

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD**

Chairman - Norman Harris (05)	Dick Zobel (02)	Ken Peltier (06)	Jon Olsen (10)
Vice Chair - James Skinner (09)	Vacant (03)	Derylee "Lee" Hecimovich (07)	Erik "Moe" Johnson (11)
Bruce Bush (01)	Jenny VanderWeele (04)	Donald Brainard (08)	Braden VanderWeele (12)

MINUTES

**SPECIAL MEETING
DSJ BUILDING ASSEMBLY CHAMBERS**

**November 15, 2017
4:30 P.M.**

I. CALL TO ORDER; ROLL CALL

Mr. Harris called the meeting to order at 4:30 p.m.

A. Members present and establishing a quorum were:

Dr. Norman Harris, James Skinner, Dick Zobel, Jon Olsen, Erik Johnson, Donald Brainard.

B. Members Absent and Excused: Derylee Hecimovich, Jenny VanderWeele, and Braden VanderWeele.

C. Members Absent: Ken Peltier and Bruce Bush.

D. Staff present: Tracy McDaniel, Asset Manager and Deborah Selman, CD Dept. Admin. Specialist.

II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

GENERAL CONSENT: Agenda approved without objection.

Mr. Harris led the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION (Limit to 3 minutes)

None

IV. APPROVAL OF MINUTES

A. September 20, 2017

B. October 18, 2017

Mr. Skinner motioned to approve, Mr. Johnson second, minutes approved without objection.

V. ITEMS OF BUSINESS

A. Staff Report – none

B. Guest Speakers

1. Katie Sunderland, Manager, Alaska Rural Rehabilitation Corporation (ARRC).
 - a. Ms. Sunderland discussed and explained farm loan types and held a question and answer session.
2. Amanda Swanson, Loan/Collection Officer, Agricultural Revolving Loan Fund (ARLF), State of Alaska.
 - a. Ms. Swanson explained several different loan programs and farm loans and opened the floor to questions and answers.
3. Jeff Curry, Agricultural Program Manager, USDA.
 - a. Mr. Curry explained federal loan programs, farm loans, and discussed how USDA works with the state and non-profit agencies to help farmers/ranchers obtain farm loans and opened the floor to questions and answers.

VI. MEMBER COMMENTS (Note: Limit to 3 minutes)

Mr. Zobel: Hit on a land mine going through past 20 years. Sold as Ag Land what legally can MSB do? People doing loans, folks are looking for smaller parcels. Look back at the old brochures on how MSB sold land, and the next step is estates and homes on ag land and how can we get food producers? Why aren't they producing? What is the drawback to land owners not producing? Mr. Zobel discussed hi ag parcel CCR's and enforcement of ag lands by type, ag rights, CCR's, etc. How different conditions under each sale are.

Mr. Olsen – none.

Mr Johnson – none.

Mr. Brainard: Wished everyone a Happy Holidays.

Mr. Skinner: Stated it was a pleasant and informative session talking with the presenters.

Mr. Harris: Commented on enforcement and how you shouldn't tell people you're going to enforce unless you actually do enforce.

VII. NEXT MEETING

- A. January 17, 2018, 4:30 pm

VIII. ADJOURNMENT

Mr. Harris adjourned the meeting at 5:35 p.m.

AGRICULTURE ADVISORY BOARD

Norman Rex Harris
Norman Rex Harris, Chairman

ATTEST:

Deborah Selman
Deborah Selman,
Department Administrative Specialist

RECEIVED
JAN 19 2018
CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD
RESOLUTION NO. 18-01**

A RESOLUTION RECOMMENDING ASSEMBLY ACTION, IN THE FORM OF AN ORDINANCE, TO ESTABLISH A CHANGE IN MSB CODE 23.05.100 CLASSIFICATIONS.

WHEREAS, the Agriculture Advisory Board was enacted by Matanuska-Susitna Borough Ordinance 15-050 to provide advice to the assembly and manager on agricultural issues; and

WHEREAS, the Borough definition of agriculture under 23.05.150 definitions has changed over time to include the production and harvest or care of plants, animals, birds, fish, bees, and other organisms by humans for use in providing food, fuel, fiber, shelter, clothing, energy, and aesthetics; classification based on lands valuable for the production of agricultural crops is not consistent; and


WHEREAS, a fundamental request at the Agriculture Forum and of the Ad Hoc Committee was that the Borough provide as much consistency as possible across all Borough-sold agriculture property; and

WHEREAS, this current resolution shall supersede Resolution No. 15-05 adopted February 17, 2016.


NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Agriculture Advisory Board recommends the Matanuska-Susitna Borough Assembly pass an Ordinance that MSB Code 23.05.100 Classifications (A)(1) be changed from "Agricultural lands" are those lands which, because of soils, location, physical or climatic features, or adjacent development, are presently or potentially valuable for the production of

agricultural crops be changed to, "Agricultural lands" are those lands which, because of soils, location, physical or climatic features, or adjacent development, are presently or potentially valuable for the [PRODUCTION OF AGRICULTURAL CROPS] raising and harvesting crops, grazing, breeding and management of livestock and dairy. This includes activities such as processing, cleaning, packing, storing, and distribution of agriculture products.

ADOPTED by the Matanuska-Susitna Borough Agricultural Advisory Board this 17th day of January 2018.


Norman Rex Harris, Chairman

ATTEST:


Deborah Selman,
Department Administrative Specialist

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JAN 10 2018
CLERKS OFFICE

Alpine 31 RSA Meeting

April 11, 2017 6:00pm

Sutton Public Library

Minutes

Call to order:

Pledge:

Quorum: Present were - John Vessey / Will Barneckman

Approve of Agenda:

Minutes: Of the Proceeding Meeting – January, 2017

Public Testimony:

Old Business:

- a. Dust Control
- b. Pave 58 mile Rd.

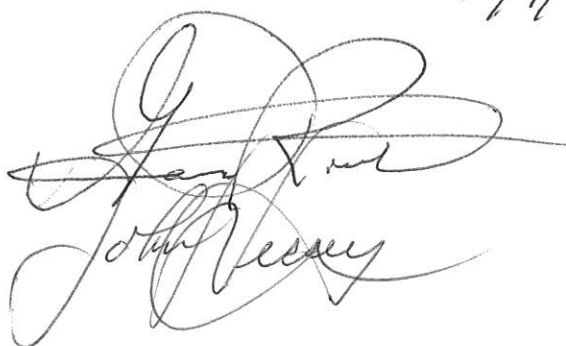
New Business:

- a.
- b.
- c.

Next meeting: - Tuesday - July 11, 2018 6:00pm

Announcements:

Motion to Adjourn:

1/9/18


RECEIVED

JAN 10 2018

CLERKS OFFICE

Alpine 31 RSA Meeting

~~Aug 8~~ ~~July 11~~, 2017 6:00pm

Sutton Public Library

Minutes

Call to order:

Pledge: *yes.*

Quorum: Present were - *Will Barickman, George Rauscher, Charlie DeFrezst
Lady from Cole Rd.*

Approve of Agenda:

Minutes: Of the Proceeding Meeting - April, 2017

Public Testimony: *Lady on Cole Rd Spoke about Needing road markings,
Charlie DeFrezst wants to be added to
the RSA.*

Old Business:

- a. *Road Conditions,*
- b. *Brush Cutting.*

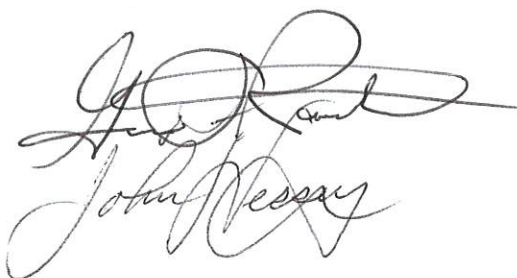
New Business:

- a. *Talk to Assemblymember Sykes about Charlie DeFrezst*
- b. *Brush Cutting.*
- c. *TRANSFERED \$46,000.00 to CIP Programs*

Next meeting: - Tuesday - October 10, 2017 6:00pm

Announcements:

Motion to Adjourn:



1-9-218

1-9-2018

Alpine 31 RSA Meeting

October 10, 2017 6:00pm

Sutton Public Library

Minutes

RECEIVED

JAN 10 2018

CLERKS OFFICE

Call to order:

Pledge:

Quorum: Present were - John Vessey & Will Barickman

Approve of Agenda:

Minutes: Of the Proceeding Meeting – July, 2017

Public Testimony: Nancy Beates Speed Bump.

Old Business:

- a. Road conditions.
- b.



New Business:

- a.
- b.
- c.

Next meeting: - Tuesday – January 9, 2018 6:00pm

Announcements:

Motion to Adjourn:

 1-9/18
 1/9/18

RECEIVED
JAN 10 2018
CLERKS OFFICE

January 9, 2018

Letter to the Alpine RSA 31 Road Superintendent

Dear Will Barickman,

The members of the Alpine Road Service Advisory Board have met on January 9, 2018. We listened to public testimony and conversed, in depth, on the matter of adding speed bumps to Chickaloon Way. It is our opinion that speed bumps are a necessity for the safety of the children and citizens walking and/or at play around or near that stretch of roadway.

The Chickaloon Way leads to a school with a playground while heading north and it leads to a public library with a public play ground going south. There is a Post office and a museum located along the roadway also. It sits in a residential area and we feel the cost would justify such an action. Please incorporate three or more speed bumps into this year's project list.

These speed bumps on Chickaloon way now sit at the top of the CIP List for this year.

Sincerely,

The members of the Alpine 31 RSA

Primary: 1/9-18

Advisory member:

Advisory member: _____

November 8, 2017

IAN 18 2018

CLERKS OFFICE

The regular meeting of the Caswell Fire Service Area Board of Supervisors was called to order at 6:45 pm, Caswell Station 13-1, Willow, Alaska.

Board of Supervisors in attendance: Chairperson, Cheryl Newsome, and Board Member Larry Cline. Board Member Ken Eggleston was not present. Roll was called, a quorum was present, due notice had been published.

Also present: Ken Barkley, Department of Emergency Services; Rich Boothby, Chief, Caswell Fire Department; Garret Davidson, Caswell Fire Department; Tamara Boeve, Cicely Boeve, Willow Fire Department; Linda Cline, Board Secretary.

APPROVAL OF AGENDA

MOTION: Larry Cline moved to approve the agenda, Chairperson, Cheryl Newsome seconded the motion.

MINUTES OF PRECEEDING MEETING

Minutes of the August 9, 2017 were reviewed.

MOTION: Larry Cline moved to approve the minutes as written, Chairperson, Cheryl Newsome seconded the motion.

PERSONS TO BE HEARD

None

UNFINISHED BUSINESS

None

AGENDA TRACKING REPORT

- A) Search for replacement fire engine. Rich Boothby reported- Caswell Fire Department won the engine bid with a bid of \$40,000 plus costs- Total: \$46,000. \$85,000 had been allocated to acquire, repair and outfit the engine. Of the remaining \$39,000, \$6,000 to \$8,000 will be used to install the turbo and gauges. In addition, orders for additional equipment will cost approximately \$15,000 to \$20,000 and will be placed within the next few weeks. Several appointments will be required for the Maintenance Department to complete all the servicing and

Caswell Fire Service Area Board of Supervisors Minutes
November 8, 2017

installation of the new equipment.

It is anticipated the new engine will be ready for service in January or February 2018.

- B) Purchase of fire hose - Forestry Grant. Rich Boothby reported- Caswell and Willow fire departments received a \$7,500 grant from the Forestry Department. Orders have been placed to buy an additional 1 3/4" attack fire hose. Update on status will continue.
- C) Lightning Strike Power Outage damage and claim status- Rich Boothby reported- Damage is all repaired. The well portion of the loss was expensed in fiscal 2017. The fire pump and air compressor did not get billed until fiscal 2018. Tiffany Davidson submitted a claim form to MEA for the damages but there has been no response. Costs to repair and replace the damaged equipment did not meet the high deductible requirement of the Borough's insurance policy.

Chief Boothby has contacted the Borough electrician to determine a cost to install a surge protector on the NDP panel. No response has been received.

FIRE CALLS ANSWERED

- A) Incident report - Chief Boothby reported:
 - August 1 to October 31, 2017
 - 1 Building fire- Total loss \$190,000.
 - 2 Outside rubbish, trash or waste fires
 - 1 Search for person
 - 2 Calls dispatched and canceled en route
 - 2 CO detector activation due to malfunction

REPORTS/CORRESPONDENCE

Caswell Fire Service Area Board of Supervisors Minutes
November 8, 2017

- A) 2017/2018 Budget Year-End Report. Rich Boothby and Ken Barkley reported-
Final figures for FY2017 fund balance can be expected by the end of December.

October 31, 2017 budget statement shows 33% of the budget year complete with actual expenses at 50%.

Various budget lines were reviewed and discussed. The prior chief, Chief Greene, allocated \$81,000 for new air pacs.

That allocation added to the new engine expense of \$85,000 has resulted in a budget deficit of \$162,921 at this time. This figure should decrease to a deficit around \$100,000 when the 2nd portion of the 2017 real estate tax payments are received. Additionally, the Red Alert Program cost was approximately \$5,000 in lieu of \$25,000; therefore, the unspent \$20,000 will be added back into the account.

At the end of FY 2018 there will be a deficit. No major purchases are planned for inclusion in the FY 2018/2019 Budget. Therefore, careful monitoring will be necessary and if no major emergency costs arise the deficit should be cleared by the end of FY 2019

NEW BUSINESS

- A) Board of Supervisor meeting dates for 2018.
Dates were selected for meetings to be held on the 2nd Wednesday at the Caswell Fire Station at 6:30pm.
January 10; February 14; April 11; May 9; July 11; August 8; November 14.

MOTION: Larry Cline motioned to approve the meeting dates, Chairperson, Newsome seconded the motion.

Board secretary will submit the dates to the Borough Clerk for public posting.

Caswell Fire Service Area Board of Supervisors Minutes
November 8, 2017

OTHER BUSINESS

- A) Willow Fire Board of Supervisors' Chairperson, Tam Boeve thanked the Caswell Area Board of Supervisors for their support of the Willow community in attending the Town Hall meetings and Open Houses over the past several months. She expressed her appreciation for the professional example the Caswell Board has shown in conducting their meetings.
- B) Ken Barkley commended Garret Davidson for his excellent performance as Caswell's single first responder at the two recent shop and trailer fires. Talkeetna, Willow, Houston and West Lakes departments responded in mutual aid to the shop fire. This fall two Caswell volunteers have moved away which has left the department shorthanded. A basic training class is scheduled to begin in November to help increase the number of trained volunteers

BOARD COMMENTS

Board Member Larry Cline stated his term on the Caswell Fire Board of Supervisors ends December 31, 2017 and that he has chosen not to request renewal of his appointment.


Linda Cline stated her position as secretary will also be open on December 31, 2017.

Next Board of Supervisors Meeting will be Wednesday, January 10, 2018 at 6:30pm, Caswell Fire Station, 19631 E. Deep Woods Way, Hidden Hills, Willow, Alaska.

ADJOURNMENT

Meeting adjourned at 7:51 pm.

ATTEST:


Linda Cline, Secretary


Cheryl Newsome, Chairperson

MINUTES

I. CALL TO ORDER

The regular meeting of the Caswell Road Service Area Board of Supervisors was called to order at 6:36 pm at the Caswell Fire Station, Willow, Alaska by Chairperson, Larry Cline.

II. ROLL CALL-DETERMINATION OF QUORUM

Board of Supervisors in attendance: Chairperson, Larry Cline; and in attendance telephonically were Board Members, Dave Korpi and Phil Johnson. Roll was called, a quorum was present, due notice had been published.

Also present: James Ross, JA Spain & Sons; Shawn and D.J. McBride, Willow residents; Linda Cline, Secretary.

