCM Resolution regarding the public process for revisions

Motion: Josh Cross made a motion asking staff to put together a resolution to help make the SCM process a public process; second DJ McBride

Vote: All in favor

X. MEMBER COMMENTS

Antonio Weese: No Comment

Scott Adams: No Comment

DJ McBride: No Comment

Josh Cross: Appreciate everyone's time and support, helping the borough be a better place to live, work and play; thank you to borough staff for their time; happy to be in person again

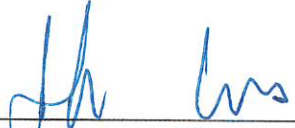
XI. NEXT MEETING DATE

Regular Meeting: August 19th @ 10:00 am

**keep a potential Special Meeting in mind for the end of May, regarding OSHP and SCM*

XII. ADJOURNMENT

Motion: Josh Cross made a motion to adjourn, second Antonio Weese. Meeting adjourned at 12:01 pm



Joshua Cross, Chair

05/24/22
Date



Kim Sollien, Planning Services Manager

5/23/2028
Date

RECEIVED
JUN 01 2022
CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY BOARD
RESOLUTION SERIAL NO. TAB 22-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD IN SUPPORT OF THE MATANUSKA-SUSITNA BOROUGH 2022 OFFICIAL STREETS AND HIGHWAYS PLAN UPDATE.

WHEREAS, the Matanuska-Susitna Borough Transportation Advisory Board advises the Assembly on transportation-related issues; and

WHEREAS, the Official Streets and Highways Plan (OSHP) is a transportation planning tool that identifies future road corridors and road upgrades necessary to accommodate the Borough's growing population and its transportation needs; and

WHEREAS, the OSHP is a map-based chapter of the Borough's 2035 Long Range Transportation Plan; and

WHEREAS, the 2022 OSHP update map was developed by a technical assessment of land uses, population growth, commercial investment, and trip generation to determine the infrastructure needs of communities now and into the future; and

WHEREAS, reserving future road corridors and identifying upgrades to existing roads identified in the OSHP within the platting process, reduces future right-of-way costs by minimizing building conflicts and addressing road network deficiencies before they happen; and

WHEREAS, the implementation of the OSHP as drafted will

enhance road safety, reduce congestion, reduce negative impacts on neighborhoods, and lower transportation costs; and

WHEREAS, the 2022 OSHP update provides a thoughtful, proactive, and comprehensive basis for planning, platting, and transportation infrastructure investment decisions.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Transportation Advisory Board hereby recommends adoption of the 2022 Matanuska-Susitna Borough Official Streets and Highways Plan Update.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board this 23rd day of May, 2022.

 5/25/22

Antonio Weese, Vice Chair

ATTEST:

 5/24/2022

Kim Sollien, Planning Services Manager
Staff Support

RECEIVED
JUN 01 2022
CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY BOARD
RESOLUTION SERIAL NO. TAB 22-02**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD RECOMMENDING A BAN ON ATV USE ON ROADWAYS WITHIN THE CORE AREA OF THE MATANUSKA-SUSITNA BOROUGH.

WHEREAS, the Matanuska-Susitna Borough Transportation Advisory Board advises the Assembly on transportation-related issues; and

WHEREAS, on January 1, 2022, the State of Alaska adopted regulation changes in Title 13 of the Alaska Administrative Code, allowing Alaskans to drive their ATVs on roadways with a speed limit of 45mph or less; and

WHEREAS, the state regulations authorize local governments to prohibit or restrict the use of ATVs on public roadways within their jurisdictions; and

WHEREAS, the Assembly adopted 2035 Long-Range Transportation Plan (LRTP) identified the need for ATV use policy within the more developed Core Area of the borough; and

WHEREAS, both the City of Palmer and City of Wasilla have already restricted ATV use within city limits; and

WHEREAS, many Borough roads in the Core Area with speed limits less than 45 mph intersect higher speed State-owned roads where crossing is hazardous; and

WHEREAS, the Core Area is the most densely populated area of

the Matanuska-Susitna Borough; and

WHEREAS, the use of ATVs on roadways causes costly damage to roadways and drainage ditches, and raises serious safety concerns for ATV users, pedestrians, and automobile drivers; and

WHEREAS, ATVs are designed and manufactured for off-road use only, and manufacturers warn that operating ATVs on public streets, roads, and highways is unsafe; and

WHEREAS, the safety and quality of life of residents are of the utmost importance to the Matanuska Susitna Borough Assembly, as well as the Transportation Advisory Board.

