

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, SEPTEMBER 5, 2017

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[17-055](#) A. Regular Meeting Minutes: 08/15/17

Sponsors: Borough Manager

Attachments: [081517 - Clerks - Assembly - Regular Meeting Minutes.pdf](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities
2. Matanuska-Susitna Borough School District
3. Wastewater and Septage Advisory Board Update

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[17-051](#)

1. Aviation Advisory Board: Resolution No. 17-02
2. Big Lake RSA Board of Supervisors: 03/08/17, 05/09/17, 06/19/17
3. Caswell FSA Board of Supervisors: 07/12/17
4. Caswell Lakes RSA Board of Supervisors: 04/05/17
5. Knik RSA Board of Supervisors: 04/12/17
6. Library Board: 02/18/17, Resolution No. 17-01
7. Local Emergency Planning Committee: 04/19/17
8. Parks, Recreation, and Trails Advisory Board: 06/26/17
9. Planning Commission: 07/17/17, 07/31/17, Resolution Nos. 17-28, 17-29, 17-30, 17-31, 17-33
10. Platting Board: 07/06/17, 07/20/17
11. Wastewater & Septage Advisory Board: 05/19/17
12. West Lakes FSA Board of Supervisors: 07/10/17
13. Fishhook Community Council: 02/02/17, 02/23/17
14. Meadow Lakes Community Council: 07/12/17
15. Talkeetna Community Council: 07/03/17
16. Trapper Creek Community Council: 07/20/17

Sponsors: Borough Manager

Attachments: [090517 - Citizen and Other Correspondence.pdf](#)

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 17-088](#) An Ordinance Amending MSB 17.55, Setbacks And Screening Easements; Amending Definitions And Eliminating Unnecessary Language.

Sponsors: Borough Manager

Attachments: [OR 17-088.pdf](#)
[IM 17-123.pdf](#)

[OR 17-098](#) An Ordinance Creating West Angel Drive Noncontiguous Natural Gas Local Improvement District No. 597, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Sponsors: Borough Manager

Attachments: [2017-OR-098.pdf](#)
[2017-IM-133.pdf](#)

[OR 17-106](#) An Ordinance Approving An Appropriation Of \$120,000 From Fairview Road Service Area No. 14 Fund Balance, Fund 271, To Fund 410, Project No. 30037, For Fairview Road Service Area No. 14 Capital Projects.

Sponsors: Borough Manager

Attachments: [2017-OR-106.pdf](#)
[2017-IM-142.pdf](#)

[OR 17-107](#) An Ordinance Approving An Appropriation Of \$170,000 From Knik Road Service Area No. 17 Fund Balance, Fund 274, To Fund 410, Project No. 30040, For Knik Road Service Area No. 17 Capital Projects.

Sponsors: Borough Manager

Attachments: [2017-OR-107.pdf](#)
[2017-IM-143.pdf](#)

[OR 17-108](#) An Ordinance Accepting And Appropriating \$19,200 From The Alaska State Division Of Homeland Security And Emergency Management For The Borough Local Emergency Planning Committee, Fund 480, Project No. 20259, For Fiscal Year 2018 Operations.
RS 17-063: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 20259, Fund 480, For The Borough Local Emergency Planning Committee.

Sponsors: Borough Manager

Attachments: [2017-OR-108.pdf](#)
[2017-RS-063.pdf](#)
[2017-IM-145.pdf](#)

[OR 17-110](#) An Ordinance Accepting And Appropriating \$6,558.16 From The Mat-Su Trails And Parks Foundation, To Fund 440, Project No. 15015, For The Acquisition Of Materials To Be Used In Constructing Trail Improvements Which Will Provide Long-Term Improvements On The West Butte Trail.
RS 17-065: A Resolution Approving The Scope Of Work And Budget For The West Butte Trail.

Sponsors: Borough Manager

Attachments: [2017-OR-110.pdf](#)
[2017-RS-065.pdf](#)
[2017-IM-147.pdf](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 17-068](#) A Resolution Amending The Scope Of Work For Project No. 45167 To Purchase A Replacement Motor And Do Upgrades On The Dive/Rescue Boat.

Sponsors: Borough Manager

Attachments: [2017-RS-068.pdf](#)
[2017-IM-154.pdf](#)

2. ACTION MEMORANDUMS

[AM 17-086](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Sponsors: Borough Manager

Attachments: [2017-AM-086.pdf](#)

[AM 17-087](#) Authorization To Purchase A Waste Container Hauling Truck From National Auto Fleet Group For The Amount Of \$128,188.