III. APPROVAL OF AGENDA

MOTION: Dave Korpi moved to accept the Agenda, Phil Johnson seconded the motion.

IV. APPROVAL OF MINUTES

Minutes of the August 2, 2017 meeting were reviewed, no changes were noted.

MOTION: Dave Korpi moved to accept the Minutes, Phil Johnson seconded the motion.

V. PERSONS TO BE HEARD

None

VI. STAFF REPORTS

A) JA Spain and Sons, Inc. Road Maintenance update – James Ross reported-

- Three substandard cul de sacs have been improved for plow equipment and emergency services vehicles to turn around. Locations: Dry Fly intersect with Goshen Hills, Whatabite Circle, and at the end of Shaman Road.
- 200 yards of road material was added to the surface of Caswell Lakes Road in various spots.
- Nearly daily rain has made it difficult to maintain the road surfaces. Rainbow Ridge Drive and Cutthroat Drive were identified as two roads with significant potholes. These roads will be prioritized for maintenance when the wet conditions have improved.

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
October 4, 2017

- An additional grader is scheduled to be sent the Caswell Lakes area when maintenance in other areas has been completed.
- A grader operator recently moved to a property in Caswell Lakes. The grader he operates will be stored at his property which will improve response time.
- Recent damage to approximately 400 feet of road along Hanrath Drive by the developer of an adjacent property is being resolved and repairs will be made.
- CIP projects: \$50,000 upgrade to Susitna Circle and \$50,000 recondition to S. Sroufe Blvd. are presently out for bid and are scheduled for completion in October.

VII. REPORTS OF OFFICERS

- A) Budget Report –
No notable concerns

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

- A) 2018 RSA15- Road Maintenance and Improvement List and Resolution Consideration.
Discussion was held regarding the 2018 Maintenance and Improvement List for reconditioning roads and paving of approximately 1 mile of Caswell Lakes Road. The paving portion of the list utilizes Borough Dust Control funds shared among the various RSA's. Total cost to pave 1 mile of Caswell Lakes Road is estimated at \$250,000, with RSA cost share being \$125,000. The Board agreed to support the List and funding and adopt Resolution #17-02 for submission to the Assembly for review and approval.
- B) Determination of dates for 2018 RSA15 Board of Supervisor's Meetings. Board members agreed to schedule the 2018 quarterly Supervisors Meetings on January 3, April 4, August 1, October 3, the first Wednesday of the month to be held at Caswell Fire Station 13-1 at 6:30 pm.

X. BOARD COMMENTS

Chairperson, Larry Cline thanked the Board for the privilege of serving as their Chair and a Board member for the past 7 years. With the expiration of his present 3-year term on December 31, 2017 he will seek

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
October 4, 2017

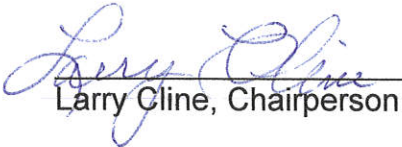
re-appointment.

XI NEXT MEETING

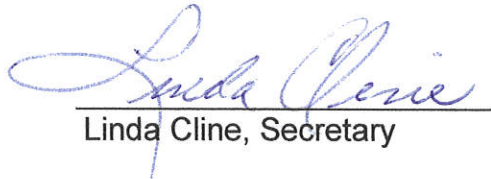
Next scheduled meeting, January 3, 2018, 6:30pm at Caswell Fire Station, 19631 E. Deep Woods Way, Willow, Alaska.

XII ADJOURNMENT

Meeting adjourned at 7:07 pm.



Larry Cline, Chairperson



Linda Cline, Secretary

Resolution #17-02

A RESOLUTION OF ROAD SERVICE AREA #15, CASWELL LAKES SUBMITTING AN APPROVED 2018 ROAD SERVICE AREA MAINTENANCE AND IMPROVEMENT LIST FOR ROAD IMPROVEMENTS TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

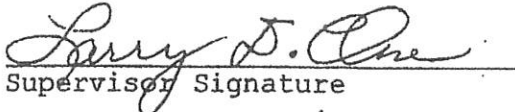
WHEREAS, the Annual Road Service Area Maintenance and Improvement List is developed for road maintenance and repair road improvements in each road service area; and

WHEREAS, the Road Service Area Maintenance and Improvement List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Road Service Area Maintenance and Improvement List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #15, Caswell Lakes Supervisors concur with this Road Service Area Maintenance and Improvement List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #15, Caswell Lakes Board of Supervisors:



Supervisor Signature

Supervisor Signature



Supervisor Signature

Date: 10/06/2017

JAN 17 2018

CLERKS OFFICE

**Greater Butte
Road Service Area Board
RSA #26
Regular Meeting Minutes**

Approved Michael Shields
Attested Lucy Klebesadel
Date 1/11/18

October 12, 2017, at the MSB O&M Building

Meeting Called to Order at 6:00 pm

In Attendance:

Mike Shields, Supervisor
Lucy Klebesadel, Supervisor
Roy Nuttal, Supervisor
Will Barickman, MSB Superintendent

Visitors

none

Roll Call: A quorum of 3 RSA 26 Supervisors present.

Approval of Agenda: Approved as presented

Approval of Minutes from September 25-26, 2017, condition reassessment drive-around meeting; approved as written.

Borough Staff Reports

Road Superintendent's Report on:

Maintenance contract performance: Continues to be excellent; brushing completed. Crack sealing completed this week.

Monthly Budget Performance and Fund Balance Reports for FY '18: Reports handed out. Current Fund Balance is roughly \$51,000.

Projected Fund Balance for FY '18: Estimated Balance for FY '18, following audit, possibly \$560,000; would help if actual turns out closer to \$600,000 in order to tackle Bergman et.al., but that's unlikely

CIP Projects status: All projects on hold pending cumulative buildup of funding level. It is probable we could fund the 3 Cabbage Patch street lights this year without endangering the Bergman project in FY 19. Mike gave a brief recap of the September 25-26 condition reassessment drive-around meeting, plus a handout showing the resulting Matrix scores for all the unfunded projects on the current CIP List.

Optional Maintenance: Re-ditching, and severance of abandoned "driveway", on McCombs done; drainage looks entirely functional now. On Butte Drive, where new residential driveway (un-permitted?) buried the outlet end of a critical cross-pipe, work should commence next week to install an angled, thus longer, pipe as a band-aid to at least get us through this winter and breakup; discussion followed regarding charging the property owner for this work, and the history of lack of performance by Code Compliance in these situations.

Unfinished Business

Bodenburg Creek bridges: North Bridge is now completed, though there is evidence that a lack of scour protection at the abutments may become a long-term concern.

New Business

RAP surface deterioration on Seabiscuit, Secretariat, Walling: Discussion of deterioration causes, possible short-term “fixes” to get us through this winter and breakup, and longer-term methods to avoid this problem in the future.

Update on “Big Board” proposed roads bond nomination list for 2018 ballot: Mike reported on the status of the roads listing (including a handout of that list), and that a Resolution to send the proposal to the Assembly is on the Agenda for the “Big Board” meeting next week. He also noted that this proposal may be in competition with a similar one from Capital Projects.

Resolution 17-01: RSA 26 CIP List for FY 2019: Approved by unanimous vote.

Resolution 17-02: Transfer of \$131,000 from Fund Balance to CIP account: Approved by unanimous vote.

Adjourned: Meeting adjourned at 6:34 pm. Next regular meeting is on January 11, 2018.

GREATER PALMER CONSOLIDATED
FIRE SERVICE AREA
BOARD OF SUPERVISORS
TUESDAY, JUNE 20, 2017
3:30 P.M. - PALMER FIRE TRNG. CTR.

RECEIVED

JUN 25 2018

MINUTES

CLERKS OFFICE

- A. CALL TO ORDER. The meeting of the Greater Palmer Consolidated Fire Service Area Board of Supervisors was called to order at 3:30 p.m.
- B. ROLL CALL. Present were board members Barry Mothershead, Jesse Werner and Ted Stuff. GPFSA staff attending the meeting were Chief John McNutt, Assistant Chief Todd Russell and Chief Engineer Bruce Axtell. Also in attendance were Mat-Su Borough Public Safety Deputy Director Ken Barkley and Palmer City Manager Nathan Wallace.
- C. MINUTES FOR APPROVAL. The minutes of the regular meeting of February 28, 2017, were approved as presented.
- D. NEW BUSINESS.

1. 2017-2018 Budget.

Chief McNutt stated that the 2017-2018 Fiscal Year budget/contract is ready and will be presented to the Borough Assembly next week. A half time, salaried fire position and an expected rise in fuel and maintenance costs were reported to be the only notable budget increases when compared to the current contract.

2. GPCFSA Dispatch System.

The Chief discussed changes in the current GPFSA dispatch system, and noted that a backup process is in place if any difficulties are encountered with implementation of the new system. The dispatch changes require no additional allocation of funds by the GPCFSA Board of Supervisors.

3. Budget Allocations.

Chief McNutt requested Board approval for the allocation of \$260,000 for twenty-seven new MSA air packs, a battery charging station, a software update, and one quick fill compressor adaptor needed for increased efficiency when charging air bottles. A Board motion was made to appropriate \$260,000 for the air packs and other items. The Board voted and unanimously approved the release of the requested funds.

Chief McNutt and Chief Engineer Axtell reported that a request to the Board would likely be made in the near future to allocate funds for upgrade or replacement of Tender #352 and Tender #321. Both units are dated and

will require significant funds to overhaul or replace trucks, tanks and radio equipment.

E. OLD BUSINESS.

1. General Discussion.

Brief discussion of current projects and future funding priorities.

F. STAFF REPORT/COMMENTS.

Chief McNutt and Chief Engineer Axtell provided the construction plan and associated drawings for the Station 32 expansion project. The construction process is on schedule and expected to be completed by October 2017. The expansion will include upgrades for lighting, heating and electrical. When complete the station will have the capacity to hold two brush trucks, two tenders and a ladder truck. Additional office space and outdoor parking are also included in the project.

Chief Engineer Axtell reported the new air trailer is working as expected with the exception of a trouble alarm that required repair. He also shared that the trailer does not currently have the capability to fill SCUBA tanks.

Chief McNutt and Chief Engineer Axtell provided a current status report for Stations 35 and 33. They stated that Station 35 requires no additional maintenance or upgrades at this time. Station 33 may need concrete board siding and paint in the near future.

Chief McNutt and Deputy Director Barkley shared that the Class B foam in current use will be replaced soon with biodegradable F500 foam. The method for disposal of the Class B foam on hand, as well as cleaning of the tanks housing the foam, is yet to be determined. The GPCFSA has no tanks with Class B foam so this should not be an issue requiring future action from the Board.

Chief engineer Axtell and Deputy Director Barkley discussed the need for a 20' section of suction hose, with no ends, for the GPFSA Draft Commander. This is a minimal cost item and required no action by the Board.

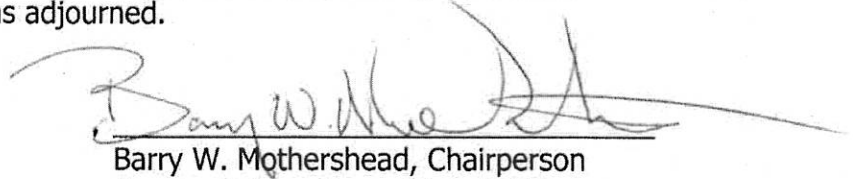
Board member Barry Mothershead asked Deputy Director Barkley several questions regarding the Borough Maintenance Facility. Deputy Director Barkley stated the estimated completion date for the building is October 2017.

GREATER PALMER FSA

June 20, 2017

Page 3

- G. ADJOURNMENT. Board member Jesse Werner presented a motion to adjourn the meeting provided there was no further business. Board Chair Barry Mothershead offered a second to the motion. Being no further business, the meeting was adjourned.

A handwritten signature in black ink, appearing to read "Barry W. Mothershead", with a long horizontal flourish extending to the right.

Barry W. Mothershead, Chairperson
Greater Palmer Consolidated FSA
Board of Supervisors

xc: Mat-Su Borough
Mat-Su Borough Public Safety

RECEIVED

JAN 17 2018


CLERKS OFFICE

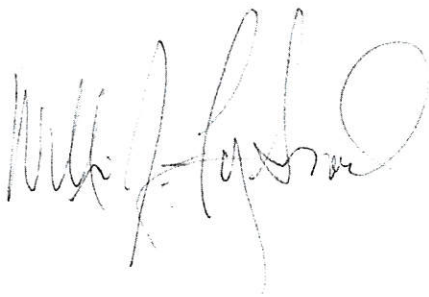
Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
October 12, 2017

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held at the Talkeetna Fire Hall on October 12, 2017. Board member John Strassenburgh was present and Board Member Billy FitzGerald participated by teleconference. Borough Road Superintendent Mike Lachelt also attended.

- I. There was a quorum, and the meeting was called to order at 7:03 pm.
- II. Minutes of the June 8, 2017 meeting were approved.
- III. The main topic of discussion was the 2018 CIP list, and how much of our Fund Balance would be transferred to support those projects. After much discussion the Board approved a transfer of \$15,000 from Fund Balance in order to fund the CIP, with any left over monies going to maintenance operations. The Board approved a CIP Budget of \$25,600, broken down as \$15,000 for Recondition Gravel Roads and \$10,600 for the purchase and application of Calcium Chloride for dust control. Of note, was a discussion of a Borough proposed transfer of \$66,000 from Fund Balance to operations. The Board determined, given the weakness of our finances and relatively small tax base relative to road miles, that such an amount would leave the RSA with insufficient reserves.
- IV. Mike reported that Ahtna had ended operations in the Beaver Road gravel pit, and that MSB staff Emerson Krueger had inspected the pit and found several conditions that need to be followed up on the determine whether Ahtna is in conformance with the extraction contract. Mike Lachelt will be meeting with Emerson and John Strassenburgh on Friday October 13 to further evaluate the condition of the pit.
- V. The meeting was adjourned at 7:40 pm.

Respectfully submitted,


John Strassenburgh
RSA 29 Primary



Knik Road Service Area 17

Board of Supervisors

Art and Boot Scates Public Safety Building
Station 6-4
Mile 4, Point MacKenzie Rd., Wasilla, AK 99623

RECEIVED
JAN 17 2018
CLERKS OFFICE

Minutes

October 11, 2017

The meeting was called to order at 6:30 p.m. by the board chair, Toby Riddell. Meeting notice was advertised as required and also posted on the Point MacKenzie Community website.

Roll call was taken and a quorum was established.

Attendance: Toby Riddell, Board Chair, Primary
Dan Huttunen, Board Member, Alt. 1
Debby Foster, Board Member, Alt. 2
Scott Sanderson, MSB Road Supervisor RSA 17
Gary Foster, PMCC Vice-President
Kim Bynwa, Redington Dr. resident
Robert Deschamps, Redington Dr. resident

The Pledge of Allegiance was led by Mr. Riddell.

Agenda was approved and the July 12, 2017 general meeting minutes were approved as written.

Correspondence report:

Sent: None

Rcvd: MSB Platting; Nuss Subd., 7/26/17
MSB Platting; Knik Ridge PUE, 7/27/17
MSB Platting; Settlers Bay #7 Subd., 9/7/17
MSB Capital Projects; RSA 17 Traffic Counts
MSB O&M; LRSAB Minutes, 9/23/17
RSA 17 Budget Report, 9/13/17
RSA 17 Additional Maintenance Report, 9/13/17
RSA 17 Fund Balance Report, 9/13/17
LRSAB Resolution 17-02

Board of Supervisors

Toby Riddell, Chair

Dan Huttunen, Alternate 1

Debbie Foster, Alternate 2

**Road Service Board Member Report and Expiration Dates
RSA 17 Road Maintenance Improvement List (formerly CIP)**

Reports:

MSB Road Supervisor Scott Sanderson reported that our area contractor, Northern Asphalt has been performing in accordance with the contract and doing a good job. O&M crews have been brushing the first 2 miles of Point Mackenzie Road by the moose corridor.

