

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JUNE 3, 2025

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- [25-091](#) A. Assembly Regular Meeting Minutes: 05/06/25
 B. Budget Deliberations Minutes: 05/08/25
 C. Budget Deliberations Minutes: 05/13/25

Attachments: [06/03/25 - Minutes for Packet](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

[25-099](#) Fuel Excise Tax Proposal

Attachments: [006/03/25 - Tax Proposal Handout](#)

- 3. Deshka Land Classification Presentation**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[25-094](#)

1. Abbreviated Plat: 05/14/25, 05/21/25
2. Board of Equalization: 05/20/25
3. Butte Community Council: 04/09/25
4. Central Mat-Su FSA Board of Supervisors: 04/14/25
5. Fairview RSA Board of Supervisors: 01/21/25
6. Willow RSA Board of Supervisors: 10/09/24, 02/12/25
7. Library Board: 03/14/23, 04/11/23, 05/09/23, 08/08/23, 09/12/23, 10/10/23, 04/08/25
8. Library Citizens' Advisory Committee: 03/10/25, 04/14/25
9. Local Road Service Area Advisory Board: 03/20/25
10. Midway RSA Board of Supervisors: 01/08/25
11. Planning Commission: 05/05/25, Resolution No. 25-04
12. South Knik River Community Council: 10/20/22, 11/17/22, 02/15/24, 04/18/24, 06/20/24, 10/17/24, 01/27/25, 02/20/25, 03/20/25, 04/17/25
13. Talkeetna Sewer And Water Board: 04/02/25
14. West Lakes FSA Board of Supervisors: 04/14/25
15. Willow Area Community Organization: 04/02/25

Attachments: [06/03/25 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 25-132](#)

Informing The Assembly Of A Grant Amendment For Time Extension Only To Be Presented To The Borough Manager For Signature, For Neklason Lake and Birch Creek Fish Passage Improvements.

Attachments: [IM 25-132](#)

[IM 25-134](#)

Informing The Assembly Of The Intent Of Administration To Sign An Amendment To The Alaska State Forestry Grant To Extend The Time For The Borough Crew Of Sawyers To Construct Shaded Fuel Breaks On Borough-Owned Land.

Attachments: [IM 25-134](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 25-044](#) An Ordinance Approving An Appropriation Of \$1,718,174.66 From The Enhanced 911 Fund Balance To A Project To Allow The City Of Wasilla To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For A Vesta 911 Telephone System.
RS 25-036: A Resolution Approving The Scope Of Work And Budget For A Project To Allow The City Of Wasilla To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For A Vesta 911 Telephone System.

Attachments: [OR 25-044](#)

[RS 25-036](#)

[IM 25-079](#)

[OR 25-046](#) An Ordinance Amending MSB 17.60, Conditional Uses, To Include Permit Requirements And Standards For Homeless Shelters.

Sponsors: Sumner and Gamble

Attachments: [OR 25-046](#)

[IM 25-082](#)

[5/20/25 - Gamble & Sumner Proposed Amendment](#)

[06/03/25 - Sumner Proposed Amendment](#)

[Planning Commission Resolution No. 25-06](#)

[OR 25-054](#) An Ordinance Adopting MSB 15.24.030(B)(48) Bogard-Seldon Corridor Access Management Plan.

Attachments: [OR 25-054](#)

[IM 25-093](#)

[OR 25-065](#) An Ordinance Approving Land Classification Of A Borough-Owned Property As Reserved Use Land For The Purpose Of An Emergency Services Facility In The Core Area.

Attachments: [OR 25-065](#)

[IM 25-117](#)

[OR 25-067](#) An Ordinance Approving An Appropriation Of \$250,000 From The Enhanced 911 Fund Balance To A Project To Allow The Aerial Imagery Acquisition Program To Collect Data To Support 911 Call Taking And Addressing.

RS 25-052: A Resolution Approving The Scope Of Work And Budget For A Project To Allow The Aerial Imagery Acquisition Program To Collect Data To Support 911 Call Taking And Addressing.

Attachments: [OR 25-067](#)

[RS 25-052](#)

[IM 25-120](#)

[OR 25-069](#) An Ordinance Approving A Reappropriation Of \$75,000 From The Land And Resource Division 2025 Operating Budget To Project No. 47031.

RS 25-053: A Resolution Approving The Scope Of Work And Budget For The Material Site Development/Reclamation.