Sponsors: Borough Manager

Attachments: [2017-AM-087.pdf](#)

[AM 17-088](#) Award Of Proposal No. 18-018P To Burkhart Croft Architects, LLC. In The Amount Not To Exceed \$701,049 For Station 6-2 Design.

Sponsors: Borough Manager

Attachments: [2017-AM-088.pdf](#)

[AM 17-089](#) Award Of Bid No. 18-028B To Western Construction And Equipment, LLC. In The Contract Amount Of \$395,350 For The Purchase Of Winter Sand And Chips.

Sponsors: Borough Manager

Attachments: [2017-AM-089.pdf](#)

VIII. UNFINISHED BUSINESS

[OR 17-043](#) An Ordinance Amending MSB 4.43, Transportation Advisory Board, To Make The Board Function More Efficiently And To Further The Goals Of The Assembly.

Sponsors: Borough Manager

Attachments: [2017-OR-043.pdf](#)
[2017-IM-075.pdf](#)

[AM 17-082](#) Award Of Bid No. 18-012B To Earhart Roofing Company Inc., In The Contract Amount Of \$525,000 For Mat-Su Borough School District Warehouse Roof Replacement.

Sponsors: Borough Manager

Attachments: [2017-AM-082.pdf](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 09/19/17, Assembly Chambers)

[OR 17-097](#) An Ordinance Amending MSB 17.17.100, Denali State Park Special Land Use District Lot Area; MSB 17.18.090, Chickaloon Special Land Use District Lot Area; And MSB 17.19.045(E), Sheep Mountain Subdistrict; Intent; To Revise Minimum Lot Size Requirements.

Sponsors: Borough Manager

Attachments: [OR 17-097.pdf](#)
[IM 17-132.pdf](#)

[OR 17-109](#) An Ordinance Approving The Acquisition Of Real Property, MSB Tax Parcel Nos. 18N02E34B005 And 18N02E34B006, For The Amount Of \$250,000; And Acceptance Of \$223,000 In Charitable Land Donation From The Seller To The Borough For The Purpose Of Public Open Space And Matanuska Riverfront Trails Connectivity (MSB007276).

Sponsors: Borough Manager

Attachments: [OR 17-109.pdf](#)
[IM 17-146.pdf](#)

[OR 17-111](#) An Ordinance Adopting The Ridge Trail, Trail Development Plan And Approving The Land Classification Of 2 Borough Parcels, MSB Tax ID Nos. 26N04W16C001 And 26N04W17D001, Being The South 1/2, Section 16, And The South 1/2, Section 17, Township 26 North, Range 4 West, Seward Meridian, As Public Recreation Lands, Containing Approximately 544 Acres To Be Known As The Ridge Trail System.

Sponsors: Borough Manager

Attachments: [OR 17-111.pdf](#)
[IM 17-149.pdf](#)

[OR 17-112](#) An Ordinance Approving The Acceptance And Appropriation Of Fiscal Year 2018 Community Assistance Program Funds In The Amount Of \$284,202 To Fund 475, Project No. 47033.
RS 17-067: A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2018 Community Assistance Program, Project No. 47033.

Sponsors: Borough Manager

Attachments: [OR 17-112.pdf](#)
[RS 17-067.pdf](#)
[IM 17-150.pdf](#)

[OR 17-113](#) An Ordinance Adopting The Historic Herning Trail Concept Plan.

Sponsors: Borough Manager

Attachments: [OR 17-113.pdf](#)
[IM 17-151.pdf](#)

[OR 17-116](#) An Ordinance Authorizing The Manager To Realign An Easement On Borough Owned Land For Private Property Access.

Sponsors: Kowalke

Attachments: [OR 17-116.pdf](#)
[IM 17-156.pdf](#)

[OR 17-117](#) An Ordinance Authorizing The Manager To Enter Into A Lease Of Borough-Owned Real Property With Insite Towers Development 2, LLC., To Construct, Install, Maintain, Repair, Operate, And Manage A Communication Site And Construct Driveway Access And Utilities, Tax Parcel 24N05W15D002, Southeast 1/4, Northeast 1/4, (MSB007261).

Sponsors: Borough Manager

Attachments: [OR 17-117.pdf](#)
[IM 17-157.pdf](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[17-056](#) 09/05/17 - Vacancy Report

Sponsors: Borough Manager

Attachments: [090517 - Vacancy Report.pdf](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.