

**SUBJECT:** APPROVAL OF CONTRACT EXTENSION FOR CONTRACT NO. 23-063P WITH DOWL LLC TO EXTEND THE FINAL COMPLETION DATE TO OCTOBER 31, 2024 FOR THE HISTORICAL PRESERVATION PLAN UPDATE, PHASE II.

**AGENDA OF:** August 20, 2024

**ASSEMBLY ACTION:**

Approved under the consent agenda - EMW

**AGENDA ACTION REQUESTED:** Present to the Assembly for consideration.

| Route To:         | Signature   |
|-------------------|---|
| Originator        |  Recoverable Signature<br>X Alex Strawn<br><small>Signed by: Alex</small>                    |
| Planning Director |  Recoverable Signature<br>X Alex Strawn<br><small>Signed by: Alex</small>                    |
| Finance Director  | X Cheyenne Heindel<br><small>Signed by: Cheyenne Heindel 8/8/2024</small>   |
| Borough Attorney  | X Nicholas Spiropoulos<br><small>Signed by: Nicholas Spiropoulos 8/8/2024</small>   |
| Borough Manager   | X Michael Brown<br><small>Signed by: Mike Brown 8/8/2024</small>  |
| Borough Clerk     |  Recoverable Signature<br>X Lonnie Mckechnie<br><small>Signed by: Lonnie Mckechnie</small> |

**ATTACHMENT (S) :**

**SUMMARY STATEMENT:** On March 22, 2023, the Matanuska-Susitna Borough entered into contract no. 23-063P with Dowl LLC, in the amount of \$75,845, to assist with the completion of the Historical Preservation Plan, Phase II.

In December of 2023, the Borough amended the contract to be for time and materials, not to exceed the original cost and to extend the deadline to August 31<sup>st</sup>, 2024.

Due to staff turnover in the Planning Division, an additional extension is being requested to aid in the completion of this plan. This plan is partially funded by a grant from the State of Alaska Office of History and Archaeology, who has already amended their agreement with the Borough to reflect an extension.

**RECOMMENDATION OF ADMINISTRATION:** Recommend approval to extend contract no. 23-063P with Dowl LLC, to October 31<sup>st</sup>, 2024.