NOW, THEREFORE, BE IT RESOLVED, the Matanuska-Susitna Borough Transportation Advisory Board hereby recommends the Assembly follow the ATV use policy recommendation listed in Goal #2 the LRTP and adopt an ordinance to prohibit ATV use on roadways within the Core Area of the Matanuska-Susitna Borough.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board this 23 day of MAY, 2022.



Joshua Cross, Chair

ATTEST:


5/24/22

Kim Sollien, Planning Services Manager
Staff Support

RECEIVED
JUN 01 2022
CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY BOARD RESOLUTION NO. 22-04**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD RECOMMENDING APPROVAL OF AN ORDINANCE AMENDING MSB 43.05.015 PURPOSE AND SCOPE TO REFERENCE THE 2022 SUBDIVISION CONSTRUCTION MANUAL.

WHEREAS, in August 2020, the Matanuska-Susitna Borough Assembly adopted a significant revision to the Subdivision Construction Manual; and

WHEREAS, after working with the new manual for a construction season, both staff and the development community-identified modifications that will clarify the requirements of the manual; and

WHEREAS, the modifications consist of general cleanup, modification of standards, and clarification of acceptable engineering techniques. Specifically, the changes can be summarized as follows:

1. General cleanup and clarification
2. Removed the number of lot and length restriction on residential streets before it becomes a residential Sub collector
3. Modified standards for turnarounds and paved aprons
4. Clarified compaction standards and added requirements for testing methods

5. Require the use of NOAA rainfall data for all locations and added standards on how to use the data

6. Allow developers to put drainage facilities within utility easements while providing protections for future and existing utility facilities

7. Modified standards for water quality associated with the treatment of runoff

8. Modified downstream evaluation and mitigation criteria for flood hazards

9. Added requirements to the flood bypass design requirements

10. Added standards for ditch stabilization

11. Added minimum freeboard for all ditches

12. Added culvert gauge standards

13. Added energy dissipation requirements at culvert outlets

14. Added soil infiltration facility standards

15. Added pre-approved runoff calculation methods

16. Modified warranty timeframes to work better for both DPW and developers

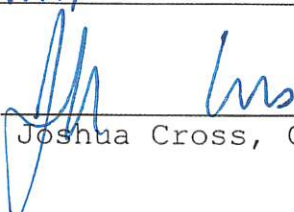
17. Added inspection deadline for Subdivision Agreements

18. Removed appendices for example construction plan and paving special provision.

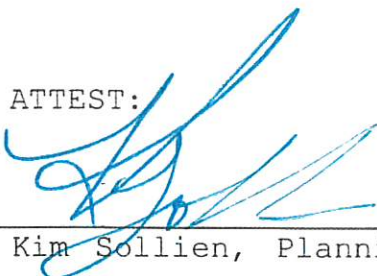
NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Transportation Advisory Board recommends amending MSB 43.05.015 Purpose and Scope to reference the 2022 Subdivision Construction Manual with the following conditions:

1. Prohibit drainage detention/retention facilities within utility easements for new subdivisions; and
2. Incorporate recommendations contained within Department of Public Works Memorandum dated May 11, 2022; and
3. Ensure all utilities are notified and had an opportunity to provide input; and
4. Require a maximum 12-inch lift thickness for subbase as described in C02.5(c) for new or upgraded roads.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board this 23 day of MAY, 2022.


Joshua Cross, Chair

ATTEST:

 5/24/22
Kim Sollien, Planning Services

Manager

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough (MSB) Wastewater and Septage Advisory Board was held on Thursday, February 11th, 2021, via Microsoft Teams Conference ID 259-113-147+ Palmer, Alaska. The meeting was called to order at 2:07 pm by Mr. Mike Campfield, P.E.

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mike Campfield, P.E.
Archie Giddings, P.E.
Gina Jorgensen
Chris Nall
Ronald Phillips
Thomas Stoelting - arrived late
Dan Tucker

RECEIVED
JUN 10 2022
CLERKS OFFICE

Wastewater and Septage Advisory Board members absent and excused were:
None.