Holstein Road – Received a 3” lift of E-1 material to provide a better maintenance surface.

Hazel - Valley General has completed the improvements with the exception of laying the E-1 material. They proposed a chip seal in lieu of the E-1 material but O&M did not approve the change order due to cost and the low temperatures not conducive to the emulsion application.

Phenix Dr. – The street light has been installed, 1400 lf of ditch work, and repairing the sink hole near Hollywood has been completed. The traffic engineer will look at the speed signs and consider installing bus stop signs.

Calista/Borgeo (Settlers Bay) – This work has been completed and Scott passed around photos of the completed work. Water is still coming out of the bank but unknown whether a home owner is still discharging crawl space water into the ditch.

Cardiff Lane – Completed excavation and paving of hole completed along with widening of the radius at the corner of Pinnacle Peak.

Cameo Drive – The homeowner at the end of our maintenance area provided access for a turnaround for our road maintenance contractor. Surplus E-1 material from Alsop pit was used.

Red Dane – Extension of the road will begin next spring.

Timberland – 1-1/4 mile was paved.

Ayrshire – Paving was extended to the Little Su Landing turnoff.

Birch Cove – Raised road bed to improve drainage. \$5,500

Aspen, Pine, Allen St. off of Knicknack Mud Shack Road had drainage improvements completed. \$13,000.

White Birch, Elkins, and Andrea Roads off of Hollywood received paved approaches. \$13,480.

Crack sealing was completed by D&S. The first 7 miles of Point Mackenzie Road were striped but not satisfied with HDR striping plan. Mile 7 to mile 17 will be addressed next summer.

Dan Huttunen reported the Local Road Service Area Board has not met for 3 months due to lack of a quorum. Some board members are questioning the effectiveness of the big board. Plans are still ongoing for a bond issue for next October to address large road improvement projects in all RSA's. Our board submitted a scope of work for Point Mackenzie Road from KBG to the T intersection (approximately 7.5 miles). Scott will provide a scope for the Foothills Drive improvements.

Persons to be heard – no comments.

Unfinished Business

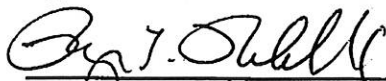
Item were addressed in Scott's report.

New Business

- A. LID for road improvements. The board supports sending out information to residents on unimproved or unpaved streets in our RSA informing them of the process. We are still waiting for the borough to complete the mailing list. O&M should have the database of addresses shortly.
- B. The list of Road Maintenance and Improvement was reviewed and approved by the board. (Resolution 17-02)
- C. LRSAB Resolution 17-02 was discussed and the board thought it was appropriate to add Sylvan Road to the road bond issue.
- D. Board Seat Vacancy. Deb Foster's term expires the end of December. The board solicited for a new board member and Kim Bynwa will apply for the vacated seat with our board's unanimous approval.

Meeting was adjourned at 7:29 p.m. Next meeting will be at 6:30 p.m., January 10, 2018

Approved:



Toby Riddell, Board Chair



Dan Huttunen, 1st Alt.

1-10-18

Date

1/10/18

Date

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

MEETING

Held 6:30 pm November 16, 2017 at West Lakes Fire Station #73

RECEIVED

JAN 23 2018

CLERKS OFFICE

IN ATTENDANCE:

RSA #

RSA Members Present

09-Midway	Dan Tucker P		
14-Fairview	Dan Elliott P tc		
15-Caswell Lakes	Larry Cline P tc		
16-South Colony			
17-Knik		Daniel Huttunen	
19-Lazy Mountain			
20-Greater Willow	Thomas Phillips P		
21-Big Lake			
23-North Colony			
25-Bogard	Gary Hessmer P tc	Carol Christiansen tc	
26-Greater Butte			
27-Meadow Lakes	Stephen Edwards P		
28-Gold Trails			
29-Greater Talkeetna	John Strassenburgh P tc		
30-Trapper Creek			
31-Alpine			John Vessey tc

tc = by teleconference P = Primary

RSAs not represented: South Colony (16), Lazy Mtn (19), Big Lake (21), North Colony (23), Greater Butte (26), Gold Trails (28), and Trapper Creek (30).

MSB Staff: Public Works: Terry Dolan

Borough Staff (other than Public Works): None

Borough Mayor: None

Assembly Representatives: None

Visitors: None

CALL TO ORDER at 6:38 pm, with Pledge of Allegiance, Chair Stephen Edwards presiding.

ROLL CALL and QUORUM DETERMINATION: 9 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as presented.

APPROVAL OF MINUTES: Minutes of October 19, 2017, approved as written.

TRAINING: None.

STAFF REPORTS:

O&M: Terry Dolan: Projects status report passed out. There are 5 projects in design. If you feel your projects are not moving, talk to Alex first, then Jim or Terry. Will be ordering calcium in about 30 days, currently only RSA 14, 17, 27 & 28 are scheduled to receive any quantity. If you want to discuss getting some for your RSA, contact your Superintendent. Terry reported that a full temp road crew is on board. Very experienced crew will be working this winter. O & M will be purchasing a crack sealer to do relatively minor, smaller jobs and we are also considering using temp employees for crack sealing in lieu of contract. Discussion followed. Some topics included temp employee experience resulting in less quality, in house work no liability, type of crack sealer being purchased and how does it compare to the

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

units we are currently using. Terry was asked how the mud mats were holding up, he said better than previous ones.

BOARD MEMBER REPORTS:

TAB: Dan Elliott: The TAB board has not met since the last LRSAAB meeting. The next TAB meeting scheduled for November 29, 2017.

UNFINISHED BUSINESS:

A. Status of Roads Bond Resolution 17-02; status of, and correlation with, the Capital Projects proposal. Discussion led by Stephen confirming that the approved resolution has been submitted to the Clerk's Office and would be in an assembly packet for the members to review. It was suggested that someone let their assemblymember know there was an approved resolution in the packet. Stephen brought a draft list of projects he had received from Jude Bilafer, MSB Capital Projects. The list showed the results of the survey from the transportation fair. Only two of the projects were on this board's approved resolution 17-02. Two separate lists or combine into one? Much discussion followed. Stephen will invite the Manager to the next board meeting to get confirmation of procedure to ensure the LRSAAB has an opportunity to review and provide input to any road bond list that Capital Projects sends to the assembly for approval.

B. Clerk's Office mail-out regarding Supervisor terms expiring 12/31/17: Just a reminder to get renewed.

NEW BUSINESS: None

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: Should we cancel the December meeting? : Stephen suggested cancelling the December meeting. No objection from board.

BOARD COMMENTS: None

ADJOURNMENT: Thomas Phillips moved; unanimous second; meeting adjourned at 7:23 pm.

NEXT MEETING: Thursday, January 18, 2018 at the West Lakes Fire Station #73, 1250 Spring Drive.

Board Chair 

Board Secretary 

LOCAL ROAD SERVICE AREA ADVISORY BOARD

RESOLUTION 18-01

A RESOLUTION BY THE MATANUSKA-SUSITNA BOROUGH LOCAL ROAD SERVICE AREA ADVISORY BOARD (LRSAAB) TO THE BOROUGH ASSEMBLY REGARDING PROPOSED **ORDINANCE 18-007** ESTABLISHING MEMBER TERM LIMITS FOR SERVICE AREA BOARDS

WHEREAS: The LRSAAB discussed the proposed Ordinance and its probable unintended consequences at its meeting on January 18, 2018; and

WHEREAS: RSA Board recruitment is often difficult (vacancies of 2+ years are not uncommon), and to fully achieve member effectiveness (ie., knowledge of their total road system and maintenance/repair/upgrade needs, methods of road condition assessment, protocols for obtaining and responding to community involvement, etc.) routinely takes 3 to 5 years; and

WHEREAS: Term Limits would adversely affect all RSA Boards' ability to retain their most effective members and Board coherence over time, quite likely severely limiting their ability to function as serviceable representatives of both the residents and the Borough; and

WHEREAS: There are other means for removing ineffective Board members within current Borough Code;

THEREFORE BE IT RESOLVED: The LRSAAB strongly opposes the imposition of Term Limits on RSA Board positions.

Approved by unanimous vote on January 18, 2018.

 Board Chair
Stephen Edwards

 Board Secretary
Mike Shields

CC: Borough Manager
Public Works Director
Capital Projects Director

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION

Thursday, November 16, 2017, 3:00pm

MINUTES

I. CALL TO ORDER/ROLL CALL

Meeting was called to order at 3:25pm at MSB office in Palmer. Quorum was established with five members present: Howard Delo, Andy Couch, Jim Sykes (phone), Larry Engel, Randall Kowalke, Bruce Knowles and Terry Nininger.

II. APPROVAL OF AGENDA

MOTION: Larry Engel made a motion to approve the agenda; Howard Delo seconded the motion. Motion approved by unanimous vote.

III. AUDIENCE PARTICIPATION

- a. Bob Chlupach introduced himself and gave a background of his credentials for being a part of the FWC.
- b. Amy O'Connor introduced herself and gave a background of her credentials for being a part of the FWC.

IV. APPROVAL OF MINUTES

- a. Approval of September 21, 29, October 12 and 20 Minutes.

MOTION: Larry Engel made a motion to approve the four sets of minutes; Howard Delo amended the minutes of September 21 to read BOG instead of BOF in section V(c). Howard Delo seconded the motion. Motion approved by unanimous vote as amended.

V. ITEMS OF BUSINESS

- a. ADF&G Genetics Presentation on Coho Salmon Projects
Andy Barkley gave a power point presentation. Andy will provide link to 2013 – 2015 report. Howard Delo brought up there is approximately \$30K left in legislative funding that we are looking at different projects to support – how much would it cost to wrap up? Andy Barkley stated \$30K would go a ways. Funds would be needed by the turn of the fiscal year – July 1st. We would need to check on the process of allocating the funds. Discussion Ensued.

MOTION: Randall Kowalke made a motion to have Brianne Blackburn request a copy of the 2016 Report. Andy Couch seconded the motion. Motion approved by unanimous vote.

b. Filling FWC Vacancy

Brianne Blackburn advised of the board of the applications that have been received: Jim Colver and Amy O’Conner. Bob Chlupach is planning to apply – had application with him. Howard Delo suggested contacting Pete Probasco. Discussion ensued.

MOTION: Larry Engel made a motion to have the FWC send a letter to the Mayor by the first of the year with regard to the applicants. Andy Couch seconded the motion. Motion approved by unanimous vote.

c. ADF&G Season Wrap-Up/Questions

Discussion ensued with respect to the proposed questions that FWC will ask at the November 27th meeting with ADF&G and that there needs to be a quorum. Further discussion regarding meeting setup.

MOTION: Andy Couch made a motion to have questions from August 22nd meeting put forth to ADF&G; add questions 4, 7, 13 and Andy Couch combine questions 9 & 10 to one question. Howard Delo seconded the motion. Discussion ensued. Terry Nininger amended the motion to add A-G and I from Andy Couch’s questions. Larry Engel seconded the amended motion. Motion approved by unanimous vote as amended.

d. UCIDA-Kodiak Harvest Data

Postponed for December meeting

e. Holiday Party

Discussion ensued regarding date and time. Schedule for January

VI. UPCOMING

- a. November 27 Meeting at 5:30, Station 6-1

VII. BOARD COMMENTS

Larry Engel: For Randall’s benefit – when we met with the Governor, the Governor was talking about putting together some kind of a work group so we can resolve some of our differences or come up with solutions. So at the Mat-Su Habitat Symposium, the commissioner attended that and as soon as he got there, the first thing he said was we’d like to get together with you folks to talk about that. So we spent a lunch hour

sitting in a quiet little room talking about different frame works discussing this and he is going to take that back to UCIDA - so it is in the works!

Discussion ensued about who will be appointed for this and how many.

Howard Delo: Tuesday Larry, Terry and I sat on a panel at American Planning Association-Alaska Chapter to discuss this outreach concept. That kind of baffled me for a while, I never really thought of us as an outreach group we are more advisory to power structures (to use that terminology) and incidentally, I always thought in terms of educating the public – and then hoping you can lead a horse to water and hope it has enough sense to drink. I was thrown by that a little bit by that. But I think it was probably reasonably good – I don't know what kind of feedback you got from folks. Larry, as usual, did an excellent job in taking a big picture and putting the perspective on it and I, as usual, got caught up in the detail. The other thing I was surprised of, I didn't realize that Eileen Probasco was, and I am not saying she never was supportive, she always has been, but she was very vocally outspoken in front of this group about this commission and what it is doing and how well it is performing and on and on and on – at that point I thought about asking for a raise. I actually learned some stuff in the meeting. I thought it was pretty well done – primarily because of Larry; Terry threw some stuff out – he had enough sense to not say things at times. It was an interesting experience.

Terry Nininger: Both of you guys did a great job. Larry you really capsulated what the commission was about. I had the worst time trying to figure out how we should do this thing and when we got in there you had it all laid out and had our brochures there and everything from we have a problem and the MRNE and Howard, as usual, had a lot of interesting points. I may talk with everyone before we have this meeting on the 27th. We may want to be there a little earlier so we can kind of work on a game plan.

Andy Couch: I have been asked to write a salmon forecast for the Mat-Su valley for the Fish Alaska Magazine May issue. As I told Larry, it is kind of hard to really come up with what numbers are going to be our numbers have been so poor at a lot of time and sometimes we've had some better ones. Trying to predict it a head of time will be hard so it may just be if the fish show up, here are what the numbers will be. In addition, Fish Alaska Magazine has talked to me about doing a conservation article. They want it to be a positive article not a big fighting article. If I did that, I would like to do it on the conservation corridor in the center of Cook Inlet providing fish will get up to this end of the inlet. Also, I saw Wes Humbrugh in Palmer – he wanted to talk – if Wes is any indication of what the other drifters will talk about – he wants to talk about trying to get Pat to get them out of the lower part of inlet and let them fish farther up where they can fish Sockeye and keep them away from the Silvers. All those Chums, there's a good price for Chums and they really should have a fishery, some extra fisheries for

Chums. I thought wow, I can see we really don't have much agreement here. And he is one we can talk to.

Randall Kowalke: Thank you for your welcome. I don't have a lot to add so it's fun to be back involved. Bob, if you haven't gotten an application in I suggest you should get that in.

VIII. ADJOURNED at 6:00pm


TERRY NININGER, Chair

ATTEST: 
BRIANNE BLACKBURN, Staff

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson - David Palmer – At Large 4
Vice Chair — Ed Strabel - District 6
Amy O'Connor– District 1
Stuart Leidner – At Large 1

George Brown – District 2
Kenny Barber – At Large 2
Sonya Walden - District 3
Scott Lapiene – At Large 3

Roy Wahl – District 4
Cindy Bettine - District 5
Tomas Phillips – District 7

MINUTES

REGULAR MEETING Lower Level Conference Room

November 27, 2017
6:00 P.M.

I. CALL TO ORDER

Meeting called to order by Mr. Palmer at 6:00 P.M.

II. ROLL CALL – DETERMINATION OF QUORUM

- A. Members present: David Palmer, Scott Lapiene, Stuart Leidner, Ed Strabel, Roy Wahl, Kenny Barber, Cindy Bettine, George Brown, Tom Phillips
Members Absent: Amy O'Connor
Members Absent and Excused: Sonya Walden
- B. Staff Present: Hugh Leslie, Recreation Services Manager
Jill Irsik, CD Admin Spec.

III. APPROVAL OF AGENDA

MOTION: Mr. Strabel moved, Mr. Leidner 2nd. Mr. Palmer moved to add Item D - Certificate of Appreciation under New Business. Mr. Strabel 2nd. All in favor. Agenda approved as amended.