Attachments: [OR 25-069](#)

[RS 25-053](#)

[IM 25-122](#)

[OR 25-070](#) An Ordinance Extending The Time Of Completion On Expiring Community Transportation Grant Match Funds Through June 30, 2035.

Attachments: [OR 25-070](#)

[IM 25-123](#)

[OR 25-071](#) An Ordinance Accepting And Appropriating \$25,000 From Revenue Replacement Funding For 2022 Windstorm Disaster Funding Shortfalls.

RS 25-054: A Resolution Approving The Scope Of Work And Budget For 2022 Windstorm Disaster Funding Shortfalls.

Attachments: [OR 25-071](#)

[RS 25-054](#)

[IM 25-124](#)

[OR 25-072](#) An Ordinance Accepting And Appropriating \$36,294.33 From Guardian Asset Management For Community Cleanup And Abatement Of Junk And Trash Issues.
RS 25-055: A Resolution Approving The Scope Of Work And Amending The Budget For The Cleanup And Abatement Project.

Attachments: [OR 25-072](#)
[RS 25-055](#)
[IM 25-125](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 25-061](#) Authorization to Reduce The Use Fees Of The Alcantra Fields By 50 Percent For The Alaska Polar Fastpitch Softball Group.

Sponsors: Fonov

Attachments: [RS 25-061](#)
[IM 25-135](#)

2. ACTION MEMORANDUMS

[AM 25-058](#) Award Of Bid No. 25-160B To Valley General Construction, LLC. In The Contract Amount Of \$678,971 For North Helen Lane Reconstruction.

Attachments: [AM 25-058](#)

[AM 25-059](#) Award Of Proposal No. 25-140P To PND Engineers, Inc. In The Contract Amount Of \$264,572 To Design A Bridge Replacement On Bradley Road.

Attachments: [AM 25-059](#)

[AM 25-060](#) Approval Of Change Order No. 1 For Contract No. 24-114B With Ahtna Construction And Primary Products Company, LLC. For The Lakes Boulevard Upgrade Project; And To Extend The Final Completion Date To September 30, 2025.

Attachments: [AM 25-060](#)

[AM 25-062](#) Authorizing The Manager To Sign A Grant Application With The Alaska Sustainable Salmon Fund For Fish Passage Culvert Replacements At 49th State Street And Tern Drive At The Wasilla Creek Tributary; And Authorizing Submittal For The Application.

Attachments: [AM 25-062](#)

VIII. UNFINISHED BUSINESS

[OR 25-059](#) An Ordinance Amending MSB 4.80, Agriculture Advisory Board, To Remove Term Limits For The Board.

Sponsors: Sumner

Attachments: [OR 25-059](#)
[IM 25-111](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 06/17/25, Assembly Chambers)

[OR 25-042](#) An Ordinance Approving An Appropriation Of \$739,703 From The Enhanced 911 Fund Balance To A Project To Allow The City Of Palmer To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For A VESTA 911 Telephone System.
RS 25-035: A Resolution Approving The Scope Of Work And Budget For A Project To Allow The City Of Palmer To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For A VESTA 911 Telephone System.

Attachments: [OR 25-042](#)
[RS 25-035](#)
[IM 25-077](#)

[OR 25-050](#) An Ordinance Modifying The Intent, Notification, And Appeal Process For MSB 17.05, Essential Service Utilities.

Sponsors: Hale and Gamble

Attachments: [OR 25-050](#)
[IM 25-086](#)

[OR 25-074](#) An Ordinance Accepting And Appropriating \$19,618.11 Of Revenues From Fiscal Year 2025 Public Donations To The Animal Care And Regulation Capital Projects Budget For Animal Care Outdoor Facility Upgrades.
RS 25-060: A Resolution Approving The Scope Of Work And Budget For The Animal Care Outdoor Facility Upgrades Project.

Attachments: [OR 25-074](#)
[RS 25-060](#)
[IM 25-131](#)

[OR 25-075](#) An Ordinance Appropriating Road Service Area Operating Funds To Each Road Service Area's Capital Project Fund.

Attachments: [OR 25-075](#)
[IM 25-133](#)

B. INTRODUCTIONS (For Public Hearing 07/15/25, Assembly Chambers)

[OR 25-076](#) An Ordinance Enacting MSB 3.80, Areawide Fuel Excise Tax, In The Amount Of Seven Cents Per Gallon.

Sponsors: Borough Manager

Attachments: [OR 25-076](#)
[IM 25-136](#)

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[25-096](#) Mayoral Requests for Confirmation

Attachments: [06/03/25 - Vacancy Report](#)

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The
Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.**