

SUBJECT: Award of Quote No. 26-152Q to R&M Consultants, Inc. for the contract amount of \$177,786.00 to provide engineering consulting services for the Yoder Road Bridge Evaluation, Repair Plans and Erosion Protection Design under Term Contract 26-096P.

AGENDA OF: June 16, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

| Route To: | Signature |
|-----------------------------|---|
| Originator - Mike Campfield | <div style="text-align: right;">6/13/2026</div> X M i k e C a m p f i e l d <small>Signed by: Mike Campfield</small> |
| Public Works Director | <div style="text-align: right;">6/13/2026</div> X T o m A d a m s . P E <small>Signed by: Tom Adams</small> |
| Purchasing Director | <div style="text-align: right;">6/13/2026</div> X R K r a f f t <small>Signed by: Russ Krafft</small> |
| Finance Director | <div style="text-align: right;">6/13/2026</div> X C h e y e n n e H e i n d e l <small>Signed by: Cheyenne Heindel</small> |
| Borough Attorney | <div style="text-align: right;">6/13/2026</div> X N i c h o l a s S p i r o p o u l o s <small>Signed by: Nicholas Spiropoulos</small> |
| Borough Manager | <div style="text-align: right;">6/13/2026</div> X M i c h a e l B r o w n <small>Signed by: Mike Brown</small> |
| Borough Clerk | <div style="text-align: right;">6/15/2026</div> X L o n n i e M c K e e . . . <small>Signed by: Lonnie McKee</small> |

ATTACHMENT (S): Analysis Sheet (1p)
Scope of Services (3p)

SUMMARY STATEMENT: The Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting quotes from contractors under the 26-096P Term Contract to provide consulting services for evaluation of collision damage, design of structural member repair and repainting plans and design of erosion protection for the Yoder Road bridge, (bridge no. 1669) at Montana Creek, near Talkeetna, Alaska. The project includes evaluation of collision damage and estimate of repairs, design of repainting plans for low

chords and substructure, and armoring of Montana Creek streambank, as well as construction management.

Services purchased will support the Public Works Department in Assembly District #7.

In response to the advertisement, two proposals were received. Award recommendation is being made to R&M Consultants, Inc. as the lowest responsive and responsible bidder based on Total Task Quote Price.

The completion date for this project is November 30, 2028.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

The Public Works Department, Pre-Design & Engineering will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Approve the subject action memorandum.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: June 16, 2026

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| | |
|---|-------------------------------------|
| FISCAL ACTION (TO BE COMPLETED BY FINANCE) | FISCAL IMPACT YES NO |
| AMOUNT REQUESTED \$177,786.00 | FUNDING SOURCE RSA Capital Projects |
| FROM ACCOUNT # 410.000.000 4xx.xxx | PROJECT# 30049 |
| TO ACCOUNT: | PROJECT # |
| VERIFIED BY: _____ X Liesel Zanto 6/13/2026 SIGNED BY: LIESEL ZANTO | |

EXPENDITURES/REVENUES:

(Thousands of Dollars)

| OPERATING | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 | FY2031 |
|--------------------|--------|--------|--------|--------|--------|--------|
| Personnel Services | | | | | | |
| Travel | | | | | | |
| Contractual | | | | | | |
| Supplies | | | | | | |
| Equipment | | | | | | |
| Land/Structures | | | | | | |
| Grants, Claims | | | | | | |
| Miscellaneous | | | | | | |
| TOTAL OPERATING | | | | | | |

| | | | | | | |
|---------|-------|--|--|--|--|--|
| CAPITAL | 177.8 | | | | | |
|---------|-------|--|--|--|--|--|

| | | | | | | |
|---------|--|--|--|--|--|--|
| REVENUE | | | | | | |
|---------|--|--|--|--|--|--|

FUNDING:

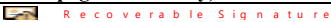
(Thousands of Dollars)

| | | | | | | |
|---------------------|-------|--|--|--|--|--|
| General Fund | | | | | | |
| State/Federal Funds | | | | | | |
| Other | 177.8 | | | | | |
| TOTAL | 177.8 | | | | | |