IV. PLEDGE OF ALLEGIANCE

Mr. Palmer led the Pledge of Allegiance.

V. MINUTES OF PRECEDING MEETING

- A. October 23, 2017
MOTION: Mr. Phillips moved, Mr. Leidner 2nd. Minutes approved as written.

VI. BOROUGH STAFF REPORTS

Mr. Leslie reported:

- Brett Memorial Ice Arena – bids will be opened on November 28th. The ice rink will be closed March 15th thru September 7.
- Pools – 2nd public meeting will be held on November 29th @ 6:00 pm in the Assembly Chambers. 95% drawings of the Wasilla Pool will be presented at this meeting. Would like to go out for bid in March / April 2018.
- FY19 Budget – budget worksheets will be sent out to staff soon. If the board would like to be involved in the process, please let Hugh know.
- Parks Shop – coming along slowly. The walls and roof are up. The contractor will probably be asking for an extension.
- GPRA Chalet – Concessionaire contract is on hold for now.
 - Mr. Strabel – is concerned that the concessionaire is planning on renting skis and bikes for the public to use.

- Mr. Wahl – this concessionaire took over some of the State Parks sites a while ago. Opined that they do a good job.
- Bond Updates
 - Mr. Lapiene – inquired about his question regarding if DOT had been contracted regarding the Brasil Springs Trail.
 - Had questions regarding the Wasilla Creek Headwaters Trail
 - Discussion with the State of Alaska on what they will allow, and regarding a management agreement for maintenance by the Borough.
 - Ms. Bettine – inquired whether the board should invite Capital Projects staff to next meeting to give an overview of projects.

MOTION: Mr. Lapiene moved to invite Capital Projects staff to the January PRTAB meeting to provide updates on the trail bond projects. Mr. Barber 2nd. Mr. Phillips – seems like a duplication of effort to have a presentation at the meeting. Opined that if a board member has specific questions they should contact the staff.

Mr. Strabel – pointed out that the Land Management staff had more projects than the Capital Projects staff.

Mr. Leidner – opined that board members should contact staff directly if they have questions.

Ms. Bettine called for the questions.

Motion failed with five in favor (Brown, Palmer, Barber, Strabel, and Lapiene). Four against (Wahl, Leidner, Phillips, and Bettine).

MOTION: Ms. Bettine moved to have a sub-committee meet with Capital Projects with a list of specific questions gathered from the PRTAB members. Mr. Barber 2nd. Motion passed with seven in favor (Bettine, Palmer, Strabel, Brown, Barber, Lapiene, and Wahl). Two against (Leidner and Phillips). Mr. Wahl and Mr. Barber volunteered to meet with Capital Projects staff with questions from the board regarding the trail bond projects.

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION
None

VIII. UNFINISHED BUSINESS
A. Bed Tax discussion

- Mr. Leidner researched the bed tax matter and shared with the board that there was nothing in code about the disbursement of the funds, and that in Alaska, general tax collection goes into the general fund, to be dispensed at the Assembly's discretion.
 - 65% of the 1.2 million collected has historically gone to the CVB. \$150,000 goes to trail grooming. The remained is shared among different projects.
- MOTION: Ms. Bettine moved to send a letter, similar to the one that was sent in March of 2017, to the Assembly asking that 35% of the bed tax revenue will be given to tourism infrastructure projects for the FY19 budget year. Mr. Strabel 2nd. All in favor.

IX. PUBLIC NOTICES

- Pool Renovation Project Public Meeting – 11/29/2017

X. NEW BUSINESS

A. Enforcement

MOTION: Mr. Lapiene moved, Mr. Phillips 2nd to table this item until the January PRTAB meeting. All in favor.

B. Draft Rules for Jim Creek Campground

At the request of the board, staff provided the draft rules for the Jim Creek Campground.

- Mr. Strabel - Pg 1, paragraph. 7 - Had a question regarding overnight parking
- Pg 1, paragraph 10 - Would like to see in something in the rules about no fires during red flag warnings.
- Mr. Lapiene: pg 1, paragraph 3 – would like to know what constitutes an adult.
 - Pg 1, paragraph 7 – would like to know justification of only 30 nights. Suggested reducing the amount of consecutive nights and increase the amount of total nights.
 - Pg 1, paragraph 9 – would like to see amount of ATVs increase to four.
 - Pg 2, paragraph 2 – litter vs. trash
- Mr. Palmer – pg 1, paragraph 7 – leave vs. vacate
- Ms. Bettine – pg 1, paragraph 9 – would like to see clarification of this paragraph.
 - Will credit cards be taken at this campsite?
 - Why not take reservations?
 - Mr. Leslie commented that for the first year reservations will not be taken due to no on-site staff to make sure you are staying in the spot you reserved. Will revisit the idea of reservations after the first season.
- Mr. Barber – had a question regarding day parking vs. overnight parking. Also asked about those patrons that have “big rigs”.
- The board asked to see the draft rules again in January.

MOTION: Mr. Lapiene moved to extend the meeting until 8:15. Mr. Barber 2nd. All in favor.

C. 2018 PRTAB meeting schedule

MOTION: Mr. Strabel moved to move the January meeting to January 15th and to approve the amended 2018 meeting schedule. Mr. Lapiene 2nd. All in favor.

D. Certificate of Appreciation

MOTION: Mr. Phillips moved to have a certificate of appreciation drafted and presented to the Palmer Pool staff involved in the life saving efforts of a AM Lap Swim patron, Mr. Wahl 2nd. All in favor.

XI. VOLUNTEER NOMINATIONS

None

XII. CORRESPONDENCE

None

XIII. MEMBER COMMENTS

- Mr. Strabel – make sure to buy your 2018 parking pass. They go on sale December 4th.

XIV. NEXT MEETING

- A. Next regularly scheduled meeting is January 15, 2018, Lower Level Conference Room, DSJ Building, Palmer.

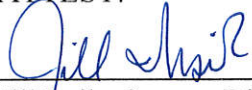
XV. ADJOURNMENT

Mr. Palmer adjourned the meeting at 8:15 p.m.



David Palmer - Chairperson

ATTEST:



Jill Irsik, Comm. Div. Admin. Specialist

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on December 18, 2017, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

- Ms. Mary Anderson, Assembly District #1
- Mr. Thomas Healy, Assembly District #2
- Ms. Patricia Chesbro, Assembly District #3
- Ms. Colleen Vague, Assembly District #4, Chair
- Mr. Chris Elder, Assembly District #5
- Mr. Stafford Glashan, Assembly District #6
- Mr. Vern Rauchenstein, Assembly District #7

Staff in attendance:

- Ms. Jessica Smith, Planning Services Manager
- Ms. Shannon Bodolay, Assistant Borough Attorney
- Mr. Mark Whisenhunt, Planner II
- Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Assemblymember Randall Kowalke.

IV. CONSENT AGENDA

A. Minutes

1. December 4, 2017, regular meeting minutes

A. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

(There were no introductions for quasi-judicial matters.)

B. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

1. **Resolution 18-03**, recommending the Assembly declare the Buffalo Mine/Soapstone Community Council Inactive. Public Hearing: January 15, 2018. *(Staff: Eileen Probasco)*

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

Ms. Taunie Boothby, Planner II, provided a brief update on upcoming local hazard mitigation planning.

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person thanked Commissioners Healy and Rauchenstein for their dedicated service on the Planning Commission: Assemblymember Randall Kowalke.

The following person spoke regarding concerns with public process and Resolution 17-58: Mr. Eugene Carl Haberman.

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS *(Public Hearings not to begin before 6:15 P.M.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

(There were no quasi-judicial public hearings.)

X. PUBLIC HEARING LEGISLATIVE MATTERS

(There were no legislative public hearings.)

XI. CORRESPONDENCE AND INFORMATION

A. City of Houston's Comprehensive Plan Revision Wins APA Alaska 2017 Award

(Correspondence and information was presented and no comments were noted.)

XII. UNFINISHED BUSINESS

- A. **Resolution 17-58**, adopting Findings of Fact and Conclusions of Law to support denial of Resolution 17-50, which is a request by Purinton Products, LLC to conduct earth materials extraction activities on 16N04W03A005. The public hearing for PC Resolution 17-50 was conducted and closed on December 4, 2017. (*Applicant: Isaac Pearson, on behalf of Purinton Products, LLC, Staff: Mark Whisenhunt*)

Chair Vague queried Commissioner Anderson as to whether she had listened to the section of the audio recording for Resolution 17-50 from the December 4th PC meeting.

Commissioner Anderson responded that she had listened to the section of the audio recording for Resolution 17-50 from the December 4th meeting.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Mark Whisenhunt:

- disclosed a brief contact with Commissioner Healy;
- noted that at the last meeting the commission decided to submit their recommendations for facts and findings supporting the denial of Resolution 17-50 to the clerk;
- he was asked, as staff, to draft a resolution with the commission's recommendations;
- stated that Commissioner Healy had hand written "whereas" statements that he was concerned that Mr. Whisenhunt would not be able to read; and
- stated that the only reason for the contact was so that Commissioner Healy could interpret his comments.

There was no objection noted.

Chair Vague asked the commission for a motion to approve Resolution 17-58.

MOTION: Commissioner Glashan moved to approve Resolution 17-58. The motion was seconded.

Commissioner Healy:

- referred to the sixth "whereas" statement on page 292 of the packet;
- noted that the Big Lake Comprehensive Plan states that "Industrial uses in predominantly residential areas is discouraged," but does not say that it is allowed; and
- stated that he is not comfortable with the current wording and will propose an amendment.

MOTION: Commissioner Healy moved a primary amendment to the sixth WHEREAS statement on page 2 of the resolution to replace "does not fit" with "as an industrial

use is discouraged” and replace “description, therefore such a use is not allowed” with “area as shown in the Big Lake Comprehensive Plan,” to read: “Earth materials extraction as an industrial use is discouraged within the ‘highway commercial and light industrial’ area as shown in the Big Lake Comprehensive Plan.” The motion was seconded.

MOTION: Commissioner Glashan moved a secondary amendment to insert “heavy” before the first “industrial” to read: “Earth materials extraction as a heavy industrial use within the ‘highway commercial and light industrial’ area as shown in the Big Lake Comprehensive Plan.” The motion was seconded.

Discussion ensued as to whether the distinction of “heavy” was needed.

VOTE: The secondary amendment failed with Commissioners Glashan, Chesbro, and Rauchenstein in favor.

VOTE: The primary amendment passed with Commissioner Elder in opposition.

MOTION: Commissioner Glashan moved a primary amendment to eliminate all references to the Big Lake Comprehensive Plan in the resolution to include: the last two WHEREAS statements on page 2; all of the WHEREAS statements on page 3; the last WHEREAS statement on page 4; the first and second WHEREAS statements on page 5 including the bullet points; and all of the conclusions of law starting on page 6 with the exception of one and four. The motion was seconded.

Discussion ensued regarding:

- making the resolution only about borough code and not the comp plan;
- the need for comp plans to provide guidance for communities;
- concerns that a comp plan could potentially trump the rights of property owners to develop their land;
- concerns that some of the “whereas” statements are actually opinions; and
- whether the noise that residents described exceeded sound level limits.

VOTE: The primary amendment failed with Commissioners Glashan, Rauchenstein, and Elder in favor.

MOTION: Commissioner Chesbro moved a primary amendment to the last WHEREAS statement on page 4 of the resolution to strike “so there is no expectation that expanding the operation will be less noisy. This does not fit with the character of the area” to read: “testimony by residents and property owners in the vicinity of the subject property stated that the current operation is noisy.” The motion was seconded.

MOTION: Commissioner Glashan moved a secondary amendment to strike the last two WHEREAS statements on page 4 of the resolution, and the first WHEREAS statement on page 5.

VOTE: The secondary amendment died for lack of second.

VOTE: The primary amendment passed without objection.

Commissioner Healy:

- referred to the first and second “whereas” statements on the top of page 6 of the resolution;
- noted that MSB 17.60.190(A)(2) states that “a CUP is voided if the applicant fails to initiate the use for which the CUP was issued,” and says nothing about phases;
- the first “whereas” statement states that “Phase 3 of the proposed use is greater than five years from use;”
- opined that this “whereas” statement is setting up a standard that the borough doesn’t have anywhere else;
- noted that there is nothing in code limiting the length of time for a CUP; and
- suggested that if this is what the commission would like to do, then Borough Code should be amended to allow for specific time limits.

MOTION: Commissioner Healy moved a primary amendment to strike the first and second WHEREAS statements on page 6 of the resolution. The motion was seconded.

Discussion ensued regarding:

- whether there should be term limits for CUP’s since there could be changes to laws, regulations, and the nature of the borough;
- acknowledging that one of the reasons that commissioners chose not to approve this application for a permit is concerns with the length of time for the CUP; and.
- there should be a “whereas” statement communicating this.

VOTE: The primary amendment passed with Commissioners Glashan, Elder, and Vague in opposition.

MOTION: Commissioner Glashan moved a primary amendment to replace “will” with “may” in the first WHEREAS statement on page 5 to read: “the nearby subdivision (to the north) has many homes that may be affected by the noise and dust from the gravel mining operation.” The motion was seconded.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended with Commissioners Glashan, Rauchenstein and Elder in opposition.

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

A. Upcoming Planning Commission Agenda Items

(Commission Business was presented and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioner Anderson:

- stated that it has been a pleasure to work with Commissioners Healy and Rauchenstein, and opined that they will be missed;
- has very much enjoyed all of the discussions, thanked them for their service on the Planning Commission, and wished them luck with future endeavors;
- noted that many of the comprehensive plans are out of date;
- stated that this was a subject for discussion at the Alaska State American Planning Association (APA) Annual Conference as well;
- requested that staff create a spreadsheet listing each of the comp plans by the date of when they were last updated;
- requested that staff come up with a plan to update them;
- suggested that they contact community councils and let them know that their comp plans are out of date and ask if they would like them updated;
- opined that each comp plan should have a definitions section that should include what it means and where it is referenced; and
- wished everyone a Merry Christmas.

Commissioner Rauchenstein stated that he has enjoyed working with everyone, and after today, he will enjoy his retirement even more.

Commissioner Healy:

- stated that he received a letter from the Mayor thanking him for his service;
- noted that there was a very lengthy paragraph stating that by code, if his replacement isn't found, he is required to serve for up to 30 days;
- he may be back unless a replacement is found;
- stated that it has been a pleasure to serve with this commission, previous commissions, and with staff; and
- wished Commissioner Rauchenstein the best of luck.

Chair Vague:

- Commissioner Rauchenstein's replacement has been confirmed, but Commissioner Healy's has not;
- noted that he may be present at the next meeting;
- stated her appreciation for the lively discussions that take place at PC meetings;
- agrees that the commission needs to start looking at comp plans;
- opined that the commission gives a lot of weight to comp plans when making decisions;
- updated comp plans will go a long way in balancing development with the needs of property owners;

- requested that Ms. Smith prepare a timetable as to when comp plans can be updated; and
- opined that as the borough continues to grow at the rate that it is, it will continue to have boundary and land use issues.

Ms. Jessica Smith:

- stated that that currently there are 11 plans that are out of date;
- has created a work plan for initiating updates for each of the plans over the next four years or so;
- she will be happy to provide the schedule to the commission;
- stated that there is currently a policy in place by the PC to do community planning by community;
- this policy requires that the community come forward to request a comprehensive plan;
- staff is working on being proactive and will be contacting each community council to let them know the status of their plans and inquire if they are interested in an update;
- the Planning Division has been recently understaffed, but is now fully staffed;
- they will start contacting community councils after the first of the year; and
- stated that she is very happy that the commission is supportive of this project and excited to get started.

