

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR  
Edna DeVries

BOROUGH CLERK  
Lonnie R. McKechnie, CMC

BOROUGH MANAGER  
Michael Brown

BOROUGH ATTORNEY  
Nicholas Spiropoulos



BOROUGH ASSEMBLY  
Tim Hale, District 1  
Stephanie Nowers, District 2  
Dee McKee, District 3  
Maxwell Sumner, District 4  
Bill Gamble, District 5  
Dmitri Fonov, District 6  
Ron Bernier, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JANUARY 7, 2025

---

### **WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:**

#### IN WRITING:

- \* You can submit written comments to [leg.com@matsugov.us](mailto:leg.com@matsugov.us)

#### TELEPHONIC TESTIMONY:

- \* Dial 1-855-225-2326
- \* You will hear "Joining conference" when you are admitted to the meeting.
- \* You will be automatically muted and able to listen to the meeting.
- \* When the Mayor announces audience participation or a public hearing you would like to speak to, press \*3; you will hear "Your hand has been raised."
- \* When it is your turn to testify you will hear "Your line has been unmuted."
- \* State your name for the record, spell your last name, and provide your testimony.

#### OBSERVE: observe the meeting via the live stream video at:

- \* <https://matanuska.legistar.com/Calendar.aspx>
- \* <https://www.facebook.com/MatSuBorough>
- \* Matanuska-Susitna Borough - YouTube

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. APPROVAL OF AGENDA**

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. MINUTES OF PRECEDING MEETINGS**

[25-006](#) A. Assembly Regular Meeting Minutes: 12/17/24

**Attachments:** [12/17/24 - Minutes for Packet](#)

#### **VI. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

##### **B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

##### **C. MANAGER COMMENTS**

###### **1. Transit Update**

[25-011](#) Transit Update Handouts

**Attachments:** [01.07.25 - Transit Update FAQ's](#)  
[01.07.25 - Transit Update PPT](#)

- 2. State/Federal Legislation**
- 3. Strategic Planning Issues**

##### **D. ATTORNEY COMMENTS**

##### **E. CLERK COMMENTS**

##### **F. CITIZEN AND OTHER CORRESPONDENCE**

[25-003](#)

1. Abbreviated Plat : 12/18/24
2. Agriculture Advisory Board: 11/20/24
3. Big Lake Community Council: 10/22/24
4. Big Lake RSA Board of Supervisors: Resolution No. 24-06
5. Enhanced 911 Advisory Board: 10/08/24
6. Greater Talkeetna RSA Board of Supervisors: 11/14/24
7. Greater Willow RSA Board of Supervisors: 10/09/24, Resolution No. 24-02
8. Planning Commission: 11/18/24, 12/02/24, Resolution No. 24-34
9. Tanaina Community Council: 11/26/24
10. Willow Area Community Organization: 11/06/24
11. Water & Wastewater Advisory Board: 06/12/24

**Attachments:** [01/07/25 - Citizen and Other Correspondence](#)

**G. INFORMATIONAL MEMORANDUMS**

[IM 25-008](#) Reporting Conclusion Of Contract No. 24-084B With Neeser Construction Inc. For A Total Contract Amount Of \$200,692.25 For Sunshine Creek Circle Improvements.

**Attachments:** [IM 25-008](#)

[IM 25-009](#) Reporting Conclusion Of Contract No. 24-031B With Scarsella Brothers, Inc. For A Total Contract Amount Of \$2,621,012.91 For The Central Landfill Grading Project.

**Attachments:** [IM 25-009](#)

[IM 25-012](#) Reporting The Conclusion Of Contract No. 23-092B with Mass Excavation, Inc. For a Total Contract Amount Of \$1,197,925.03 For Valley View Drive, Spinnaker Drive, Admiralty Circle, and Neptune Circle Upgrades Project.

**Attachments:** [IM 25-012](#)

[IM 25-014](#) Reporting Conclusion Of Contract No. 25-008B With Western Construction And Equipment LLC. For A Total Contract Amount Of \$615,721.16 For The Tait Drive Resurfacing Project.

**Attachments:** [IM 25-014](#)

[IM 25-015](#) Informing The Assembly Of Time Extension Only Grant Amendments For The Road Bond Package, The Rail Extension to Port MacKenzie, And The Gateway Visitor Center Phase II, To Be Presented To The Manager For Signature.

**Attachments:** [IM 25-015](#)

[IM 25-019](#) Informing The Assembly Of The Managers Signature On And Submittal Of The Rasmuson Community Grant Requesting \$250,000 To Fund Upgrades To The Matanuska River Park.

**Attachments:** [IM 25-019](#)

## VII. SPECIAL ORDERS

**A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)**

**B. PUBLIC HEARINGS (Three Minutes Per Person.)**

[OR 24-109](#) An Ordinance Creating West Raven Circle Natural Gas Local Improvement District No. Lid 669, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

**Attachments:** [OR 24-109](#)  
[IM 24-206](#)

[OR 25-001](#) An Ordinance Amending MSB 3.15.200, Board Of Equalization; Appeal, Related To Setting Of Dates For Tax Assessment Appeals Before The Borough Board Of Equalization.

**Attachments:** [OR 25-001](#)  
[IM 25-001](#)

[OR 25-002](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$15,000 From The Alaska State Department Of Military And Veteran's Affairs, 2023 State And Local Cybersecurity Grant Program And Approve The Scope Of Work And Budget For Modernizing Critical Telecommunications Cybersecurity Infrastructure.