POSITIONS:

| | | | | | | |
|-----------|--|--|--|--|--|--|
| Full-Time | | | | | | |
| Part-Time | | | | | | |
| Temporary | | | | | | |

ANALYSIS: (Attach a separate page if necessary)

| | |
|--------------|---|
| APPROVED BY: |  X Cheyenne Heindel _____ Signed by: Cheyenne Heindel |
|--------------|---|



MATANUSKA-SUSITNA BOROUGH PURCHASING DIVISION

QUOTE OPENING PRELIMINARY RESULTS

26-152Q Yoder Road Bridge Evaluation, Repairs Plans and Erosion Protection Design

5/5/2026

| | | | | |
|-------------------------|--------------------|---|---|--|
| Vendor | | PND Engineers, Inc. | R & M Consultants Inc | |
| Signed Quotation Form | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Receipt of Addendum - 1 | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| BID ITEM | DESCRIPTION | TOTAL QUOTE AMOUNT | TOTAL QUOTE AMOUNT | TOTAL QUOTE AMOUNT |
| 1. | Total Quote Amount | \$255,952.00 | \$177,786.00 | \$ |

RECOMMENDATION: ALL BIDS ARE TAKEN UNDER ADVISEMENT

SCOPE OF SERVICES

YODER ROAD BRIDGE EVALUATION, REPAIR PLANS AND EROSION PROTECTION DESIGN

Project Description

The Matanuska-Susitna Borough (MSB) Public Works Department is seeking engineering consulting services for evaluation of collision damage, design of structural member repair and repainting plans and design of erosion protection for the Yoder Road bridge, (bridge no. 1669) at Montana Creek, near Talkeetna, Alaska.

There are four tasks associated with this project and each will have different schedule and funding sources. See details in individual task below. Design and repair plans shall be developed in accordance with the MSB Design Criteria Manual. All plans and specifications shall use State of Alaska Department of Transportation & Public Facilities (DOT&PF) Standard Drawings and Specifications for Highway Construction, 2017 Edition, as amended by and MSB standard drawings and specifications. Survey and engineering drawings shall be sealed by a surveyor or an engineer, registered in the State of Alaska, as required by Alaska Statute 08.48.

When bid documents are required the consultant shall prepare a bid form using the template provided on the MSB Public Works webpage under standard documents.

Task 1 – Evaluation of Collision Damage and Estimate of Repairs

In June of 2025, heavy construction equipment, towed by a private contractor, came into contact and deformed several upper cross members and the west portal of the bridge truss, while travelling in the eastbound direction. The bridge was preliminarily evaluated by DOT&PF bridge section and an inspection report is attached to this RFQ for reference. The Borough may pursue compensation for damages and needs an evaluation of the amount of damage and a plan and cost estimate for repairs.

The consultant shall prepare a draft and final report detailing the damage and the estimated costs of the repairs. Allow one week for the MSB review of the draft report. The consultant shall also provide plans and specifications suitable for bidding and completing the repairs. This task is funded by the Borough operating funds, which will expire at the end of the fiscal year and shall be completed no later than June 30, 2026. Construction/repair funds have not been identified, and construction management will be added to the scope of work for this task at a later date once funding becomes available. The consultant shall include the fee for CM services as part of this solicitation process, assuming a construction timeframe of summer 2027.

Task 2 – Design of Repainting Plans for Low Chords

In a recent DOT&PF biannual inspection, the state identified the need to repaint low chords on both upstream and downstream sides of the bridge for corrosion protection. The original paint has been sampled and determined to contain lead. Therefore, lead containment will be needed to remove the existing paint in accordance with environmental regulations before the new paint can be applied. See attached DOT&PF Routine Inspection Report and Paint Sample Results from 2024.

A preliminary cost estimate was developed by Michael Baker International and is the basis for development of a project scope and budget. The consultant shall prepare plans and specifications for

repair or replacement of these members along with an updated cost estimate and submit these documents to the MSB Pre-Design & Engineering Division for review and comment. Allow 3 weeks for review and comment and schedule a review meeting to discuss comments with the MSB staff. The consultant shall finalize bid-ready plans and specifications following adjudication of all comments and also provide a bid form. The consultant shall also prepare applications for any environmental permits that may be necessary.