XVI. ADJOURNMENT

The regular meeting adjourned at 7:30 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: January 15, 2018

By: Eileen Probasco
Introduced: December 18, 2018
Public Hearing: January 15, 2018
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 18-03**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION
RECOMMENDING THE ASSEMBLY DECLARE THE BUFFALO MINE/SOAPSTONE
COMMUNITY COUNCIL INACTIVE.

WHEREAS, Section 2.76.030(B) of the borough code establishes
a process and minimum requirements for assembly recognition of a
community council; and

WHEREAS, MSB 2.76.030(C) states that "The planning commission
may recommend to the assembly that the previously recognized
community council be declared inactive if the community council
has failed to meet the following requirements:

- (1) The community council has not held a minimum of two
meetings during the previous calendar year.
- (2) The community council has failed to inform the borough
administration of current officers with appropriate
addresses and telephone numbers.
- (3) The community council has failed to comply with the
requirements to maintain recognition as specified in
MSB 2.76.030(B)."

WHEREAS, the last meeting minutes which have been provided by
the Buffalo Mine/Soapstone Community Council are from November 7,

2013, and correspondence with a CC representative reports they did not meet at all in 2014; and

WHEREAS, during a routine review in October 2017 of all community council activities, it was concluded that the Buffalo Mine/Soapstone Community Council no longer meets the minimum requirements of MSB 2.76.030 and should be declared inactive.

NOW THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Planning Commission hereby recommends the Borough Assembly declare the Buffalo Mine/Soapstone Community Council as inactive pursuant to MSB 2.76.030(C).

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 15th day of January, 2018.



COLLEEN VAGUE, Chair

ATTEST



MARY BRODIGAN, Planning Clerk

(SEAL)

APPROVED UNANIMOUSLY: Vague, Anderson, Patterson, Chesbro, Elder,
Glashan, and Mossanen

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on November 16, 2017, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 p.m. by the Chair Jay Van Diest.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chair)
- Mr. LaMarr Anderson, District #2
- Mr. Gregory Pugh, District #3
- Mr. Dennis Vau Dell, District #5
- Mr. Patrick Johnson, District #6
- Mr. George Thompson, District #7

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Platting Board member excused or absent:

- Mr. Marty Van Diest, Alternate #1, Excused
- Mr. John Shadrach, Alternate #2, Excused
- Mr. Jordan Rausa, District #4 (Vice Chair) - **Absent**

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Sloan Von Gunten, Administrative Specialist
- Ms. Amy Otto-Buchanan, Platting Technician
- Ms. Cheryl Scott, Platting Technician
- Ms. VickieLee Fenster, Platting Assistant

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by George Thompson.

C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Chair Jay Van Diest inquired if there were any changes to the minutes for October 19, 2017.

GENERAL CONSENT: The minutes for October 19, 2017 were approved without objection.

3. UNFINISHED BUSINESS

None

4. PUBLIC HEARINGS

A. HELGEN

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 38 public hearing notices were mailed out on October 26, 2017.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Gave an overview of the case, #2017-027.
- Would like to modify finding #7.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Kristi Helgen (Petitioner) & Craig Hanson (Petitioner's Representative)

- Agrees with all the recommendations.
- Explained the purpose of the actions taken for the roads & lots.

MOTION:

- Pugh moved to approve preliminary plat for Helgen and the variance from MSB 43.20.120 Legal Access. The motion was seconded by Thompson.

FINDINGS:

- Modify #7: One objection was received from the public in response to the Notice of Public Hearing. Seven non-objections were received.

VOTE:

- The motion passed with all in favor. There are 13 findings.

TIME: 1:16 P.M.

CD: 0:15:30

B. ROCK

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 96 public hearing notices were mailed out on October 26, 2017.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Gave an overview of the case, #2017-128.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- Agrees with all the recommendations.

MOTION:

- Anderson moved to approve the preliminary plat for Rock Subdivision. The motion was seconded by Pugh.

VOTE:

- The motion passed with all in favor. There are 9 findings.

TIME: 1:24 P.M.

CD: 0:22:53

C. LAMB-SU

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 26 public hearing notices were mailed out on October 26, 2017.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2017-124.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Nancy Cameron (MSB Land Management Agent - Petitioner)

- Has no intent to sell or build on the property.
- Will be providing a better parking lot later in the future.
- Explained the history and function of the lot.

Ellery Gibbs (Surveyor)

- Answered questions regarding water access and septic system.

MOTION:

- Anderson moved to approve the preliminary plat for Lamb-Su Subdivision and the variance from MSB 43.20.281 Area. The motion was seconded by Vau Dell.

VOTE:

- The motion passed with all in favor. There are 9 findings.

TIME: 1:45 P.M.

CD: 0:44:29

D. ROCKY POINT MASTER PLAN

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 34 public hearing notices were mailed out on October 26, 2017.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2017-116.
- Would like to change recommendation #4 and add recommendation #10 (1-3) and also add findings for #12, #13, #14 and #15.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Debbie Cramer

- Concerned about the roadway being built in the subdivision.
- Would like to see the case postponed until some of the questions are answered on the roadway.
- Concerned about wells going dry.
- Concerned about traffic going to this large subdivision.

James Burnem

- Concerned about the erosion on the Matanuska River as the subdivision is next to the River.
- Talked about the changes to the river.

Chair Jay Van Diest

- Closed the public hearing.

Diana & Kevin Sorenson (Petitioner) and Gary LoRusso (Surveyor)

- Talked about the concerns about erosion.
- Went over the history of the Matanuska River.
- Answered questions from the board.
- Agrees with the changes to the recommendations and findings.

Alex Strawn (MSB Development Service)

- Answered questions regarding Flood Hazard issues.

MOTION:

- Johnson moved to approve the preliminary plat for Rocky Point Master Plan. The motion was seconded by Pugh. Changing recommendation #4 and adding #10. Add findings #12, #13, #14, and #15.

DISCUSSION:

- Discussion on the Matanuska River and the erosion issue.
- Discussion on the email comments from Mike Campfield.

RECOMMENDATIONS:

- Modify #4: Provide a flood hazard permit prior to any development in a flood hazard area.
- Add #10: Plat Notes to be added are:
 - a. Because of the naturally unpredictable nature of rivers, it should be recognized that the area along the bank of the Matanuska River is subject to periodic erosion.
 - b. At the time of Platting, the Matanuska River lies to the east of this subdivision. The lots adjacent to the river may be subject to erosion. Future development of these parcels must take into consideration the historical erosion that this area has been subject to. Extreme caution needs to be given to any further development in this area.
 - c. Approval of this subdivision does not in any way obligate the Borough to provide flood or erosion protection to the individual parcels.

FINDINGS:

- Add #12: James Brown, owner of Tax Parcel C2 has concerns about the proposed subdivision drawing from the same aquifer they currently use. Further concerns include river erosion, sewage disposal, and access to the river.
- Add #13: MSB Capital Project has concerns about erosion and taking ownership of the roads due to potential erosion problems.
- Add #14: The petitioner is splitting Phase 1 so there will be a total of 6 phases in this Master Plan.
- Add #15: Plat notes to be added due to possible erosion issues.

VOTE:

- The motion passed with all in favor. There are 15 findings.

TIME: 2:52 P.M.

CD: 1:51:03

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

Gary RoLusso

- Commented on last minute emails and opinions that come to the platting board for different cases from outside agencies.

Sherry Brown

- Would like to see notices sent out with a longer deadline.

Eileen Probasco

- Commented on the process for comments that planning commission uses.

Mike Sorenson

- Commented on comments that come into the board.

TIME: 3:07 P.M.

CD: 2:06:24

BREAK

TIME: 3:16 P.M.

CD: 2:15:27

5. ITEMS OF BUSINESS & MISCELLANEOUS

A. Write a Resolution regarding roads & traffic concerns.

- Went over a resolution draft written by staff.

Mr. Van Diest suspended the rules.

DISCUSSION:

- Went over a drafted resolution.
- Discussion on infrastructure.

Mr. Van Diest went back to the platting rules.

TIME: 4:23 P.M.

CD: 3:22:35

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- There are 2 cases to be heard at the next Platting Board Meeting.
- There are no cases posted for December 21, 2017.
- Ms. VickieLee Fenster will be clerking the next Platting Board meeting.
- Title 43 was passed by the Assembly.


8. BOARD COMMENTS

- Vau Dell acknowledged any veterans on the board.
- Vau Dell enjoyed going to the APA conference.
- Pugh commented on the Assembly actions in approving Title 43.
- Van Diest commented on Title 43.
- Johnson will not be at the December 21, 2017 meeting.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chair Jay Van Diest adjourned the meeting at 4:35 p.m. (CD: 3:33:59)

Attest:



Sloan Von Gunten, Administrative Specialist



Jay Van Diest, Chair

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on December 7, 2017, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 p.m. by Chair Jay Van Diest.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chair)
- Mr. Jordan Rausa, District #4 (Vice Chair)
- Mr. Dennis Vau Dell, District #5
- Mr. Patrick Johnson, District #6
- Mr. LaMarr Anderson, District #2
- Mr. Gregory Pugh, District #3
- Mr. George Thompson, District #7

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. VickieLee Fenster, Platting Assistant
- Ms. Amy Otto-Buchanan, Platting Technician
- Ms. Cheryl Scott, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Dennis Vau Dell.

C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

A. Chair Jay Van Diest inquired if there were any changes to the minutes for November 2, 2017.

GENERAL CONSENT: The minutes for November 2, 2017 were approved without objection.

3. UNFINISHED BUSINESS

None

4. PUBLIC HEARINGS

B. S. COLE CIRCLE PUE - PARTIAL

Chair Jay Van Diest read the case description into the record.

VickieLee Fenster, Platting Assistant, provided the mailing report.

- Stated that 27 public hearing notices were mailed out on October 11, 2017.

Cheryl Scott, Platting Officer, provided a staff report:

- Gave an overview of the case, # 2017-118.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

MOTION:

- Mr. Johnson moved to approve the vacation of a portion of S. Cole Circle PUE Partial. The motion was seconded by Mr. Vau Dell.

VOTE:

- The motion passed with all in favor. There are 7 findings.

TIME: 1:08 P.M.

CD: 0:13:01

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. ITEMS OF BUSINESS & MISCELLANEOUS:

A. 2018 Meeting Schedule

GENERAL CONSENT: The meeting schedule was approved without objection.

B. Write a Resolution regarding roads & traffic concerns.

Platting Officer Fred Wagner stated this would have to be rescheduled due to the Planning Chief Jessica Smith, is out on her honeymoon.

6. RECONSIDERATIONS/APPEALS

A. KERTTULA JOINT REVOCABLE TRUST

Chair Jay Van Diest read the case description into the record.

VickieLee Fenster, Platting Assistant, provided the mailing report.

- Stated that 69 public hearing notices were mailed out on November 15, 2017.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Gave an overview of the case, # 2017-114.

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Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Beth Kerttula

- Thanked Staff and Platting Board for their services.

Chair Jay Van Diest

- Closed the public hearing.

Jess Hall (Petitioner)

- Summarized the changes, connection of accesses and is ready to accept the proposed conditions and move forward with the project.

Curt Holler, Engineer, available to answer Board questions

Gary Larusso, Surveyor, available to answer questions.

Eileen Probasco, Planning Director, spoke on the borough negotiations for connectivity of roads.

MOTION:

- Mr. Pugh moved to approve Stone Creek Phase 6. The motion was seconded by Mr. Anderson.

VOTE:

- The motion passed with 6 in favor, Mr. Vau Dell abstained. There are 15 findings.

7. PLATTING STAFF & OFFICER COMMENTS

- There are 0 cases to be heard at the next Platting Board Meeting.
- Platting board meeting for December 21, 2017 has been canceled as there is no cases to be heard. Mr. Rausa made the motion to cancel the meeting, Mr. Johnson seconded, all in favor.

8. BOARD COMMENTS

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chair Jay Van Diest adjourned the meeting at 2:15 p.m. (CD: 1:13:01)

Attest:



VickieLee Fenster, Platting Assistant


Jay Van Diest, Chair

**WEST LAKES FSA
BOARD OF SUPERVISORS MEETING**

**West Lakes Public Safety Building – Station 73
1250 Spring Drive
Meadow Lakes, Alaska 99623**

December 11, 2017

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CLERK'S OFFICE**

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Boards of Supervisors was called to order at **6:04** at West Lakes Public Safety Building Station 73 at 1250 Spring Drive in Meadow Lakes, Alaska by Chairman William Browne on **December 11, 2017**.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board Members present and establishing quorums:

West Lakes FSA: Bill Browne, Chairman, Rae Arno, Vice Chair, Steve Simpson, Corky Matthews, Cathi Kramer.

Also present:

Dan Mayfield.

From West Lakes: Chief John Fairchild, and Admin Assistant Theresa Elliott, Capt. Larry Fetchenhier, Firefighter Kurtis Carnahan, Firefighter Andrew Hammond,

From Houston FSA: Chief Christian Hartley

III. PLEDGE OF ALLEGIANCE

Mr. Browne asked Chief Fairchild to lead “The Pledge of Allegiance”.

Bill Browne –Asked if anyone has anything to put into unfinished business or new business before we start? Chief Fairchild said we have the annexation, the fire truck and budget.

IV. APPROVAL OF AGENDA

Bill Browne - All approve the agenda as written? Unanimously Approved

V. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

A. MOTION: Bill Browne moved, Cathi Kramer seconded to approve. West Lakes FSA minutes as written. VOTE: the motion passed unanimously.

**WEST LAKES FSA
BOARD OF SUPERVISORS MEETING**

VI. REPORTS

Chief Fairchild reported for West Lakes:

Reminder: Tuesday the 19th is the appreciation dinner at Station 73

Runs:

- 37 runs, 2 structure fires, 1 fire outside of the structure, 5 rubbish fires, 11 rescue / Medical responses, 2 false alarms, 2 mutual responses, 5 Haz Mat responses, 1 hazardous condition call, 8 other responses

Prevention:

- WLFD installed smoke alarms in four residences.
- WLFD installed donated CO monitors in four residences.
- WLFD in conjunction with the Red Cross held a “sound the alarm” smoke alarm installation blitz at station 71 on November 25, 2017. The event was staffed by WLFD members and Red Cross personnel

Mechanic:

- Fixed air pressure issue on E711
- Fixed hood springs, Hubs, front bearings and anti-freeze issue on SV72.
- Did P.M. and L.O.F. also fixed exhaust, fuel gauge, and valve issues on E721.
- Fixed TIC charger, and water line leak, discharge valve leak, and pressure tank issue on T721.
- Fixed window leak SV82 Completed L.O.F. on CV82
- Completed the power control box replacement for the ladder on the platform T73.
- Also all the normal little stuff light bulbs here and there and other little items that I find along the way

Training:

- Hired 5 BFF candidates for the scheduled BFF class.
- Fire Training for the month, FF CPR, back boarding and structural collapse search and rescue.
- Rescue training, completed annual skill check offs.
- Ordered the books and study guides for the Basic class in January.
- Getting the training schedule set up for 2018 for fire and rescue.

Budget:

- Reviewed 2018 -19 budget made final adjustments and ready to present to the BOS

**WEST LAKES FSA
BOARD OF SUPERVISORS MEETING**

Operations:

- St-73 is starting finish work in the offices and quarters. Most equipment for the facility has been received. Move in date is Late December / early January 2017
 - St-73 SCBA compressor class on the operation of the new compressor and SCBA bottle filling completed
 - Interviews for 3 Captain positions completed, checking references and scoring on the interviews.
 - Picked up the new SV-73 truck from Palmer, all parts are order to put in service.
 - Ordered the brush unit and snow plow for SV-73
 - Forestry fire shelter issues with delamination of the outer liner causing the shelters to fail annual inspection, investigation continues to find cause and remedy.
 - Getting the final costs on the G-1 air packs through Alaska Safety to make the switch to the G-1 units.
 - Received a request from MSB, Tracy McDaniel, for a proposed Cell tower at St-72. Will be meeting with Verizon representative the 7th to work location and access.
 - We ran into one issue that has come up, the Forestry shelters have gotten small holes, aluminum delaminating. We are looking at about 64 shelters that we need to replace which is about \$20,000
-
- **Annexation** – There are 266 properties. Jimmy and I looked over the properties, there are 90-95% that we can get into. There is an ordinance that was put in last week. I do have a copy of the ordinance; it was put out in a public hearing. What they are asking is; Will the Fire Board accept the property into the Fire Service Area for the Puritan Lake area and in conjunction with that, we already have a piece of property set aside for a station in the future. It's up to the Board to discuss this and decide if they want to accept this annexation.