RS 25-001: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$15,000 From The Alaska State Department Of Military And Veteran's Affairs, 2023 State And Local Cybersecurity Grant Program.

**Attachments:** [OR 25-002](#)  
[RS 25-001](#)  
[IM 25-002](#)

[OR 25-003](#) An Ordinance Converting The Port Mackenzie Building Maintenance Specialist Position From An On-Call Position To A Full-Time Position And Allowing For The Hiring Of This Position Prior To The Beginning Of Fiscal Year 2026.

**Attachments:** [OR 25-003](#)  
[IM 25-006](#)

**C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)**

**D. CONSENT AGENDA**

**1. RESOLUTIONS**

**2. ACTION MEMORANDUMS**

[AM 25-002](#) Award Of Contract No. 25-099C To Braun Northwest Inc. In The Amount Of \$505,648 To Remount And Refurbish Two Northstar Ambulances.

**Attachments:** [AM 25-002](#)

**VIII. UNFINISHED BUSINESS**

**IX. VETO**

**X. NEW BUSINESS**

**A. INTRODUCTIONS (For Public Hearing 01/21/25, Assembly Chambers)**

[OR 24-101](#) An Ordinance Amending MSB 17.73, To Change Notification Requirements And Process For Multifamily Developments.

**Sponsors:** Hale

**Attachments:** [OR 24-101](#)  
[IM 24-189](#)  
[Planning Commission Resolution No. 24-32](#)

[OR 25-004](#) An Ordinance Accepting And Appropriating \$118,788 From The Alaska State Department Of Military And Veteran's Affairs Homeland Security Program, For Hazardous Materials Decontamination Equipment And Confined Space Rescue Training.  
RS 25-004: A Resolution Approving The Scope Of Work And Budget For Hazardous Materials Decontamination Equipment And Confined Space Rescue Training.

**Attachments:** [OR 25-004](#)  
[RS 25-004](#)  
[IM 25-011](#)

[OR 25-005](#) An Ordinance Approving The Land Classification Of A Borough-Owned Property As Reserved Use Land For The Purpose Of An Emergency Services Facility In The Core Area.

**Attachments:** [OR 25-005](#)  
[IM 25-013](#)

[OR 25-006](#) An Ordinance Appropriating \$41,230.75 From The Alaska State Department Of Education And Early Development For The Online With Libraries Internet Cost Assistance Grant Program.  
RS 25-005: A Resolution Approving The Scope Of Work And Budget For The Online With Libraries Internet Cost Assistance Program.

**Attachments:** [OR 25-006](#)  
[RS 25-005](#)  
[IM 25-016](#)

[OR 25-007](#) An Ordinance Accepting And Appropriating \$461,648.07 From Revenue Replacement Funding For 2022 Windstorm Disaster Funding Shortfalls.  
RS 25-006: A Resolution Approving The Scope Of Work And Budget For 2022 Windstorm Disaster Funding Shortfalls.

**Attachments:** [OR 25-007](#)  
[RS 25-006](#)  
[IM 25-017](#)

[OR 25-008](#) An Ordinance Accepting And Appropriating \$170,000 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant, And Requesting A Reappropriation Of \$170,000 From The Emergency Management Fiscal Year 2025 Operating Budget For Emergency Management Wages And Benefits.

RS 25-007: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$170,000 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant, For Emergency Management Wages And Benefits.

**Attachments:** [OR 25-008](#)  
[RS 25-007](#)  
[IM 25-018](#)

[OR 25-009](#) An Ordinance Authorizing The Issuance Of Alaska State Lease Revenue Refunding Bonds, Series 2025 (Goose Creek Correctional Center Project), In One Or More Series, In An Amount Not To Exceed \$110 Million; Approving The Form And Substance Of An Offer To Purchase, A Dealer Manager Agreement, A Third Supplement To Trust Indenture, A Fourth Supplement To Trust Indenture, A Fourth Amendment To Lease Purchase Agreement, A Fifth Amendment To Lease Purchase Agreement, One Or More Continuing Disclosure Certificates, One Or More Bond Purchase Agreements, And A Refunding Trust Agreement; Authorizing Offering Documents; Making Certain Findings And Determinations; Authorizing The Selection And Engagement Of A Dealer Manager And One Or More Underwriters; Authorizing The Execution Of Documents And Instruments Necessary Or Convenient To Accomplish The Foregoing; And Containing Other Provisions Relating To The Subject.

**Attachments:** [OR 25-009](#)  
[IM 25-020](#)

[OR 25-011](#) An Ordinance Amending MSB 2.12 Related To Assembly Office Holding, Vacancies, And Meetings.

**Sponsors:** Fonov and McKee

**Attachments:** [OR 25-011](#)  
[IM 25-023](#)

[OR 25-012](#) An Ordinance Amending Title 25, Elections.

**Sponsors:** Fonov

**Attachments:** [OR 25-012](#)  
[IM 25-024](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[25-002](#) Mayoral Requests for Confirmation

**Attachments:** [01/07/25 - Vacancy Report](#)

## **C. OTHER NEW BUSINESS**

**D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

## **XI. RECONSIDERATION**

## **XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

## **XIII. EXECUTIVE SESSION**

## **XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.**