

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, SEPTEMBER 3, 2024

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[24-110](#) A. Regular Assembly Meeting: 08/06/24

Attachments: [09/03/24 - Minutes for Packet](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities
2. Matanuska-Susitna Borough School District
3. State of Alaska

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Big Lake Lion's Recreation Center Update

[Clerk's Note: RS 24-038 was previously adopted on 04/02/24. It is attached for reference only and no action will be taken.]

[RS 24-038](#) A Resolution Directing The Manager To Research And Report On The Feasibility Of Procuring The Big Lake Lions Recreation Center, Currently Owned By the Big Lake Lions Club, Inc., To Possibly Be Owned And Operated By The Borough.

Sponsors: Gamble

Attachments: [RS 24-038](#)
[IM 24-077](#)

[24-118](#) Big Lake Lions Recreation Center Ice Arena Assessment

Attachments: [09/03/24 - Community Development PPT](#)
[09/03/24 - Assessment Report](#)

4. Health Care Plan Update

[Clerk's Note: RS 24-064 was previously adopted on 06/04/24. It is attached for reference only and no action will be taken.]

[RS 24-064](#) A Resolution Encouraging The Mat-Su Health Foundation To Return To Its Former Policy Of Allowing Members To Vote In The Election Of Board Members; And Encouraging The Mat-Su Health Foundation To Advocate For Lower Pricing To Benefit The Residents Of The Matanuska-Susitna Borough Who Require Hospital Services.

Sponsors: Yundt

Attachments: [RS 24-064](#)
[IM 24-121](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[24-113](#)

1. Abbreviated Plat: 08/14/24
2. Animal Care and Regulation Board: 04/17/24, Final Decision 24-02
3. Big Lake Community Council: 07/09/24, Resolution No. 24-02
4. Central Mat-Su FSA Board of Supervisors: 04/08/24
5. Enhanced 911 Advisory Board: 06/11/24
6. Gateway Community Council: 04/10/24, 05/08/24, 06/12/24, Resolution No. 2023-03
7. Historical Preservation Commission: 05/09/24
8. Library Board: 05/31/24
9. Library Citizen's Advisory Committee: 07/08/24
10. Planning Commission: 07/15/24, 08/05/24, Resolution Nos. 24-15, 24-17, 24-18, 24-20, 24-23
11. Platting Board: 07/18/24, 08/01/24
12. Waterbody Setback Advisory Board: 07/23/24, Resolution No. 24-02
13. West Lakes FSA Board of Supervisors: 05/13/24, 07/08/24

Attachments: [09/03/24 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 24-169](#) Advising The Assembly That The Total For The Transportation System Project Bonds Has Been Updated To Reflect A Total Of \$36,390,000.

Attachments: [IM 24-169](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 24-080](#) An Ordinance Approving The Sale Of Borough-Owned Property Identified As Lot 15 Rustic Wilderness Division 2 To The Adjacent Property Owners, Kelly And Pamela Hill.

Attachments: [OR 24-080](#)
[IM 24-150](#)

[OR 24-081](#) An Ordinance Accepting And Appropriating \$20,700 In Anticipated Project Income During Fiscal Year 2025 For The Rail Extension Project From Port MacKenzie To The Mainline.
RS 24-079: A Resolution Establishing The Scope Of Work And Budget For Anticipated Project Income During Fiscal Year 2025 For The Rail Extension Project From Port MacKenzie To The Mainline.

Attachments: [OR 24-081](#)
[RS 24-079](#)
[IM 24-152](#)

[OR 24-082](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$44,000 From The Alaska State Department Of Health And Social Services, For The Continued Management Of Points Of Dispensing And Medical Countermeasures.
RS 24-080: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$44,000 From The Alaska State Department Of Health And Social Services, For The Continued Management Of Points Of Dispensing And Medical Countermeasures.

Attachments: [OR 24-082](#)
[RS 24-080](#)
[IM 24-153](#)

[OR 24-083](#) An Ordinance Extending The Effective Date Of The Waterbody Setback Advisory Board To March 18, 2025.

Attachments: [OR 24-083](#)
[IM 24-154](#)

[OR 24-084](#) An Ordinance Accepting And Appropriating Additional National Opioid Settlement Funding Totaling \$215,644.52 From The Manufacturers And Traders Trust Company For Opioid Settlement Relief.
RS 24-081: A Resolution Amending The Scope Of Work And Budget For Opioid Settlement Relief.

Attachments: [OR 24-084](#)
[RS 24-081](#)
[IM 24-157](#)

[OR 24-085](#) An Ordinance Accepting And Appropriating \$316,302 From The Alaska State Department Of Health And Social Services For The Human Services Community Matching Grant Program.
RS 24-082: A Resolution Approving The Scope Of Work And Budget For The Human Services Community Matching Grant Program.

Attachments: [OR 24-085](#)
[RS 24-082](#)
[IM 24-158](#)

[OR 24-087](#) An Ordinance Creating A New Regular Full Time Position Of Healthcare Concierge As A Non-Bargaining Unit Position Within The Borough Manager's Office.