Bill Browne asked the Board what they thought of the annexation, It was unanimous by the board that the annexation was needed. Bill Browne said I think it's pretty obvious that the Board approves it. MOTION: Rae Arno moved to approve this, Bill Browne second the motion. VOTE: Passed unanimously

- **Fire Truck** - We have spent a year designing a truck that would meet our needs in the 72 area on the Sitze Rd / Hillside area. We need an AWD type truck. We have narrowed it down to a Rosenbauer apparatus, it will be the sister truck to the one we have at 81 other than it will have what they call "All Track" underneath it. If you go below 27 MPH, you can lock it the all-wheel drive in. This is not a

**WEST LAKES FSA
BOARD OF SUPERVISORS MEETING**

wildland unit, it's a very low slung truck. The bid is for a fully equipped truck that is ready to run except for the air packs because of the proprietary sales agreement. This price includes all the hose, tools, fittings and a dual set of hose, so we can swap the hose out and be ready to go on another call with it. With the prepay discounts it comes in at \$720,000. The only date I'm trying to beat is December 31st,2017 to have the paper signed to avoid a price increase. The expenditure has been approved under the CIP list, we just need a letter of appropriation of money that states, yes we have the money, yes they can spend it. This is just a formality. \$750,000 in the CIP set aside for this funding, I just want the support of the board saying "yes", they agree with this purchase and "yes" to move forward with this. Bill Browne asks the board if there is any opposition to this. Rea Arno moved to approve. Cathi Kramer seconded the approval. Bill Browne stated that he would make a letter for it tomorrow.

VII. OLD BUSINESS

- **Budget Changes**

Other Contractual - We had \$10,000 in this account (line item) originally when they were going to go to "Firehouse" they wanted an additional \$30,000 in there. Firehouse didn't go and they went with Red Alert, the money stayed in there. We are still in the process of getting Red Alert to play properly with others so we left the money in there. We over spent one year so I raised it \$3,000 then I raised it \$30,000 which brought it to \$43,000 and then I did the 5% increase like I did with most items which is what I got from the clerk's office, but I have taken the 5% increase off so it's at \$43,000 same as last year.

Salaries & Permanent Wages – Should be \$450,000 with add ons because I pay 41% of Director Barkley's wages, I pay 4% of the Safety Officers wages, I scatter on there with a few other people, so it's going to be \$450,000 - \$475,000.

Equipment Rental – I went back through this to see where I can cut. This has been knocked down to bare bones as far as it can be, so many things are hinging on Station 73 right now. I don't know what the electric and telephones will be. I have made what I think is a high budgetary figure. I cut equipment rentals from \$9500 to \$7000.

Physicals - I put \$48,000.

Training - I put \$26,000.

**WEST LAKES FSA
BOARD OF SUPERVISORS MEETING**

Training and instructor fees - \$10,000.

Misc. Supplies – I did leave the PPE replacement for an additional \$10,000 because I am really behind the 8 ball trying to keep my responders in gear that is less than 10 years old. Per NFPA Standards, we must not use gear after 10 years.

Other Supplies – I did raise from \$30,000 to \$50,000 for hose, fire shelters and things like that.

This budget is at \$3.8 million, we were at \$4.3 million but we had a huge CIP budget last year. Revenue shows \$3.148 million, I'm not going to change anything on revenue, I said same as last year, hopefully it's 5% - 10% more. We do have income from Station 73 which is \$357,631 from Fleet and Area Wide. EMS wants to continue to lease the old Station 73.

There is a FSA person that can be taken out \$53,000 plus \$40,000 in benefits on top of that. This position is not advertised; it is in this budget. I don't know if the assembly will want to add somebody. Dan Mayfield said he got some inner departmental feedback on this and there isn't a good opinion of adding personnel because there are plans of possibly beefing up other area of DES and they want to make sure they don't come to the assembly and ask for too many employees, this is nothing official, just what he heard. Chief Fairchild said he doesn't know if it will pass the assembly test. Otto will ultimately be the one to decide on these positions, if he decides to cut them they will not go before the assembly. I'd like to get 1 more command vehicle in the loop, that would get all the command vehicles under 150K miles on them.

Rae Arno asked if we need a motion on this budget? Rae Arno MOVE: Accept and support the budget as presented tonight. Steve Simpson second the motion. Bill Browne: VOTE: Seeing no opposition, it passes unanimously.

Chairman Bill Brown asked if anyone have any unfinished business? No. Any new business? No

Chief Fairchild introduces Christian Hartley – Chief of Houston FSA. Chief Hartley said he would like to let everyone know how much he appreciates Chief Fairchild and his crew and all they have done help Houston FSA. Bill Browne extended an invitation for Chief Hartley to attend West Lakes BOS meetings.

**WEST LAKES FSA
BOARD OF SUPERVISORS MEETING**

VIII. ADJOURNMENT

Chairman Browne adjourned the meeting at **7:20** Cathi Kramer seconds motion.

Next BOS meeting will be January 8th, 6pm at Station 73.

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

William Browne
WILLIAM BROWNE, Chairman, West Lakes FSA B.O.S.

ATTEST:

Theresa Elliott
THERESA ELLIOTT, Admin Assistant, West-Lakes FSA B.O.S.

Minutes approved on: 1/9/18 (West Lakes FSA B.O.S)

Lazy Mountain Community Council Meeting Minutes

January 12, 2017

7:00 PM at Lazy Mountain Bible Church

Presiding Officer: Lorri Van Diest

RECEIVED

JAN 05 2017

GLENN'S OFFICE

- I. The meeting was called to order at 7:07 PM
- II. No Pledge of Allegiance as there was no flag in the room
- III. A motion to approve the Agenda was made and seconded.
- IV. Minutes from 10-13-16 meeting were approved by unanimous consent.
- V. There were no Guest Speakers.
- VI. Treasurer's Report - David Hale
- VII. RSA 19 Report – Ray Cordes said there is a \$90,000 budget for snow removal. Snow removal is about \$6700.00 per mile. The CIP budget for Diana and Mars is approximately \$350,000. However, there is no money to do anything right now.
- VIII. Unfinished Business - none
- IX. New Business
 - a. CIP List-Lori Van Diest met with Sarah Jansen. LMCC did not reapply, so our list was cleared. Sarah Jansen said she will work with us (except Mars and Diana). Lori proposed that in April we take a vote on the CIP list items and she will make a request or application. Borough won't go through CIP this year because there is no money. Lori will work with Sarah Jensen to get items on the list re. Wolverine Road. No one objected to filing the CIP list.
 1. Discussion re. Wolverine Rd. realignment and grade improvement through the canyon.
 2. Paving, maintenance and repair from Wolverine Creek bridge to end of road.
 3. Clark Wolverine road maintenance and repair.
 4. Lazy Mountain emergency access road.
 - 5.
 - b. A motion was made and passed to make a \$100 donation to Lazy Mountain Bible Church for three 2016 meetings.
- X. Agenda Items for April 13, 2017
 - a. Fire Service Update Carry forward to April meeting. David Hale with contact Chief McNutt
 - b. Community Picnic & Clean-Up-3rd Saturday in May
 - c. Wolverine Canyon Resolution-Chris Gates will update the Resolution
 - d. Possible presentation from Rocket Ranch-Shelley Hughes' office received 8 complaints about smell from rocket ranch and dumping.
- XI. Announcements
 - a. 2017 LMCC Officers - Lorri Van Diest (775-0223, jmvandiest@gmail.com), President; Christi Cordes, VP; David Hale, Treasurer; Sarah Gotschall, Secretary
 - b. 2017 Meeting Dates (2nd Thursday) - January 12, April 13, August 10, October 12 (Annual) with start time of 7:00 PM
- XII. Adjournment



Lazy Mountain Community Council April 2017 Meeting Minutes

13

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CLERK'S OFFICE

Meeting came to order at 7:05

Council members in attendance: Lorri Van Diest, Christina Cordes, David hale, Gerald Devilbiss, John Vinduska

First order of business was the change to the meeting agenda. We moved item #4 and the fire service to the August meeting.

-David Hale moved to approve agenda change

-Raymond Cordes Seconded the change

Second order of business was guest speaker Jim Sykes who spoke about the following:

-He has not seen any movement by the state to fix Wolverine Canyon road

- discussed the elimination of the application of sewage sludge to agriculture fields

-The Borough is talking about putting a sewage treatment plant in.

-Tax payer's money

- Will pay fees just like at the dump.

- Mentioned the wood burning/EPA hazards and how the government is not involved YET

Next on the agenda was the Treasury Report in which David Hale informed the community that was had \$316.06 in checking and \$369.09 in savings.

Then it was on to RSA business with Raymond Cordes

-The RSA doesn't have a lot of money

-they are cleaning up the colesac and trees

-road bonds for Meadow Lakes area

Lorri Van Diest discussed the CIP list

-5 items

- Lorri passed out the forms needed by the borough for the items going on the CIP list

-they had a project description, the location of said project, and who would benefit from these projects

-Voting on CIP list will be at the August meeting

-talked about prioritizing the CIP list

Discussion on Chris Gates Resolution for Lazy Mountain community council Wolverine Rd canyon

-Carl approved the resolution

-David Hale seconded

-Gerald Devilbiss made a motion to:

-take the word borough out of and to remove the "S" from the word Government

- Change Borough to State

-Motion passed with 5 approving (6 did not vote)

Made the final plans for the community clean-up

-starting at 10 on 20 may

-who is bringing what

-picnic at 12 at the fire station

Agenda items for the 10 Aug Community Council Meeting were discussed

-CIP list

-Guest Speakers: Greg from Rocket ranch and Mr. McNutt for the fire service report

Lorri will write a letter to Rocket Ranch

Announcements:

-Long range transportation plan on the borough website

Thursday 27 April 5:30-7:30 at Train Depot for Looking Glass Forum

-Recycling roundtable on 15 April – Callee of Edgerton Park

-Borough assembly meetings are now live streamed

Meeting adjourned at 8:05



Lazy Mountain Community Council Meeting

August 10, 2017

7:00 PM at Lazy Mountain Bible Church

Presiding Officer: Lorri Van Diest

RECEIVED

JAN 02 2018

ELLENKO OFFICE

- I. Call Meeting was called to order at 7:00 PM
- II. The Pledge of Allegiance was said
- III. The Agenda was approved with changes
- IV. Reading & Approval of Minutes from 01-12-17 & 4-13-17 Meetings motions were made and seconded to approve the minutes from both meetings. Jan 12 minutes reviewed and approved by motion and second. April 13 minutes reviewed approved by motion and second.
- V. Guest Speakers
 - a. Ray Nix spoke on behalf of Greg Giannulis, Rocket Ranch Owner as Mr. Giannulis was unable to attend. He gave background and history of Rocket Ranch. He explained their operating procedures and plans for the future. Questions from attendees were taken.
 - b. Question: The lot is 15 acres and how many and what type of animals are planned? He doesn't have an exact figure. A neighbor stated her concern about smell on her property now and decreased property value. Statutes cited re. smell, right to farm state. Mr. Nix reiterated his position that he believed the ranch is operating within its permits.
 - c. Question: Are there plans to expand property to allow for more animals? They are looking for more property, not to be put on Rocket Ranch property.
 - d. Question: What about using a bio digester? It can't be done currently. Looked at 24 hour composter approx. ¾ million dollars.
 - e. Question: How is blood handled? Being hauled to Anchorage currently
 - f. Question: Is everything hauled off site? Yes, short term to clean out and haul away. Long term; covered concrete pad and trucked out when weather permits. Plan is to not store manure on site, to truck out to 2 local farms.
 - g. Question: How many cattle will be there and how will waste be handled/cleaned up? Discussion about animals outside vs. inside-anaerobic v. aerobic breakdown of waste.
 - h. Last comment: Appreciation for efforts made in the community and respect property rights.
 - i. Explanation of history of slaughter facility. A customer can buy and do their own slaughter on a Custom Exempt permit. Offal is hauled away to the landfill, mid-range plan it to compost which may happen on off-site land as they are seeking to purchase large acreages.
 - j. Water use question: small building not a lot of use, DEC certified well and fully permitted
 - k. Jim Sykes, Assembly Representative, District 1 The river is still on our side and some erosion. Looking at a demonstration project below the rocks. Buy-out program is ongoing through Corp and FEMA. Last assembly meeting first public hearing of proposed sales tax. Off the table for now. Next meeting, next Tuesday to impose a plastic bag excise tax. 354-67962
 - l. Eugene Haberman spoke to encourage LMCC members to attend assembly meetings.
- VI. Treasurer's Report - David Hale \$316.60 checking, \$369.16 savings
- VII. RSA 19 Report – Ray Cordes or Jay Van Diest no changes, no money to do anything. Roads are being graded and over graded. Talked to Terry at the borough building.
 - a. Road paving announcement by David Hale. David talked with Steve Banzi, director for this area with the state. Talked with him about chip seal and drove back to other side of

canyon. They will try to pave a mile or mile and half of chip seal around the corner and up the hill.

VIII. Unfinished Business

a. CIP List

- i. Wolverine Road paving, maintenance, and repair from canyon to end
 - ii. Wolverine Road through the canyon (across Wolverine Creek)
 - iii. Clark-Wolverine Road upgrade and minor realignment of S curves
 - iv. Lazy Mountain emergency access road-not determined yet
- Motion asked for approval of CIP list-moved and seconded. 2017-18 discussion open.
8 for, 2 opposed. Motion carried and CIP list is approved

IX. New Business

a. LMCC Board Nomination Committee

- i. 4 LMCC Board positions open (Christi Cordes, David Hale, Chris Gates, Gerald DeVilbiss) Chris is moving and will not run again, bylaws dictate a need for 3 members to be on the board nomination committee: Jo Overhault, Mark Van Diest, Lori Van Diest
- ii. Information was given about the Borough Emergency Preparedness Expo on Saturday Sept. 30 from 10 AM to 4 PM at the Menard Sports Center in Wasilla
- iii. Speed limit study on Huntly completed. Average speed is 40-45 mph going up and down, low user conflict and traffic volume. They need a response from LMCC. The motion was made to encourage DOT to increase speed limit to 40 mph on Huntly Rd. Motion passed 14 for, no abstentions or objections. Lori will write a letter to let them know LMCC response

X. Agenda Items for Annual Meeting - October 12, 2017

- a. Election of LMCC Board Members
- b. Donation to Lazy Mountain Bible Church for use of building

XI. Announcements

- a. New Announcements-Election Officials needed
- b. Nominations deadline? Any time up until meeting date and nominations from the floor
- c. Fall clean up
- d. Borough Elections Division is recruiting residents for officials Tuesday October 3, online application for those interested
- e. 2017 LMCC Officers - Lorri Van Diest (775-0223, jmvandiest@gmail.com), President; Christi Cordes, VP; David Hale, Treasurer; Sarah Gotschall, Secretary
- f. 2017 Meeting Dates (2nd Thursday) - January 12, April 13, August 10, October 12 (Annual) with start time of 7:00 PM

XII. Adjournment 8:11 PM



Meeting Minutes November 8, 2017

CLERKS OFFICE

Meadow Lakes Community Council Inc.