The consultant shall assist the Borough during bidding and construction and provide construction management, to include inspection of the work.

This project is funded with MSB funds that will expire on June 30, 2027. Design shall be completed in time to allow for construction completion before this date.

Task 3 – Montana Creek Bank Armoring

On the west side of the bridge there is a revetment along Montana Creek for erosion control. At the northern extent of this revetment there is an exposed area that needs erosion protection between the wooded area and the north end of the revetment. A preliminary design for an erosion control structure has been developed by USFWS that includes installation of rootwads, and the Borough would like to pursue design and construction of a rootwad structure here. The consultant shall finalize the design for the project site and prepare plans and specifications. The consultant shall also prepare a bid form and assist the Borough in obtaining necessary environmental permits by preparing applications and drawings. See the attached **revetment design by HDL** and **post-construction as-builts** for reference.

The consultant shall provide assistance during bidding and construction by answering questions about the design. The Borough will provide land use/easement access and construction management for the rootwad installation.

This project is funded by the Borough and construction should be completed in June of 2027.

General Scope of Work for Construction Management

Project Observation and Inspection

The Consultant shall establish an on-site organization and lines of authority to observe and inspect the Contractor's work for compliance with the contract documents and communicate with the Contractor regarding the acceptability of the work. The Consultant shall provide a professional engineer, licensed in the State of Alaska, to represent the MSB as the construction engineer and main point of contact for the construction phase of the project. The Consultant shall monitor the overall progress of the project, ensuring that the work is completed according to the contract documents, and inform the Contractor when construction work does not comply, so that corrective actions can be taken in a timely manner. The Consultant shall notify the MSB as soon as possible when major discrepancies occur. The Consultant shall monitor corrective actions taken by Contractors needed to correct work that is not in compliance with contract documents. The Consultant or their designated subconsultant shall schedule and coordinate and perform Quality Assurance testing, as required by the MSB.

During construction of structures, the construction engineer shall be on site to inspect and accurately document construction information.

The Consultant shall keep accurate and detailed written and photographic records of project progress during all stages of construction, which shall be summarized in a daily report. The daily report shall describe the construction activities of the day along with manpower and equipment usage, including that of the subcontractors. The report shall contain the results of any testing performed for each construction contract. The Consultant shall submit the daily reports to the MSB Project Manager no later than the morning of the day following the date of the report. The contractor shall notify the MSB Project Manager of potential change orders, claims, etc., as soon as practicable.

Meetings and Schedule

The Consultant shall organize, coordinate and lead meetings as conditions on the various contracts require but at least weekly, in addition to the project pre-construction meeting. All meetings shall include the construction contractor, the MSB Project manager, utility companies and other agencies, as needed. At each meeting, the Consultant shall review the contractor's plan and schedule, identify potential variances between scheduled and desired completion dates, review schedule for work not started or incomplete and notify the owner of all schedule related issues. The Consultant shall take and distribute complete minutes of meetings to all attendees and others as directed by the MSB Project Manager.

Communications and Changes

The Consultant shall be the main point of contact for communications with the Contractor. The Consultant shall be responsible for tracking and approval contractor submittals and responding to all contractor Requests for Information (RFIs), substitutions, deviation requests and change requests in a timely manner. Standard construction documents used on MSB projects are available on the project website and shall be used by the construction engineer and the contractor.

Changes to the design must be approved by the engineer of record, and where substantial, shall include revisions to the construction drawings. Changes to the construction contract amount shall be negotiated by the Consultant and MSB Project Manager and must be approved by the MSB Purchasing Division before the work can commence.

The Consultant shall be responsible for tracking and reviewing all Contractor pay requests for consistency with the work performed and provide recommendations to the owner as to payment. The construction engineer shall review and approve pay requests by signature to certify the quantities and work completion represented in the pay estimate is accurate and acceptable. Approved pay request should be forwarded by the Consultant's construction engineer to the MSB Project Manager within 14 days of receipt from the Contractor.

At the completion of the project and before final payment, the Consultant shall deliver all records to the MSB along with red lines and changes that were made in the field.



