

**SUBJECT:** Approval of a contract amendment (change order) for Contract 15-142B, MSB HVAC UPGRADES - 8 SCHOOLS, to WIRTANEN COMMERCIAL, LLC

**AGENDA OF:** November 07, 2017

**ASSEMBLY ACTION:**  
*approved under the consent agenda 11-7-17 (BMM)*

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>RB</i>	10/26/17
	Lead Project Manager	<i>gwr</i>	10/26/17
	Capital Projects Director	<i>JPB</i>	10/26/17
	Purchasing Officer	<i>[Signature]</i>	10/26/17
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>ynm</i>	10/30/17 <i>(BMM)</i>

**ATTACHMENT (S) :** Fiscal Note: Yes  X  No \_\_\_\_\_

**SUMMARY STATEMENT:** On May 27, 2015 the Assembly passed AM No. 15-065, Award of Bid 15-142B to Wirtanen Commercial LLC., in the amount of \$2,838,995.00 for the MSBSD HVAC Upgrades; 8 Schools.

At this time, we are requesting a contract amendment (change order) authorization in the amount of \$15,613.66 to Contract 15-142B MSB HVAC Upgrades - 8 Schools for adding direct digital control to the boilers at Willow Elementary School. This final change order exceeds the change order authority set forth in AM No. 15-065 by \$2,771.24. No additional change order authority is being requested nor necessary.

If approved, this change order will increase the total contract amount to \$3,125,665.74.

**RECOMMENDATION OF ADMINISTRATION:** Recommend approval of a contract amendment (change order) for contract **15-142B**, in the amount of **TWO THOUSAND SEVEN HUNDRED SEVENTY-ONE AND 24/100 (\$2,771.24)** to Wirtanen Commercial, LLC., for MSBSD HVAC Upgrades; 8 Schools.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: November 7, 2017

SUBJECT: Approval of a contract amendment (change order) for Contract 15-142B, MSB HVAC UPGRADES – 8 SCHOOLS, to WIRTANEN COMMERCIAL, LLC.

ORIGINATOR: Robert Scott

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>2771.24</u>	FUNDING SOURCE <u>Bonds</u>
FROM ACCOUNT # <u>400.000.000 4XX.XX X</u>	PROJECT # <u>40199</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Boubang/Garrett</u>	CERTIFIED BY:
DATE: <u>10/26/17</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>2.7</u>					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
State/Federal Funds						
Other <u>Bonds</u>	<u>2.7</u>					
TOTAL	<u>2.7</u>					

POSITIONS:

Full-Time	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: Chesenne Skindell DATE: \_\_\_\_\_  
 APPROVED BY: \_\_\_\_\_ DATE: 10/27/17