❖ 3 Officers required for quorum: TOTAL = 5 YES ❖ <input checked="" type="checkbox"/> Pres: Patricia Fisher ❖ <input checked="" type="checkbox"/> Vice Pres: Rae Arno <input checked="" type="checkbox"/> Treasurer: Cindy Michaelson ❖ <input checked="" type="checkbox"/> Sec: Janet Henkel <input checked="" type="checkbox"/> Council Coordinator: Tim Swezey	❖ 3 Committee Chairs required for quorum: TOTAL = 6 YES ❖ <input checked="" type="checkbox"/> Education: Cally Leader ❖ <input checked="" type="checkbox"/> CIP: Terry Boyle <input checked="" type="checkbox"/> Bylaw: Linda Conover ❖ <input type="checkbox"/> Mem: Lacy Harris <input checked="" type="checkbox"/> Trail: Lori Benner-Hanson ❖ <input checked="" type="checkbox"/> Safety: Larry Michaelson <input checked="" type="checkbox"/> Gaming: Ariel Cannon
❖ 10 Members of the Meadow Lakes Community required for quorum: TOTAL = 11 YES ❖ Meeting Quorum = YES	

1. **Call to Order:** The meeting was called to order at 7:02 pm by President Patti Fisher. It was determined that a quorum was present.
2. **Pledge of Allegiance:** Recited.
3. **Approval of:**
 - a. **Agenda** – Cindy Michaelson motioned to approve the agenda, with a second from Jan Henkel. There was no discussion and the vote was unanimous in favor.
 - b. **Minutes** – Dawn Houston motioned to approve the October minutes, and was seconded by Tim Swezey. There was no discussion and the vote was unanimous in favor.
 - c. **Treasurers Report** – Cindy Michaelson presented the treasurers report. Expenses incurred during the past month include closing down the sports field for the winter and changing the locks due to the theft of the trailer. Funds were also presented to Midnight Sun STEM Program and the Meadow Lakes Elementary Trauma Safe Haven program. Rae Arno motioned to approve the treasurers' report and was seconded by Sherri Rusher. There was no discussion and the vote was unanimous in favor.

4. **Reports:**

President – Patti Fisher presented the presidents report. She emphasized that the money collected from the sale of the Christmas gift card raffle will be used for sports field maintenance. Patti reported that there was an accident at the intersection of the Parks Highway and Meadow Lakes Loop this past week, due to poor signage. DOT project manager Todd Smith was called, and the signage on the intersection was improved. The recipients of the Education grants will speak at a council meeting this spring to give us a progress report on how the grants have helped their programs.

Gaming – Ariel Cannon presented the gaming report. The latest Split-the-Pot had \$614.00 in ticket sales. Tickets for the Christmas gift card raffle are being sold at Three Bears customer service counter, as well as during the meeting by Julie Starr. There will be three gift cards raffled off in amounts of \$300/\$200/\$100, and you need not be present to win. The money collected will go towards maintenance and improvement of the sports field.

Community Safety – Larry Michaelson presented the community safety report. Larry expressed concern over persons going out on the ice on local lakes and rivers. There is a chart on the borough website which gives safe ice depths for waking/driving/etc. He also stressed being aware of your surroundings and looking up as well as down, for snow and ice sliding off of rooftops, etc. Give extra distance between cars when driving, and stay safe!

Parks & Recreation – Lori Benner-Hanson presented the parks and recreation report. Lori, Patti Fisher and Dewey Bittner, along with a borough employee, walked to the trail where a landowner had blocked the right of way. The land owner discovered that there was a public use right of way, and he has since removed the blockage and the trail is now marked. Please stay on the trail, as the landowner has put up wire fencing right on the border of his land and it is very hard to see. Lori thanked Dewey for all of his help in getting this trail into shape.

CIP – Terry Boyle reported that there is no new information regarding the CIP plan. Terry asked both Assemblyman Randall Kowalke and Senator David Wilson if they had any information on this, to which they both replied that they did not.

Meeting Minutes November 8, 2017

Education – Cally Leader reported that swimming lessons will be pushed back until next year, as no one responded in time this year.

Membership – None

Bylaws – None

Council Coordinator – Tim Swezey reported that the sports field has been buttoned up for the winter. The field is not maintained in the winter, nor is the road to it, so it is extremely slick.

- 5. Presentation:** Matt LaCroix gave a presentation on the issues affecting salmon in the Meadow Lakes area. Matt has worked in the fisheries industry for the past 20 years in many different capacities, and currently works for the EPA, out of its Anchorage office. Alaska is parts of the EPA's region 10, which also includes Washington, Oregon and Idaho. Matt works with the section 404 project in the clean water act. The objective of the clean water act is to maintain the chemical, physical and biological components of our water, regulating the discharge of pollutants to "waters of the US" and prohibiting discharge of pollutants without a permit. 404 projects are projects which involve the use of fill materials, including filling across a stream.

Salmon are a very important resource in the Meadow Lakes area as well as the Mat-Su Borough. Meadow Lakes is very important to the borough in regards to salmon, as we are at the upper end of the watershed. Healthy streams and watershed integrity will protect our salmon. In order to have healthy fish, we must have healthy rivers, lakes and wetlands. If we alter a rivers functioning processes then we will have no fish. Scientists have found that the area where salmon smolt overwinter has a huge impact on their survival rate. Fish that overwintered in the Meadow Creek watershed were larger than the fish that overwintered in Big Lake. The Big Lake watershed is special due to the amount of groundwater that feeds our lakes and streams, maintaining a fairly stable temperature. Most overwintering streams are small and the shallow water makes them inaccessible to predators. All of the wetlands in the watershed are connected to each other, and issues in one area can affect fish in another area. Some of these issues include invasive plants, northern pike, and ground contamination, such as septic, culverts, roads and developments reducing floodplain capacity, reduction of riparian vegetation, loss of wetlands, streambed hardening, and poor storm water management.

Tim Swezey asked about the dam quality at Lake Lucille. Matt replied by saying that he isn't involved with Lake Lucille, however he is aware that there was an outlet control installed years ago, although it is not maintained at this point. This is an unnatural circumstance, and does cause some problems. Terry Boyle asked about groundwater control and quality in instances like B & E Construction. Matt stated that the EPA would be working with the borough to research both ground water quality and watershed integrity in this instance. There is a new tool available which allows agencies and departments an overview of monofills, etc. where water quality could be compromised, allowing a more educated decision in allowing further development.

Matt encouraged everyone to try and attend the 10th annual Salmon Symposium, which is being held both today and tomorrow (November 7 & 8, 2017) at the Palmer Depot. The Mat-Su Borough is one of a total 60 partners. Tomorrow afternoon there will be open discussion groups on 10 previously identified topics. The salmon partnership generates a huge amount of information, including recorded presentations, pamphlets, etc. In closing, Matt reminded us that fish need healthy rivers to survive and thrive. Patti Fisher thanked Matt for his time and his presentation.

Correspondence: Correspondence links were listed on the agenda.

6. Old Business: None

7. New Business: None

- 9. Agency Reports:** Roy Roistacher gave the report for the fire station. He began by encouraging everyone to look on the emergency services website, ISO, at the map which gives the distance to your closest fire station. Since many insurance companies use the ISO for their ratings, this could make a difference in your homeowners' policy

Meeting Minutes November 8, 2017

premium. The Red Cross and the West Lakes Fire Station will be handing out and installing smoke alarms for free on November 25. Preventative and public education was presented to approximately 1100 children in 8 days in partnership with the school system. Last month an adult started a warming fire with accelerant, creating a large fire and burning his two children. Due to the information that they received at school in these presentations, they both knew to use the stop, drop and roll technique to put out the fire. The new fire station is about two weeks behind schedule at this time. The fire station has been responding to a huge amount of calls, including cardiac arrests and drug overdoses. Linda Conover thanked the fire department for doing what they do, and Roy thanked the community for their support.

Assemblyman Randall Kowalke reported that the Seldon Road Extension project went on the borough's action list at last night's meeting. During the meeting, the borough asked for a complete repeal of SB91, and Assemblyman Kowalke was appointed to the borough's fish and game board. He thanked Matt LaCroix for his presentation, and his work in keeping our rivers healthy. Fish and game are currently working on pike eradication, and culvert issues. We can have the most pristine lakes and rivers available, but it takes fish to make fish, and if they are block by culverts, etc. they will not spawn and fish numbers will decline. The assemblyman said that he had advised the governor that over 300,000 people from Anchorage are using our watershed, making this a political issue. The Mat-Su Borough is currently a class 2 borough, and this does not allow us to have a sheriff. It would cost approximately 50 million dollars to become a first class borough, complete with sheriff's department, etc. The only legal way to bring police protection into the community at this time would be for the Meadow Lakes area to form a police service area, which would then offer us coverage.

Senator David Wilson reported that he has been sequestered in Juneau for the past 6 months, due in part to issues with SB91 and SB54. Criminal justice reform is a very complicated and convoluted issue, and very difficult to deal with. He will be flying back to Juneau tomorrow to resume work on HB54. There have been some amendments, including lowering the dollar amount in theft in order to allow for prosecution. Some of the felony charges have been changed when handguns are involved. It is very frustrating to see how our system has reached this point, and change in going to be on ongoing process, possibly taking 4-5 years to resolve. This is a very touchy subject, and he is aware that his constituents want this cycle of crime to be broken. The vote for a total repeal of HB91 failed, and the Senate is only able to vote to either accept or not accept the changes made to the bill by the legislature. While he is hopeful that this will happen before Thanksgiving, he realistically doesn't expect it to.

Larry Michaelson expressed his frustration with this issue, and said that many people have come to him saying they are ready to use vigilante action. Assemblyman Kowalke said that he had listened to a trooper give a very professional rant about his inability to do his job due to SB91. Roy Roistacher stated that we are the most incarcerated state in the country, and there are many other problems besides SB91 contributing to the problems in this state, including poverty and drugs. Both Linda Conover and Assemblyman Kowalke stated that we should have a full repeal of SB91. Senator Wilson said he wants to go back and address and fix these issues, and that he would vote to repeal SB91. Senator Wilson also stated that he will be working to get health insurance rates reduced during his time in the senate. Patti Fisher thanked Senator Wilson for speaking.

Patti Fisher asked for a motion to extend the meeting for an additional 15 minutes at 9:00 pm. Julie Starr motioned to extend the meeting, and was seconded by Cindy Michaelson. There was no discussion and the vote was unanimous in favor.

10. **Persons to be heard:** Linda Conover thanked the "Bag Ladies" for their presentation at Rotary. The presentation included a video showing that moose and caribou are eating the plastic bags and dying. Please start using bags that are not plastic. Assemblyman Kowalke added that the bag tax would be coming to the borough assembly on December 6, and stated that he will be asking to push it back. It is his understanding that the City of Wasilla will be passing a ban on plastic bags on December 11, 2017.

Meeting Minutes November 8, 2017

11. Approve Christmas Party Location:

Meadow Lakes Elementary School Gym
Parks Highway
Meadow Lakes

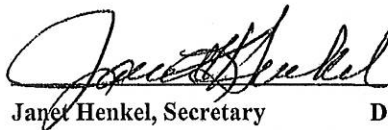
Wednesday, December 13, 2017
Sign In: 6PM to 7PM
Party: 7PM – 9PM

*Please remember to bring a potluck dish and a silent auction item. The silent auction funds provide Christmas baskets for needy families.

Julie Starr motioned to hold the meeting at the above referenced location and time, and was seconded by Linda Conover. There was no discussion and the vote was unanimous.

12. Adjournment:

Terry Boyle motioned to adjourn the meeting and was seconded by Cindy Michaelson. There was no discussion and the vote was unanimous in favor. The meeting was adjourned at 9:08 pm.

 1/10/18
Janet Henkel, Secretary Date

 1/10/2018
Patricia Fisher, President Date



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CLERKS OFFICE

Meeting Minutes

November 2nd, 2017 at 7:00pm

Upper Susitna Senior & Community Center

- I. Establish Quorum – Trevor Walter, Donna Dearman, Buddy Giddens, Herman Thompson, Sheena Fort, Ned Sparks, Bill Sterns & Kelly Thomas.
- II. Call Meeting to Order – 7:01pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by Herman Thompson
 - b. 2nd by Donna Dearman
 - c. Unanimous
- V. Approval of Meeting October 5th, 2017 Minutes
 - a. Motion by Herman Thompson
 - b. 2nd by Ned Sparks
 - c. Unanimous
- VI. Treasurer's Report
 - a. Checking Account – \$4,772,97
 - b. Savings Account – \$225.01
- VII. Persons to be Heard (suggested 5 minutes each)
 - a. Ty- Economic Development in our counsel area
 - b.
- VIII. Correspondence –
- IX. Committee and Governmental Reports
 - a. Road Service Areas (12 & 29) – N/A
 - b. Borough Assembly Update – N/A
 - c. Grant Expenditure Committee-
 - i. Sent out the Moa and Grant Money to the 2015 Grant recipients.
 - ii. Board members reviewed and signed the request for the 2016 Grant Sharing Letter.
 - iii. Trevor Walter send the borough our request for 2016 Grant money.
 - d. Bylaws Committee – Herman Thompson will bring a proposed correction of the SCC's agenda locations for the board to vote on at the Dec. Meeting. (Proposed locations are Sheep Creek and the MVFCU)
 - e. Ways & Means Committee – Set up committee in December.
 - f. Cemetery Committee – Tabled until December.



- X. Old Business
 - a. Secretary position open.
 - b. Trailer has had one person interested.
 - c. Student Advisory Board Member- Dalton Pinard.
- XI. New Business
 - a.
 - b.
 - c.
- XII. Announce Election Results:
Board Members: Dona Marie Malhiot-Launbhan, Buddy Giddens, Sheena Fort, Trevor Walter. Write in: David Engen & Samuel Register.
Alternate Board Members: Bill Stearns & Kelly Thomas.
- XIII. Adjournment – 8:10pm

Trevor Walter 1/4/2018
Samuel J. Register 1/4/2018

Talkeetna Community Council, Inc.
The Regular Monthly Meeting of the TCCI
Monday, December 4, 2017 at the Talkeetna Community Library
Draft Minutes

1. Call to order: 7:02PM
2. Quorum Established: Jeff Lebegue, Karl Swanson, Peg Vos, Christie Seay, Ed O'Connor. Paul Button Absent
3. Ed O'Connor volunteered to take the minutes.
4. Ali Lee was voted unanimously to fill the interim position vacated by Chris Grabowski.
5. Approval of the Agenda: Peg moved to approve the agenda, Christie seconded. Approved
6. Approval of the minutes: Christie moved to approve the November minutes, Peg seconded. Approved.
7. Treasurer's report: Karl gave a report
8. Out-of-Town guests: None
9. Correspondence: Peg gave an update on this month's past correspondence.
10. Announcements:
 - a. MSB Advisory Board looking for members
 - b. Date of January TCCI Meeting Tuesday, January 2, 2018
 - c. MSB Talkeetna S&W meeting Thursday 12/07/2017 6-8 PM TKA Library 11.Persons to be heard:
 - a. Rick Shear
12. Assembly Update: Randall Kowalke gave a report
13. Committee and Board Reports
 - a. TPAC: No Report
 - b. Recycling: Report came by correspondence. see **appendix I**
 - c. Revenue Sharing: Christie Seay gave a report. see **appendix II**
 - d. Skatepark: No report
 - e. Policy and Procedure: Will meet in December. No current report
 - f. RSA: No Report
 - g. TSWB: Joe McAneney gave a verbal report.
14. Unfinished Business none
15. New Business
 - a. Financial
 - i. Business License
 1. Karl recommended to keep the Alaska state business license until the Ridge Trail project is finished.
 2. Karl stated that the borough will exempt borough business licensing fees if the 501c3 IRS determination letter is attached to the application.
 3. Karl moved to reimburse Jeff for \$100 for fee for reinstatement of Alaska state business license. Peg seconded. Motion passed unanimously
 - ii. Christie moved to approve the FY2016 Revenue Sharing Recommendation. Karl seconded. Motion passes with the abstention of Peg Vos.
 - iii. Karl moved to adopt Resolution 17-01, seconded by Peg Vos:

We resolve to authorize the following signers on the Talkeetna Community Council, Inc. bank accounts held at Matanuska Valley Credit Union:

TCCI Jeff Lebegue, Paul Button, Christie Seay
Skate Park Jeff Lebegue, Paul Button, Lisa Shelby, Whitney Wolff
Playground Jeff Lebegue, Paul Button, Christie Seay
TPAC Jeff Lebegue, Paul Button, Iris Vandenharm, John
Strassenburgh Recycling Jeff Lebegue, Paul Button, Christie Seay,
Brenda Walsh The resolution was passed unanimously.

iv. Karl moved to pay DagIris Web Design \$150 for website maintenance and to pursue a not-to-exceed contract for future maintenance fees. Ed seconded. The motion passed.

b. Roger Robinson presented the Comsat access plan from TPAC.

c. Christie moved to send Paul Button's letter to the MSB concerning the new Water/Sewer Tax. Ed seconded. Motion passed.