Sponsors: Yundt

Attachments: [OR 24-087](#)
[IM 24-160](#)

[OR 24-088](#) An Ordinance Extending The Time Limit Of Expiring Match Funds For The Alaska State Department Of Natural Resources, Historic Preservation Fund Program Grant, Being Used To Complete The Borough's Historic Preservation Plan Update, To February 2025.

Attachments: [OR 24-088](#)
[IM 24-151](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 24-091](#) A Resolution Allocating National Opioid Settlement Funding Totaling \$63,273 To Local Nonprofits Organizations Under The Mat-Su Opioid Training And Education Grant.

Attachments: [RS 24-091](#)
[IM 24-171](#)

2. ACTION MEMORANDUMS

[AM 24-092](#) Authorization To Vacate A Public Use Easement Located Directly Northeast Of North Engstrom Road, North Of Cornelius Lake, And Southwest Of North Palmer-Fishhook Road Lying Within Section 22, Township 18 North, Range 1 East, Seward Meridian.

Attachments: [AM 24-092](#)

[AM 24-099](#) Authorization To Vacate The 50-Foot-Wide Section Line Easement On The Eastern Boundary Of Tract B-1, Hatcher Pass Village Phase I, Plat No. 2018-112, Located West Of Little Susitna River, East Of North Mountain Trails Drive, And North Of East Edgerton Parks Road, Within The Northeast 1/4, Section 33, Township 19 North, Range 1 East, Seward Meridian.

Attachments: [AM 24-099](#)

[AM 24-100](#) Authorization To Vacate The 66-Foot-Wide Section Line Easement In Little Susitna Flats, Plat No. 2022-133, Located North Of North Pittman Road, Directly West Of West Sunrise Place, And South Of The Little Susitna River. Lying Within Sections 14 And 23, Township 18 North, Range 2 West, Seward Meridian.

Attachments: [AM 24-100](#)

[AM 24-101](#) Award Of Bid No. 25-032B To Western Construction & Equipment, LLC. In The Amount Of \$292,475 For The Talkeetna Revetment And Dike Repair Project.

Attachments: [AM 24-101](#)

[AM 24-102](#) Award Of Bid No. 24-144B To Nodak Electric & Construction, Inc. In The Contract Amount Of \$344,200 To Supply And Install Generators At Emergency Services Stations.

Attachments: [AM 24-102](#)

[AM 24-103](#) Award Of Proposal No. 24-135P To The Boutet Company, Inc. In The Contract Amount Of \$250,153.40 To Design The Kepler Bradley Bridge Replacement.

Attachments: [AM 24-103](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 09/10/24, Assembly Chambers)

[OR 24-086](#) An Ordinance Accepting And Appropriating \$944,804 From The United States Department Of Transportation Maritime Administration For The Port MacKenzie Rough Terrain Cargo Crane Project.

RS 24-083: A Resolution Approving The Scope Of Work And Budget For The Port MacKenzie Rough Terrain Cargo Crane Project.

Attachments: [OR 24-086](#)
[RS 24-083](#)
[IM 24-159](#)

[OR 24-089](#) An Ordinance Amending MSB 4.50.030(A), Local Emergency Planning Committee Composition.

Attachments: [OR 24-089](#)
[IM 24-162](#)

[OR 24-090](#) An Ordinance Appropriating \$75,000 Of Road Service Area Fund Balance That Resulted From The Sale Of Surplus Road Service Area Equipment To A Project Account To Purchase An Asphalt Recycler.

RS 24-085: A Resolution Approving The Scope Of Work And Budget For Purchase Of A Trailer Mounted Asphalt Recycler.

Attachments: [OR 24-090](#)
[RS 24-085](#)
[IM 24-163](#)

[OR 24-091](#) An Ordinance Accepting And Appropriating Additional January 2022 Mat-Su Windstorms Disaster Relief Funds In The Amount Of \$30,389.73 From The Federal Emergency Management Agency; And \$10,129.90 From The Alaska State Division Of Homeland Security And Emergency Management.

RS 24-087: A Resolution Approving The Amended Budget For The January 2022 Mat-Su Windstorms Disaster.

Attachments: [OR 24-091](#)
[RS 24-087](#)
[IM 24-165](#)

[OR 24-092](#) An Ordinance Accepting And Appropriating January 2022 Mat-Su Windstorms Disaster Relief Funds In The Amount Of \$207,916.20 From The Federal Emergency Management Agency; And \$69,305.39 From The Alaska State Division Of Homeland Security And Emergency Management.
RS 24-088: A Resolution Approving The Scope Of Work And Budget For Borough-Wide Debris Removal As A Result Of The January 2022 Mat-Su Windstorms Disaster.

Attachments: [OR 24-092](#)
[RS 24-088](#)
[IM 24-166](#)

B. INTRODUCTIONS (For Public Hearing 10/01/24, Assembly Chambers)

[OR 24-079](#) An Ordinance Creating Homestead Drive Natural Gas Local Improvement District No. 667, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 24-079](#)
[IM 24-145](#)

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[24-115](#) Mayoral Requests for Confirmation

Attachments: [09/03/24 - Vacancy Report](#)

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.