III. APPROVAL OF AGENDA

Today's agenda was reviewed by the Board.
VOTE: No objections. Approved by all.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was forgone because of on-line meeting format.

V. AUDIENCE INTRODUCTIONS

Mr. Chairman mentioned that no audience was present, nor was anyone on the phone.

VI. APPROVAL OF MINUTES OF PRECEDING MEETING

A. The minutes for the December 12, 2020 meeting were reviewed by the Board.

MOTION: Mr. Archie Giddings moved to accept; Mr. Ron Phillips seconded.
VOTE: The minutes were accepted and approved without objection.

VII. PRESENTATION

No presentation.

VIII. AUDIENCE PARTICIPATION (*Three minutes per person*)

None.

IX. AGENCY AND STAFF REPORTS

- A. City of Wasilla – Mr. Archie Giddings, P.E., Public Works Director – Update on Pilot study going well with the 2 newer diffusers
- B. City of Palmer – Mr. Chris Nall, Public Works Director
 - a. Updates on lagoon function, and a new city manager
- C. City of Houston – Ms. Gina Jorgensen
 - a. City of Houston addition completed
- D. Anchorage Water & Wastewater Utility – Mr. Will O'Malley, Project Manager- Via Mr. Mike Campfield
 - a. AWWU will not be closing the Turpin site, but will be making improvements and doing clean-up on site, completing with new cleaning equipment
- E. Matanuska-Susitna Borough – Mr. Mike Campfield, P.E., Environmental Engineer
 - a. Update on the RFP; No bids were submitted. Now looking at USDA grants, loans, and information needed to meet their requirements

X. UNFINISHED BUSINESS

None.

XI. NEW BUSINESS

None.

XII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

Letters from AWWU to MSB regarding septage and leachate treatment.

XIII. COMMENTS FROM THE BOARD

None.

XIV. NEXT MEETING

Possibly Thursday, May 26, 2021.

XVI. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 2:45 pm.


Mr. Mike Campfield, P.E. Chair

ATTEST:


Elaine Flagg, Board Administrative Support

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough (MSB) Wastewater and Septage Advisory Board was held on Wednesday, May 26, 2021, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:00 pm by Mr. Mike Campfield, P.E.

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mike Campfield, P.E.
Chris Nall
Dan Tucker
Gina Jorgensen
Thomas Stoelting

RECEIVED
JUN 10 2022
CLERKS OFFICE

Wastewater and Septage Advisory Board members absent and excused were:

Archie Giddings, P.E - excused
Ronald Phillips – absent (resigned)

III. APPROVAL OF AGENDA

- A. Change to Agenda by Mike Campfield. Under new business – Resignation of Ron Phillips; need to seek additional board member

MOTION: To approve as amended by Dan Tucker, seconded by Gina Jorgensen
VOTE: No objections. Approved by all.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Mike Campfield.

V. AUDIENCE INTRODUCTIONS

- A. Will O'Malley from Anchorage Waste Water Utility (AWWU)

VI. APPROVAL OF MINUTES OF PRECEDING MEETING

The minutes for the February 11, 2021 meeting were unavailable.

MOTION: N/A
VOTE: Postponed until next meeting

VII. PRESENTATION

A. Mr. Will O'Malley, AWWU

Topic: Septage receiving stations in Anchorage

VIII. AUDIENCE PARTICIPATION (*Three minutes per person*)

No Audience Participation

IX. AGENCY AND STAFF REPORTS

A. City of Wasilla – Mr. Arching Giddings, P.E. Public Works Director

a. Mr. Giddings absent. No report available

B. City of Palmer – Mr. Chris Nall, Public Works Director

a. Response to question about plans for a plant in Palmer and the feasibility study mentioned by Mike Campfield.

C. City of Houston – Ms. Gina Jorgensen

a. None

D. Anchorage Water & Wastewater Utility – Mr. Will O'Malley, Project Manager

a. Presenter today

E. Matanuska-Susitna Borough – Mr. Mike Campfield, P.E. Environmental Engineer

a. Response to question about plans for a plant in Palmer

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

A. Resignation of Ron Phillips as of this meeting. Need to find new board member.
Nominations are made by the Mayor. Applications should be sent to Clerk's office.

XII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

A. Slideshow of today's presentation is available, if desired.

XIII. COMMENTS FROM THE BOARD

Mr. Tom Stoelting – Tired of the studies. Should build our own plant.

