


**SUBJECT:** Award of Proposal No. 20-013P, Information Technology Project Manager Consulting Services for Govern to Alaska IT Group, for the contract amount of \$120,000.00.



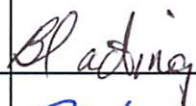


**AGENDA OF:** August 20, 2019

**ASSEMBLY ACTION:**

*Adopted without objection*  
*8-20-19* 

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Purchasing Officer		
	Information Technology Director	 DM for EW	
	Finance Director		
	Borough Attorney		
	Borough Clerk		

**ATTACHMENT (S):** Fiscal Note: Yes X No \_\_\_\_\_  
 Analysis Sheet (1p)

**SUMMARY STATEMENT:** On July 1, 2019, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting Proposals from qualified firms to provide Project Manager services for the Borough's Govern enterprise system. Govern is used to appraise, assess and tax property, collect property and other self-assessed taxes, and manage lands including permitting, platting, compliance and land management. Project management services will be needed to carry us through this next phase of this project, see scope of services for more detail.

In response to the advertisement, two proposals were received. A proposal evaluation team made up of Borough Information Technology and Finance staff evaluated the proposals and

selected Alaska IT Group as the most advantageous firm for the Borough.

The contract period of performance begins on August 22, 2019 and ends on June 30, 2019. The Information Technology Department, Operations Division will be administering the contract.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 30 days for unforeseen circumstances.

**RECOMMENDATION OF ADMINISTRATION:** Award of **PROPOSAL NO. 20-013P, INFORMATION TECHNOLOGY PROJECT MANAGER CONSULTING SERVICES FOR GOVERN** to **ALASKA IT GROUP** for the contract amount of **ONE HUNDRED TWENTY THOUSAND AND 00/100 DOLLARS (\$120,000.00)**.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 20, 2019

SUBJECT: Award of Proposal No. 20-013P, Information Technology Project Manager Consulting Services for Govern to Alaska IT Group, for the contract amount of \$120,000.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>120,000.00</u>	FUNDING SOURCE <u>Areawide Capital Approp.</u>
FROM ACCOUNT # <u>480.000.000 429.900</u>	PROJECT # <u>20316</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>8-7-19</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>120.0</u>					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund	<u>120.0</u>					
State/Federal Funds						
Other						
TOTAL	<u>120.0</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: Brad Smith acting DATE: 8/8/19

20-013P Information Technology Project Manager Consulting Services For Govern

PEC AVERAGE	Criteria #	Criteria Description	Weight	Resource Data, Inc.		Alaska IT Group	
				R	W	R	W
	1.00	Objectives and Services	16	0.57	9.07	0.80	12.80
	2.00	Relevant Project Experience	16	0.67	10.67	0.83	13.33
	3.00	Proposed Project Staff	17	0.57	9.63	0.80	13.60
	4.00	Methods	12	0.60	7.20	0.80	9.60
	5.00	Management	12	0.73	8.80	0.73	8.80
	6.00	Cost	20	130.00	20.00	130.00	20.00
	7.00	Registration	2	1.00	2.00	1.00	2.00
	8.00	Geographic Location	5	0.00	0.00	0.00	0.00

	Resource Data, Inc.	Alaska IT Group
FINAL SCORE	67.37	80.13

AM 19-096