

SUBJECT: APPROVAL OF UTILITY RELOCATION COST OF \$132,065.00 TO ENSTAR NATURAL GAS FOR THE HERKIMER DRIVE, SPRING DRIVE ROAD IMPROVEMENT PROJECT IN RSA 27, AND SET THE COMPLETION DATE TO DECEMBER 15, 2026.

AGENDA OF: February 3, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	X Austin Larson Signed by: Austin Larson 1/9/2026
Project Management Division Manager	X Cole Branhama Signed by: Cole Branhama 1/14/2026
Public Works Director	X Tom Adams, P.E. Signed by: Tom Adams 1/15/2026
Purchasing Director	X Dustin Silva Signed by: Dustin Silva 1/15/2026
Finance Director	X Cheyenne Heindel Signed by: Cheyenne Heindel 1/19/2026
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos 1/19/2026
Borough Manager	X Michael Brown Signed by: Michael Brown 1/19/2026
Borough Clerk	X Lonnie McKeechnie Signed by: Lonnie McKeechnie 1/19/2026

ATTACHMENT(S): Enstar Estimate
Enstar Drawing

SUMMARY STATEMENT: The Herkimer Drive, Spring Drive Project, Number 30047-6600-6693 in RSA 27-Meadow Lakes, is included in the Road Service Area Improvement (RIP) List, approved by the Assembly on February 18, 2025 through AM 25-011.

As part of the design process, utilities reviewed the project plans to identify potential conflicts. Each utility in the project area

was issued a \$5,000 reimbursable purchase order (PO) for preliminary engineering. If conflicts cannot be avoided, relocation must occur before construction, which is planned for summer 2026. ENSTAR Natural Gas Company (ENSTAR) provided a reimbursable time and materials cost estimate of \$132,065.00 for relocating natural gas utilities. MSB 3.08.161 requires Assembly approval for contract awards over \$100,000.

The Administration is requesting approval of \$132,065.00 for ENSTAR's utility relocation cost, bringing the total ENSTAR PO to \$132,065.00 which includes the initial \$5,000 for preliminary engineering.

Additionally, the Administration requests approval to set the project completion date to December 15, 2026, and the authority to extend the contract by up to 90 days if unforeseen circumstances arise.

RECOMMENDATION OF ADMINISTRATION: Approve utility relocation costs of \$132,065.00 to ENSTAR Natural Gas for the Herkimer Drive, Spring Drive Road Improvement Project Number 30047-6693 in RSA 27, set the project completion date to December 15, 2026 and approve authority to extend the time of performance up to 90 days.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: February 3, 2026

SUBJECT: APPROVAL OF UTILITY RELOCATION COST OF \$132,065.00 TO ENSTAR NATURAL GAS FOR THE HERKIMER DRIVE, SPRING DRIVE ROAD IMPROVEMENT PROJECT IN RSA 27, AND SET THE COMPLETION DATE TO DECEMBER 15, 2026.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$132,065	FUNDING SOURCE
FROM ACCOUNT # 410.000.000 4xx.xxx	PROJECT# 30047-6600-6693
TO ACCOUNT:	PROJECT #
VERIFIED BY: X L i e s e l Z a n t o S i g n e d b y : L i e s e l Z a n t o	1 / 1 6 / 2 0 2 6

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	132.1					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	132.1					
TOTAL	132.1					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

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APPROVED BY:	X C h e y e n n e H e i n d e l
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S i g n e d b y : C h e y e n n e H e i n d e l

Reimbursable Project Cost Estimate

 Project: Herkimer/Spring
 ENSTAR Proposal #: 9013

RC #: 42511

Date: 12/2/2025

A. Preliminary Engineering				
40 man hours @	\$50.00 /Hr		\$2,000.00	
Construction Overhead =	64.81% of Labor Cost		\$1,296.00	
Transportation & Equipment =	17.28% of Labor Cost		\$346.00	
Payroll Tax =	25.00% of Labor Cost		\$500.00	
Admin & General Overhead =	138.95% of Labor Cost		\$2,779.00	
				A. \$6,921.00
B. Construction Engineering				
Regular Time:	30 man hours @	\$50.00 /Hr	\$1,500.00	
Overtime:	0 man hours @	\$75.00 /Hr	\$0.00	
Payroll Tax =	25.00% of Labor Cost		\$375.00	
				B. \$1,875.00
C. Construction Labor				
Regular Time:	208 man hours @	\$58.00 /Hr	\$12,064.00	
Overtime:	42 man hours @	\$87.00 /Hr	\$3,654.00	
Payroll Tax =	25.00% of Labor Cost		\$3,930.00	
				C. \$19,648.00
D. Construction Overhead		64.81% of Labor Costs (in sections B + C)		D. \$11,159.00
E. Materials & Supplies				E. \$5,000.00
F. Materials Handling Charge		19.42% of Materials (section E)		F. \$971.00
G. Transportation & Equipment		17.28% of Construction Eng. & Labor (in sections B + C)		G. \$2,975.00
H. Contract Construction				
Contract Excavator [hrs]	70 /Hr @	\$303.82 /Hr	\$21,267.00	
Contract Backhoe [hrs]	35 /Hr @	\$210.26 /Hr	\$7,359.00	
Contract Dozer [hrs]	35 /Hr @	\$210.26 /Hr	\$7,359.00	
Contract Roller [half days]	0 /Half Day @	\$487.15 /Half Day	\$0.00	
Contract Compressor [days]	70 /Day @	\$253.88 /Day	\$17,772.00	
Contract Service Truck [hrs]	70 /Hr @	\$83.35 /Hr	\$5,835.00	
Boring (2") [ft]	0 /Ft @	\$64.00 /Ft	\$0.00	
Boring (4") [ft]	0 /EA @	\$74.00 /EA	\$0.00	
Boring (6") [ft]	0 /Ft @	\$92.00 /Ft	\$0.00	
Pavement Patching [ft]	0 /SF @	\$15.00 /SF	\$0.00	
				H. \$59,592.00
I. Administrative & General Overhead		138.95% of Labor Costs (excluding payroll tax)		I. \$23,924.00
				Project Sub-total: \$132,065.00
J. Department of Labor Notice of Work Fee		1.0% of contract construction costs <i>if contract construction costs over \$25,000</i>		J. \$132,065.00
				Total before any betterments: \$132,065.00
K. Betterments				

Reimbursable Project Cost Estimate: \$132,065.00