16. Peg moved to adjourn at 8:13. Christie seconded. Next meeting on Tuesday January 2, 2018.

attested to Paul Button 1-2-18
approved by [Signature] 1/2/18

appendix I

Talkeetna Recycling Works report:

The last committee meeting was held on 10/23/17. A meeting was scheduled for 11/15 but our acting chair, Cary Birdsall, was injured at work and the meeting was cancelled. It was decided that we would not meet again until January as there are no pending issues that need to be addressed at this moment. The regular meeting was switched to the 4th Monday of the month.

We are still hopeful that the cardboard project will be started and completed in the Spring. There has been no official discussion of this for some time now.

The two projects that are being worked on are community education and outreach to the business community. We have been in contact with Jodi Rowell of the Zero Waste Coalition in Denali to use her expertise with both of these topics to help us in our efforts. A number of action items were suggested. We are looking to get some youth involvement both at the transfer station and in education to the younger children through the work that the NSI Americorps volunteer is doing at the high school.

Although there was a brief moment of panic about whether we had enough volunteers for both recycling shifts on Saturdays, we had several new volunteers step up and we now appear to be covered.

We will send any updates if there are any before January, but will be back in contact after the January meeting.

Cici Conti Schoenberger

appendix II

Report to the Community Council
Revenue Sharing Committee □
Revenue Sharing Grant FY2016
12/4/2017

Background: The Talkeetna Community Council has been authorized revenue sharing funds from the State of Alaska (SOA) through the Matanuska-Susitna Borough since 2011. The revenue grant from MSB for FY16 is \$19,300. The Talkeetna Community Council, Inc. (TCCI) Revenue Sharing committee has solicited proposals from the community from April 17 to October 13.

Committee: Committee members this year include TCCI Board members Christie Seay (chair) and Paul Button, John Strassenburg, Robert Gerlach, Paul Roderick, Noelle Carbone. The makeup of the committee was discussed at the November 6, 2017 TCCI Board meeting with no objections from the board. The committee is tasked with reviewing the applications submitted and making a recommendation for awarding revenue sharing funds. The TCCI makes the final decisions regarding awarding the funds.

Committee chair collected the applications and distributed the applications electronically to the committee members 10-12 days before the committee meeting, to give all members time to properly study the proposals.

Applications: This year (FY2016) 13 applications were received. Four of the 13 applications came hard copy by USPS and 9 came electronically. Also the TCCI Board requested \$1,800.00 of the grant be held back for TCCI and recycling committee expenses. The revenue grant from

MSB is \$19,300, leaving \$17,500 to be distributed. The requests for funding totaled \$43698.89

Process: The committee met on November 9, 2017 at 6:00PM at the Talkeetna Public Library. The applicants were scheduled to appear in 15 minute increments and all were given a chance to make a presentation and answer any questions from committee members. Attendance by participants was not mandatory. All the applicants attended. After the presentations, the committee held a discussion on the applications and a consensus was reached.

All the 13 applicants received funding, three received full funding and the 10 others partial funding.

Recommendations: See the attached sheet for funding recommendations. I would like to thank all committee members for their work.

TCC Revenue Sharing - FY18			
Funds available: \$19,300.00			
Sponsor	Project Description	\$ requested	\$ granted
TCC	Insurance website maintenance...	\$1,800.00	\$1,800.00
Upper Susitna River Party	Fuel and transportation	\$6,000.00	4500
DAG	operations support	\$4,000.00	1500
Talkeetna Community Schools	operations support	\$1,000.00	1000
Talkeetna Elementary PTA	art supplies for art program	\$1,000.00	1000
Talkeetna Elementary School	artist in residence	\$600.00	500
Talkeetna Elementary School	Creating outdoor learning space	\$2,900.00	600
Friends of the Library	Children and teens programming	\$750.00	750
Susitna River Coalition	Engage watershed allies	\$4,000.00	1000
USFWS/D	playground maintenance	\$6,411.89	1000
KINA	Staff/volunteer training	\$888.00	700
Geoff Pfeiffer (Govt Lot 9)	Govt Lot 9 Archaeology	\$4,000.00	1000
NEI	SoValley after school program	\$1,550.00	1050
Talkeetna Historical Society	grounds improvement	\$2,000.00	1000
Melissa Wilson	operations support	\$6,000.00	\$2,000.00
	Total Requested	\$43,698.89	\$19,300.00
			\$0.00

Christie Seay, Chair TCCI Revenue Sharing Committee

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COUNCIL MEETING MINUTES

Regular Meeting 6:30 PM Thursday, December 7, 2017

- I. Meeting called to order 6:35 pm
- II. Determination of Quorum
- III. Board Members in Attendance: Glenka, Kolbeck and Ryan. Members: Jennie Earles, Debbie Filter.
- IV. Reading and approval of November minutes.
- V. Borough Assembly Report: Via email: None
- VI. TCCSA CIP4 Report: No change. Currently has a balance of \$6,588.53 remaining.
- VII. Treasurer's Report: No change. Checking: \$1,326.83 & Savings: \$25.34 = \$1,352.17.
- VIII. Revenue Sharing Project Updates:
 - A. FY2014: TCCC Operating Costs – Of the \$1000, ~~nothing remaining.~~ 90.27
 - B. FY2016:
 - TCCSA Operating Costs - \$13,500. \$3,448.58 spent. \$10,051.42 remaining.
 - Upper Susitna Food Pantry - \$3,900. \$3,618.47 spent \$281.53 remaining.
 - TCCC Operating Costs - \$1,000. ~~\$10.27 spent.~~ ~~\$989.63 remaining.~~
 - Winter trail Grooming - \$600 remaining. 1000
 - Nordic Ski Club - \$300 remaining.
- IX. Correspondence/Current Mail: Almar Platting in Trapper Creek. Comments due December 18th.
- X. Public Forum: None.
- XI. Unfinished Business:
 - A. Village Safe Water Program (VSW): Public water system PER still under construction. Public meeting in January to be announced in near future.
 - B. Applications to Board of Directors.
- XII. New Business: None
- XIII. Date of next meeting scheduled for **January 18, 2018 @ 6:30 pm.**
- XIV. Meeting adjourned at 7:30pm

(Minutes taken by Council Member, Brittany Jo Ryan)

Approved: Paula Glenka 1/18/18 Jennie Earles 1/18/18
 Chairperson Date Secretary Date

Trapper Creek Community Council

PO Box 13021, Trapper Creek, AK 99683-0321 (907) 733-7370 Teleconference



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Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: September 11, 2017
Occasion: General Meeting
Called to Order: 7:04 pm

Quorum: Board Quorum and Community Quorum present.

Agenda: Approved as written.

Minutes: August 7, 2017 minutes approved with corrections.

Borough Assembly Report: There will be a School Board and Assembly joint meeting this month. There will be no Oct 3 election in Willow as there are no items for Willow to vote on. City of Wasilla hopes to ban all plastic bags. The City Council will act on this soon.

Officer Reports:

1. **Secretary:** Read thank you notes from Library and Food Pantry for revenue share grant money.
2. **Treasurer:** Had a Ways and Means Committee meeting. The committee proposed the WACO yearly budget should be presented at the January meeting, that more events could be hosted in WCC and look into the possibility of serving beer and wine at Carnival. Houston Lodge is a new pull-tab operator. Pull- tab sales have picked up at Pioneer.
3. **Vice Chair:** Building Operations Committee members are Talon Boeve, Julie Mitchell and Carrie Smolden. Talon hopes to add more people. There will be a Carnival snowplow meeting in October to coordinate plowing. Lou spoke and offered to donate a mounted moose head to WACO to hang in WCC. WACO accepted the moose and will find someone to volunteer to hang it.
4. **Chair:** **MOTION:** Approve Talon Boeve as Vice Chair. Motion seconded.
VOTE: Passed unanimous.

Guest Speaker: Kierre Childers, representing MEA, spoke on the rate case change approved by RCA that goes into effect on September 1st. She explained the changes that will appear on electric bills. Twenty families in Willow with ETS (electric thermal storage program or geothermal heat source) will be affected. The ETS program will be grandfathered to those currently using it but it is not transferable.

There were questions and comments from members.

Committee Reports:

1. **Carnival:** Encouraged people to submit T-shirt designs for Carnival. Reported the carnival committee wants to reduce 2018 Carnival to 3 days by eliminating the last Sunday. This is due to lack of participation on that Sunday and the challenge of finding volunteers.
2. **Trails:** Summer trail construction of a multi-use trail from Newman Park along Willow Creek Parkway is complete. Thanks to Mat-Su Trails and Parks Foundation and WACO revenue share for funding for next year's projects.
3. **Youth Forum:** Harry spoke about the park dedication. About 60 people attended. The park has a new sign and new trails. The hope is to build a pavilion and dog park soon.
4. **CERT:** Emergency Preparedness expo will be held at the Menard Center on Set 30th from 10 am to 5 pm. There will be 50 exhibitors and free food. Willow CERT will present 2 demonstrations at the expo. CERT training will be Nov. 11,12 and 18,19. Thanked MEA for training supplies.
5. **Willow Recycling:** Reminded everyone of the days and hours Willow recycling is open.
6. **Fire Service:** There were 7 fire calls in August and 11 ambulance runs. New engine from Anchorage will be outfitted with new equipment within 2 -3 weeks. A pumper tender was donated from Butte Fire

Service Area. There were 6 new applicants for responders and 5 new hires that will start classes.

Unfinished Business

None

New Business

None

At-Large Representative Reports:

1. Bill said the Willow Library Association grant is moving to the next step.
2. Amber had no report.
3. Carrie said the ASAP comment period is over. She has contact information if anyone has complaints regarding marijuana odor.

Community Groups/Clubs

1. **Chamber of Commerce:** No report.
2. **Community Enrichment:** No report.
3. **Library:** Julie spoke about September library events. On Oct 5 there will be an Army Band concert and Oct 31 will be Trunk or Treat.
4. **Lion's Club:** No report.
5. **Willow Health Organization:** One more Farmer's Market.
6. **Willow Historical Wildlife Foundation:** Next meeting is Sept 13 at 7 pm.
7. **Willow Dog Musers Association:** No report.
8. **Garden Club:** There is a composting class Saturday the 18th.
10. **PTA:** There are 136 students enrolled in K-5 this fall. Asked for folks to keep an eye on the school building, as there has been some vandalism. School newsletter is online. Students wrote thank you letters to WACO for past year-end grant.

Persons to be Heard/Announcements:

1. Mayor Halter said he had a private meeting regarding funding for railroad spur. He also talked about getting fish through commercial nets and into rivers and encouraged members to attend an October meeting about this issue and voice their concerns.

Adjourned 8:15 pm. Next Meeting October 4

SUBMITTED:

See Mary
Secretary

11-11-2017
Date

APPROVED:

Harry Banks
Harry Banks, Chair

11-1-2017
Date



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Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: November 1, 2017
Occasion: General Meeting
Called to Order: 7:10 pm

Quorum: Board Quorum present. No Community Quorum.

Agenda: Approved as written.

Minutes: September 11, 2017 minutes approved.

Borough Assembly Report: There will be an Assembly meeting Thursday to discuss Title 43 on subdivisions. Mat Su Health Foundation approved a \$1.7 million grant for the Willow Library. The Foundation will help with continued fundraising for the library. Randall said the Willow ice rink improvements would happen.

Officer Reports:

- 1. Secretary:** No report.
- 2. Treasurer:** Financials look better with Houston Lodge as a new pull-tab vendor.
- 3. Vice Chair:** Snow removal of gravel parking lot is not done by Borough. Talon is getting a quote on cost to plow regularly. Talon is looking into having the Borough re-key WCC and applying for parking lot to be restriped this spring. She is also seeking bids on cleaning the carpet in the library and hallway in WCC.
- 4. Chair:** Mat Su Borough transportation survey will be posted on the WACO web site. It is due November 15th.
MOTION: Approve Tami Roehl as board member at large. Motion seconded.
VOTE: Passed unanimous.

Guest Speaker: Gold Torrent general manager Stan Foo presented an overview of the status of mine operations. The mine will haul approximately 200 tons a day in 20/30 ton side dump trucks from the mine site in Hatcher Pass to the mill at mile 77 on the Parks Highway. Trucks will operate 5 days a week, 24 hours per day. No chemicals will be used in gold processing. The tailings consist of quartz sand and clay and the sand may be sold as construction material. The operation will be in full production by November 2018 and may last from 4 – 6 years depending on the ore source.

There were questions and comments from members including if Gold Torrent will have a job fair at WCC before they start hiring and concern was expressed about the need for a turn lane from the high speed Parks Highway into the mill site.

If anyone has questions about highway safety etc. they can contact Keven Vakalis at Alaska DOT.

Committee Reports:

- 1. Carnival:** Next meeting November 20.
- 2. Trails:** Funding for winter trails from the Borough is in place.
- 3. Youth Forum:** The driveway to the east parking lot is almost complete. Work on the park is done for the season and will resume next spring. The next projects will be the dog park and ballpark.
- 4. CERT:** Thanks to everyone for a very successful Trunk or Treat. Eight CERT members helped direct traffic during the event. First CERT basic training starts in November. The classes are full with 35 participants. Willow CERT received an honorable mentioned at National CERT meeting.

5. **Willow Recycling:** Make sure recycled materials are washed or rinsed.
6. **Fire Service:** There were 10 fire calls in September. New engine going into service within 2 weeks.

Unfinished Business

None

New Business

None

At-Large Representative Reports:

No reports.

Community Groups/Clubs

1. **Chamber of Commerce:** No report.
2. **Community Enrichment:** No report.
3. **Library:** Trunk or Treat very successful with about 150 kids attending. Thanks to all who donated and helped.
4. **Lion's Club:** Tom said the group cannot be in charge of the Holiday Dinner but will do something. Sue said she will organize the event. Community calendar is at the printers. Lions will continue with giving tree, pig raffle and skate night will be the 3rd Friday in November.
5. **Willow Health Organization:** No report.
6. **Willow Historical Wildlife Foundation:** Next meeting is Nov 6 at 5:50 pm.
7. **Willow Dog Musers Association:** No report.
8. **Garden Club:** No meeting in November but December meeting will be on forcing bulbs.
10. **PTA:** No report.

Persons to be Heard/Announcements:

1. **Sunshine Transit update:** The transit system gave over 16,000 rides last year. Currently they have 12 buses and 14 employees. They are here to meet the needs of the community so let them know if need anything.

Adjourned 8:18 pm. Next Meeting December 6

SUBMITTED:

Susan Morse
Secretary

Date 1-3/2018

APPROVED:

Harry Banks
Harry Banks, Chair

Date 1-3-2018