SOLICITATION REQUISITION FORM

Purchasing Division
350 East Dahlia Avenue,
Palmer, Alaska 99645-6488
PHONE (907) 861-8601
Purchasing@MatSuGov.us

PROJECT TITLE:

Term Contract 26-096P For Inspection, Analysis, Design, Structural, Hydraulic / Yoder Road Bridge Evaluation, Repair Plans and Erosion Protection Design

REQUESTING PERSON/DIVISION/DEPARTMENT:

Mike Campfield, P.E. / Pre-Design & Engineering / Public Works

REVISED FORM/VERSION:

No #1

STAKEHOLDER DEPT.:

Public Works

ASSEMBLY DISTRICT #:

7

DATE NEEDED BY:

04/24/2026

PURCHASE TYPE: CONSTRUCTION | PROFESSIONAL SERVICE | SERVICE | SUPPLIES

Scope of Work/Scope of Services, specifications, supplemental general conditions, drawings, plans and/or all other documents are required to issue the solicitation and must be provided with this request and funding verification document.

| Item No. | Description | Qty. Requested | Unit | Est. Unit Price | Est. Line Total / Est. Contract Amount |
|----------------------|---|----------------|------|-----------------|--|
| | Seeking engineering consulting services for evaluation of collision damage, design of structural member repair and repainting plans and design of erosion protection for the Yoder Road bridge, (bridge no. 1669) at Montana Creek, near Talkeetna, Alaska. | 1 | JB | 95,000.00 | 95,000.00 |
| ESTIMATED TOTAL ALL | | | | | 95,000.00 |
| DO NOT EXCEED | | | | | 95,000.00 |

ACCOUNTING

FUNDING TYPE(S): MSB | STATE | FEDERAL | DHS&EM/FEMA | NOT CURRENTLY FUNDED/PENDING

* If the project is subject to state or federal grant funding that requires special procurement provisions or terms, provide a copy of the grant.

| Account Number | Project | Source | Sub-Project | Amount | Project Exp. Date |
|--------------------------------|---------|--------|-------------|------------------------------------|-----------------------|
| 100.150.182 426.900 | | | | 10,000.00 | 06/30/2026 |
| 265.000.000 426.900 | | | | 20,000.00 | 06/30/2026 |
| 410.000.000 426.900 | 30049 | 1800 | 1802 | 12,823.21 \$8,357.21 | 06/30/2027 |
| 410.000.000 426.900 | 30049 | 2100 | 2129 | 52,176.79 | 06/30/2029 |
| 410.000.000 426.900 | 30049 | 6600 | 6711 | \$117,252 | 06/30/2029 |
| | | | | | |
| | | | | | |

APPROVAL / CERTIFYING

| | | |
|--|--|--|
| REQUESTER NAME & TITLE (PRINT NAME & TITLE) Mike Campfield, P.E., Environmental Engineer | REQUESTER'S SIGNATURE Mike Campfield | DATE Digitally signed by Mike Campfield Date: 2026.04.15 09:04:25 -08'00' |
|--|--|--|

| | | |
|--|---|---|
| DEPARTMENT DIRECTOR NAME & TITLE (PRINT NAME & TITLE) Tom Adams, P.E., Public Works Director | DEPARTMENT DIRECTOR'S SIGNATURE Tom Adams, PE | DATE Digitally signed by Tom Adams, PE Date: 2026.04.15 12:48:20 -08'00' |
|--|---|---|

CERTIFICATION: I certify that the facts herein and on supporting documents are correct, that this voucher constitutes a legal charge against funds and appropriations cited, that sufficient funds are encumbered to pay this obligation, or that there is a sufficient unencumbered balance in the appropriation cited to cover this obligation.

| | | |
|---|--|---|
| CERTIFYING OFFICER NAME & TITLE (PRINT NAME & TITLE) Merissa Carrell, Assistant Comptroller | CERTIFYING OFFICER'S SIGNATURE Merissa Carrell | DATE Digitally signed by Merissa Carrell Date: 2026.04.15 13:50:50 -08'00' |
|---|--|---|