Ms. Gina Jorgensen – None

Mr. Chris Nall – None

Mr. Archie Giddings – None

Mr. Mike Campfield- Thank you for coming

XIV. NEXT MEETING

In August – TBD.

XVI. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 3:07 pm.


Mr. Mike Campfield, P.E. Chair

ATTEST:


Elaine Flagg, Board Administrative Support

**MATANUSKA-SUSITNA BOROUGH
WASTEWATER AND SEPTAGE ADVISORY BOARD
RESOLUTION SERIAL NO. 22-01**

RECEIVED
MAY 31 2022
CLERKS OFFICE

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH WASTEWATER AND SEPTAGE ADVISORY BOARD IN SUPPORT OF ADVANCING A PRELIMINARY ENGINEERING STUDY FOR THE SEPTAGE TREATMENT FACILITY PROJECT.

WHEREAS, in 2011 the Matanuska-Susitna Borough (Borough) Assembly adopted resolution 11-087 establishing the Wastewater and Septage Advisory Board (WSAB) for the purpose of advising the Assembly on issues relating to wastewater and septage issues within the Borough; and

WHEREAS, in February 2012 the WSAB passed Resolution No. 12-01 in support of acquiring land for the construction of a regional wastewater and septage treatment facility which the Assembly provided funding for in August 2014 through Resolution 14-084; and

WHEREAS, in May 2012 the WSAB passed Resolution 12-02 in support of conducting a site feasibility study for a regional wastewater and septage treatment facility which the Assembly approved in July 2012 through Resolution Serial No. 12-083; and

WHEREAS, in October 2014 the WSAB recommended the Borough Assembly authorize a loan application to the State of Alaska, Department of Environmental Conservation, Alaska Clean Water Fund which the Assembly authorized through Resolution Serial No. 14-110 in the amount of \$22,000,000 for design and construction of a septage and leachate treatment and disposal facility; and

WHEREAS, in April 2015 the WSAB recommended the Borough Assembly designate the landfill as the preferred site for the septage and leachate facility through Resolution Serial No. 15-02, which the Assembly approved through Resolution Serial No. 15-060; and

WHEREAS, in August 2017 the Borough received the first loan of the Alaska Clean Water Fund in the amount of \$5,000,000 for

preconstruction expenditures (e.g., planning, design and related tasks) for the leachate and septage treatment facility; and

WHEREAS, in January 2018 Clark Engineering completed a Preliminary Engineering Report (PER) evaluating septage and leachate treatment alternatives, as well as the potential for waste-to-energy technology in conjunction with solid waste disposal; and

WHEREAS, in 2018, the Assembly adopted Resolution Serial No. 18-042 endorsing treating leachate separately from septage and exploration of a public/private partnership for septage treatment using a waste-to-energy method in conjunction with solid waste disposal; and

WHEREAS, in February 2020, the Borough solicited for a public/private partnership to treat septage, and received no proposals in response; and

WHEREAS, in March of 2022, the Borough completed a feasibility study that shows there is potential for using the City of Palmer's wastewater treatment plant (WWTP) to assist in the disposal of septage; and

WHEREAS, the MSB has identified two feasible options for septage treatment and disposal: 1) a new facility at the Borough landfill or 2) an upgrade to the City WWTP; and

WHEREAS, further analysis is needed for additional information to make a current comparison and final decision on a preferred alternative; and

WHEREAS, a PER is required for application for funding of the proposed septage treatment facility through the USDA rural development program; and

WHEREAS, all septage generated in the Borough is currently hauled to Anchorage for disposal at the Turpin Street station; and

WHEREAS, money spent on the transportation costs to dispose

of septage in Anchorage could instead be diverted to a local facility thereby minimizing septage disposal costs to MSB residents.

NOW, THEREFORE, BE IT RESOLVED that the WSAB supports continuing efforts to find the best long-term, cost-effective means to treat septage generated in the Borough.

BE IT FURTHER RESOLVED that the WSAB supports advancing with a PER for the septage treatment facility.

ADOPTED by the Matanuska-Susitna Borough Wastewater and Septage Advisory Board this 25th day of May, 2022.


Mr. Mike Campfield, P.E., Chair

ATTEST:


Elaine Flagg, Board Administration